

# Agenda

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### SUSTAINABLE SANTA FE COMMISSION

Wednesday, January 13, 2016, 4:00 to 6:00 p.m.
Land Use Department Conference Room #1, First Floor City Hall, 200 Lincoln Avenue

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES: December 16, 2015
- E. COMMUNICATIONS FROM THE FLOOR
- F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER
- G. DISCUSSION/ACTION ITEMS
  - 1. Discussion: 25-year Sustainability Plan
- H. ITEMS FROM THE CHAIR & CO-CHAIR
- I. ITEMS FROM THE COMMISSION
- J. ITEMS FROM STAFF
- K. ITEMS FROM THE PUBLIC
- L. ITEMS FOR NEXT AGENDA
- M. ADJOURNMENT

**Next Meeting: February 17, 2016** 

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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Call to Order and Roll Call	The Sustainable Santa Fe Commission meeting was called to order by Ms. Beth Beloff, Chair. A quorum was declared at time of roll call.	Page 1
Approval of Agenda	No Changes to Agenda	Page 1
	Ms. Holian moved to approve agenda as presented, second by Ms. Hatherly, motion carried by unanimous voice vote.	
Approval of Minutes December 16, 2015	Correction: Spelling of Amanda Hatherly	Page 1
December 16, 2013	Ms. Holian moved to approve minutes of December 16, 2015 as amended, second by Ms. Hatherly, motion carried by unanimous voice vote.	
Communications from the Floor	Introductions	Page 1
Report From, and Assignment of, Actioneer	Ms. Linda Smith has been confirmed as Actioneer. The Chair reviewed the Actioneer List and provided Updates	Page 2-3
<b>Discussion and Action Items:</b> 25 Year Sustainability Plan	No formal action. Work Group Reports	Page 3-5
Items from the Chair & Co-Chair	Informational, no formal action	Page 5
Items from Commissioners	None	Page 5
Items From Staff	Informational	Page 5
Items From The Public	None	Page 5
Agenda Items, Next Meeting	<ul> <li>Review Scope of Work that will go in to the RFP and talk about the Consultants that we would push the RFP to.</li> <li>List of Consultants to be contacted.</li> <li>Working group reports to continue and to look at survey.</li> <li>Discussion on educational piece for pre-amble.</li> <li>Triple bottom line methodologies.</li> </ul>	Page 6
Adjournment	There being no further business to come before the Santa Fe Sustainable Commission, the meeting was adjourned at 5:15 pm	Page 6
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# SUSTAINABLE SANTA FE COMMISSION Wednesday, January 13, 2016 4:00 to 5:15 p.m.

### Councilors' Conference Room, City Hall, 200 Lincoln Avenue

### **MINUTES**

### A. CALL TO ORDER

The Sustainable Santa Fe Commission meeting was called to order by Ms. Beth Beloff, Chair at 6:05 pm. A quorum was not present for this meeting.

### B. ROLL CALL

#### Present:

Beth R. Beloff, Chair Tejinder Ciano Jack McGowan Robb Young Hirsch Christian Casillas Amanda Hatherly Kathleen S. Holian

### **Not Present/Excused:**

Michael Loftin Glenn Schiffbauer

### **Others Present:**

The Chair invited those in attendance and the Commission members to introduce themselves.

#### **Public:**

Mary Schruben, City Staff Seth Roffman Lisa Polachek, Audience Ayden Gates, Student

### **Staff Present:**

John Alejandro, Staff Liaison Fran Lucero, Stenographer

### C. APPROVAL OF AGENDA

Ms. Holian moved to approve agenda as presented, second by Ms. Hatherly, motion carried by unanimous voice vote.

### D. APPROVAL OF MINUTES: December 16, 2015 Spelling: Amanda Hatherly - Admanda Heatherly

Ms. Holian moved to approve minutes of December 16, 2015 as amended, second by Ms. Hatherly, motion carried by unanimous voice vote.

