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**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, JUNE 27, 2016
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM JUNE 6, 2016 PUBLIC WORKS COMMITTEE MEETING

INFORMATION AGENDA

6. UPDATE ON CERRILLOS ROAD PROJECT (DAVID QUINTANA)

CONSENT AGENDA

7. CIP PROJECT #544 – SILER ROAD COMPLEX, BUILDING C – ALSO KNOWN AS THE ANTONIO C. ROYBAL BUILDING
 - REQUEST FOR APPROVAL OF AGREEMENT BETWEEN OWNER AND COMMERCIAL ROOFING LLC USING STATE PRICE AGREEMENT #50-000-15-00072 IN THE AMOUNT OF \$76,196.22 (JOHN DILLON)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

07/05/16
07/13/16

8. REQUEST FOR APPROVAL OF DONATION FROM THE SANTA FE GARDEN CLUB ADJACENT TO THE BRONZE BURRO AT BURRO ALLEY AND SAN FRANCISCO (RICHARD THOMPSON)

Committee Review

Finance Committee (Scheduled)
Council (Scheduled)

07/05/16
07/13/16

9. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-6.2(A)(5) OF THE LAND USE DEVELOPMENT CODE TO PROHIBIT THE USE OF SHORT-TERM RENTAL UNITS LOCATED IN RESIDENTIALLY-ZONED DISTRICTS FOR COMMERCIAL PURPOSES **(COUNCILOR LINDELL) (JESSE GUILLEN)**

Committee Review:

| | |
|-------------------------------|----------|
| Council (Request to publish) | 06/29/16 |
| Finance Committee (Scheduled) | 07/05/16 |
| Council (Public hearing) | 07/27/16 |

10. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TRANSIT DIVISION TO PROVIDE FREE TRANSIT SERVICES TO "MUSIC ON THE HILL" DURING THE 2016 SUMMER SEASON **(COUNCILOR MAESTAS) (ISAAC PINO)**

Committee Review:

| | |
|-------------------------------|----------|
| Finance Committee (Scheduled) | 07/05/16 |
| Council (Scheduled) | 07/13/16 |

DISCUSSION AGENDA

11. REQUEST FOR CONSIDERATION OF RECOMMENDATIONS AND PROVIDE STAFF FURTHER DIRECTION **(MELISSA MCDONALD)**

Committee Review:

| | |
|-------------------------------|----------|
| Finance Committee (Scheduled) | 07/05/16 |
| Council (Scheduled) | 07/13/16 |

12. MATTERS FROM STAFF

13. MATTERS FROM THE COMMITTEE

14. MATTERS FROM THE CHAIR

15. NEXT MEETING: **MONDAY, JULY 11, 2016**

16. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE
June 27, 2016**

| ITEM | ACTION | PAGE |
|--|--------------------------|-------------|
| 1. Call to Order | Convened at 5:00 p.m. | 1 |
| 2. Roll Call | Quorum Present | 1 |
| 3. Approval of Agenda | Approved as amended | 1 |
| 4. Approval of Consent Agenda | Approved as amended | 2 |
| 5. Approval of Minutes - June 6, 2016 | Approved as presented | 2 |
| INFORMATIONAL AGENDA | | |
| 6. Update on Cerrillos Road Project | Report by David Quintana | 2-3 |
| CONSENT AGENDA LISTING | | |
| | Listed | 2 |
| CONSENT AGENDA DISCUSSION | | |
| 8. Santa Fe Garden Club Donation | Approved | 3 |
| 9. Commercial Use of Short Term Rental Units | Approved | 3-4 |
| 10. Free Transit to Music on the Hill | Approved | 4-6 |
| DISCUSSION AGENDA | | |
| 11. Deleted | | 6 |
| 12. Matters from Staff | Discussion | 7 |
| 13. Matters from the Committee | Discussion | 7 |
| 14. Matters from the Chair | Discussion | 7-8 |
| 15. Next Meeting: | July 11, 2016 | 8 |
| 16. Adjournment | Adjourned at 5:45 p.m. | 8 |

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE
Monday, June 27, 2016

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Councilor Christopher M. Rivera at approximately 5:05 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Joseph M. Maestas
Councilor Christopher M. Rivera
Councilor Ronald S. Trujillo
Councilor Renee D. Villarreal

MEMBERS ABSENT:

Councilor Peter N. Ives, Chair [excused]

STAFF PRESENT:

Isaac Pino, Public Works Director
Bobbi Huseman, Public Works Staff

OTHERS PRESENT:

Carl Boaz, Stenographer

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Mr. Pino said this has an incomplete caption on Item 11 and should be deleted from the agenda. Also Councilor Ives was very involved with this matter and cannot be present for this meeting.

