



Agenda DATE 2/24/14 TIME 2:30pm

SERVED BY Dan Esquivel

RECEIVED BY [Signature]

AMENDED

BOARD OF ADJUSTMENT

Tuesday, March 1, 2016 at 12:00 P.M.

200 Lincoln Ave. Santa Fe NM

City Council Land Use Conference Room

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. APPROVAL OF MINUTES: Minutes of February 2, 2016**
- E. FINDINGS/CONCLUSIONS: Case #2015-121, 500 Montezuma St. Special Use Permit.**
- F. NEW BUSINESS**
- G. STAFF COMMUNICATIONS**
- H. MATTERS FROM THE COMMISSION**
- I. ADJOURNMENT**

NOTES:

New Mexico law requires the following administrative procedures be followed by zoning boards conducting "quasi-judicial" hearings. In "quasi-judicial" hearing before zoning boards, all witnesses must be sworn in, under oath, prior to testimony and will be subject to cross-examination. Witnesses have the right to have an attorney present at the hearing. The zoning board will, in its discretion, grant or deny requests to postpone hearings. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.



CITY CLERK'S OFFICE
Agenda DATE 2/11/16 TIME 2:50p
SERVED BY [Signature]
RECEIVED BY [Signature]

BOARD OF ADJUSTMENT
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**SUMMARY INDEX
BOARD OF ADJUSTMENT MEETING
Tuesday, March 1, 2016**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER & ROLL CALL	Quorum	1
APPROVAL OF AMENDED AGENDA	Approved	1
APPROVAL OF MINUTES – FEBRUARY 2, 2016	Approved	2
<u>FINDINGS/CONCLUSIONS</u>		
<u>CASE #2015-121</u> 500 MONTEZUMA ST., SPECIAL USE PERMIT	Approved as presented	
NEW BUSINESS		
STAFF COMMUNICATIONS	Information	
MATTERS FROM THE BOARD	None	
ADJOURNMENT		

**MINUTES OF THE
CITY OF SANTA FE
BOARD OF ADJUSTMENT
Land Use Conference Room
March 1, 2016**

A. CALL TO ORDER

A regular meeting of the City of Santa Fe Board of Adjustment was called to order by Gary Friedman, Chair, at approximately 12:00 noon, on March 1, 2016, in the Land Use Conference Room, 200 Lincoln Avenue, Santa Fe, New Mexico.

B. ROLL CALL

Members Present

Gary Friedman, Chair
Rachel L. Winston, Vice-Chair
Douglas Maahs
Daniel H. Werwath

Members Absent

Colleen Dearing
Patricia Hawkins
Donna Reynolds

Others Present

Dan Esquibel, Staff
Zachary Shandler, Assistant City Attorney
Elizabeth Martin for Melessia Helberg, Stenographer

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

MOTION: Daniel Werwath moved, seconded by Douglas Maahs, to approve the Amended Agenda as presented.

VOTE: The motion was approved unanimously on a voice vote.

D. APPROVAL OF MINUTES – FEBRUARY 2, 2016

MOTION: Daniel Werwath moved, seconded by Douglas Maahs, to approve the minutes of the meeting of February 2, 2016, as presented.

VOTE: The motion was approved unanimously on a voice vote.

E. FINDINGS/CONCLUSIONS

A copy of the Findings of Fact and Conclusions of Law in Case #2015-121, 500 Montezuma Street Special Use Permit, is incorporated herewith to these minutes as Exhibit "1."

1. CASE #2015-121 500 MONTEZUMA ST., SPECIAL USE PERMIT.

MOTION: Rachel Winston moved, seconded by Daniel Werwath, to approve the Findings of Fact and Conclusions of Law in Case #2015-121, 500 Montezuma St., Special Use Permit, as presented by staff.

VOTE: The motion was approved unanimously on a voice vote.

F. NEW BUSINESS

There were two visitors in attendance, Nicoletta Munroe and Jeff Seres.