# E. COMMUNICATIONS FROM THE FLOOR INTRODUCATION OF ATTENDES IN THE AUDIENCE

Ms. Schruben informed the committee that the Santa Fe Public Bank Feasibility Study has been approved and will be available for viewing on the bankingnm.org website.

Ms. Polachek is a new resident from Arizona and very interested in sustainability.

Mr. Seth Rothman from Green Times welcomes any input or shared information for the Green Times.

### F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER

### Actioneer List:

- Santa Fe Sustainable Website: John to send the URL and to include on the
  website agendas and minutes for meetings. We need to look at how to
  continue to improve the website. In process
- All SFCC planning meetings (if public) need to include a formal set of notes summarizing the discussion. Notes need to be sent to the Chair and John Alejandro. John reminded the committee that if a quorum exists the meetings will need to be posted in City Clerk's and minutes/stenographer will need to be present as notes are formal records. FYI: Planning meeting to be held in 2 weeks and will need to be posted in City Clerks.
- All to send names to Mr. Alejandro a final list of people to serve on the committee. This is work in progress; we should continue to send the names to John.
- All to create a matrix similar to the Energy Working group. Received Waste, Environment, Education and Energy. It follows the model and represents skill sets. Carry the matrix request to next meeting.
- John to send out a paragraph of verbiage to be used to engage potential members. Done
- John to send a copy of Health Resolution to all for advance review. To be addressed today.
- John was to send a map of boundaries for the city and the county. John and the Chair to research interns for this project. Adam has come up with a map and it will be brought to next meeting.
- John is to provide ideas for external agencies for additional help, consultancy, and Think Tanks. *In Process*.
- John is to create email or letter from the Mayor to send to work groups or commissioners. Waiting for Mayor's signature.
- The Chair will continue to meet with organizations that show interest in being a part of Sustainable Santa Fe. *Continuance*
- Beth to schedule calls before the end of year with various potential consultants to discuss opportunities. *In Process*.
- John to follow up on getting Linda Smith approved as a Commission by City Council. *Done*
- Continue search for Interns to work on Projects. Will the interns be high school or higher education? The consensus is for them to be higher

education. Recommendation is to reach out to UNM for possible interns. Mr. Hirsch will reach out to the Director at the School of Engineering at UNM and report back.

- Commissioners to send Beth edits on latest plan if they haven't done already. High Priority – In Process
- Beth to include SFCC website in minutes and agenda for next meeting. *In process*.
- Commissioners to identify actions that could be addressed in Jan-April budget planning. In process. Review recommendations from Mary Schruben.
- Request for calendar of committee meetings. John will schedule meeting rooms meetings can be held in space outside of city hall. The Chair would like to attend as many meetings as she can.
- Future discussion funding options to support community engagement outreach, survey.

### G. DISCUSSION/ACTION ITEMS

### 1. 25 Year Sustainability Plan

The Chair requested updates from the working groups.

Mr. Alejandro informed the Commissioners that the City Council at tonight's meeting have on the consent agenda an item to move hospital funding from the city budget to Sustainable Santa Fe Commission in the amount of \$50,000. Kate Noble is presenting this item to the City Council. Some of the questions that could surface are; what is the money going to be used for, why does the Commission need that money, etc., Mr. Alejandro will field those questions. In general we have talked about having a part of those funds go for a consultant to help cerate the 25-year Sustainability Plan. The overall goal is to bring in consultants who have expertise who work with other cities to craft these plans. It is the responsibility of the committee to create the Scope of Work in order to be precise when issuing the RFP for a consultant. The Mayor and Council will have to approve the Scope of Work. Money would help with the working groups formation of Policy & Programs, Best Practices from other cities.

Work Group Updates:

Mr. Jack McGowan: Meeting scheduled for February 3<sup>rd</sup>, confirmed David Van Winkle as a member. Other names will be solicited and many of the names are on the advisors list.