Councilor Maestas moved to approve the agenda as amended with item 11 deleted. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Rivera requested discussion on items 8 and 9.

Councilor Villarreal requested discussion on item 10.

Councilor Rivera moved to approve the consent agenda as amended. Councilor Maestas seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM JUNE 6, 2016 PUBLIC WORKS COMMITTEE MEETING

Councilor Maestas moved to approve the minutes of the June 6, 2016 Public Works Committee meeting as presented. Councilor Villarreal seconded the motion and it passed by unanimous voice vote.

INFORMATION AGENDA

6. UPDATE ON CERRILLOS ROAD PROJECT (David Quintana)

Mr. Quintana reported that the contractor has made good progress on the north side and the intersection is open earlier than anticipated. They are switching traffic to the next phase next week with south-bound traffic on the newly constructed side and left turns at Luján Street will be closed until finished. And then fully open the south side for construction. DOT anticipates an October 18 completion which doesn't reflect the time to build that middle portion at Luján Street so that might add a few days but still before the end of October, barring weather delays. To date they have spent 45% of the time and 50% the money on the contract. Storm drains are getting done and there is less disparity between time and money now.

There have been no complaints from the public.

Keith Wilson reported that volumes are down about 25% since May, which is a good thing.

CONSENT AGENDA LISTING

- 7. CIP PROJECT #544 – SILER ROAD COMPLEX, BUILDING C – ALSO KNOWN AS THE ANTONIO C. ROYBAL BUILDING**
 - REQUEST FOR APPROVAL OF AGREEMENT BETWEEN OWNER AND COMMERCIAL ROOFING LLC USING STATE PRICE AGREEMENT #50-000-15-00072 IN THE AMOUNT OF \$76,196.22 (JOHN DILLON)**

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

07/05/16
07/13/16

CONSENT AGENDA DISCUSSION

8. REQUEST FOR APPROVAL OF DONATION FROM THE SANTA FE GARDEN CLUB ADJACENT TO THE BRONZE BURRO AT BURRO ALLEY AND SAN FRANCISCO (RICHARD THOMPSON)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

07/05/16
07/13/16

Councilor Rivera noted the term "HDRB strict guidelines" and asked what that means.

Mr. Thompson replied that at the recommendation of Arts, he contacted the Historic Officer who was not in favor of his suggested bronze or copper because it was not a traditional material. So we are matching the adobe finish of the surrounding buildings more or less and selected a color out of manufacturer's book that Mr. Rasch agreed was a close match. These will be anchored into the brick.

Councilor Rivera asked if the Historic Board actually saw and approved the material.

Mr. Thompson said they saw what was on the diagram and the color chosen.

Councilor Rivera asked if the Board was okay with it.

Mr. Thompson said yes.

Councilor Rivera moved to approve the request. Councilor Maestas seconded the motion and it passed by unanimous voice vote.

9. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-6.2(A)(5) OF THE LAND USE DEVELOPMENT CODE TO PROHIBIT THE USE OF SHORT-TERM RENTAL UNITS LOCATED IN RESIDENTIALLY-ZONED DISTRICTS FOR COMMERCIAL PURPOSES (COUNCILOR LINDELL) (JESSE GUILLEN)

Committee Review:

Council (Request to publish)
Finance Committee (Scheduled)
Council (Public hearing)

06/29/16
07/05/16
07/27/16

Councilor Rivera asked Mr. Guillen if there have been any issues in the past.

Mr. Guillen said this was meant to be inserted when we did it a couple of weeks ago. There were a couple of incidents. Some neighbors complained about it being a short-term rental. He didn't personally know what the issues are.

Mr. Noah Berke clarified that one was for filming a movie in a short-term rental and the other for a wedding ceremony. He added that if it becomes a nuisance we will do something about it. The complaints were about parking and street use.