G. STAFF COMMUNICATIONS

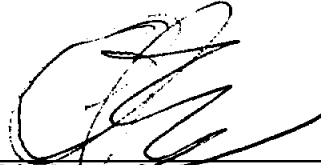
Mr. Esquibel said the Board would be getting new cases for consideration soon, but there would be no cases for the Board in April.

H. MATTERS FROM THE BOARD

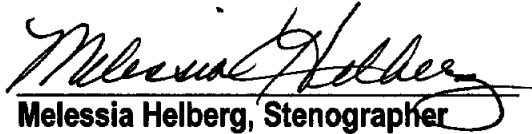
There were no matters from the Board.

I. ADJOURNMENT

There was no further business to come before the Board, and the meeting was adjourned at approximately 12:20 p.m.



Gary Friedman, Chair



Melessia Helberg, Stenographer

City of Santa Fe
Board of Adjustment
Findings of Fact and Conclusions of Law

Case # 2015-121—500 Montezuma Street Special Use Permit

Owner/Applicant's Name—Sanbusco 2015 LLC & New Mexico School for the Arts Institute

Agent's Name—Santa Fe Planning Group

THIS MATTER came before the Board of Adjustment (Board) for hearing on February 2, 2016 (Hearing) upon the application (Application) of Sanbusco 2015 LLC & New Mexico School for the Arts Institute (Applicant). The Applicant seeks a special use permit for a school use on 5.2+ acres. The property is zoned BCDRED and BCDCAN (Business Capital District Redevelopment & Sandoval/Montezuma Subdistricts- Community Commercial) and located within the Westside-Guadalupe Historic Review District and Historic Downtown Archaeological Review District.

After conducting a public hearing and having heard from staff and all interested persons, the Board hereby FINDS, as follows:

FINDINGS OF FACT

1. The Board heard reports from staff and received testimony and evidence from the Applicant. Members of the public interested in the matter spoke at the hearing.
2. Pursuant to Code §14-2.4(C)(2) the Board has the authority to hear and decide applications for special use permits as provided in Code §§14-3.6 (Special Use Permits) and 14-6 (Permitted Uses).
3. Pursuant to Code §14-3.6(B) the Board has the authority to hear and decide applications for special use permits in accordance with applicable provisions of Chapter 14; to decide questions that are involved in determining whether special use permits should be granted; and to grant special use permits with such conditions and safeguards as appropriate under Chapter 14; or to deny special use permits when not in harmony with the intent and purpose of Code Chapter 14.
4. Pursuant to Code §14-6.1(C) Table 14-6.1-1, entitled "Table of Permitted Uses", a public or private school is a permitted use in most locations in a Business Capital District.
5. Pursuant to Code §14-6.1(C) Table 14-6.1-1, entitled "Table of Permitted Uses", a special use permit is required when a public or private school is in a Business Capital District and is located within 200 feet of residentially zoned property.
6. The Property is in a Business Capital District.
7. The Property is within 200 feet of approximately eighteen R-21 parcels on both sides of Agua Fria, including several that abut the north edge of the school parcel
8. A special use permit is required for the Applicant's use on the Property because of its proximity to residentially zoned property.
9. Code Section 14-3.6(C) sets out the procedures to be followed prior to the grant by the Board of a special use permit, including:

Exhibit "1"