Robb Young Hirsch: Social Equity Working Group (Exhibit A) – The have had discussion on town halls so they can have public meetings regarding this process. Survey components will be discussed for distribution, discussion on possibly sending inserts in the water bills allowing for community feedback. Mr. Hirsch has created the first set of recommendations that cover social equity and recommendations for all working groups. Mr. Hirsh opened the floor for questions. Ms. Hatherly expressed her thanks for the wonderful job on this document compilation. It was requested that Matt Ross be invited to the group meeting if at all possible. The Chair noted that when creating a pitch (public statement on what is Sustainable Santa Fe) it would be good to have an overview and concise script that can be used at different venues to get feedback. The point of the survey is to gauge what the understanding is of sustainability and see what they gravitate towards on any of the issues we are talking about. Mr. Hirsch

noted that any of the working group Chairs who would like help to expand the recommendations. Mr. Hirsh asked that funding for outreach and engagement be set aside as a stipend to get feedback from the survey completion. The Chair also recommended getting together with Santa Fe Forward to see if they are able to help with deploying the survey and getting the message out in to the community.

Christian Casillas: Circulated a wonderful methodology on sustainability recommendations. The Chair sent this to Mr. McGowan for review in the Energy Working group. Mr. Casillas said that the metrics in this report are for discussion. Mr. Hirsh said that having a streamline recommendation would be extremely beneficial. The Chair requested that the methodology prepared be sent to the members of the commission.

Climate Working Group – Carbon emissions inventory is a city commitment that needs to be completed in 1 year. The group is made up of individuals with expertise in many of the key areas. A google drive has been set up where data is being retained. The individuals will start to add the data and information in to the sheets and global protocol will be followed. There are hopes that PNM will share data with the City. Mr. Van Winkle who did the Green House Gas Inventory will be very helpful with the electricity side. Mr. Van Winkle feels very comfortable with his Green House Gas figures. Mr. Casillas will provide access to the commission members on his information. Food, goods, services and electricity – in this order were the emphasis in California. How much of scope 3 do you actually use? "I like to look at consumption and life of products. With life cycle inventories it might be easier to evaluate the consumption."

Mr. Hirsh will follow up with Mr. Bob Mang from Regenesis, Technology Based Solutions for the Environment.

### From their website:

REGENESIS is the global leader in the research, development and commercialization of technology-based solutions for the environment. More specifically, the Company specializes in scientifically proven product and services-based solutions for groundwater and soil remediation at contaminated sites. Our customers are environmental consulting, engineering, and construction firms world-wide.

Our remediation solutions incorporate a unique combination of innovative products and expert-based services resulting in a high-degree of certainty when it comes to meeting contaminated site remediation objectives.

REGENESIS is a worldwide organization, drawing from over 20 years of environmental remediation experience on over 20,000 projects in over 26 countries. With offices throughout the United States and Europe, as well as distribution partners strategically placed throughout the globe, our solutions have been successfully used by environmental consulting, engineering and construction firms to serve a broad range of clients. These include Fortune 500 companies, private real estate owners, insurance companies, private manufacturers, municipalities, regulatory agencies, and federal, state and local governments.

Kathleen Holian provided her report for the Water Supply Committee. She noted that she has not made any contacts for her committee until she receives the letter from the Mayor. (Exhibit B) Report details included.

Ms. Holian noted that Santa Fe County is not as sustainable; the county is largely dependent on ground water. The State does water regional plans and they are working on them right now. Ms. Holian will send out the initial plan to the commissioner that actually mentions climate change. Ms. Holian together with Councilor Ives are Chairing this committee with the State.

### From the Santa Fe County Website:

The Sustainable Growth Management Plan (SGMP) replaces the existing 1999 Santa Fe County Growth Management Plan. New and challenging issues today require Santa Fe County to be proactive about how we grow and shape our communities. The SGMP is a guiding document incorporating local community values, goals and strategies on how to best manage and sustainably utilize the County's limited natural, economic, and cultural resources. The SGMP is also a tool that addresses the existing and future needs of communities in Santa Fe County and serves as a guide for planning, land use, housing, resource and environmental protection, public and facility service, renewable and green development, fiscal responsibility, and administrative regulation. The SGMP will serve as the framework for the County's Sustainable Land Development Code.

