



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 5, 2016 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 6/30/14 TIME 11:25am

SERVED BY Yolanda Green

RECEIVED BY SS88

Regular Finance Committee – May 2, 2016
Special Finance Committee/Budget Hearings – May 12, 2016
Special Finance Committee/Budget Hearings – May 16, 2016
Special Finance Committee/Budget Hearings – May 31, 2016
Regular Finance Committee – June 13, 2016

CONSENT AGENDA

6. Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$150,000 – City-Wide Maintenance, Repair and Operational Supplies; Grainger, Inc. (Robert Rodarte)
7. Request for Approval of Agreement – Inmate Confinement at Santa Fe County Jail; Santa Fe County. (Patrick Gallagher)
8. Request for Approval of Sole Source Procurement and Professional Services Agreement in the Amount of \$71,280 – Coordinator to Facilitate Domestic Violence and Sexual Assault Individuals; Solace Crisis Treatment Center. (Patrick Gallagher)
9. Request for Approval of Procurement Under State Price Agreement and Agreement Between Owner and Contractor in the Amount of \$76,196.22 – Siler Road Complex, Building C aka Antonio C. Roybal Building; Commercial Roofing, LLC. (John Dillon)
10. Request for Approval of Donation from the Santa Fe Garden Club of a Bronze Plaque and Two Fiberglass Planters in Adobe Finish Installed Adjacent to the Bronze Burro at Burro Alley and San Francisco. (Richard Thompson)
11. Request for Approval of Budget Transfer from General Fund to the Unemployment Claims Fund in the Amount of \$120,000 to Cover FY 2015/16 Unemployment Claims Expenses and Provide a Reserve for Future Years. (Andy Hopkins and Lynette Trujillo)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 5, 2016 – 5:00 P.M.

12. Request for Approval of an Ordinance Amending Section 14-6.2(A)(5) of the Land Use Development Code to Prohibit the Use of Short-Term Rental Units Located in Residentially-Zoned Districts for Commercial Purposes. (Councilor Lindell) (Jesse Guillen)

Committee Review:

Public Works Committee (approved with amendment)	06/27/16
City Council (request to publish)	06/29/16
City Council (public hearing)	07/27/16

Fiscal Impact – No

13. Request for Approval of an Ordinance Creating the Health and Human Services Fund to Provide Dedicated Funding of Two Percent (2%) of the City's Share of State Gross Receipts Tax for Support Services for the Citizens of the City of Santa Fe. (Councilor Maestas) (Chris Sanchez)

Committee Review:

Human Services Committee (approved with amendment)	06/14/16
City Business Quality of Life Committee (scheduled)	07/13/16
City Council (request to publish)	07/13/16
City Council (public hearing)	08/10/16

Fiscal Impact – Yes (expenditures = \$28,080; revenues = \$28,080)

CONSENT ITEMS IN PREPARATION FOR NEXT FISCAL YEAR 2016/17

14. Request for Approval of Procurement Under State Price Agreement in the Amount of \$300,000 – FY 2016/17 Books and Library Services for Library Division; Baker & Taylor, Inc. (Patricia Hodapp)
15. Request for Approval of Grant Agreements in the Amount of \$155,016 – FY 2016/17 Administer Shelter Plus Care for Sponsor Based Rental Assistance Awarded by Department of Housing and Community Development; Santa Fe Community Housing Trust. (Alexandra Ladd)
16. Request for Approval of Amendment No. 3 to Professional Services Agreement in the Amount of \$14,000 for a Total of \$54,300 – FY 2016/17 Hockey Referee Services for Ice Arena Hockey Leagues at Genoveva Chavez Community Center; New Mexico Hockey Referee Confederation. (Liza Suzanne)

END OF CONSENT AGENDA



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 5, 2016 – 5:00 P.M.

DISCUSSION

17. Request for Approval of a Resolution Authorizing the City of Santa Fe Transit Division to Provide Free Transit Services to "Music On The Hill" During the 2016 Summer Season. (Councilor Maestas) (Isaac Pino)

Committee Review:

Public Works Committee (approved)
City Council (scheduled)

06/27/16

07/13/16

Fiscal Impact – Yes

18. Request for Approval Organizational Chart Positions Funded and Approved in FY 2016/17 Budget.

- Request for Approval of Fourteen (14) Temporary Full-Time Positions which are Currently E-90 Positions for Parks and Recreation Division. (Robert Carter)
- Request for Approval of Three (3) Classified Part-Time Positions for Tourism Santa Fe. (Randy Randall)

19. Request for Consideration and Direction to Staff on Resolution 2016-25: Preliminary Report and Recommendations for Stormwater Policy Update. (Melissa McDonald)

20. MATTERS FROM THE COMMITTEE

21. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521.

SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
July 5, 2016

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
<u>APPROVAL OF MINUTES:</u> REGULAR FINANCE COMMITTEE – MAY 2, 2016	Previously approved	3
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 12, 2016	Approved	3
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 16, 2016	Approved	3
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 31, 2016	Approved	3
REGULAR FINANCE COMMITTEE – JUNE 13, 2016	Approved	3
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT IN THE AMOUNT OF \$150,000 – CITY-WIDE MAINTENANCE, REPAIR AND OPERATIONAL SUPPLIES; GRAINGER, INC.	Approved	3-5
REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-6.2(A)(5) OF THE LAND USE DEVELOPMENT CODE TO PROHIBIT THE USE OF SHORT-TERM RENTAL UNITS LOCATED IN RESIDENTIALLY-ZONED DISTRICTS FOR COMMERCIAL PURPOSES	Approved w/direction	5-7
REQUEST FOR APPROVAL OF AN ORDINANCE CREATING THE HEALTH AND HUMAN SERVICES FUND TO PROVIDE DEDICATED FUNDING OF TWO PERCENT (2%) OF THE CITY'S SHARE OF STATE GROSS RECEIPTS TAX FOR SUPPORT SERVICES FOR THE CITIZENS OF THE CITY OF SANTA FE	Approved	7-11

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT IN THE AMOUNT OF \$300,000 – FY 2016/17 BOOKS AND LIBRARY SERVICES FOR LIBRARY DIVISION; BAKER & TAYLOR, INC.	Approved	11
REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$14,000 FOR A TOTAL OF \$54,300 – FY 2016/17 HOCKEY REFEREE SERVICES FOR ICE ARENA HOCKEY LEAGUES AT GENOVEVA CHAVEZ COMMUNITY CENTER; NEW MEXICO HOCKEY REFEREE CONFEDERATION	Postponed to 07/18/16	11-13

END OF CONSENT CALENDAR DISCUSSION		

<u>DISCUSSION</u>		
REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TRANSIT DIVISION TO PROVIDE FREE TRANSIT SERVICES TO "MUSIC ON THE HILL," DURING THE 2016 SUMMER SEASON	Withdrawn by Sponsor	13
<u>REQUEST FOR APPROVAL OF ORGANIZATIONAL CHART POSITIONS FUNDED AND APPROVED IN FY 2016/17 BUDGET</u>		
REQUEST FOR APPROVAL OF FOURTEEN (14) TEMPORARY FULL-TIME POSITIONS WHICH ARE CURRENTLY E-90 POSITIONS FOR PARKS AND RECREATION DIVISION	Approved	13-18
REQUEST FOR APPROVAL OF THREE (3) CLASSIFIED PART-TIME POSITIONS FOR TOURISM SANTA FE	Postponed to 07/18/16	13-18
REQUEST FOR CONSIDERATION AND DIRECTION TO STAFF ON RESOLUTION 2016-25; PRELIMINARY REPORT AND RECOMMENDATIONS FOR STORMWATER POLICY UPDATE	Conceptual approval w/direction	19-25

ITEM**ACTION****PAGE****MATTERS FROM THE COMMITTEE****Information/discussion****25****ADJOURN****26**

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Tuesday, July 5, 2016**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Tuesday, July 5, 2016, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Mike Harris
Councilor Signe I. Lindell
Councilor Renee Villarreal

MEMBERS EXCUSED:

Councilor Peter N. Ives

OTHERS ATTENDING:

Teresita Garcia, Finance Department
Yolanda Green, Finance Department
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Chair Dominguez noted that the Public Hearing on the Governing Body Rules will be on the Finance Committee Agenda for the Committee meeting of July 18, 2016.

Teresita Garcia said the May 2, 2016, minutes are listed for approval, but those were approved at the previous meeting. Also, Item #17 has been withdrawn by the sponsor.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the following Consent Agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. *[Removed for discussion by Councilor Villarreal]*
7. **REQUEST FOR APPROVAL OF AGREEMENT – INMATE CONFINEMENT AT SANTA FE COUNTY JAIL; SANTA FE COUNTY. (PATRICK GALLAGHER)**
8. **REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$71,280 – COORDINATOR TO FACILITATE DOMESTIC VIOLENCE AND SEXUAL ASSAULT INDIVIDUALS; SOLACE CRISIS TREATMENT CENTER. (PATRICK GALLAGHER)**
9. **REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND AGREEMENT BETWEEN OWNER AND CONTRACTOR IN THE AMOUNT OF \$76,196.22 – SILER ROAD COMPLEX, BUILDING C A/K/A ANTONIO C. ROYBAL BUILDING; COMMERCIAL ROOFING, LLC. (JOHN DILLON)**
10. **REQUEST FOR APPROVAL OF DONATION FROM THE SANTA FE GARDEN CLUB OF A BRONZE PLAQUE AND TWO FIBERGLASS PLANTERS IN ADOBE FINISH INSTALLED ADJACENT TO THE BRONZE BURRO AT BURRO ALLEY AND SAN FRANCISCO. (RICHARD THOMPSON)**

11. REQUEST FOR APPROVAL OF BUDGET TRANSFER FROM THE GENERAL FUND TO THE UNEMPLOYMENT CLAIMS FUND IN THE AMOUNT OF \$120,000 TO COVER FY 2015/16 UNEMPLOYMENT CLAIMS EXPENSES AND PROVIDE A RESERVE FOR FUTURE YEARS. (ANDY HOPKINS AND LYNETTE TRUJILLO)

12. *[Removed for discussion by Councilors Lindell and Harris]*

13. *[Removed for discussion by Councilors Villarreal and Harris]*

CONSENT ITEMS IN PREPARATION FOR NEXT FISCAL YEAR 2016/17

14. *[Removed for discussion by Councilor Villarreal]*

15. REQUEST FOR APPROVAL OF GRANT AGREEMENTS IN THE AMOUNT OF \$155,016 – FY 2016/17 ADMINISTER SHELTER PLUS CARE FOR SPONSOR BASED RENTAL ASSISTANCE AWARDED BY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT; SANTA FE COMMUNITY HOUSING TRUST. (ALEXANDRA LADD)

16. *[Removed for discussion by Councilors Lindell and Harris]*

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES:

~~REGULAR FINANCE COMMITTEE – MAY 2, 2016~~
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 12, 2016
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 16, 2016
SPECIAL FINANCE COMMITTEE/BUDGET HEARINGS – MAY 31, 2016
REGULAR FINANCE COMMITTEE – JUNE 13, 2016

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the minutes of the following meetings: Special Finance Committee/Budget Hearings of May 12, 2016, the Special Finance Committee/ Budget Hearings of May 16, 2016, the Special Finance Committee/Budget Hearings of May 31, 2016; and the Regular Finance Committee meeting of June 13, 2016, as presented.

VOTE: The motion was approved on a voice vote, with Councilors Lindell, Villarreal and Chair Dominguez voting in favor of the motion, no one voting against and Councilor Harris absent for the vote.

CONSENT CALENDAR DISCUSSION

6. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT IN THE AMOUNT OF \$150,000 – CITY-WIDE MAINTENANCE, REPAIR AND OPERATIONAL SUPPLIES; GRAINGER, INC. (ROBERT RODARTE)

Councilor Villarreal asked what is covered by this contract.

Robert Rodarte, Purchasing Officer, said this is a cooperative contract which covers a series of products and commodities across the board within the City. This contract is used a lot for safety and security products. He said Police and Fire purchase a lot of items in that category. He said these are things not readily available within the City limits.

Councilor Villarreal said then these are items we can't get locally or with another service provider.

Mr. Rodarte said the majority of the items are specialized products.

Councilor Villarreal said perhaps some time, Mr. Rodarte can explain cooperative price agreements and how that differs from other contracts we negotiate. She wants to be sure the City is getting the best deal to save money. She asked if there is a process.

Chair Dominguez asked Mr. Rodarte to briefly describe cooperative contracts.

Mr. Rodarte said cooperative contracts are tools that are used, especially by small organizations like the City. He said they have been pre-bid and contracted by other, larger entities, noting it was the City of Tucson in this case. It goes through the entire RFP or bid process, and once fully ratified, they link on with some of the cooperative contract companies such as national IPA. He said they are designed to give the City an option in shopping for the best possible prices. He said there are 20 cooperative contracts out there and he looks at all of them. He said this company is by far the best one.

Councilor Villarreal would like to make an appointment with Mr. Rodarte so she can get a better understanding of how all the contracts are run through his office.

Mr. Rodarte said he will be happy to do so.

Chair Dominguez said there is the perception out there that the use of cooperative contracts by the City is the easy way to do business. He said Mr. Rodarte and staff do their due diligence and the best job possible. He asked the percentage of our contracts on cooperative price agreement.

Mr. Rodarte said it is huge, but he doesn't know the actual percentage, commenting that the City uses a lot of them. He said some of the local vendors that we use are under the umbrellas for these companies. He said there will be a big cooperative contract coming before this Committee in two weeks dealing with all of the maintenance, repairs and parts. He said companies that employ a lot of our local people are under these price agreements, such as the Ford and Chevrolet dealerships which employ a lot of people in Santa Fe as well as contributing to the GRTs. He said although these appear to be from somewhere else, it still affects us locally.

Chair Dominguez asked what we are doing to be sure that is the case.

Mr. Rodarte said they can go another step in bringing these kinds of things forward. He said we have had a lot of roofing jobs over the last 4-5 months. He said we bid those out, and if they come in over budget, then they start looking at cooperative contracts to see if we can get a better deal, commenting we do that a lot, especially when preparing the police cars for the road.

Chair Dominguez asked what tools we have at our disposal to make sure that we are doing the legal thing and the proper thing. He doesn't want the City to be perceived as using cooperative price agreements because it is the easy way to do business. He wants to know that staff is going through the process they need to go through, and what tools the Committee has to make sure that is the case.

Mr. Rodarte said they can put something together to give you a step-by-step, and make sure the City and the company has done its due diligence in bidding things out. He said that can be inserted into the packets.

Chair Dominguez said he thinks we could do a better job at making sure we "beat the bushes" to keep everything local.

Councilor Harris said #9 is a small roofing project on the Roybal Building in the Siler Road complex. They had called for bids a year ago, received none, and went to a cooperative CES. They went through an established company he recognized. He looked at the scope of work, did the math and he thinks this is a good deal. He also spoke with Mr. Pfeifer. He said there is a benefit to the City of using a cooperative price agreement for a project on which we received no bids.