- (a) Approval of a site plan and other site development drawings necessary to demonstrate that the Project can be accomplished in conformance with applicable Code standards [Section 14-3.6(C)(1)];
 - (b) Submittal of an application indicating the Code section under which the special use permit is sought and stating the grounds on which it is requested [Section 14-3.6(C)(2)]; and
 - (c) That a special use permit is limited to the specific use and intensity granted, requiring a new or amended special use permit if the use is changed or intensified [Section 14-3.6(C)(3)].
10. Code Section 14-3.6(D)(1) sets out certain findings that the Board must make to grant a special use permit, including:
- (a) That the Board has the authority to grant a special use permit for the Project [Section 14-3.6(D)(1)(a)]; *Section 14-2.4(C) grants the Board the authority under the section of Chapter 14 described to grant a special use permit.*
 - (b) That granting a special use permit for the Project does not adversely affect the public interest [Section 14-3.6(D)(1)(b)]; *The proposed use is consistent with applicable city ordinances and policies that are adopted to protect the public interest, including minimum standards of Chapter 14. Architectural and historic issues will be reviewed by the City's Historic District Review Board.*
 - (c) That the Project is compatible with and adaptable to adjacent properties and other properties in the vicinity of the Project [Section 14-3.6(D)(1)(c)].
 - i. *There is already a high school in the area (Tierra Encantada Charter School).*
 - ii. *Staff has not identified potential impacts in terms of noise or traffic to the adjacent and nearby residential uses.*
 - iii. *The project is an infill project proposing adaptive reuse of existing buildings already established within the BCDRED.*
 - iv. *Architectural compatibility will be reviewed by the City's Historic District Review Board.*
11. Code Section 14-3.6(D)(2) authorizes the Board to specify conditions of approval for a special use permit to accomplish the proper development of the area and to implement the policies of the general plan.
12. Code Section 14-3.1(F)(2)(a)(viii) requires an ENN for special use permits and Code Section 14-3.1(F)(4)-(6) establishes procedures for the ENN, including:
- (a) Compliance with the notice requirements of Code Section 14-3.1(H) [Section 14-3.1(F)(4)];
 - (b) Timing for the ENN meeting and the principles underlying its conduct [Section 14-3.1(F)(5)]; and
 - (c) Guidelines for the conduct of the ENN meeting [Section 14-3.1(F)(6)].
13. Notice was properly given in accordance with the notice requirements of Code Section 14-3.1(H)(1)(a)-(d).
14. An ENN meeting was held on December 10, 2015 at the old Border's location in Sanbusco Center.
15. The ENN meeting was attended by the Applicant, City staff, and approximately thirty three other interested parties, and the discussion followed the guidelines set out in Code Section 14-3.1(F)(6).

16. The Applicant submitted a site plan and an application indicating the Code section under which the special use permit was being sought and stating the grounds for the request.
17. Board staff provided the Board with a report dated January 21, 2016 (Staff Report) evaluating the factors relevant to the proposed special use permit and recommending approval by the Board of such special use permit, subject to the conditions set out in the Staff Report (the Conditions).

CONCLUSIONS OF LAW

Under the circumstances and given the evidence and testimony submitted during the Hearing, the Board CONCLUDES as follows:

1. The Board has the power and authority under Code §§14-2.4(C)(2) and 14-3.6(B) and Code §14-6.1(C) Table 14-6.1-1 to grant the special use permit applied for in this request.
2. The special use permit was properly and sufficiently noticed via mail, publication, and posting of signs in accordance with Code requirements.
3. The ENN meeting complied with the requirements established under the Code.
4. The granting of the special use permit will not adversely affect the public interest.
5. The Project is compatible with and adaptable to adjacent properties and to other properties in the vicinity of the Project.
6. The special use permit granted herewith is granted for the specific use of the Property and intensity applied for and no change of use or more intense use shall be allowed unless approved by the Board under a new or amended special use permit or as otherwise permitted by applicable Code.

WHEREFORE, IT IS ORDERED ON THE 1st DAY OF MARCH, 2016 BY THE BOARD OF ADJUSTMENT OF THE CITY OF SANTA FE:

1. That the special use permit is approved as applied for, subject to the Conditions presented in Staff's report.
2. The special use permit granted herewith shall expire if (a) it is not exercised within three (3) years of the date these Findings of Fact and Conclusions of Law are adopted by vote of the Board, subject to any right of the Applicant under applicable Code to request an extension of such time or (b) it ceases for any reason for a period of three hundred and sixty five (365) days.

Gary Friedman
Chair

Date:

FILED WITH THE CITY CLERK:

Yolanda Y. Vigil
City Clerk

Date:

APPROVED AS TO FORM:

Zachary Shandler
Assistant City Attorney

Date: