



# Agenda

DATE 6/16/16 TIME 7:42a

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**Parks and Recreation Advisory Commission (PARC)  
Genoveva Chavez Community Center- Conference Room- 3221 Rodeo Rd.  
Tuesday, June 21, 2016  
5:30 p.m. – 6:30 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the Minutes – May 17, 2016
4. Approval of the Agenda
5. Parks and Recreational Department Update
6. New Business
  - A. Recommended Priorities for the SWAN Park Master Plan- Phases 2 & 3
  - B. A RESOLUTION ESTABLISHING A CITY OF SANTA FE ADOPT-A-PARK PROGRAM. (Councilors Trujillo, Dominguez, Harris, Ives, Villarreal, Lindell and Rivera) (Robert Carter)
  - C. Burro Alley, Flower Basins (Richard Thompson, Parks Div. Dir)
7. Public Comment
8. Commissioner Comment
9. Confirm date & time for next meeting (Tuesday, July 19, 2016 @ 5:30)
10. Adjournment

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**PARKS AND RECREATION ADVISORY COMMISSION  
GENOVEVA CHAVEZ COMMUNITY CENTER  
CONFERENCE ROOM, 3221 RODEO ROAD  
TUESDAY, JUNE 21, 2016, 5:30 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF MINUTES MAY 17, 2016	APPROVED	1-2
APPROVAL OF AGENDA	APPROVED	2
PARKS AND RECREATION DEPARTMENT UPDATE	INFORMATION/DISCUSSION	2
<b><u>NEW BUSINESS</u></b>		
RECOMMENDED PRIORITIES FOR THE SWAN PARK MASTER PLAN - PHASES 2 AND 3	APPROVED	2-5
A RESOLUTION ESTABLISHING A CITY OF SANTA FE ADOPT-A-PARK PROGRAM	APPROVED	5-6
BURRO ALLEY, FLOWER BASINS	INFORMATION/DISCUSSION	6
PUBLIC COMMENT	NONE	6
COMMISSIONER COMMENT	INFORMATION/DISCUSSION	6-7
CONFIRM DATE AND TIME FOR NEXT MEETING	JULY 19, 2016, 5:30 PM	7

**ADJOURN**

**ADJOURNED**

**7**

**PARKS AND RECREATION ADVISORY COMMISSION  
GENOVEVA CHAVEZ COMMUNITY CENTER  
CONFERENCE ROOM, 3221 RODEO ROAD  
TUESDAY, JUNE 21, 2016, 5:30 PM**

**1. CALL TO ORDER**

The meeting of the Parks and Recreation Advisory Commission was called to order by Chair Victoria Bruneni at 5:30 pm, on Tuesday, June 21, 2016, at the Genoveva Chavez Community Center Conference Room, 3221 Rodeo Road, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Victoria Bruneni, Chair  
James Stodgel  
Linda R. Jackson  
Bridget Wolf  
David Sidebottom  
Peggy Vasquez

**MEMBERS ABSENT**

Damon Archuleta, Excused  
Warren Hix Excused  
J. C. Linson

**OTHERS PRESENT**

David Pfeiffer, Facilities Division Director, City of Santa Fe  
Mary McDonald, Project Manager  
Rob Carter, Parks and Recreation Department Director  
Richard Thompson, Parks Department  
Elizabeth Martin, Stenographer

**3. APPROVAL OF MINUTES  
MAY 17, 2016**

**MOTION** A motion was made by Commissioner Jackson, seconded by Commissioner Sidebottom, to approve the minutes.

**VOTE**        The motion passed unanimously by voice vote.

**4.      APPROVAL OF AGENDA**

**MOTION**      A motion was made by Commissioner Sidebottom, seconded by Commissioner Wolf, to approve the agenda.

**VOTE**        The motion passed unanimously by voice vote.

**5.      PARKS AND RECREATION DEPARTMENT UPDATE**

Mr. Carter reported that the Parks and Recreation Department is busy in all areas with lots of summer events and programs. Ft. Marcy will hopefully reopen next week. The new pool deck and tile floors in the locker room are completed. The Bi-Centennial pool is open. The Salvador Perez pool will close July 30<sup>th</sup> and reopen September 18<sup>th</sup> in order to put in new pool drains, repave the deck and redo the floor in the family locker rooms. The new budget begins July 1<sup>st</sup>.

