



Agenda DATE 1/20/16 TIME 9:22am

SERVED BY Luzi Gonzales

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DIVISION OF SENIOR SERVICES
SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center
1121 Alto Street, Santa Fe, New Mexico
Wednesday, January 27, 2016 (9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES - December 16, 2015
- VI. DSS DIRECTORS REPORT
 - a). Program Units of Service
 - b.) DPA Update
 - c.) 2016 Capital Outlay
- VII. COMMITTEE REPORTS
 - a). Foster Grandparent/Senior Companion Program Reports
 - b). RSVP Reports
 - c). In-Home Support Program Reports
 - d). Transportation/Nutrition Program Reports
 - e). Senior Olympics Program Reports
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

INDEX OF MINUTES

DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

January 27, 2016

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
INVOCATION/PLEDGE OF ALLEGIANCE		1
ROLL CALL	Quorum	2
APPROVAL OF AGENDA	Approved	2
APPROVAL OF THE MINUTES		
December 16, 2015	Approved [as submitted]	2
DIVISION OF SENIOR SERVICES DIRECTORS REPORT-Ron Vialpando		
a) Program Units of Service	Informational	2
b) DPA Update	Informational	2-3
c) 2016 Capital Outlay Request	Informational	3-4
COMMITTEE REPORTS		
a) Foster Grandparent/Senior Companion Program Reports		
b) RSVP Reports		
c) In-Home Support Program Reports		
d) Transportation/Nutrition Program Reports		
e) Senior Olympics Program Reports		
	Distributed/Approved	4-5
UNFINISHED/OTHER BUSINESS		5-6
NEW BUSINESS	None	6
COMMENTS FROM THE FLOOR		6-7
DATE AND LOCATION OF NEXT MEETING		
(Scheduled for February 17, 2016 at the Mary Esther Gonzales Senior Center)		7
ADJOURNMENT		7

MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS

January 27, 2016

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemary Trujillo, Secretary
Gilbert Alarid
Bernardo C de Baca
Toni Ann Gallegos
Dennis Gonzales
Elaina K. Gonzalez
Virginia Lucero
Corrine Sanchez
Doug Schocke

MEMBERS ABSENT

None

STAFF PRESENT

Lugi Gonzales, Division of Senior Services Manager
Ron Vialpando, Division of Senior Services Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Dennis Gonzales.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Schocke and was recited by all present.

APPROVAL OF AGENDA

Ms. Trujillo moved to approve the agenda as published. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: December 16, 2015

Ms. Trujillo moved to approve the Minutes of the December 16, 2015 meeting as submitted. Mr. Gonzales seconded the motion. The motion passed unanimously by voice vote.

DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT

A. Program Units of Service

Mr. Vialpando gave an update on the Program's Units of Service as follows:

- The Division of Senior Services is showing an overage, based on projections, in congregate meals of 284 units of services.
- The Division of Senior Services is showing an overage of 11,496 in Home-Delivered meals.
- The Division of Senior Services is showing an overage of 2,401 units for transportation services.
- The Division of Senior Services is showing an overage in respite units by 197 units.
- The Division of Senior Services is showing an overage of approximately 23 units for homemaker services.

B. Direct Purchase Agreement (DPA) Update

Mr. Vialpando reported that the Division of Senior Services submitted their Request for Proposal to reinstate the Direct Purchase Agreement (contract) with the AAA. The contract was reviewed and ranked. The Division of Senior Services met with them and they entered into an agreement with them for another four years.

There was a slight reduction/decrease in the Title 3 funding (for the Grandparents Raising Grandchildren Program) in the amount of \$14,000. Mr.

Vialpando met with staff regarding this cut and they do not feel that this will create a major burden or impact.

Mr. Vialpando noted that the AAA annual on-site assessment visit was rescheduled for February 2, 3, and 4, 2016. The Entrance Conference will start at 8:30 a.m. The AAA will conduct a full audit on the Division of Senior Services Title 3 Programs. The Assessment will cover all aspects of program operations including, but not limited to, program policies and financial/contract compliance for the Congregate, Home-Delivered and Transportation Services. The Exit Conference will be conducted on January 7, 2016 around 12:00 noon.

Mr. Vialpando invited Chairman Romero to attend the Entrance and Exit Conferences.

Chairman Romero and the Board Members congratulated Mr. Vialpando and the staff of the Division of Services for the great job they did in preparing and submitting the Request for Proposal, and for receiving funding for the senior programs for the next four years.

C. 2016 Capital Outlay request

Mr. Vialpando reported that the Division of Senior Services submitted a capital outlay request for this Legislative Session in the amount of \$1.8 million through the Aging and Long Term Care Services agency department. They reviewed and ranked the projects for all senior programs statewide. Of the \$1.8 million, approximately \$1.3 million in projects were ranked as critical and are going through the process. These projects are as follows:

- \$236,500 for improvements to the building and parking lot at the Mary Esther Gonzales Senior Center.
- \$ 70,300 to plan, design, construct and equip Phase 2 of the computer laboratory at the Mary Esther Gonzales Senior Center.

The computer lab project is scheduled to begin next month and is expected to be completed by June 30th.

- \$496,800 to purchase and equip vehicles for the Mary Esther Gonzales Senior Center.
- \$198,500 for facility improvements to the Pasatiempo Senior Center to address code compliance issues.
- \$198,000 for facility improvements to address code compliance issues at the Villa Consuelo Senior Center.

