



Agenda

Finance Committee Meeting
August 18, 2008 – 5:15 pm
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

AUGUST 4, 2008

CITY CLERK'S OFFICE

DATE 8-15-08 TIME 2:30

SERVED BY Valencia Brown

RECEIVED BY Amelia C. [Signature]

MATTERS FROM THE COMMITTEE:

6. UPDATE ON CIP ADA IMPROVEMENTS – EXPENDITURE SUMMARY FOR FUND 3395 (CHRIS ORTEGA)

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)

7. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO PASS A BUDGET FOR THE INTERSTATE STREAM COMMISSION THAT INCLUDES A RECURRING BUDGET ITEM OF AN ADDITIONAL \$345,000 FOR ONGOING REGIONAL WATER PLANNING (COUNCILOR CALVERT) (CLAUDIA BORCHERT)

Committee Review:

Public Utilities Committee (Approved)
City Council (For adoption)

August 6, 2008
August 27, 2008

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

8. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE HEALTHY LIFESTYLES FOR CHILDREN AND ADOLESCENTS TASK FORCE REPORT DATED MAY 15, 2008; DESIGNATING 1% OF THE CITY'S GROSS RECEIPTS TAX FOR HEALTHY LIFESTYLES GRANTS; AND DIRECTING THE CITY MANAGER TO IMPLEMENT THE RECOMMENDATIONS OF THE HEALTHY LIFESTYLES TASK FORCE (COUNCILOR ORTIZ, MAYOR COSS, COUNCILORS DOMINGUEZ, BUSHEE AND TRUJILLO) (LYNN HATHAWAY)

Committee Review:

Children and Youth Commission (Approved)
City Council (Scheduled)

July 22, 2008
August 27, 2008



Agenda

Finance Committee Meeting
August 18, 2008 – 5:15 pm
City Council Chambers
Page 2

9. REQUEST FOR APPROVAL OF AN ORDINANCE REPEALING SECTION 25-2.10 SFCC 1987 FOR THE PURPOSE OF DISCOUNTING THE RAINWATER HARVESTING BARREL REBATE PROGRAM (COUNCILOR CALVERT) (DAN RANSOM)

Committee Review:

Public Utilities Committee (Approved)
City Council (Request to Publish)
City Council (Public Hearing)

August 6, 2008
August 27, 2008
September 24, 2008

CONSENT AGENDA:

10. REQUEST FOR APPROVAL OF BUDGET INCREASE FOR 08/09 FISCAL YEAR ICE ARENA FOR ADULT HOCKEY PROGRAM AT GCCC (LIZ ROYBAL)
11. REQUEST FOR APPROVAL OF GRANT AGREEMENT – COMBINED HEAT AND POWER SYSTEM FOR GCCC; STATE OF NEW MEXICO ENERGY AND MINERALS AND NATURAL RESOURCES DEPARTMENT (NICK SCHIAVO)
- A. REQUEST FOR APPROVAL OF BUDGET INCREASE – UTILITIES ADMINISTRATION FUND
12. SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN)
- A. REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR CONSTRUCTION OF AIRPORT RESCUE AND FIREFIGHTING STATION
- B. REQUEST FOR APPROVAL OF GRANT AWARD – AIRPORT MANAGER TO ACCEPT FEDERAL GRANT IN ORDER TO MEET FEDERAL FISCAL YEAR DEADLINES
- C. REQUEST FOR APPROVAL OF GRANT APPLICATION – STATE AIRPORT AID FOR CONSTRUCTION OF AIRPORT RESCUE AND FIREFIGHTING STATION
- D. REQUEST FOR APPROVAL OF GRANT AWARD – AIRPORT MANAGER TO ACCEPT STATE GRANT AND EXPEDITE THE PROCESS



13. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – FRENCHY'S PARK AND LARRAGOITE PARK IMPROVEMENTS; SITE SOUTHWEST, INC. (BEN GURULE)
14. REQUEST FOR APPROVAL OF AGREEMENT – COMPRESSED NATURAL GAS VEHICLE FUELING STATION AND CNG SALES AND RETAILING FOR TRANSIT DIVISION; CITY OF SANTA FE AND CLEAN ENERGY CONSTRUCTION CORPORATION (JON BULTHUIS)
15. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – CALIBRATE AND REBUILD LARGE WATER METERS FOR WATER DIVISION; GREAT SOUTHWEST METERS (SHANNON JONES)
16. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CITY WIDE SOURCE OF SUPPLY IMPROVEMENTS FOR WATER DIVISION; ALPHA SOUTHWEST, INC. (MICHAEL GONZALES)
17. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – WATER RIGHTS ISSUES FOR WATER DIVISION; LEE WILSON & ASSOCIATES, INC. (DALE LYONS)