Ms. Holian stated that this commission should explore if we need a regional water system. The city and county are fighting over water resources, we should think long and hard if we should go to the legislature to create a regional water system. It was reiterated that work group meetings have not been organized at this point until letter is prepared and released by the Mayor. Melissa McDonald will be participating from the city.

Mr. Hirsh: There is discussion of doing an inventory of Santa Fe wide, city and county.

# H. ITEMS FROM THE CHAIR & CO-CHAIR Covered under Actioneer List

### I. ITEMS FROM COMMISSIONERS

Covered in work group reports. Note: Meeting was adjourned early in order for Commissioners to attend the City Council meeting. Work Group Reports to continue at next month meeting.

### J. ITEMS FROM STAFF

Information on City Council presentation and invitation to Commissioners to attend today's meeting.

# K. ITEMS FROM THE PUBLIC None

### L. ITEMS FOR NEXT AGENDA

- Review Scope of Work that will go in to the RFP and talk about the Consultants that we would push the RFP to.
- List of Consultants to be contacted.
- Working group reports to continue and to look at survey.
- Discussion on educational piece for pre-amble.
- Triple bottom line methodologies.
- M. **NEXT MEETING** February 17, 2016
- N. ADJOURN

Mr. McGowan moved to adjourn at 5:15 pm, second by Mr. Hirsch, motion carried by unanimous voice vote.

Signature Sheet:

Beth Beloff, Chair

Fran Lucero, Stenographer

Robbyoung Hirsch -

### <u>Preliminary Recommendations of the Social Equity ~ Community Empowerment</u> <u>Working Group for the Sustainable Santa Fe Commission 25 Yr Sustainability Plan</u>

We are gathering community input & originating recommendations between January - May 2016 covering the following objectives: ensuring social equity; proposing empowering ways to phase out fossil fuels/greenhouse gas emissions; minimizing harm to the disenfranchised; alleviating poverty & spurring innovation; expanding access to sustainability; facilitating community involvement; and putting forth inspiring, pragmatic climate leadership solutions that unite the diverse people & sectors of Santa Fe.

These are our first round of recommendations for consideration by both the Sustainable Santa Fe Commission and all the respective working groups. By welcoming feedback, digging deeper and working together, the Social Equity Working Group will add to these recommendations, refine them, evaluate them and/or evolve them (for those that stick) so that they are as viable as possible.

### Stand Alone / All Encompassing / Community Wide Recommendations [SAC]:

- Provide for the fair treatment and meaningful involvement of all Santa Feans in the 25 Year Sustainability Plan. At minimum assure that no resident - on the grounds of race, color, income, national origin, ethnicity, gender, sexual orientation, age or disability - be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under the 25 Year Sustainability Plan [SAC].
- Make the 25 Year Sustainability Plan engaging, readable, understandable & accessible to the regular person. Make sure it is written in English & Spanish.
  Contain content and imagery that suits our multicultural community including integrating local Native American values [SAC].
- 3. As best we can, make the 25 year sustainability plan a living document & a work in progress truly reflecting the needs & aspirations of our community while adapting it for the information age. Make it user friendly, interactive & easily accessible on-line. Work to ensure that those in need in the community have growing opportunity for internet access so they may generally benefit as well as specifically learn about & take advantage of the sustainability services & benefits in the plan [SAC].
- 4. Make policy decisions with social & environmental responsibility in mind. In addition to 9 seats for the City Councilors & Mayor have a symbolic 10th seat representing future generations & disenfranchised members of our community. Have Sustainability Commission & City Council regularly review the 5 year capital improvement plan for constructive ways to integrate sustainability planning objectives [SAC].
- In the same spirit of the Mayor and City of Santa Fe recently welcoming refugees from Syria, establish Santa Fe in perpetuity as a welcoming place for climate change refugees [SAC].