Councilor Maestas did not see a definition of commercial activities or events.

Mr. Berke agreed there is no formal definition. The verbiage was a recommendation of the City Attorney that would cover those uses.

Councilor Maestas is anticipating some enforcement issues on what is a commercial event.

Ms. Lisa Martinez said the International Building Code (IBC) has a definition for commercial property if any question arises.

Councilor Maestas asked if we should refer to IBC or our own code.

Mr. Martinez said they can put a reference in the ordinance for that.

Councilor Maestas moved to approve the request with that direction to staff. Councilor Villarreal seconded the motion and it passed by unanimous voice vote.

10. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TRANSIT DIVISION TO PROVIDE FREE TRANSIT SERVICES TO "MUSIC ON THE HILL" DURING THE 2016 SUMMER SEASON (COUNCILOR MAESTAS) (ISAAC PINO)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

07/05/16
07/13/16

Councilor Villarreal thought maybe Councilor Maestas could shed some light on this and let us know when we started providing transit for this event.

Mr. Pino said it started four years ago.

Councilor Villarreal asked if that was requested by Council.

Mr. Pino said no. It was a letter from St. John's College to the Mayor and was approved by the Mayor.

Councilor Villarreal asked if it was the same cost

Mr. Pino agreed. It is \$1,500 to \$2,000.

Councilor Villarreal understood the event has grown in popularity and didn't know if they anticipated parking issues. She wondered if St. John's thought about whether this is still the appropriate location. It is hard to get there. She asked if there are any alternatives other than the City providing the transportation.

Councilor Maestas said St. John's has expanded their parking in light of the discontinuation of free shuttle service. The disabled community was relying on that service to get them to the event.

Councilor Villarreal agreed that it is an important piece for handicapped people. She asked if he had any sense of the attendance and who actually uses the transportation service

Councilor Maestas said it is tourists, residents, and people from other communities. They pick up from satellite lots - other parking lots.

Councilor Villarreal reasoned that the conundrum is on how to preserve cheaper parking in our lots for Saturdays like for Farmers' Market which ties into economic development but this service doesn't tie into economic development. She didn't know if we can find that out. They need more data to back it up.

Councilor Maestas said this event has become an event in District 2 and has been provided free by St. John's College. He was convinced it has economic benefit to our City. He admitted he should have been aware of the discussions but didn't find out until he read about it in the PR piece. It needed more planning and thought. Discontinuing the service a month before the series is to start was surprising and he didn't know when that was done. It should be decided at the end of the season so they could come up with another solution. It should be considered as a community event similar to others like the International Folk Art Market to have appropriate funding for it.

He proposed that they finish the season and avoid that disruption and work with St. John's College to come up with a more ideal plan to address the issue. It might be large enough to be considered a major priority event.

Councilor Villarreal clarified that she just wanted more information.

Mr. Pino said that probably it would be St. John's who could provide the information. That would make the most sense and he could communicate that to them.

Councilor Maestas said the FIR is negligible. He didn't think there is any financial management principle at issue here. It is just finishing out what has been provided over the years and after the season is over, they can come up with better solutions.

Councilor Villarreal asked if the City provides transportation to the Bandstand for certain populations from other parts of the City.

Mr. Pino didn't know. He explained that this is the first year that Transportation is under Public Works.

Councilor Maestas said we should look at all of them for Public Works and Public Safety. There are no other requests and other events have far greater expenses.

Councilor Rivera did see financial benefit for this. They buy dinner and pack it up there for the concert. He was okay with this and asked that they keep data on these last two concerts. These are the last two and it is not really fair for the people who use it because we haven't advertised it. If we can keep track of that as we move forward it will help. His guess was that this was taken out in the budget.

Councilor Villarreal agreed. And the other volunteer parking at the Museums was not ever discussed at Finance.

Councilor Rivera asked then how it was decided to stop it.

Mr. Pino said we discussed it with the City Manager. We have been operating on these requests for free service. If they are backed by a City Resolution, we go ahead but this one was only a letter to the Mayor. The City Manager wanted to cut back and since there was no resolution, it was decided not to provide the service. That is also true on a couple of others.

When St. John's first inquired in April, we were still working on the budget. This fell within that resolution for consideration. There was an effort to respond on it.