Councilor Harris continued, saying it seems when we get bids, we're not getting good bid coverage, and it's something we need to work on harder to get better bid coverage. He asked Mr. Pfeifer if the City has a reputation for slow pay. He said Mr. Pfeiffer told him the City is a good pay and he doesn't hear anything negative from various vendors. Councilor Harris said Grainger is a good company and this is a good bid.

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

- 12. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-6.2(A)(5) OF THE LAND USE DEVELOPMENT CODE TO PROHIBIT THE USE OF SHORT-TERM RENTAL UNITS LOCATED IN RESIDENTIALLY-ZONED DISTRICTS FOR COMMERCIAL PURPOSES (COUNCILOR LINDELL). (JESSE GUILLEN) Committee Review: Public Works Committee (approved with amendment) 06/27/16; City Council (request to publish) 07/13/16; and City Council (public hearing) 07/27/16. Fiscal Impact: No.**

A proposed amendment to this Ordinance submitted by Councilor Maestas, is incorporated herewith to these minutes as Exhibit "1."

Councilor Harris said the amendment to this bill is very important and answers most of his questions. He said the original language just talks about commercial activities or events. He looked at the Land Use for a definition of commercial, noting there is commercial recreational use, commercial stable and we have commercial structure, and it then sends it to 14-6 Permitted Uses which contains a list beginning with Adult Entertainment through Veterinary. He is concerned that there are any number of activities that are social in nature, for example a wedding, and they may have contracted for services to host the event. Or it may be a family reunion and they would contract for a caterer to bring in food. The amendment proposed by Councilor Maestas helps to clarify those commercial activities or events [Exhibit "1"].

Councilor Harris asked what happens with a family reunion or a wedding where you contract with a caterer – is that allowed. He thinks the amendment is headed in the right direction.

Councilor Lindell said she had emails with Mr. Guillen today. She said she thinks we need to be absolutely clear that this covers activities such as weddings. She said we have time to amend it, but she wants to make sure that whatever definition we choose would cover weddings. She said she doesn't feel like having her next door short term rental be a wedding venue every weekend this summer. She said people don't want catering trucks driving up and having a wedding next door more than one time, ever. She thinks we need to review this further in terms of the amendment.

Chair Dominguez said he hears both Councilors saying we're headed in the right direction, but there needs to be a little bit more definition in terms of the amendment and the bill itself.

Councilor Lindell said we could go so far as spelling-out as activities, commenting she is fine with that.

Chair Dominguez asked Councilor Lindell as the main sponsor if she wants to postpone this item.

Councilor Lindell said no, she wants it to be moved forward, because we have time to clean up the language further before it goes to the Council, commenting she thinks we need to continue to work on this.

Councilor Harris asked Councilor Lindell if she is saying that there would never be an activity where they could contract for services as a part of the activity such as a family reunion. He said it's pretty hard to draw the line on this.

Councilor Lindell said she draws line the line on the side of not having the activity, because once you allow the activity..... she said she takes this to properties being advertised as a great wedding venue, as a great place for a family reunion. She would rather say no, rather than risk someone having a family reunion next door to them 3-4-5 times during the summer, which she thinks is very very unfair to the neighbors.

Councilor Harris commented that it could be a very long list.

Councilor Lindell agreed, saying this is the reason we're trying to find a generic verbiage to cover those things. She said it's very disruptive if there is a 6-8 bedroom home and they short term rent it, advertising it as a wedding venue.

Councilor Villarreal asked if it is more about the event versus the number of parking spaces and the amount of noise it generates, saying it seems it would be able to regulate it that way, rather than defining events.

Councilor Lindell said she doesn't disagree with that. However, when she tried to increase the number of mandated parking spaces she couldn't get her colleagues to agree. So she is trying to go about it in a different way. She said additionally, you had the foresight early on to ask for furthering this definition. And rather than furthering the definition, the entire paragraph disappeared, so clearly we have some work to do on this.

Chair Dominguez said he can imagine a scenario where any business or use in a certain zoning type would be prohibited, although that gets kind of dicey as well.

Councilor Lindell said if her neighbor next door gets married, the chances are she will be invited, and the others might not invite her. This is the neighborhood aspect of this – we lose being neighbors – which is one of the great downfalls of short term rentals.

MOTION: Councilor Lindell moved, seconded by Harris, to move this forward with the comment that it needs more work.

DISCUSSION: Councilor Harris said he thinks the full Governing Body needs to talk through the issue and come up with some sort of working arrangement.

VOTE: The motion was approved unanimously on a voice vote.

13. **REQUEST FOR APPROVAL OF AN ORDINANCE CREATING THE HEALTH AND HUMAN SERVICES FUND TO PROVIDE DEDICATED FUNDING OF TWO PERCENT (2%) OF THE CITY'S SHARE OF STATE GROSS RECEIPTS TAX FOR SUPPORT SERVICES FOR THE CITIZENS OF THE CITY OF SANTA FE (COUNCILOR MAESTAS). (CHRIS SANCHEZ)**
Committee Review: Human Services Committee (approved with amendment) 06/14/16; City Business & Quality of Life Committee (scheduled) 07/13/16; City Council (request to publish) 07/13/16; and City Council (public hearing) 08/10/16. **Fiscal Impact: Yes.**
(Expenditures - \$28,080; revenues - \$28,080)

Councilor Harris said had tried to talk through various issues before the meeting, noting he spoke with Ms. Garcia and Adam Johnson about this before the meeting because he had questions. He said they clarified that this Ordinance goes back to a 1992 Resolution creating a Human Services fund that would give monies up to 2% of the City's share of the State's Gross Receipts Tax. He was concerned that we are creating a new fund that will complicate some things. He said what he heard for the most part were

clarifying remarks. However, there still are issues that still need clarification. He said we now go from Human Services to Health and Human Services, which is pretty broad. He thinks we should look at defining it better, because we are improving access to primary health care, basic material goods, services, food and shelter and behavioral health services to include mental health, substance abuse and recovery support services.

Councilor Harris continued, saying he also is concerned about the funds, and reviewed the formula used in the past, and how they arrived with that which coincides closely with the \$893,000 in the budget, and it will now be \$901,000, which is now over the budget somewhat. He asked Mr. Sanchez how this will this change the way he is going about your business, commenting this does open it up from Human Services to Health and Human Services.

Chris Sanchez said it doesn't change anything, and if the Ordinance is adopted they are looking at repealing the 1992 Resolution. He said Councilor Maestas is trying to make sure this money is solidified and the 2% is protected under this Ordinance. It will be the same function and is not creating a brand new process, "it is creating a new Code, because as it exists, there is no Code for it."

Councilor Harris said then you can live with the equal to 2% as written.

Mr. Sanchez said as it stands, we do have the 2% which they have been using for 20 years.

Chair Dominguez said they have been operating without something that is codified.

Councilor Harris said last year's numbers are slightly above the 2%, actually 2.2% which can be verified with Mr. Johnson.

Councilor Harris asked about definitions, noting it opens it up to a little bit of everything, and asked if that is appropriate. He recalls a discussion during the budget on a point raised by Councilor Lindell that we are diluting the effectiveness of the money by spreading it in 14 different directions.

Mr. Sanchez said the areas on the amendment, the Human Services Committee has done extensive work in these very specific areas. He said they did talk to the fact that they want to make sure this funding is allocated to those programs or areas that have had the most impact in this community. So they broke it down to the Behavior Health Services, including Mental Health, Substance Abuse, and Recovery Support Services, in the belief that we can start to fund and make an impact in that community. He said if you recall, we had the priority indicators and outcomes submitted during the Budget Hearing that specified those areas "that we are looking to impact."