EXECUTIVE SESSION

18. DISCUSSION OF NORTHWEST QUADRANT AND SANTA FE PUBLIC SCHOOLS, AN EXCEPTION TO THE OPEN MEETINGS ACT PURSUANT TO NMSA 10-15-1(H)(8). (LEE DEPIETRO AND KATHY MCCORMICK)

DISCUSSION:

19. UPDATE ON NORTHWEST QUADRANT (LEE DEPIETRO AND KATHY MCCORMICK)
20. UPDATE ON CARETAKER HOUSING IN CITY PARKS (LEE DEPIETRO)
 - A. BID NO. 08/38/B – REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SECURED LOAN FROM NEW MEXICO MORTGAGE FINANCE AGENCY'S TRUST FUND AND GRANT FROM WORKFORCE PROGRAM; ADVANTAGE ASPHALT & SEAL COATING, LLC (LEE DEPIETRO)



Agenda

Finance Committee Meeting
August 18, 2008 – 5:15 pm
City Council Chambers
Page 4

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

21. REQUEST FOR APPROVAL OF A RESOLUTION AGREEING TO REJOIN THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AS A VOTING MEMBER OF THE DISTRICT AND TO RE-APPOINT A BOARD MEMBER TO THE BOARD OF DIRECTORS (MAYOR COSS AND COUNCILOR CHAVEZ) (JON BULTHUIS) (Postponed at Finance Committee meeting of August 4, 2008)

Committee Review:

Finance Committee (Tabled)

August 4, 2008

City Council (Schedule)

August 27, 2008

22. REQUEST FOR APPROVAL OF 99 YEAR LAND LEASE – CITY OWNED LAND AT PASEO DE PERALTA AND GOMEZ STREET; SANTA FE HABITAT FOR HUMANITY (RICHARD MACPHERSON)
23. REQUEST FOR APPROVAL OF CONCEPTUAL DESIGN OF DOWNTOWN TRANSIT CENTER (SHERIDAN IMPROVEMENTS) (MARY MACDONALD) (JON BULTHUIS)
24. REQUEST FOR APPROVAL OF RECOMMENDATIONS FOR 2010-2014 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ROBERT ROMERO)
25. OTHER FINANCIAL INFORMATION:
- A. PRESENTATION AND DISCUSSION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2007 (TERESITA GARCIA) (DAVID MILLICAN)
 - B. UPDATE ON GROSS RECEIPTS TAX FOR JULY 2008 AND LODGER'S TAX FOR JULY 2008 (DAVE MILLICAN)
26. MATTERS FROM THE COMMITTEE
27. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, August 18, 2008**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
APPROVAL OF MINUTES: AUGUST 4, 2008	Approved	3
<u>MATTERS FROM THE COMMITTEE</u>		
UPDATE ON CIP ADA IMPROVEMENTS – EXPENDITURE SUMMARY FOR FUND 3395	Information/discussion	3-4
<u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)</u>		
REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO PASS A BUDGET FOR THE INTERSTATE STREAM COMMISSION THAT INCLUDES A RECURRING BUDGET ITEM OF AN ADDITIONAL \$345,000 FOR ONGOING REGIONAL WATER PLANNING	Approved	4-5
<u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)</u>		
REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE HEALTHY LIFESTYLES FOR CHILDREN AND ADOLESCENTS TASK FORCE REPORT DATED MAY 15, 2008; DESIGNATING 1% OF THE CITY'S GROSS RECEIPTS TAX FOR HEALTHY LIFESTYLES GRANTS; AND DIRECTING THE CITY MANAGER TO IMPLEMENT THE RECOMMENDATIONS OF THE HEALTHY LIFESTYLES TASK FORCE	Approved	5-6
REQUEST FOR APPROVAL OF AN ORDINANCE REPEALING SECTION 25-2.10 SFCC 1987, FOR THE PURPOSE OF DISCOUNTING THE RAINWATER HARVESTING BARREL REBATE PROGRAM	Approved	6

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF BUDGET INCREASE FOR 08/09 FISCAL YEAR ICE ARENA FOR ADULT HOCKEY PROGRAM AT GCCC	Approved	6-8
<u>EXECUTIVE SESSION</u>		
DISCUSSION OF NORTHWEST QUADRANT AND SANTA FE PUBLIC SCHOOLS, AN EXCEPTION TO THE OPEN MEETINGS ACT PURSUANT TO NMSA §10-15-1(H)(8)	Executive Session approved	8
MOTION TO COME BACK INTO REGULAR SESSION	Approved	9
<u>DISCUSSION</u>		
UPDATE ON NORTHWEST QUADRANT	Information/discussion	9
UPDATE ON CARETAKER HOUSING IN CITY PARKS BID NO. 08/38/B – REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SECURED LOAN FROM NEW MEXICO MORTGAGE FINANCE AGENCY'S TRUST FUND AND GRANT FROM WORKFORCE PROGRAM; ADVANTAGE ASPHALT & SEAL COATING, LLC	Postponed to 09/02/08	9-11
<u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)</u>		
REQUEST FOR APPROVAL OF A RESOLUTION AGREEING TO REJOIN THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AS A VOTING MEMBER OF THE DISTRICT AND TO REAPPOINT A BOARD MEMBER TO THE BOARD OF DIRECTORS	Postponed to 09/02/08	12
REQUEST FOR APPROVAL OF 99 YEAR LAND LEASE – CITY OWNED LAND AT PASEO DE PERALTA AND GOMEZ STREET; SANTA FE HABITAT FOR HUMANITY	Approved	13