Mr. Carter said he found out that a number of ATVs use the open space of SWAN Park. We are working with the police to eliminate that if possible. The ATV owners are driving all around the park and on private property. The problem we are facing is that only a small portion of the acreage belongs to the City. The rest is private owners. We found the access on the road but the owners are all riders so they won't close the access.

**6.      NEW BUSINESS**

**A.      RECOMMENDED PRIORITIES FOR THE SWAN PARK MASTER PLAN  
- PHASES 2 AND 3**

Mr. Carter introduced Mary McDonald, Project Administrator. He said there has been some concern about changing priorities in the Master Plan regarding SWAN Park. He wanted to let the Commission know what is planned and get your feedback to see if you approve this direction or want us to change the scope. Dave Pfeiffer, Facilities Division Director is here for questions as well.

Ms. McDonald said it is important to point out that Phase One is done. We did not do the playground or orchard in Phase One. It was impractical. We moved the orchard to Phase Two. The Master Plan thought was that more parking could happen along the road but due to access needed and other parameters, we were only able to put in a bit more parking. The thought was to build from the west and build the phases sequentially going east. There is no access road on the east end. Phase Two in the Master Plan included enough tennis courts for tournaments, shade structures, picnic tables, a water play feature, a maintenance building and a little sub station so the police

would have a place to store their ATV. Also enough horse shoe pits for tournaments and more parking. The orchard is now in Phase Two and a community garden, a disc golf area and a large picnic shelter with restrooms. There was an agreement with home owners in the area that the open space owned by the City would not be developed. Rob would like to combine the large picnic shelter with the restrooms under one area and that is a possibility.

Mr. Carter said the water is tested daily to check the chemicals for the water play area. We are seeing more and more of these being built around the state and the country. It is safer and no lifeguards are necessary.

Ms. McDonald said some of the Councilors wanted us to visit with you about this before moving forward. The skate park is in Phase Three.

Mr. Pfeiffer said the first thing that has to be done in Phase Three is we have to get the road completed and that may take all of the funds.

Ms. McDonald said there will be more than three phases. Four at least. There is a water budget issue as well. In building the road we may be able to squeeze in the skate park.

Commissioner Stodgel asked why can't it be a primitive road.

Mr. Pfeiffer said the EMTs have to have access. The Fire Marshall as well. They have said we can provide the roundabout for Phase Two but after that we have to provide the road. It has to be to City standards. It is the egress for emergency situations that is the issue as well.

Mr. Carter said the skate park will be in three or four.

Chair Bruneni said when Councilor Dominguez approached her he was concerned about several things like the community garden with no one to oversee it. Now that we are coming down to it are they smart priorities.

Mr. Carter said community gardens are successful throughout the City for the most part.

Commissioner Wolf said there is an association in the community who is interested in taking care of it and taking it on.

Mr. Carter said there may be a Farmers Market at SWAM in the future. It is still in the talking stages.

Ms. McDonald said also in Phase Two there is a special area designated for food trucks.

Chair Bruneni said we are about to lose our quorum. What are you looking for from the Commission. Do we need to say what is most important on this list.

Mr. Carter said yes, there were concerns from Councilors Dominguez and Rivera. Do the priorities still stand from the Master Plan.

Commissioner Sidebottom said the BMX track is his priority. He is involved in that.

Commissioner Wolf said the water play area is extremely important for the kids. We have to go to Albuquerque to find something like that. It is a way for kids to exercise and get cooled off.

Chair Bruneni asked as the Master Plan is laid out now, is there anything you Mary and David would change.

Mr. Thompson said all of our installed orchards are in decline.

Mr. Carter said the idea was that the public could go pick fresh fruit.

Commissioner Wolf said personally she does not think we may need an orchard. At the community meetings a lot of people really wanted the skate park.

Chair Bruneni said we can't think of the skate park until we get the road done. It was discussed by the Councilor to put it back out to the community. She discouraged that. That would possibly delay us another year. She thinks the orchard seems like a tremendous water cost and maintenance cost. Now that we know there is a community group to take care of the community garden that is not as much of an issue.