Councilor Harris asked what was driving the amendment to say "citizens and/or residents," instead of "citizens of Santa Fe." He asked if that would be basically everybody who passes through town who needs help.

Mr. Sanchez said they were thinking of the undocumented citizens of this community.

Councilor Lindell said this is essentially what we have right now which is working.

Mr. Sanchez said yes.

Councilor Lindell asked the reason for the additional \$28,000.

Mr. Sanchez said as the Division Director, currently he is administering the grant. He said there is one full-time FTE with the Children & Youth Commission which is dedicated to grant administration. He said, "Basically what we're looking for is \$28,000 to be added to this so we can have an individual that would be able to administer the administrative services of this position." Responding to Councilor Lindell, he said it would be a part time person.

Councilor Lindell asked on page 2 the reason they are deleting "public schools."

Mr. Sanchez said because the fund is dedicated to age 18 and over, and the Children & Youth Commission focuses on the Public Schools system.

Councilor Lindell said then that's one of the differences as it stands currently – is it currently for 18 years and older.

Mr. Sanchez said, "Yes. It's for 18 years and older."

Councilor Lindell said she is not convinced that this is necessary. She thinks what we have now is working, and doesn't see it as being threatened in any way. She said she is not inclined to codify things where we already have Resolution that is working. She said she is unsure at this point in time she is looking to hiring any more people.

Councilor Villarreal said most of her questions have been answered. She said, "I guess the only thing I would say about the comment in terms of language, if it is necessary to redo the Resolution, that we take out "citizens" and put "residents." I don't really see why we need both."

Councilor Villarreal asked if Behavioral Health is something new in addition or if it was always a part of the Resolution.

Mr. Sanchez said, "It was a part of the Resolution, so we wanted to add it and make sure that it included the Mental Health, Substance Abuse and Recovery Support Services under that Behavioral Health category."

Councilor Villarreal, referring to Resolution page 2, line 4, said she thinks the sentence is awkward and doesn't know what it is saying, and thinks it needs to be rewritten.

Chair Dominguez said so much of what we're discussing is about organization, because there are parts of our City pick up what this intended to deal with, for example mental health issues and the Police Department, and whatever capacity they have, the monies received and how it is used. He thinks a program like this needs more money. However, when you start to get into the whole discussion and the role of City government, the inability of the State to provide funds for some of these services, it leads to a larger vision and discussion of what is the purpose of City government and its relation to mental health issues and all the things these monies are supposed to fund.

Mr. Sanchez said to respond to Councilor Lindell's comment about the fund potentially being affected. He said, "If you recall, during the budget hearings it was recommended that they were going to take 25% of this 2% and dedicate that directly to the Verde Fund. And because we had already distributed the money, that was taken off the table. I think it give an opportunity when you have a Resolution for it not to be codified, that they could potentially come in and use the money for alternative things. That hasn't been done since 1992, but it's not to say that is going to change. So the folks that brought forth the Children & Youth Commission Ordinance had the forethought to know that when that money was appropriated they weren't wanting anybody else to tap into that into any other way. So the Human Services Ordinance is doing that exact same thing, is wanting to make sure that that money would always be dedicated for this very purpose that we're trying to achieve. So I just wanted to address that."

Chair Dominguez said they have been operating via Resolution, and there is something to be said about something being codified through Ordinance, because to change it or amend it would require much more than for a Resolution. He agrees with Councilor Lindell, in a way, that it's not broken, so why fix it, but at the same time, codifying it like this gives it more foundation and a little more teeth.

Councilor Harris said in Mr. Sanchez's budget, there is \$30,000 to contract consultants. He asked if he is advocating the \$28,000 in addition to contracting consultants. He said it seems to him that the \$28,000 for a part time person should be covered by what is already in his budget.

Mr. Sanchez said "We are going to use the existing funds we have. We're not asking for any additional money to pulled out of the General Fund. We will be using the existing funds we have that is dedicated to Human Services, just like is being done with the Children & Youth Commission."

Councilor Harris said so the exact number is \$28,080, but that's not new money to your budget, that is against the \$30,000 that is already approved.

Mr. Sanchez said, "It would be money within the existing 2%. Correct."

Councilor Lindell said we have lived with previous Councils really tying our hands as to how money can be spent and how it can be distributed. She thinks we would be facing something really serious to take money out of this fund. She said, "For me, codifying this, how money is distributed, certainly when we went through the budget this year, that was tough on us sometimes, that there are monies that can't be touched and that we can't use. And I trust... and I guess I trust future Councils that if they would need to perhaps cut into this funding, however much or however little, in the future, I would have to trust them about that. Because everybody knows that these monies are really important, but I don't think, for me, I'm

willing to codify this. I lived through what it feels like to have your hands tied, to not be able to touch some monies. And I don't really want to do that to future Councils."

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved on a voice vote, with Councilor Harris and Councilor Villarreal voting in favor of the motion and Councilor Lindell voting against.

14. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT IN THE AMOUNT OF \$300,000 – FY 2016/17 BOOKS AND LIBRARY SERVICES FOR LIBRARY DIVISION; BAKER & TAYLOR, INC. (PATRICIA HODAPP)

Councilor Villarreal said there was a lot of information, but appreciates seeing all the documents involved in the procurement process. She asked the source of funds for the purchase.

Patricia Hodapp, Director, Library Division, said it is from the GRTs, which is in their regular budget, to buy books for the library.

Councilor Villarreal asked if it is \$300,000 each year.

Ms. Hodapp said yes, noting they also receive funds from things such as G.O. bonds, and some of those funds under this contract, but separately.

Councilor Villarreal asked how she prioritizes which books to purchase.

Ms. Hodapp said they have professional librarians who know the collection very well, and use professional tools to review pre-publication information. She said each librarian has a section of the Library books under their purview, so they know, for example, that biographies may need to be bolstered. She said all of these go through the direct supervisor to the head of Technical Services to place orders. She said the bulk of the orders go to Baker & Taylor, Inc., under a State price agreement, so it is the best price. She said the reason they don't use Amazon is because Amazon buys from Baker & Taylor, which is the largest distributor in the United States.

MOTION: Councilor Villarreal moved, seconded by Councilor Harris to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

16. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$14,000 FOR A TOTAL OF \$54,300 – FY 2016/17 HOCKEY REFEREE SERVICES FOR ICE ARENA HOCKEY LEAGUES AT GENOVEVA CHAVEZ COMMUNITY CENTER; NEW MEXICO HOCKEY REFEREE CONFEDERATION. (LIZA SUZANNE)

Councilor Harris said he assumes the League pays to use the facility to host their games.

Richard Thompson, Director, Parks Division, said neither Ms. Suzanne or Ms. Carter are here this evening, and said "this is definitely not my line of work, but I really can't speak to this issue. I apologize for not asking for this to be pulled from the Agenda."

Teresita Garcia, Assistant Director, Finance Department said the Hockey Association does pay a rental, so the City contracts with the Federation for the referees so we don't have to pay individual referees to provide the services.

Councilor Harris asked if she has a rough idea of the dollars generated by the League.

Ms. Garcia said she doesn't know.

Councilor Harris said he would think it is well over the \$14,000.

Ms. Garcia said that is correct.

Councilor Harris noted there is no Certificate of Insurance attached, and said he would think the League or someone should make sure we have the proper insurance in place, noting this is a gap he sees in this package.

Ms. Garcia said she will have staff at the GCCC provide that insurance certificate.

Councilor Harris asked what would be provided to the City and how that would work.