Councilor Rivera asked if there was any discussion with district councilors about it.

Mr. Pino said there was none that he was aware of.

Councilor Rivera said it is not good to hear about it after the event. He asked if this is a resolution just for this year.

Councilor Maestas agreed. We need a dialogue with St. John's to see how we can partner with them. We have been a partner with St. John's for many years and that would be courteous for St. John's. He advocates for his district and wants to make it better.

Councilor Trujillo said the Council needs to look at a lot of things. He pointed out that he could ask for free shuttle service for an event on the south side. There have been many freebies in the past. Maybe next year they could find a private donor. He was surprised this was not discussed at Finance.

Councilor Maestas moved to approve the request. Councilor Rivera seconded the motion and it passed with all voting in favor except Councilor Villarreal who abstained.

DISCUSSION AGENDA

~~11. REQUEST FOR CONSIDERATION OF RECOMMENDATIONS AND PROVIDE STAFF FURTHER DIRECTION (MELISSA MCDONALD)~~

12. MATTERS FROM STAFF

Mr. Pino expressed condolences to the family of Helen Hausman who died unexpectedly.

13. MATTERS FROM THE COMMITTEE

Councilor Maestas reported getting lots of complaints about the poor condition of the pavement on St. Michael's Drive. He asked if it is scheduled for rehabilitation.

Mr. Pino said from Old Pecos Trail to Cerrillos Road is a DOT responsibility. He added that Mr. O'Reilly has been working with DOT on an exchange agreement. They would do some remediation on pavement before turning it over. In the meantime, he was not aware of any plans for repaving.

Councilor Maestas wasn't sure we can wait any longer. He asked to take the road exchange negotiations out of the equation and get it fixed. It is in terrible condition.

Councilor Trujillo recalled that 1995 was the last time it was done.

Councilor Maestas recalled there is a project for bikeways along there and maybe they could include pavement rehabilitation on that project and work through the MPO. He is getting hammered on it and wants to tell his constituents that something is planned.

Mr. Pino reminded them that the "ReMike" project was going to do road diet and landscaping.

Councilor Trujillo agreed but that has been forgotten.

Mr. Pino said he discussed it with the MPO. Right now it is 6-lane with median. If the City had the road, we could do what we want to do with it. Mr. O'Reilly has been in touch with them. Perhaps we could have Mr. O'Reilly here for the next meeting.

14. MATTERS FROM THE CHAIR

Councilor Trujillo said there are weeds throughout the City. He understood the Staff is trying to get them out but are behind. The crews are trying as best they can. Governor Miles was cleaned completely. He is hearing from his constituents who see weeds very tall along there. He said we are not breaking any laws by using herbicides, but when I raise the use of herbicides, I get turned off. It is embarrassing for folks driving into town.

Councilor Rivera asked how many people were lost from the weed crew. He knew it was a significant number.

Ms. Huseman didn't know. She said there were five in the crew plus a supervisor.

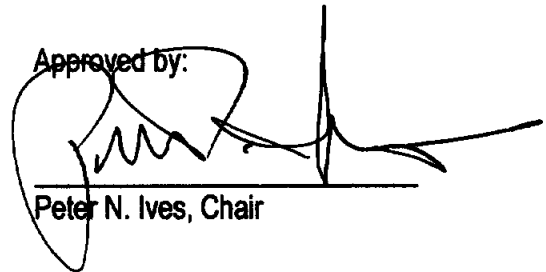
Councilor Trujillo noted that Albuquerque has a program to recruit people on the street who are begging for money and have them pull weeds. We need to make our city look better.

15. NEXT MEETING: MONDAY July 11, 2016

16. ADJOURNMENT

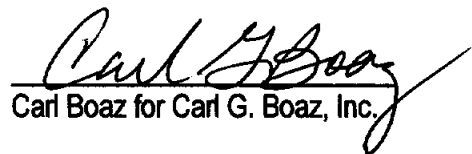
The meeting was adjourned at 5:45 p.m.

Approved by:

A handwritten signature in black ink, appearing to be "Peter N. Ives", written over a horizontal line.

Peter N. Ives, Chair

Submitted by:

A handwritten signature in black ink, appearing to be "Carl G. Boaz", written over a horizontal line.
Carl Boaz for Carl G. Boaz, Inc.