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF CONCEPTUAL DESIGN OF DOWNTOWN TRANSIT CENTER (SHERIDAN IMPROVEMENTS)	Approved	14
<u>PROPOSED RESOLUTIONS AND ORDINANCES:</u> (WITH FISCAL IMPACT)		
REQUEST FOR APPROVAL OF RECOMMENDATIONS FOR 2010-2014 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN	Postponed to 09/02/08	13-14
<u>OTHER FINANCIAL INFORMATION:</u>		
PRESENTATION AND DISCUSSION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2007	Postponed to later in fall	14
UPDATE ON GROSS RECEIPTS TAX FOR JULY 2008 AND LODGER'S TAX FOR JULY 2008	Information/discussion	14-15
MATTERS FROM THE COMMITTEE	None	15
ADJOURNMENT		15

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, August 18, 2008**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Acting Chair Rebecca Wurzburger, at approximately 5:15 p.m., on Monday, August 18, 2008, in the City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Christopher Calvert
Councilor Miguel Chavez
Councilor Carmichael A. Dominguez
Councilor Rebecca Wurzburger

MEMBERS EXCUSED:

Councilor Matthew E. Ortiz, Chair

OTHER COUNCILORS ATTENDING:

Councilor Rosemary Romero

OTHERS ATTENDING:

David Millican, Finance Director
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Mr. Millican said he would like to remove Item #25(A) from the agenda, and defer it until later in the fall when he can produce information with regard to 2007 as well as 2008. He will still do Item #25(B)

MOTION: Councilor Calvert moved, seconded by Councilor Chavez, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

10. *[Removed for discussion by Councilor Calvert]*
11. **REQUEST FOR APPROVAL OF GRANT AGREEMENT – COMBINED HEAT AND POWER SYSTEM FOR GCCC; STATE OF NEW MEXICO ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT. (NICK SCHIAVO)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – UTILITIES ADMINISTRATION FUND.**
12. **SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN):**
 - A. **REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR CONSTRUCTION OF AIRPORT RESCUE AND FIREFIGHTING STATION.**
 - B. **REQUEST FOR APPROVAL OF GRANT AWARD – AIRPORT MANAGER TO ACCEPT FEDERAL GRANT IN ORDER TO MEET FEDERAL FISCAL YEAR DEADLINES.**
 - C. **REQUEST FOR APPROVAL OF GRANT APPLICATION – STATE AIRPORT AND FOR CONSTRUCTION OF AIRPORT RESCUE AND FIREFIGHTING STATION.**
 - D. **REQUEST FOR APPROVAL OF GRANT AWARD – AIRPORT MANAGER TO ACCEPT STATE GRANT AND EXPEDITE THE PROCESS.**
13. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – FRENCHY'S PARK AND LARRAGOITE PARK IMPROVEMENTS; SITE SOUTHWEST, INC. (BEN GURULE)**
14. **REQUEST FOR APPROVAL OF AGREEMENT – COMPRESSED NATURAL GAS VEHICLE FUELING STATION AND CNG SALES AND RETAILING FOR TRANSIT DIVISION; CITY OF SANTA FE AND CLEAN ENERGY CONSTRUCTION CORPORATION. (JON BULTHUIS)**
15. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – CALIBRATE AND REBUILD LARGE WATER METERS FOR WATER DIVISION; CITY OF SANTA FE AND CLEAN ENERGY CONSTRUCTION CORPORATION. (JON BULTHUIS)**

16. **REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CITY WIDE SOURCE OF SUPPLY IMPROVEMENTS FOR WATER DIVISION; ALPHA SOUTHWEST, INC. (MICHAEL GONZALES)**

17. **REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – WATER RIGHTS ISSUES FOR WATER DIVISION; LEE WILSON & ASSOCIATES, INC. (DALE LYONS)**

5. **APPROVAL OF MINUTES: AUGUST 4, 2008**

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert, to approve the minutes of the meeting of August 4, 2008, as presented.

VOTE: The motion was approved unanimously on a voice vote.

MATTERS FROM THE COMMITTEE

6. **UPDATE ON CIP ADA IMPROVEMENTS – EXPENDITURE SUMMARY FOR FUND 3395. (CHRIS ORTEGA)**

Chris Ortega presented information from his Memorandum of July 14, 2008, noting \$409,000 of the \$1.2 million has been committed or encumbered for this purpose.