FrhibitA

6. At the outset & during the process of establishing recommendations for the City's 25 Year Sustainability Plan all working groups should adopt (and improve upon where needed) the methodology established by Christian Casillas for factoring social (impact on / benefit to low income population and diverse groups of the community), economic (job creation and economic development attributes) and environmental (GHG emissions, water conservation and pollution effects) considerations ("the triple bottom line") as an integrating way to help analyze and prioritize recommendations for the City Council. A streamlined version of triple bottom line assessment should be incorporated top down and across the board for all city government, department wide and City Council affairs (including for resolutions, budgets, rules, executive actions, policy making, etc.) [SAC].

# Recommendations relevant to the other working group categories:

### **Energy Efficiency & Renewable Energy [EERE]:**

- 1. Expand weatherization services for low income households with a short term goal of doubling what's currently being done by launching pilot demonstration projects and a long term/25yr goal of weatherizing all low income households in the city and close in county by maximizing and leveraging federal, state, local, business, public-private & non for profit resources [EERE].
- 2. Markedly increase solar pv throughout Santa Fe with the goal of achieving one of the highest rates in the Nation of solar pv installations per capita for low income households, mom & pop businesses and NGOs do this by expanding solar leasing, and engaging solar businesses, Santa Fe residents and the community in a solar community service endeavor to provide a portion of solar panels for those in need for every installation on a kW scaled basis [EERE].
- 3. Increase energy efficiency, renewable power & weatherization for Santa Fe's residents that rent their homes [EERE].
- 4. Find creative ways to offer and expand community solar to Santa Fe [EERE].
- 5. Develop a financial vehicle for lower interest and/or zero interest loans for commercial and residential EERE installations by seeking out and raising up a dynamic partnership with landlords, residents, the city of Santa Fe, Homewise and other private sector partners [EERE].

### Climate [C]:

1. Engage, inventory and advance the community's collaboration on and commitment to achieving Santa Fe's 2040 climate neutrality goals. Establish sector by sector assessments, pledge-making and progress reporting - Engage the residents and vital sectors of Santa Fe (including Business, Interfaith, NGOs, Civic Groups & others) to pledge their partnership with the City of Santa Fe in phasing out fossil fuels &

greenhouse gas emissions; provide and/or support community wide sector by sector GHG baseline assessment and on-going monitoring tools; and develop a Santa Fe civil society framework that like a staircase steps up commitments and reports progress at least every 5 years on route to carbon neutrality by 2040 [C/SAC].

### Water [W]:

- Provide an annual sustainability scorecard/summary with a feedback solicitation via an annual insert to residents in the water bill mailing --> begin with an insert by March 2016 with both a concise explanation of the 25 sustainability plan and survey raising awareness and inviting public input on community wide sustainability needs and recommendations [W/EDU/ SAC].
- 2. Do research & development on and advance community wide education about the important nexus of water, energy & climate [W/EERE/C/ED].

### Food Security & Access [FSA]:

- Increase Access to Sustainability by for example developing more community gardens at places of need; building our community garden caring capacity and on-going maintenance of gardens so that vegetable ~ food gardens have longevity; and supporting/collaborating with grassroots organizations like Earth Care & the Community Garden Council that support community gardening [FSA];
- 2. Increase low income peoples' access to organic and healthy food by expanding the 2 for 1 credits for low income families at the Downtown & South Side Farmer's Markets; developing a system for giving some form of Farmers Market credits to lower income people who do not qualify for SNAP but still need help affording local organic food; planning a healthy & affordable food coop/grocery store for the Airport Rd corridor [FSA/UDBE/T].

### **Environment [E]:**

- 1. Better connect our people to nature. Provide public transportation stops to more parks & gateways to wilderness, National Forest and trails. For example offer bus stops at the Rail Trial and weekend stops at Randal Davey Audubon Center [E/T].
- 2. Promote conservation of electrical energy, water, home heating fuel (natural gas/oil/propane), gasoline for vehicle use, etc. as a primary way to save money, transition to a cleaner economy and save the environment at once. In collaboration with community based organizations and educational institutions effectively develop and distribute the best conservation and money saving tips [E/SAC/EERE/W/T/EJT/ED].