Ms. Garcia said this is a nationwide association, and the New Mexico Hockey League pays into the association so that they provide the services to the Hockey League. She said it is like the Little League.

Councilor Harris asked Ms. Garcia to follow up on the insurance to be sure we have a current certificate on file, and Ms. Garcia said she will do so.

Councilor Lindell asked how many Leagues we have, the number of participants and the costs paid by the League. She needs that information to support this request.

Ms. Garcia said she will email that information to Councilor Lindell.

Councilor Lindell said her inclination is to postpone this to the next meeting so we have the requested information. She said we need to align our costs with what we charge, commenting if we don't know what we are taking in, how can we know what to spend.

Councilor Villarreal said she thinks these are GCCC organization Leagues, but the additional information would be helpful.

MOTION: Councilor Lindell moved, seconded by Councilor Lindell, to postpone this request to the next meeting of the Committee on July 18, 2016, with direction to Ms. Garcia to ensure these questions are asked of the proper staff and that the appropriate staff are in attendance to answer questions at the next meeting.

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

17. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TRANSIT DIVISION TO PROVIDE FREE TRANSIT SERVICES TO "MUSIC ON THE HILL," DURING THE 2016 SUMMER SEASON (COUNCILOR MAESTAS. (ISAAC PINO) Committee Review: Public Works Committee (approved) 06/27/16; and City Council (scheduled) 07/13/16. Fiscal Impact: Yes. This item was withdrawn by the Sponsor.**

Withdrawn by sponsor

18. **REQUEST FOR APPROVAL OF ORGANIZATIONAL CHART POSITIONS FUNDED AND APPROVED IN FY 2016/17 BUDGET.**
- **REQUEST FOR APPROVAL OF FOURTEEN (14) TEMPORARY FULL-TIME POSITIONS WHICH ARE CURRENTLY E-90 POSITIONS FOR PARKS AND RECREATION DIVISION. (ROBERT CARTER)**
 - **REQUEST FOR APPROVAL OF THREE (3) CLASSIFIED PART-TIME POSITIONS FOR TOURISM SANTA FE. (RANDY RANDALL)**

Richard Thompson presented information from his Memorandum of June 20, 2016. Please see this Memorandum for specifics of this presentation. He said in this year's budget, \$177,000 was added to the Parks Division budget to fund these additional process, but there are no responding positions on the Organizational Chart. The request is approval to replace 14 positions on the Organizational Chart as funded positions.

Chair Dominguez said the Memo is interesting. He said Mr. Thompson is saying the positions were budgeted but not technically created on the Organizational Chart, and Mr. Thompson said that is correct.

Chair Dominguez said this is technical cleanup between the Budget Office and the Division. He said in looking at information received during the budget hearings and the E90 positions, there are a lot more than 14 employees.

Mr. Thompson said they should be separated by Department on the Chart, and "we are only talking about Parks Division employees."

Chair Dominguez said there are 19 positions that say Parks and Recreation, noting 3 are Recreation.

Mr. Thompson said some work at the MRC and Marty Sanchez Golf, and were included in the budget – these are budgeted positions currently filled and will remain so.

Councilor Lindell said this is presented as one item, noting the items from Tourism have more forms and information.

Chair Dominguez said these are two separate items to be voted on separately. He said the positions at Parks & Recreation were budgeted but not named on the Organizational Chart. However, he sees the exact opposite for Tourism – Tourism did not budget for these positions and they want to do a reclassification.

Councilor Lindell said she is willing to approve the Parks & Recreation section of the request.

Chair Dominguez said he supports that, but it could have been articulated more clearly.

Councilor Harris said it is relatively clear to him that the employees in the past were funded with capital funds, and we decided we wouldn't do that any more, with the acknowledgment we needed the people to do that work. \$177,000 was added to the 16/17 budget for those positions. His concern is that the request is for temporary employees March through October. He said he is receiving a lot of calls on parks and medians, and they can't keep up with everything with the current staff. He wants to get this in place, the people hired and get the work done.

MOTION: Councilor Harris moved, seconded by Councilor Lindell, to approve the request for 14 Temporary Full-Time Positions, as requested by staff.

DISCUSSION: Chair Dominguez asked what this action does to the attrition rate.

Adam Johnson, Budget Officer, said it does nothing to the attrition rate. The funds were put into the budget, but the positions were not presented timely to be presented in the Organizational Chart, and the E-90s have no impact on attrition rate because they were never budgeted. He said the lack of those cleans up the personnel process, rather than having an impact on the dollars and cents.

Ms. Garcia said this is a request for seasonal, temporary workers, not E-90 employees.

Mr. Johnson said they are becoming the seasonal temporary classification, but they came from a variety of E90, as well as the Business Unit 3275 for capital funding that we no longer practice.

Chair Dominguez said the Memo says , "...This way we can keep the 14 E90s and transfer them to the new temporary positions," is what Rob Carter is saying.

VOTE: The motion was approved unanimously on a voice vote.

Chair Dominguez asked if there is anyone in attendance from Tourism Santa Fe to speak to the second request.

Mr. Johnson said there is nobody here to speak to that issue from Tourism, but he will try to answer any questions.

Chair Dominguez asked what happens if we don't approve this request of \$30,000.

Mr. Johnson said, "In the case of the Tourism request, they also are proposing that this will have no impact on their operational budget, that the money to pay for these folks will be taken from their Contracts line item. Therefore, they simply are requesting to create the 3 positions, for which the functions were previously being filled by E90s."

Chair Dominguez asked if this is considered an expansion, commenting it is either a reclassification or an expansion.

Mr. Johnson said he doesn't know the exact definition, but it is certainly an expansion of their organizational chart, but it isn't a monetary expansion because they aren't requesting additional funding.

Chair Dominguez said they aren't requesting additional funding, but they're having to absorb it in their current operating budget.

Mr. Johnson said, "That is correct."

Chair Dominguez asked again, if this isn't approved, what happens. He said there are 3 visitors centers. He is concerned about some of the language in Mr. Randall's Memorandum, as follows, "*While I knew the 3 individuals serving in the role of part time information specialists were E90s, I was not aware that the position shown on the organizational chart did not represent what they came to be.*" He said what he thinks Mr. Randall is saying is he doesn't know his positions, but he doesn't want to put words in his mouth since he isn't here. He said this is troubling to him.

Mr. Johnson said, "Partially in his defense, or since I created the operating budget and know it well, there certainly is a bit of... as we transitioned from acknowledging the E90s and how they've been tracked in the past and getting that cleaned up, there was representation of E90s being positions on the organizational chart, but there was never representation that there was money backing those. That is

where the process was disjointed, where you're seeing unbudgeted E90s show up. There were no funds allocated to those folks because they're never budgeted. So going forward, it must be the case that we would have to come back and get the positions created in order to have the authority for this Governing Body to have those positions."

Chair Dominguez said part of reason we got into the mess we were in is because we did not treat E90s as E90s. We said we're going to cut these positions. And what staff did to fill those positions was to hire them as E90s and kept them for longer than 90 days. He said he wants to make sure we have controls in place internally, and the Governing Body understands what they're doing. Because this could mean potentially that another department or division will come forward and want to reclassify an E90 and make it permanent, and what that could do to the overall budget. He said this is one of those divisions that is making money, but he isn't happy with the way Mr. Randall presented this and said "I'll leave it at that."

Councilor Lindell said she never likes for things to come to us as an emergency, noting on packet page 12 these have come to us as emergency position status. She has a great aversion to emergency position status, as shown on the Human Resources Action Request. These are now turning into classified positions, reiterating she is uncomfortable in creating part time positions, all of which have benefit packages.