- \$ 80,900 to purchase and install meals equipment at the Villa Consuelo Senior Center.

Mr. Vialpando mentioned that the Division of Senior Services has been working on a grant application for approximately \$180,000 for facility improvements for the Villa Consuelo Senior Center. He noted that the Villa Consuelo Senior Center is currently closed and the Luisa Senior Center is also closed for renovation purposes.

Ms. Giron asked if the seniors from those centers are being bused to the Mary Esther Gonzales Senior Center for meals.

Mr. Vialpando said yes. He explained that the nutrition services will not be interrupted or affected by the closing of the centers. He noted that the Division of Senior Services advertised in the newsletter that the centers would be closed for renovation purposes and offered transportation services to all the centers. Home-delivered meals will also be delivered. They also notified their funding sources.

Ms. Gonzalez asked how long it will take for the Luisa Senior Center to be completed.

Mr. Vialpando said they are hoping to have it completed by mid-June.

Chairman Romero asked if there were any other questions and there were none.

COMMITTEE REPORTS: (January 2016)

The written Committee Reports were submitted, distributed and reviewed.
{Please see Exhibit "A" for the specifics.}

Foster Grandparent /Senior Companion Programs Committee

Mr. Gonzales moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.

RSVP Committee

Mr. Schocke noted that the RSVP Committee meeting yesterday was cancelled due to the snow storm.

Ms. Giron asked if there is someone who actually does snow removal, as reported under the volunteer stations' section. It indicates that they are currently awaiting response for senior snow removal need.

Mr. Vialpando said yes, they have done this in the past but they do not have a person who can do this anymore.

Ms. Gonzalez moved to accept the RSVP Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Lucero seconded the motion. The motion passed unanimously by voice vote.

In-Home Support Services Committee

Mr. Schocke asked how someone could receive in-home support (homemaker) services.

Mr. Vialpando said they would need to talk to Theresa Trujillo and they will do an assessment. However, there is a waiting list for these services.

Ms. Trujillo moved to accept the In-Home Support Services Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.

Transportation and Nutrition Committee

Ms. Giron moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Gallegos seconded the motion. The motion passed unanimously by voice vote.

Senior Olympic Committee

Ms. Trujillo moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Ms. Giron seconded the motion. The motion passed unanimously by voice vote.

UNFINISHED/OTHER BUSINESS

Computers

Mr. Vialpando said the Division of Senior Services received a grant in the amount of \$10,000 for computers and they will process the contracts to purchase the computers. They will work with the City's IT Department to purchase these.

Chairman Romero asked if they have determined how much the Division of Senior Services is going to pay for each computer.

Mr. Vialpando said they do not want to spend more than \$500 for each computer. He noted that they will be able to use the monitors that are being stored at the City's warehouse.

Terms of Board Members/Mayoral Appointments

At last month's Board meeting, Chairman Romero suggested that the terms of Board Members be an agenda item for this meeting. Ms. Giron asked for an update noting that this was not on the agenda.

Mr. Vialpando reported that he and Lugi Gonzales have submitted the names of the following individuals to the Clerk's Office to be reappointed:

Andres Romero
Bernardo C de Baca
Virginia Lucero

The Division of Senior Services has not received a response as of yet. They are recommending that these three individuals be considered as Mayor Appointments.

NEW BUSINESS

There was no new business.

COMMENTS FROM THE FLOOR

Request from seniors from Glorieta

Ms. Lucero noted that eight individuals come in from Glorieta to this Center. They are under the County Senior transportation but they will not bring them to the MEG Center. They have been coming to the MEG Center for years and would like to continue to do that; however, the County informed them that they would have to go to the Eldorado Senior Center, but they do not want to go to that center.

Ms. Lucero suggested to them that they talk to the Director (Ron Vialpando) or to Robert Chavez of the Transportation Department. She mentioned that they are taking turns driving to the MEG Center. She informed them that she would bring this to the Board's attention.

Chairman Romero asked her for the names of the individuals and he will talk to the Director for the County.

Mr. Vialpando noted that the AAA Advisory Committee will be meeting on February 19th and the County Director should be there.

Chairman Romero will address this then.

Certificate of Appreciation for Board Members

Mr. Vialpando presented a Certification of Appreciation to each Board Member in recognition of their outstanding dedication and commitment to the Santa Fe Senior Services Advisory Board. He thanked the Board Members for dedicating their time to serve on the Board. The Certificates were signed by the Mayor.

Chairman Romero also thanked the Board Members for serving on the Board and for looking out for the welfare of the senior citizens in the City of Santa Fe.

Chairman Romero said he is working on a letter to acknowledge the outstanding work that Ron Vialpando has done.

TIME AND PLACE OF NEXT MEETING

The next meeting is scheduled for February 17, 2016 at the Mary Esther Gonzales Senior Center at 9:30 a.m.

ADJOURNMENT

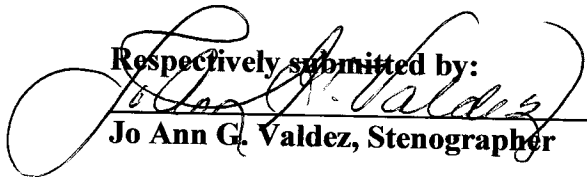
There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.

Approved by:



Andres Romero, Chairperson

Respectively submitted by:



Jo Ann G. Valdez, Stenographer