Acting Chair Wurzbarger said then we have \$300,000 plus \$391,000, for a total remaining balance of \$691,000 to spend.

Mr. Ortega said this is correct. He said there are a variety of projects which will require ADA improvements, and the ones he is discussing here have to do with post-overlay projects.

Councilor Chavez asked if all of the projects are on a list and have been recommended through the Mayor's Committee on Disabilities.

Mr. Ortega said all of these go through the Mayor's Committee on Disabilities for its comment. He said sometimes there are complaints about an isolated area around town where there isn't a ramp and something needs to be done. He said if the project is small enough, it will be incorporated into an existing project, or sometimes they fund it out of the small sidewalk projects. He said there are ramp improvements associated with Parks improvement projects as well as private developments.

Councilor Chavez said the work in the Hickox area doesn't seem to be tied to a specific repaving project, but the improvements are placed in strategic areas where there is a high level of pedestrian activity, which seems to be a good fit. He just wanted to know how it was all working through the process.

Councilor Calvert asked if there is a list of ADA projects to which these funds will be allocated.

Mr. Ortega asked if he means funding for projects to be Allocated from the \$391,000.

Councilor Calvert said he is speaking of the \$691,000. He understands some of it is associated with paving projects, and asked if the funds have to be spent that way, or if all of it isn't needed, can it be used for other things. He reiterated his question as to whether there is an ongoing list of ADA improvements which need to be made and if that list is prioritized.

Councilor Wurzbarger would like a list of what has been done as well.

Mr. Ortega said he can provide a list based on the H.O. project and the Advantage Asphalt Project intersection-by-intersection which is what has been done. He said what is proposed are the two pots – \$391,000 which will be used for post paving projects, but there has been no evaluation of the ramps, and from that he will produce a list and a dollar amount of what is to be done.

Councilor Calvert wants to know whether or not all of the funds will be needed.

Mr. Ortega believes the 20% set aside that produces that number is partially based on history.

Councilor Calvert doesn't want this to be a "just because we have it we will spend it," type of budgeting. He asked how the \$300,000 is prioritized.

Mr. Ortega understands the \$300,000 will be prioritized by the Mayor's Committee and the ADA Coordinator.

Councilor Calvert asked if there is a list of items which he has been unable to address with the additional funding.

Mr. Ortega said he doesn't have a list of specific locations, although there are specific, older streets where every ramp is deficient. The ADA Coordinator has been working to assemble all those needs.

Acting Chair Wurzbarger asked Mr. Ortega to present this information at the next meeting. She said the information which Mr. Ortega provided for this meeting is responsive to the question which was asked.

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)

- 7. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO PASS A BUDGET FOR THE INTERSTATE STREAM COMMISSION THAT INCLUDES A RECURRING BUDGET ITEM OF AN ADDITIONAL \$345,000 FOR ONGOING REGIONAL WATER PLANNING (COUNCILOR CALVERT). (CLAUDIA BORCHERT) Committee Review: Public Utilities Committee (Approved) August 6, 2008; City Council (for adoption) August 27 2008.**

MOTION: Councilor Calvert moved, seconded by Councilor Chavez, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

8. **REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE HEALTHY LIFESTYLES FOR CHILDREN AND ADOLESCENTS TASK FORCE REPORT DATED MAY 15, 2008; DESIGNATING 1% OF THE CITY'S GROSS RECEIPTS TAX FOR HEALTHY LIFESTYLES GRANTS; AND DIRECTING THE CITY MANAGER TO IMPLEMENT THE RECOMMENDATIONS OF THE HEALTHY LIFESTYLES TASK FORCE (COUNCILOR ORTIZ, MAYOR COSS, COUNCILORS DOMINGUEZ, BUSHEE AND TRUJILLO). (LYNN HATHAWAY) Committee Review: Children and Youth Commission (Approved) July 22, 2008; and City Council (Scheduled) August 27, 2008.**

Lynn Hathaway presented information regarding the proposed Resolution to the Committee, noting the Resolution proposes to adopt a 1% increase in funding – .5% increase to Children & Youth and .5% to Human Services – to be used specifically for healthy lifestyle programs.

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert for purposes of discussion, to approve this request.

DISCUSSION: Acting Chair Wurzbarger said the intent is to take 1% of the existing GRT to the City, and this is not a new GRT.

Mr. Millican said it is an allocation of taxes which now go to the General Fund, which would be directed specifically to healthy lifestyles.

Mr. Hathaway said the .5% would produce approximately \$225,000.

Councilor Calvert said these are funds which were "headed" to the General Fund, but now will be going for this purpose, and asked if it is 1% of the total GRT.

Mr. Millican said it is 1% of the pool of GRTs which is available to the Council for anything within its discretion, and is the GRT which is recorded in the General Fund which is used to pay all expenses of the City.