Mr. Johnson said that is correct.

Councilor Lindell said she is uncomfortable with someone having an hourly salary, working part time, and ending up with a total hourly salary of \$24.48 which is twice as much money and a benefits package.

Mr. Johnson said, "I believe in the calculation we factor in the retirement as well as the health benefits and the City's share of payroll taxes which are about 45%. I will have to look at those specifically. I would be happy to find out why..."

Councilor Lindell said her real question is why these individuals, as part time employees get a benefits package while the people at the Parks Division doesn't.

Mr. Johnson said he will double check, but believes it is because of the status as temporary seasonal.

Councilor Lindell said the ones just approved could be temporary seasonal as well. She said we're trying to drill to the bottom of this and do the best we can under what are still significant budget constraints. She said she can't support this without more justification.

Councilor Villarreal asked Ms. Trujillo to speak to this issue, commenting that she thought they had a different status and the Division wanted to keep them employed so they reclassifying them.

Lynette Trujillo, Director, Human Resources Department, said, "That is correct. With the classified part time positions, which Mr. Randall is trying to do, currently he had E90s in those positions. What he is come to notice is that with the new Plaza Visitors Center he needs actual classified employees, ones that are not seasonal, because the more visitors go there the more he sees the need for classified full time staff to actually work that Visitors Center. So what he's requesting, I believe, is the 3 classified part time positions that would include all benefits of medical, dental, life, vision, accrued leave and things like that, so he can maintain the Visitors Center at the Plaza."

Ms. Trujillo continued, "As far as the difference between the temporary full time positions that Director Carter is asking for, temporary full time, according to the City rules, those people can be employed for one year. And after 9 months, they receive PERA benefits, plus if they work more than 132 hours per month, they are entitled to receive medical benefits. So that is the difference there. They do not accrue leave as temporary employees because they are pretty much seasonal like our Summer Youth Program and things like that. So they are only seasonal *per se*, working for a specific amount of time is what Director Carter is asking for. As far as Mr. Randall, he's asking for people to actually be here all of the time, receive full benefits, because he needs to man that information center."

Councilor Villarreal said, "But they're actually part time." She asked for clarification of the figures in the packet – commenting that the hourly wage is \$12.24, but when you look at....

Ms. Trujillo said that is because of the full benefits they receive.

Councilor Villarreal asked which Visitors Center is being referenced, and where they will be placed.

Ms. Trujillo said she believes it is the Visitors Center at the Plaza, because there are two full time employees at the Railyard. She said because the Plaza Visitors Center is new, Mr. Randal said he has noticed the increase in visitors going to that center, so he needs part time people to rotate those people out.

Councilor Villarreal asked what happens if we don't approve this request.

Ms. Trujillo said the explanation in the packet is that he would be looking at overtime or decreased services at those Visitors Centers, noting at one time he talked about closing one of those, but she doesn't know the status of that.

Councilor Harris asked if the \$30,000 is the total dollars for the 3 employees, commenting he doesn't see how that could be.

Mr. Johnson said that is the amount that Mr. Randall expects it to cost, as he understands it.

Councilor Harris said at \$12 per hour that's 2500 hours for 3 people. He said they are part time and doesn't think they need to be classified, if they are going to be seasonal as needed, for example if someone is sick. He said the issue for him is whether or not these employees should be classified. He asked if the \$30,000 out of Tourism just covers payroll, and asked "where does that labor burden come from, and is that to come from their line item as well."

Mr. Johnson asked Councilor Harris to clarify what he means by labor burden.

Councilor Harris said that is what he calls the things Mr. Johnson listed – social security, payroll taxes and various benefits associated with employing that person, saying "That's the term I've used for years."

Mr. Johnson said he would have to review Mr. Randall's proposal more closely to understand if he took that into his contemplation or not. He said, "It's difficult to answer these questions without his presence."

Councilor Harris said he thinks this item should be postponed.

Chair Dominguez said he agrees. He said, "I'm just going to just say this and not bite my tongue, but my expectation is that City employees at that level should know their budget, and know their positions, because we are only as good as the information we get. And it's this sort of stuff that has gotten us into trouble into the past, not because of this one action, but it starts to snowball and it becomes a habit. I would expect that Mr. Randall would do a better job at understanding his budget and understanding his positions."

Chair Dominguez continued, "The second thing is when you do the math it almost seems like it is \$30,000 per position for a total of \$90,000. And that is not the way it's presented. It's not the Governing Body's fault that this wasn't budgeted."

Chair Dominguez continued, "And I guess the only other thing is that... we are asking for staff to do things very creatively, and that includes this office as well with Tourism Santa Fe, and if there was a way for him to get temporary positions or seasonal positions, whatever you call them, that is something we should be open to and entertain. But if he is simply just trying to, dare I say this, because I don't know this is what happened, but he's basically trying to save some peoples' jobs, and he's, I don't want to say promising them, but trying to create these positions so they're not E90s any more and get them on a full time whatever status they need. That, to me, is kind of sneaky. I do not approve of that and accept that. And it is that kind of stuff that is going to get the City in more trouble than it's already in, so I hope I'm clear."

MOTION: Councilor Harris moved, seconded by Councilor Villarreal to postpone the request for approval of 3 classified part-time position Santa Fe, to the next meeting of the Committee on July 18, 2016.

VOTE: The motion was approved unanimously on a voice vote.

19. REQUEST FOR CONSIDERATION AND DIRECTION TO STAFF ON RESOLUTION 2016-25; PRELIMINARY REPORT AND RECOMMENDATIONS FOR STORMWATER POLICY UPDATE. (MELISSA McDONALD)

Color photographs of examples of various projects related to stormwater management, submitted for the record by Melissa McDonald, are hereby incorporated collectively to these minutes as Exhibit "2."

Chair Dominguez complimented Melissa McDonald on the report.

Melissa McDonald, River & Watershed Coordinator, presented a preliminary report on Resolution 2015-25, adopted on the March 31, 2015, which directed the City Manager to look at ways to research, evaluate and report on the City's Stormwater Management Policy. It also directed staff to really look at green infrastructure and low impact development. She said low impact development is an engineered technique that mimics natural drainage patterns, so it slows water, cleans water and infiltrates water. Green Infrastructure is a strategy that is more expansive in its concept, looking at things like green streets, complete streets, infiltration buffers, river corridors, those kinds of improvements. She said both techniques and strategies are trying to achieve pollution prevention and reduction, aquifer recharge and replenishment, erosion control, sediment reduction, and to increase water conservation and water quality. It basically treats stormwater as a resource rather than a nuisance. She said this is the framework in which they started the process.

Ms. McDonald said when they started the process they designed a survey that they distributed City-wide to get peoples' ideas of Green Infrastructure, LID and stormwater in the City. They also wanted to know if they were using these techniques, did they have ideas about them, and if they were planning on using them. They also followed-up with staff interviews based on the surveys. They also went to professionals in the private sector, interviewed engineers, private consultants as well as interviewing other municipalities about what they were doing with their stormwater and how they dealt with it.

Ms. McDonald said the good news is that the City has been doing a lot with stormwater, and moved from the straight diversion method which moves it as quickly as possible away from structures and facilities. She said in the 1990's they adopted more of a ponding, a retention and detention method, which worked successfully for the City in many ways. It helped to reduce some erosion and relies a lot on the idea of storing the water and then evaporating it, so you don't hold the water for long periods of time, but you're slowing it so it doesn't rush into the waterways and arroyos which causes so much damage.

