



# Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



## Santa Fe MPO Technical Coordinating Committee

**Monday June 20, 2016, 1:30 P.M.**

*City of Santa Fe Offices @ Market Station*

*500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

CITY CLERK'S OFFICE

### AGENDA

DATE 6/15/16 TIME 12:20

SERVED BY Mark T. Tibbitts

RECEIVED BY [Signature]

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from May 23, 2016

#### 1. Communications from the Public

#### 2. Items for Discussion and Possible Action:

- a. Presentation by Food Access Sub-Committee of the Santa Fe Food Policy Council
- b. Recommendation for Approval of FFYs 2017 & 2018 UPWP – MPO Staff
- c. Update on Proposed Reorganization of MPO Program – MPO Staff
- d. Status Report on Road Exchange Agreement – NMDOT D5
- e. Update on Transportation Improvement Program projects – MPO Staff

#### 3. Matters from the MPO Staff

#### 4. Matters from TCC Members

#### 5. Adjourn - Next TCC Meeting: Monday July 25, 2016

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**SUMMARY OF ACTION  
 SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
 CITY OF SANTA FE OFFICES @ MARKET STATION  
 500 MARKET STREET, SUITE 200  
 MONDAY, JUNE 20, 2016, 1:30 PM**

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<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
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RECOMMENDATION FOR APPROVAL OF FFYs 2017/2018 UPWP	APPROVED	5
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**MATTERS FROM TCC  
MEMBERS**

**NONE**

**6**

**ADJOURN**

**ADJOURNED**

**6**

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
500 MARKET STREET, SUITE 200  
MONDAY, JUNE 20, 2016, 1:30 PM**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by John Romero, Chair, at 1:30 pm, on Monday, June 20, 2016, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

John Romero, Chair  
Erik Aaboe, Santa Fe County  
Ray Matthew, Santa Fe County  
Anthony Mortillaro, NMRTD  
Thomas Martinez, Santa Fe Trails  
Reed Liming for Richard MacPherson, City of Santa Fe  
Paul Brasher, NMDOT  
Vicki Lucero, Santa Fe County

**MEMBERS ABSENT**

Dave Quintana, City of Santa Fe  
Greg Smith, City of Santa Fe  
(Vacancy) Tesuque Pueblo

**OTHERS PRESENT**

Morgan Day, Coordinator, Santa Fe Food Policy Council  
Mark Tibbetts, MPO Officer  
Keith Wilson, Senior Planner  
Erick Aune, Planner  
Robin Elkin, NMDOT  
Emily Stern, Community College  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

Mr. Tibbetts asked that item 2 "D" be removed as it is still pending and there is

nothing to report and that item 2 "C" be removed as there is nothing new to report.

Mr. Tibbetts change also asked that Item 2 "B" be moved to item "A" to be heard before the presentation.

**MOTION** A motion was made by Ms. Lucero, seconded by Mr. Mortillaro, to approve the agenda as amended.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES  
MAY 21, 2016**

Mr. Aaboe said there is a typo error on the index.

**MOTION** A motion was made by Mr. Aaboe, seconded by Mr. Matthew, to approve the minutes with a correction on the index.

**VOTE** The motion passed unanimously by voice vote.

**5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**A. PRESENTATION BY FOOD ACCESS SUBCOMMITTEE OF THE  
SANTA FE FOOD POLICY COUNCIL**

Mr. Matthew introduced Ms. Day, Coordinator of the Santa Fe Food Policy Council. He said Santa Fe County is a member of the Council. One of their planners participates in the meetings. Transportation access is a subcommittee. Their mission is to provide access to food resources. The priority focus is in the Santa Fe MPO planning area, particularly the South Side. He requested that they make a presentation to this Board on what they are trying to do and how it might relate to MPO Planning.

Ms. Day said we are a joint body jointly created by Resolution. It is a thirteen member advisory council that gives recommendations to government and works closely with partners in the private and non profit sector to help realize a more secure food area in Santa Fe.

Ms. Day said the Santa Fe Food Plan had been worked on for many years and is now completed in document form. It is a community driven document. There are three goals of what we can do as a community. How we get food, how we grow food and how we learn about food. This is a living document. The Council went through a strategic planning process in March and set priorities on what they are going to use

their time on for the next three years. One overwhelming priority is that public transportation can be a huge barrier for folks to have access to fresh food in general. We have several communities in Santa Fe especially in the South Side area that don't have access to an outlet that sells fresh foods. She worked with Ray to learn more about transportation issues and overlapping jurisdictions in the City and County. She is interested in having a dialogue with this group to have an opportunity to find those places where we can provide a key service to improve the lives of our citizens.

Ms. Day stated that as an example, in Connecticut, one bus route was implemented that was a grocery express. In Austin there is a program with a shuttle bus on demand. A big barrier is data and research that would support us being able to understand how to best serve citizens in that area to access food, healthcare and employment.

Chair Romero thanked Ms. Day for her presentation.

Mr. Matthew said he and Ms. Day talked about the Transit Plan and there are some recommendations in that plan about the South side. She noted that a farmers market is going to start at the mall. He suggested that she might get some data from MPO and this might be considered by the MPO in future plans.

Mr. Aune said regarding the Master Plan he would be happy to walk Ms. Day or anyone who is interested through the demographic analysis that included a transit index and census data specifically on the South Side and their greater need and why. Our consultant did look at food issues as well and there were some recommendations for modifications for the South Side routes. It is in the spirit of providing better service.