Acting Chair Wurzbarger said it is taking from the GRTs to the General Fund which funds everything generally. She said it is important to understand that this is not new money coming to the City, but it is money that's been coming to the City which we are now reallocating and designating for this purpose.

Ms. Hathaway said this is correct.

Responding to Councilor Calvert, Ms. Hathaway said the 1% would produce approximately \$440,000. She said it is 1% of the City's share of the State GRTs.

Acting Chair Wurzbarger pointed out we are already spending these funds on something else.

VOTE: The motion was approved unanimously on a voice vote.

9. **REQUEST FOR APPROVAL OF AN ORDINANCE REPEALING SECTION 25-2.10 SFCC 1987, FOR THE PURPOSE OF DISCOUNTING THE RAINWATER HARVESTING BARREL REBATE PROGRAM (COUNCILOR CALVERT). (DAN RANSOM). Committee Review: Public Utilities Committee (Approved) August 6, 2008; City Council (Request to Publish) August 27, 2008; and City Council (Public Hearing) September 24, 2008.**

Councilor Calvert explained this is just amending the ordinance to do away with the rainwater harvesting barrel rebate program which is no longer cost effective.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request.

DISCUSSION: Councilor Chavez believes this is a good program, and would like to see it stay on the books, clarifying this is a program of working with the local business to provide rainbarrels. He believes this encourages conservation.

VOTE: The motion was approved on a voice vote, with Councilor Calvert and Councilor Dominguez voting in favor of the motion, and Councilor Chavez voting against.

CONSENT CALENDAR DISCUSSION

10. **REQUEST FOR APPROVAL OF BUDGET INCREASE FOR 08/09 FISCAL YEAR ICE ARENA FOR ADULT HOCKEY PROGRAM AT GCCC. (LIZ ROYBAL)**

Councilor Calvert asked Mr. Ytuarte if it is anticipated that the expenditures will break even with the revenue generated.

Mr. Ytuarte said this is correct, and it will generate about \$50,000 in fees from participants. The request is to increase the revenue by \$50,000 to support expenditures for \$50,000.

Mr. Millican said the BAR shows an increase in revenue of \$50,000 and an increase in three expense line items totaling \$50,000.

Councilor Calvert said he is troubled by the note which says, "Last year these fees collected were \$25,000 below budgeted amount." He asked if Mr. Ytuarte is sure they can break even.

Mr. Ytuarte said the fees are not only those associated with the hockey program, and it contains all revenues generated from the ice arena from skating, drop-in skating, skating classes, and all of the hockey fees which are paid. Last year, the hockey programs were very limited which was attributed to the Santa Fe Roadrunners using a considerable amount of ice time, but they are no longer there. He said that use generated rental fees, not user fees, and this revenue is in another area. He said the person who made the note probably isn't aware of this, and was referencing only that one item.

Responding to Councilor Calvert, Mr. Millican said the Budget Director made that note.

Mr. Ytuarte said that person doesn't know the detail of the revenues at the Chavez Center.

Councilor Calvert said he wants to ensure they break even, which is the premise for his approval of this item.

Mr. Millican said he spoke with the Community Services Director and they believe they have an excellent new Rink & Ice Manager who can put together an effective program which will pay for its expenses.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request.

DISCUSSION: Councilor Dominguez said he is concerned because of the statement in the memorandum that they are in the process of rebuilding, and he is concerned about how much revenue they actually will generate. He asked how comfortable Mr. Ytuarte is in making that statement.

Mr. Ytuarte said he is comfortable that they can meet the \$50,000, because of the considerable number of additional programs which didn't exist in the past.

Councilor Dominguez said right now, it's just an introduction of the sport to new skaters, and asked the rationale as to how they decided the number.

Mr. Ytuarte said they aren't all entirely new programs, and there are considerable programs which were trimmed down in the past due to lack of available ice time, mainly adult hockey who went elsewhere. He said they have had considerable discussion with the leagues and are projecting that they will come back to the Chavez Center. He said it is for new youth and adult hockey leagues.

Councilor Dominguez said then we have determined that new programs would generate so much revenue and these new programs will increase the number of new skaters, and that will generate new revenue.

Councilor Dominguez asked the need to pay referees for additional games, and asked if this is built into the budget already.

Mr. Ytuarte said when the budget was being developed, these programs were not in place. The new Ice Arena Manager didn't have sufficient time to review all existing programs.

Councilor Dominguez said it says you built the schedule for the 2008-2009 hockey season, with games scheduled for 46 weeks, and you will create an additional four teams. He said the program was in place and this is adding more teams.

Mr. Ytuarte reiterated the programs were not entirely in place, and the Manager is just adding new programs and expanding leagues. He said the Manager estimated the number of teams, players per team and the fees which would be generated as a way to project the growth of these programs. He said equipment is also needed to run these programs, noting a major repair/replacement is the Zamboni which is needed to shave the ice for the games.