Ms. McDonald continued, saying the City has been dabbling in green infrastructure and low impact development techniques, commenting the Committee is aware of the many projects that have come through the City. It is nothing new, but there is a lot more that needs to be done. She said all of the reaches of the Santa Fe River are impaired waterways, which means there are problems – sediment, pollution and other things we have to deal with.

Ms. McDonald continued, saying the EPA is crafting a new permit called the MS-4 permit, commenting currently the City has an MS-4 permit, but this one will be more watershed based. They are looking at enhanced methods, green infrastructure infiltration, which is the big take away. It is an infiltration approach versus a ponding, evaporation model. She said all of the federal regulations are designed to improve the water quality, reduce pollution, and improve drinking water for downstream users.

Ms. McDonald continued, saying the enhanced method as outlined in the document is about the next steps we need to take. It slows stormwater, sinks or infiltrates stormwater and reuses it as a resource. Ms. McDonald, referring to packet page 12, said here they have grouped the 4 recommendations that they would like the Committee to consider as follows:

Recommendation #1: Update the GIS Stormwater Infrastructure Map;

Recommendation #2: Funding opportunities should be explored through (a) through (g);

Recommendation #3: Encourage the use of and streamline the design process for an infiltration model, specific stormwater management goals should be created by (a) through (e); and

Recommendation #4: Amend the City's terrain management code to include a greater emphasis on infiltration and to stay up-to-date with regulatory changes. Staff shall provide suggested revisions.

Please see packet page 12 for specific details of the recommendations.

Ms. McDonald said the main thing being requested by staff this evening is for concept approval of the 4 groupings of recommendations and how we will be moving forward in updating our stormwater policies.

The Committee commented and asked questions as follows:

- ◆ Chair Dominguez said he likes the recommendations, and, as a cartographer, he is particularly interested in the mapping, because it is a good foundation. He said our challenge is how we look at this from a fiscal perspective. This is good programming stuff, and is relevant, important and needs to happen. He asked if knows the costs for some of this. He said once we give you conceptual approval you can take it a step further and get details and costs.

Ms. McDonald said as she spoke with other municipalities, everybody said they never have enough money to do all the stormwater stuff, so we're not alone. She thinks we should not be afraid to tackle some of these things, because we are going to be required to, pointing out that we are ahead of the curve and leaders in this. She wants us to continue to be leaders. There are many layers to this in terms of what is going to be required. She said the MS-4 permit is not yet complete, and we're still in negotiations, but "what their specific requirements are, aren't clear, so that is part of my hesitancy."

Leroy Pacheco, Supervisor, River, Watershed & Trails Section, said they anticipated this question and one thing to consider is that stormwater hits broadly across the City, and not solely Public Works. It hits developers and land use, it hits Parks & Recreation and Parks planning and development, watering lawns, keep landscaping mediums watered. He said it's not a single point of "here's the number." He said, as pointed out by Ms. McDonald, a lot of what the City is doing is following exactly this line of strategy, which looks at stormwater as a resource. He said they can look at the Living River Ordinance, the Alameda Rain Garden Ordinance, for which the City is currently collecting money. He said one of the photos he distributed [Exhibit "2"] is the most recent example on Alameda across from Sicomorro Street.

Mr. Pacheco continued, saying when you look at the 4 broad recommendations, the first has an estimate of \$100,000 or a little more to bring the GIS data base up to date. He said the second recommendation is a broad brush at this level, saying there are a lot of potential ways to fundraise and look at money and goes beyond Public Works and their vantage point to give a concrete number.

Mr. Pacheco continued, saying the City has been doing a lot of this work. The take away is we talk about detention/retention. State law prohibits the City from holding water for more than 96 hours without buying water rights. He said they have spoken with the State Engineer's Office and the best way to avoid that is moving to infiltration rather than evaporation. He said luckily, we live in a very sunny and a climate where evaporation takes place quickly. He said, in a sense, infiltration is free water to the City. So if we can get the water into our watershed, it's a way of mitigating some of the Federal EPA issues with the MS-4 permit coming up. He reiterated this is a very broad-based recommendation City-wide. He said there are costs savings that would have to be quantified if these are implemented.

- ◆ Chair Dominguez said he thinks the Public Utilities Committee might be interested in this. He said he agrees that we should move this forward conceptually so we can continue to work. However, because it hits broadly across the City, he is interested to see how it will be organized to reflect the fact that we have a revenue source for stormwater that is not collected broadly across the City. He said you pay it, it goes to this fund, and then it "gets distributed however it gets distributed," but there are many functions that relate to stormwater. He is curious as to how it will be organized and presented to us, because there is the wish list. If we had a true stormwater program with all the bells and whistles it's going to cost this much and these are potential revenue sources for that, and it is the way it exists today, with one revenue source used in many different ways to pay for positions across the City.
- ◆ Chair Dominguez continued, saying he believes we should require that new developments have a stormwater system to provide our Land Use Department with data in a format that is easily integrated into our system. Instead of us complying with their system, make them comply with the system we have.

- ◆ Councilor Harris said he agrees with much of what the Chair said. He noted met with Mr. Johnson earlier, and the stormwater fee we all pay on our utility bill had been used for Streets projects, perhaps maintenance. He said that practice has stopped, and in the current year those fees start to build up a true Stormwater Fund. He said it is his understanding we need 2.5 to 3 FTEs in the Stormwater Fund, because they are doing stormwater work, whatever their job description may be. He said Mr. Johnson estimates there might be as much as \$2 million in the fund by the end of this fiscal year. He said that is substantial seed money to start moving forward with something.
- ◆ Councilor Harris continued, saying his view is that the City of Santa Fe and the public infrastructure needs to be the focus. He said we can tell the private sector they need to comply with where we are going, noting the private sector has been doing that for some 20 years. He said we need to be clear, as the result of this document and whatever comes from this process, that this is what the City is going to do, and we're going to start spending money in an intelligent and focused way to start affecting the stormwater system we have and to be in compliance whatever that may mean. He wants more information on the new compliance requirements at some point.
- ◆ Councilor Harris continued, asking if it is fair to say that the focus of this is really public improvements – what can the City do within the City's right-of-way and parks and infrastructure to implement a compliant and effective stormwater management plan.

Ms. McDonald said that is absolutely correct. She said we have been very successful with our private developers in making this a reality for them through our Green Codes and other things. This is about how do we uniformly address stormwater improvements in the City via parks, engineering roads and everything – how do we address it uniformly. She said Appendix B starts to really get at that.

- ◆ Councilor Harris said that's what he read. He would be concerned about flipping the order of the recommendations and looking to the private sector to solve this when in fact it is really the City's responsibility to take the lead in a global way across the whole City.

Mr. Pacheco said Appendix B refers to sort of a protocol of how City-wide project managers would look at City projects. He said he completely agrees with Councilor Harris' remarks, and would add that the City will continue to do this. He said the City has invested millions of dollars over the past few decades in dealing with the Santa Fe River and looking at arroyo assessments. He said they soon will be moving forward with relatively recent bids in the Arroyo Chamiso. He thinks, as Ms. McDonald said, the City has been doing a pretty good job and this is bringing it together so it is cohesive and all encompassing inter-departmental whatever that may be. He said Appendix B provides a sample from another municipality of using one framework to look at the projects so we don't miss the opportunity for finding infiltration.

Ms. McDonald said it's not from another city, it's a combination of other cities she created for the City to look at.

- ◆ Councilor Harris agreed the City has been taking steps, but it has been a bit of "catch as catch can, driven by certain things." He said he drove by the St. Michaels and Calle Lorca address referenced and he did see a curb cut, so he assumes she is referring to Smith's Gas Station.