Mr. Thompson said the orchard is a challenge due to the soil structure as well.

Commissioner Jackson asked is Phase One items 1 through 7 on the map.

Ms. McDonald said Phase One was 1 through 5 but we used area 5 for parking.

Mr. Carter said Phase Two is 5 through 12.

Commissioner Stodgel asked is this the largest priority for Parks.

Mr. Carter said this is the only Park that got approved for upgrades. Bond and ICIP will fund the next phase.

Commissioner Stodgel said you are saying there is no way to do this for \$5 million.

Mr. Carter said the whole thing will be \$20 million to \$25 million.

Mr. Carter said we need a motion to recommend Phase Two amenities and delete the orchard.

Commissioner Stodgel said he is not clear on what you are proposing we do with Phase Two.

Mr. Carter said items 5-12 without the orchard.

Ms. McDonald said Phase Two as discussed here would be items 6, 7,9,10, 11 12 and the road with the roundabout.

**MOTION** A motion was made by Commissioner Wolf, seconded by Commissioner Sidebottom, to approve Phase Two map items 6,7,9,10,11 and 12 and the road with the roundabout.

**VOTE** The motion passed by a vote of 4 yes and 1 abstention. Commissioner Stodgel abstained from voting.

#### **B. A RESOLUTION ESTABLISHING A CITY OF SANTA FE ADOPT-A-PARK PROGRAM**

Commissioner Wolf said this is a great thing. It does take a lot of work by a community and a leader. You would get a lot more people coming back every year if you made it clear that Parks and Recreation will closely monitor the usage and make sure the people using it are within the Ordinance.

Mr. Carter said yes, that is included in the program. There has to be open communication between Parks and the community. He has done this before in Clovis, NM and other places.

Commissioner Wolf asked the groups can recommend minor design and planting.

Mr. Carter said yes, and something special with the landscaping if you are putting it in. Parks can fund some of the product. It becomes a good community project. He has already had six groups who want to adopt their parks and a City Councilor, Councilor Harris, who wants to adopt his neighborhood park.

Commissioner Wolf said we could team up with Keep Santa Fe Beautiful and go into schools and talk to kids about what it means to create a park.



Mr. Carter said that is a fantastic idea. We will work with Santa Fe Beautiful.

Chair Bruneni said we have been asked to support the Resolution.

**MOTION** A motion was made by Commissioner Sidebottom, seconded by Commissioner Stodgel to support the Resolution.

**VOTE** The motion passed unanimously by voice vote.

**C. BURRO ALLEY, FLOWER BASINS**

Mr. Thompson said the Santa Fe Garden Club is donating two planters to be installed next to the Burro in Burro Alley. They will not interfere with pedestrian traffic. There will be a plaque. The information is in your packet.

Commissioner Sidebottom left. There is now a lack of a quorum.

Commissioner Stodgel asked Parks will maintain the pots.

Mr. Carter said yes.

There were no objections.

**7. PUBLIC COMMENT**

None

**8. COMMISSIONER COMMENT**

Commissioner Wolf said she really loves the Adopt a Park program. It is important to have a coordinator in the Parks Department that focuses time on this program. It could save money.

Mr. Carter said we would like to work toward a volunteer coordinator. If that will happen any time soon we don't know. We are trying to take temp employees and make them full time employees. We are losing our forty emergency hires that we have for ninety days soon.

Commissioner Wolf said when you get City employees and the community working side by side they are connected and part of the same City. It becomes more of a community building and relationship building experience.

Mr. Carter said we will see if that is something we can do in the future.

Commissioner Wolf said some landscaping modifications at SWAM Park may greatly increase the need for maintenance.

Mr. Carter said he wanted the Commission to know that we are also going to put protective netting on the east side of the basketball court to keep balls from going over.

Commissioner Wolf asked what about buffalo grass in that triangle instead of rocks. The rocks go everywhere.


Mr. Thompson said we give the designer a year then we can work on that.

**9. CONFIRM DATE AND TIME FOR NEXT MEETING  
TUESDAY, JULY 19, 2016, 5:30 PM**

**10. ADJOURN**

The meeting adjourned at 6:40 pm.

  
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Victoria Brunetti, Chair

  
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Elizabeth Martin, Stenographer