Councilor Dominguez said many times when we do these things, a plan is attached with a rationale as to the reason for the requested programs. He will take the word of the professionals, although "time will tell."

Mr. Ytuarte reiterated that when the budget was developed, these programs were not in place, and the Manager was fairly new. The previous Manager had projected growth in these programs due to the Roadrunners being at the Chavez Center which took a lot of ice time, so there wasn't sufficient ice time for the leagues to expand or to create new programs. The current Manager now has had the time to review the programs and has established these new programs.

VOTE: The motion was approved unanimously on a voice vote.

EXECUTIVE SESSION

18. DISCUSSION OF NORTHWEST QUADRANT AND SANTA FE PUBLIC SCHOOLS, AN EXCEPTION TO THE OPEN MEETINGS ACT PURSUANT TO NMSA §10-15-1(H)(8). (LEE DePIETRO AND KATHY McCORMICK)

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez , to go into Executive Session for the purpose of discussing the Northwest Quadrant and Santa Fe Public Schools, pursuant to NMSA §10-15-1(H)(8).

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Calvert, Councilor Dominguez.

Against: None

Abstain: Councilor Chavez

The resulting vote was less than a majority of members in attendance. Acting Chair Wurzburger voted in favor of the motion and the motion was approved.

The Committee went into Executive Session at 5:45 p.m.

MOTION: At 6:11 p.m., Councilor Dominguez moved, seconded by Councilor Calvert, to come out of Executive Session, stating that no votes were taken and the only matter discussed was the matter on the agenda for discussion.

VOTE: The motion was approved unanimously on a voice vote.

DISCUSSION

19. UPDATE ON NORTHWEST QUADRANT (LEE DePIETRO AND KATHY McCORMICK).

A copy of "Northwest Quadrant Master Plan: Three Different Development Structures," is incorporated herewith to these minutes as Exhibit "1."

A copy of "Northwest Quadrant Master Plan: Pro Forma Summary, Master Developer Model," is incorporated herewith to these minutes as Exhibit "2."

Ms. McCormick presented information from her Memorandum of August 12, 2008, which is in the Committee packet, and from Exhibits "1" and "2."

Ms. McCormick said based on the information, staff will be recommending a nonprofit developer. She has contacted several developers who are interested if they are guaranteed some amount of revenue, and 5% would be okay. She said she has received interest from national and local nonprofits and developers. She said she will work with the City Council to issue an RFP.

Acting Chair Wurzbarger said then staff is recommending the nonprofit model, the second model in Exhibit "1."

Ms. McCormick said yes, and they are recommending the land be sold rather than doing a land lease. She said the highest market units would accept a land lease. However, typically people want to own the land.

20. UPDATE ON CARETAKER HOUSING IN CITY PARKS (LEE DePIETRO)

A. BID NO. 08/38/B – REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SECURED LOAN FROM NEW MEXICO MORTGAGE FINANCE AGENCY'S TRUST FUND AND GRANT FROM WORKFORCE PROGRAM; ADVANTAGE ASPHALT & SEAL COATING, LLC. (LEE DePIETRO)

Lee DePietro presented information regarding this matter. She said staff is working with Parks and Police to identify parks for the pilot program as indicated in the packet. She said when this was heard at Public Works Committee, staff was asked to look at substituting Herb Martinez Park for Armijo. She said two homeowners associations were strongly opposed to doing this at Armijo Park.

Ms. DePietro said an RFP was issued to build six homes at the recreation facilities, noting two homes are to be built at the MRC, for a total cost of \$1.2 million. On July 11, 2008, an application for a loan and grant was submitted to the MFA for a 30-year loan from the Housing Trust of \$400,000 with a 3% interest rate, and a grant of \$400,000 from the Governor's fund for workforce housing. Additional funding of \$600,000 would come from the ½% GRT for CIP. She noted two bids were received in response to the RFP, with the low bid from Advantage Asphalt at just less than \$1.2 million.

Ms. DePietro said staff is asking for direction from the Committee with regard to whether they are on the right track, do you want to move forward, are these the right parks, do you have suggestions for other parks. She said we can move forward tentatively with the bid with Advantage Asphalt, with the understanding that it is dependent on the condition that financing is received.

Councilor Calvert said he is concerned that this is published on the agenda is as a request for approval of a PSA. He said he thought this would first go through the ENN process to get input from the neighborhoods and then the Committee process before making any decision about which parks to designate for the housing, especially Armijo Park. He said there is nothing in the packet on Herb Martinez Park.

Ms. DePietro said staff received input from Parks and Police Departments who said they had no problem in substituting Herb Martinez Park if there are no other discussions.

Councilor Calvert reiterated that he thought there would be an ENN process and a discussion prior to voting on a PSA. He said he isn't ready to commit to a specific PSA, reiterating that we still need to get public input. He is comfortable in approving a PSA conceptually. He said there are so many things which need to be done before going with the formal PSA, such as whether the neighborhood thinks we are moving in the right direction, are the prices reasonable for the homes, as well as developing a clear understanding of the role of the police personnel who are living in the park, and what we would expect from them in return for living in the unit.

Acting Chair Wurzbarger agreed with Councilor Calvert, pointing out that there has been no decision with regard to the number of houses which will be built, and whether or not these could be phased in.

Ms. DePietro said staff is reluctant to move forward without the funding.

Responding to Councilor Calvert, Ms. DePietro said the PSA is for a design/build.

Councilor Chavez doesn't understand why we would frown on going forward with the funding at this point in view of all of our discussions about the need for workforce housing. He said the parks were identified through the committee process, and we still can go through the public planning process. He said a 1,250 sq. ft. house out of a five-acre park isn't much to ask. He is comfortable with the proposal.

The Committee discussed the parks proposed, and whether or not those are the ones with which the Committee would like to proceed. Councilor Calvert said Councilor Trujillo suggested substituting Herb

Martinez Park for Armijo Park. Councilor Chavez said we need to spread the resources equally between the Districts. It was the consensus among the Committee that staff is directed to continue to investigate other parks which could be substituted for Armijo, if it is the decision of this Committee to make that substitution. Ms. DePietro said the parks were chosen because of a combination of unwanted activity in those parks.

Responding to Councilor Chavez, Ms. DePietro said the PSA and the loan application to MFA are two separate things.

Acting Chair Wurzburger said there is no agreement with Advantage Asphalt. She said this Committee is being asked today to approve the PSA in order to go out and get the loan and grant, with the understanding with Advantage Asphalt that the award of the bid is contingent on the funding being obtained.

Ms. DePietro said yes.

MOTION: Councilor Chavez moved, seconded by Councilor Dominguez, to approve the proposed PSA so staff can proceed with the loan and grant applications, with the understanding that the award of the bid to Advantage Asphalt is contingent on the availability of funding.

DISCUSSION: Ms. DePietro said this is the only viable contractor that responded.

Councilor Chavez said this is on the agenda as a request for approval of a PSA for a secured loan from NMMFA and the bid from Advantage Asphalt, which seems to be mislabeled, and he believes the bid should come back when there is a final agreement.

Robert Rodarte said it is actually a bid and not an RFP. He said this is the first reading publicly of the bid so it can be awarded. He said when it comes back to the Committee there will be a final agreement and staff will have worked with the contractor to scale down the price. He said the bidder is aware that this bid may or may not be awarded.

Acting Chair Wurzburger said then when this comes back there will be a final figure and a recommendation from staff to the Finance Committee.

Mr. Rodarte said yes.

WITHDRAWAL OF MOTION AND SECOND: Councilor Chavez and Councilor Dominguez withdrew their motion and second.

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

21. **REQUEST FOR APPROVAL OF A RESOLUTION AGREEING TO REJOIN THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AS A VOTING MEMBER OF THE DISTRICT AND TO REAPPOINT A BOARD MEMBER TO THE BOARD OF DIRECTORS (MAYOR COSS AND COUNCILOR CHAVEZ). (JON BULTHUIS) (Postponed at Finance Committee meeting of August 4, 2008). Committee Review: Finance Committee (Tabled) August 4, 2008; City Council (Scheduled) August 27, 2008.**

A copy of "Sixth Amended & Restated Regional Planning Authority Joint Powers Agreement," is incorporated herewith to these minutes as Exhibit "3."

Acting Chair Wurzbarger said this will be discussed by the RPA at its meeting this week, and she would like to postpone this item to the next meeting to see what happens at the RPA. She said the Committee doesn't need to make a motion to do this.

Councilors Dominguez and Calvert agreed with Acting Chair Wurzbarger.

Councilor Chavez disagreed, saying the agenda indicates this is a "Request for Approval," and he believes we have to take action.

MOTION: Councilor Chavez moved to approve this request. **The motion died for lack of a second..**

Councilor Calvert said he would like to suggest amendments to the proposed JPA.

Councilor Chavez objected, saying there is no JPA before this Committee for discussion, and a motion and a second is needed before discussing any amendments.

Councilor Calvert said he is just suggesting amendments to staff to the proposed JPA.

Councilor Chavez reiterated his belief that the Committee needs to take action on this item

Acting Chair Wurzbarger asked if the Committee would like to entertain a motion to deny the request.

MOTION: Councilor Dominguez moved to deny this request. **The motion died for lack of a second.**

Acting Chair Wurzbarger, with the agreement of Councilors Dominguez and Calvert, said this item is postponed to the meeting of September 2, 2008, or until the RPA takes action on the proposed JPA.