Ms. Stern said we have been emailing with Erick Aune. She is the Coordinator for the Center for Diversity at the Community College. A huge barrier for their students is access to food and transportation. It often makes or breaks whether a student is able to remain in school. She is in a process with La Familia and the Farmers Market Institute to put together an event in September regarding how to best serve the South Side. In our discussions about that we also discussed how, with this new South Side Farmers Market selling time, our students could have more access to the Market. That brought up access to transportation. She wanted to learn more about what is going on with transportation. Her interest is to help facilitate more opportunities for our students who primarily hail from the South Side. We have a campus cupboard open once a week but that is not fresh food. We are looking for opportunities.

Mr. Mortillaro asked is the South Side Farmers Market going to operate during the week.

Ms. Stern said on Tuesdays from 3:00 pm - 6:00 pm. Through September. Her thought was maybe running shuttles from the college to the mall.

Mr. Wilson said he works part with MPO and part with Santa Fe Trails. There are two routes that go to the Santa Fe Community College and the Santa Fe Place Mall. For a transit entity to change its routes, looking at current system and how it can fit in would be the best way to go. Adding a shuttle route can be expensive. Route 21 runs between the college and Santa Fe Place. It takes fifteen minutes. We can work on picking out some time frames that work for your farmers market. There are two bus opportunities that will get you there and back during the time of the market. Maybe buy passes and give them to those people who need them. There is a second route but it is more convoluted and takes longer. He is happy to sit down with Ms. Stern and walk her through the routes.

Ms. Day said we want to make sure hungry people in our community are being fed. The need is most apparent in places like the South Side community. Adding a line could potentially shift the perception of transportation. We could have a campaign around that where there is a Farmers Market bus. It could attract a different client base. The tricky thing about directing folks to routes that exist is it is challenging for folks outside of those commuter times for those folks to get to the grocery store outside of their community. How do we make it easier for them so that they are not working at that time and do not need to get child care. After commuter hours access. We can also use more education about how the system works now.

Mr. Wilson said he is interested to understand what those barriers are.

Mr. Martinez said our buses run until 10:00 pm. Kids ride for free. The cost to add another line is astronomical at this point. It would have to serve more than one service. Educating everyone on schedules and showing them where the stops do get them is important.

Mr. Aune said it sounds like there is a specific need at the college. It might be a greater efficiency to get a certain amount of food to the college instead of moving people. The route modifications considered for the South Side were considering multiple issues. Bringing more clarity to the data for food would be helpful. The City of Santa Fe Transit Center on the South Side is going to be moving. Maybe there is a coordinated initiative there that could be worked on.

Ms. Day said from what she understands there are folks in community groups who are really concerned to find a good time to set the site and time for a Market.

Ms. Stern said one of the goals of the upcoming event is to invite a dialog on this question. There will be an informal panel with emphasis to encourage community members to participate with their needs and wants. It will be a public event. Perhaps someone from this committee may want to participate in that event. At the college transportation is a huge issue generally.

Mr. Aune said he had been working with the college on a survey of students

since last September relating to transportation. He could put something together as a briefing and participate in September if that is ok with this group.

Ms. Day said we are not coming here to make any demands. We are willing and excited to work creatively with the structures we have and potentially seek out additional funding for routes like this as well. There are opportunities moving forward.

Chair Romero thanked Ms. Day and Ms. Stern for their participation in the meeting.

**B. RECOMMENDATION FOR APPROVAL OF FFYs 2017/2018 UPWP**

Mr. Tibbetts said there have been no changes since the draft presented to DOT for review. We have added a table to track the amendments. There will be changes in the final approved one but by amendment and not until the 4<sup>th</sup> quarter. It is still being fine tuned. For the most part it is ready to be presented to the Policy Board.

**MOTION** A motion was made by Mr. Liming, seconded by Mr. Matthew, to approve what was approved in April with the addition of the table to track amendments.

**VOTE** The motion passed unanimously by voice vote.

**C. UPDATE ON PROPOSED REORGANIZATION OF MPO PROGRAM**

No new information.

**D. STATUS REPORT ON ROAD EXCHANGE AGREEMENT**

No new information

**E. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS**

Mr. Wilson reviewed the projects spreadsheet included in the meeting packet.

Additional information was given as follows:

**S100121** Mr. Brasher said NMDOT is in the process of meeting with Santa Fe County to discuss the future of DOT involvement in this project. They should be meeting within a week or two.

**S100130** Mr. Romero said the project is ahead of schedule.



- S100140** Mr. Brasher said the anticipated completion date is November. The project is on schedule.
- S100160** Mr. Brasher said there is an issue with the architectural treatment of the wall. The contractor is going to do that this summer. The other outstanding issue is reseeding. The project is structurally complete.
- S100350** Mr. Brasher said we have the scope now for the bridge deck replacement. The project is on schedule.
- S100280** Mr. Romero said the project was awarded at Council.
- S100390** Mr. Romero said the project was awarded at Council.
- S100410** Mr. Aaboe said there are issues with the patent with MRC that they are working to clean up.

**6. MATTERS FROM MPO STAFF**

Mr. Tibbetts reported that he just received this morning the final report on the Bus Stop and Sidewalk Connectivity Study. We will be reviewing that and should have that finished in the next couple of weeks.

Mr. Wilson said project feasibility forms are due July 1<sup>st</sup> for TAP and Recreational trails projects.

**7. MATTERS FROM TCC MEMBERS**

None

**8. ADJOURN**

The meeting adjourned at 2:30 pm.

  
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John Romero, Chair

  
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Elizabeth Martin, Stenographer