Mr. Pacheco said pretty much, and Ms. McDonald commented it is in the median – the tree is in the median, although she doesn't have a photo of that. She urged the Committee to drive pass the West Alameda and Sicomorro intersection just up from the Feed Bin because a rain garden is going in there where you really can see the curb cut. It is now in construction.

- ◆ Councilor Villarreal said she is very impressed with the Report, it was very helpful and she appreciates all the work they put into it. She said it solidified some of the things she had been thinking about. She it was particularly helpful to hear and know you interviewed staff and the professionals to get that insight. It was clear you got a lot of different perspectives. She agrees with the prioritization recommendations, and sees it as a multi-pronged funding approach. She sees a lot of grants in her work for green infrastructure. She thinks there is money available for sure, and she is excited to see what that can look like. She said she likes that their approach is about stormwater as a resource and not a nuisance.
- ◆ Councilor Villarreal continued, saying if stormwater isn't used efficiently it impacts development, new parks and recreation. It also is a public safety issue, and relates to climate change and the impact on how we move or don't move water. She defiantly will support this request as it moves forward.
- ◆ Councilor Villarreal continued, saying we need to figure out the best approach when the next phase of evaluations are done. She thinks the GIS mapping is the first foremost thing we need to do. She thinks that means we would have to hire somebody to do that, or is that something that can be done internally.

Ms. McDonald said she believes that needs to be contracted, because it is a very specialized type of work. She said she would echo the Chair's remarks that we need to start bringing GIS into this discussion so we are making sure the documentation matches our systems so we aren't wasting money when we have "as builds done and things like that, that it's building on that data base."

- ◆ Councilor Villarreal thanked Ms. McDonald for the information.
- ◆ Chair Dominguez asked if formal action is necessary or if they just want direction from this Committee.

Mr. Pacheco said, "We have been advised by the City Clerk's Office that it would be helpful if there was an action. And we kind of wrote and example motion, which is, '*Staff requests concept approval of these 4 broad recommendations as a starting point for updating the City's Stormwater Policy.*'"

Mr. Pacheco continued, saying, "If approved, by the time it gets to Council it just provides clarity for the action is what we've been advised by the City Clerk. That the way the memos were written and the way they got into the packets are not clear that..."

- ◆ Chair Dominguez said it seems to be broad enough, but "I almost feel like just saying we move this forward conceptually and keeping it as open-ended as possible. Because as far as this Committee is concerned, there is certainly a financial impact that we have to consider. Of course, there is all the programmatic stuff that kind of drives that and happens. I will leave it to the Committee, but I would just as soon keep it as broad as possible, but I think it really captures what you all are asking for."

- ◆ Councilor Harris asked where it goes from here.

- ◆ Councilor Villarreal said at Public Works, the caption wasn't complete, so they postponed it to the next Public Works meeting on Monday.

Ms. McDonald said it goes to Public Utilities tomorrow, then Public Works on July 11th, then to Water Conservation, the River Commission and then to the City Council.

Mr. Pacheco said, "And the City Clerk asked that we have sort of one driving concept behind it, and that's why it didn't go forward at Public Works last time. There was a language they said would be nice if it was cleaned up in Committee to keep one ball moving."

- ◆ Councilor Harris appreciates staff taking a stab at a motion. However, in the Finance Committee, it should be tied to money and some clarification with the Finance Department about what kind of expectation, in terms of monies, that are going to be generated this year. He said if you have a reasonably good understanding there as well as a tighter estimate on Recommendation #1, that would go a long way. He thinks that is what needs to come from the Finance Committee, rather than a broad stroke of what your proposed motion was.

Ms. McDonald said she believes some of this was addressed in the budget hearings, in terms of where the money is going to be going from the Stormwater Fee this year.

- ◆ Councilor Harris said we need to get that clarified.

Mr. Pacheco pointed out that the FIR supporting the passage of the Resolution did have a Financial Impact Report in it, and he believes the GIS cost update was \$150,000. He said that isn't a recommendation for funding at this level, and later would have to come from next year's budget. He said it is understood this isn't an approved project. These are broad mission statements to keep moving forward, but all of these would have to come back specifically to a financial contract.

- ◆ Councilor Harris said he has no recollection of that, but he wants to see the expectation for a revenue stream associated with the Stormwater Fund, and with concrete projects against that, and wants to start to move forward on it this year. He would like to see numbers and work associated with the request by the time this goes to the City Council, and not just concepts.
- ◆ Chair Dominguez said the bottom line is we want this to continue to move forward. The Finance Committee certainly is interest in the financial aspects, but we don't want that to get into the way of doing the grunt work that needs to be done to calculate all of that. He said he thinks Councilor Harris is saying if there is something specific with which to move forward with a fiscal impact, let's consider that sooner than later.
- ◆ Councilor Harris said not right now, but over the next two months it can be sorted out at the various committees.
- ◆ Chair Dominguez asked that some of that stuff can be sorted out by the time it goes to the Council and if an opportunity for funding exists, then bring it to us and we'll try to figure it out. If not, the general consensus is to continue to move this forward.

Mr. Pacheco said, "We were basically trying to address specifically what the Resolution asked to be done, which was to come back with recommendations for updating the City Stormwater Policy, and didn't move us beyond giving broad brush recommendations that the City Manager was going to present to the City Council. And that was the Resolution's specific direction. We were hoping to do that and we knew it would give birth to work for Legal, work for Planning, work for Public Works. Water and Stormwater are a broad topic."

Ms. McDonald said she wants to say the GIS update is put in at \$150,000 to \$250,000, because they collected estimates and ideas from professional engineering firms about how much it would cost, within a range, depending on the scope of work. She said, "That is a very concrete amount of money that you really can look at. And I do think it is fundamental for any stormwater planning. It's kind of the basics. You have to know where your piping is, you have to know where the water is going and it's what you need to make planning happen if you want to look at that, it will be \$150 to \$250,000."

MOTION: Chair Dominguez moved, seconded by Councilor Lindell, for concept approval of this request.

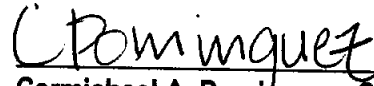
VOTE: The motion was approved unanimously on a voice vote.

20. MATTERS FROM THE COMMITTEE

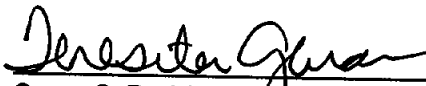
Chair Dominguez said there will be a memorial and pot luck for Helene Hausman on Sunday at 1:30 p.m., at Rivera Funeral Home, and everyone is invited to attend.

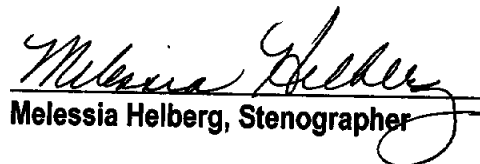
21. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 7:00 p.m.


Carmichael A. Dominguez, Chair

Reviewed by:


for Oscar S. Rodriguez, Finance Director
Department of Finance


Melessia Helberg, Stenographer

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO BILL NO. 2016-32
STR Commercial Use Prohibition

Mayor and Members of the City Council:

I propose the following amendment(s) to Bill No. 2016-32:

1. On page 3, line 25 after "events" *insert* ", defined as intending to make money, offering goods or services for sale, or any other event or activity that is not residential in nature"

Respectfully submitted,

Joseph M. Maestas, Councilor

ADOPTED: _____

NOT ADOPTED: _____

DATE: _____

Yolanda Y. Vigil, City Clerk

Exhibit "1"



Alameda Rain Garden



Rain Garden at Railyard

Exhibit "2"



Curb Cut –Under Construction



Rain Garden – West Alameda, Under Construction