22. REQUEST FOR APPROVAL OF 99 YEAR LAND LEASE – CITY OWNED LAND AT PASEO DE PERALTA AND GOMEZ STREET; SANTA FE HABITAT FOR HUMANITY. (RICHARD MacPHERSON).

Mr. MacPherson said this is a lot which has been vacant for more than forty years at the corner of Gomez Street and Paseo de Peralta. He said Habitat for Humanity would like to do an affordable house there. The request is for a 99-year lease at \$1 per year.

MOTION: Councilor Dominguez moved, seconded by Councilor Chavez, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

23. REQUEST FOR APPROVAL OF CONCEPTUAL DESIGN OF DOWNTOWN TRANSIT CENTER (SHERIDAN IMPROVEMENTS) (MARY MacDONALD) (JON BULTHUIS)

MOTION: Councilor Chavez moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

24. REQUEST FOR APPROVAL OF RECOMMENDATIONS FOR 2010-2014 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN. (ROBERT ROMERO)

Mr. Romero said this is the list which we prepare each year, saying it will go back to the Public Works Committee on August 25, 2008 and then back to this Committee on September 2, 2008, and then to Council on September 10, 2008.

Acting Chair Wurzburger said then we don't have to approve the recommendations at this meeting and it can be approved when it comes back from Public Works Committee.

Councilor Chavez suggested that the agenda should say discussion, but this is a request for approval of the recommendations.

Acting Chair Wurzburger said she agrees with him, but she does not prepare the agenda, and she would like more time to look at this when it comes back on September 2, 2008. She asked Councilor Chavez's suggestion in this regard.

Councilor Chavez suggested we approve the draft list now, and asked if it is likely that it will change.

Mr. Romero believes it is a comprehensive list, although we could add something we missed, or

another non-profit will come forward, or Departments could bring additional projects forward. He said it is a long document with lots and lots of projects. He noted, for example, we missed Warehouse 21 and El Museo in the last round. He asked Councilors to look at the list and be sure things they would like to be considered for legislative funding are included.

Acting Chair Wurzbarger noted that Public Works Committee asked for descriptions of some of the projects, which aren't in the packet, and she would like to see those before voting on this.

Councilor Chavez said he didn't ask for any descriptions, but if the Committee wants to wait that would be fine.

Mr. Romero said the entire packet with descriptions of every project is available, but the printout is 4-5 inches thick. He can provide specific details on any project.

Councilor Wurzbarger said then she will visit with Mr. Romero personally to get the information she needs.

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert, to table this item to the next meeting of the Finance Committee, September 2, 2008.

VOTE: The motion was approved unanimously on a voice vote.

Councilor Chavez left the meeting at this time

25. OTHER FINANCIAL INFORMATION:

A. PRESENTATION AND DISCUSSION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2007. (TERESITA GARCIA) (DAVID MILLICAN)

This item was removed from the agenda to be presented later in the fall.

B. UPDATE ON GROSS RECEIPTS TAX FOR JULY 2008 AND LODGER'S TAX FOR JULY 2008. (DAVE MILLICAN)

Mr. Millican said the total collections are up only 1/4%, and the only good news is that in previous months – March-June – we were experiencing a 4% plus decrease in the GRTs. He will keep a close eye on how this develops in July and August, given the 4% growth projected in the budget, noting that it may be necessary to recommend mid-year changes to deal with that. He said he will have more information for the Special Study Session of the Council on the use of the GRT reallocation funds.

Acting Chair Wurzburger said then there will be a cumulative analysis of the "decreasing decrease," which nevertheless is a decrease.

Mr. Millican said this is correct, and we are only up less than 1/4%.

Responding to Acting Chair Wurzburger, Mr. Buller said he understands the study session will be an agenda item on the September 15th Finance Committee agenda, to which the entire council is invited.

Mr. Millican said for noticing purposes, it is being characterized as a Special Study Session of the City Council.

Mr. Millican noted the Lodger's Tax report is in the Committee packet, and reviewed the information in the packet. He said the gain in Lodger's Tax was 2.5% in July. He said there is anecdotal evidence that there is a relatively strong tourist business which could help us as the summer progresses. He will be watching this very carefully as well.

26. MATTERS FROM THE COMMITTEE

There were no matters from the Committee.

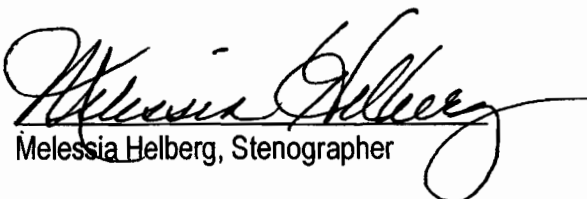
27. ADJOURNMENT

There being no further business to come before the Committee, and the Committee having completed its Agenda, the meeting was adjourned at 7:00 p.m.

Matthew E. Ortiz, Chair

Reviewed by:

David Millican, Director
Department of Finance



Melessia Helberg, Stenographer