### Transportation [T]:

1. Help decrease vehicle miles travelled & save low income households on a typical family's 2nd highest household expense (transportation) by for example

- expanding biking in neighborhoods of need, developing a bilingual construction site car/truck/bus pooling public~private transport program [T];
- 2. Keep our public bus system serving current riders by protecting it from service cuts and/or fare increases.
- 3. Prioritize service increases in low-income areas and neighborhoods of color, who are historically the people most in need, and therefore most likely to ride the bus.
- 4. Ensure that all revenues from the transit fund are allocated directly to our bus system and seek new ongoing revenue streams dedicated to capital and operations expenses for Santa Fe Trails.
- 5. Grow/Build up the bicycle exchange program/resource center (recycling & fixing up bikes that are not being used and providing them to those that need/want bikes but can't afford them) [T].

### Waste Management & Recycling [WMR]:

1. Set the long term goal of integrating composting into the City's recycling and waste management services and begin with pilot composting initiatives in communities of need [WMR].

### **Urban Design & Built Environment [UDBE]:**

- 1. Advancing urban design that lessens the need for commuting [UDBE/T].
- 2. Join the Placemaking Leadership Council, learn new ideas from the other communities involved, and share our ideas in the Project for Placemaking (www.pps.org). Santa Fe with it's cross cultural diversity, unique heritage as well as our growing commitment to sustainability, GHG reduction, social justice, innovation, artistic creativity, religious freedom and livability, etc. should become a leader in this meaningful movement as an outstanding place-making community.

### **Education [ED]:**

- Empower children, youth and families Collaborate with all Santa Fe schools from pre- school, primary & secondary school to community college and beyond by equipping students and encouraging with them their families to achieve the high goal of Santa Fe leading the world in water & energy conservation at once [ED/W/EERE].
- 2. Host a Climate Action Now (CAN) training and workshop at the Santa Fe Community College for students and community based leadership teams scheduled for Spring 2017 [ED].

3. Spearhead and support free pre-school and community college for Santa Fe's families in need [ED/SAC].

### **Economy, Jobs & Job Training [EJT]:**

- 1. Hire students who are currently in or who have graduated from the SFHS Academy of Sustainability Education (ACE) and/or SFCC sustainability program in pilot projects and other employment opportunities growing out of the 25 Year Sustainability Plan [E/EJT]
- Place a premium on local hiring for those with the same qualifications that live nearest to the job site -- for starters this local first hiring should be applied to all capital improvement bonds and other such major City expenditures & outputs [T/ EJT/UDBE].
- 3. Research and assess the major economic supply chains of the City and Santa Fe Community, supply more of our economic needs locally, implement strategies for import replacement (which results in more combined job creation and scope 3 emission reductions) develop the capability and production of Santa Fe made goods & services and grow the local economy by creating and supporting our local businesses [EJT/C/ED].
- 4. Spearhead and/or support the advancement of an innovation focused economy (more services oriented, information age, efficient, clean, purposeful) and less of a materialistic, resource intensive and consumption driven economy - and train our youth and our workers accordingly.

### Health & Wellness [HW]:

- 1. Expand or provide more comprehensive Santa Fe Health Care for the Homeless services (learn from models like <a href="https://www.bhchp.org">www.bhchp.org</a>) [HW];
- 2. Develop a help hotline for our community's urgent & integrated human, environment & climate wellness needs [HW/C]:
- 3. Become a city that leads with heart and advances love as the core mission and central organizing principle of our community (nurturing human & wider ecological health & wellness by devoting our utmost attention, listening genuinely, building sustaining trust, prioritizing our relationship with nature & one another) [HW/E/SAC].

Kathleen Holian

# **Sustainable Santa Fe Commission**

# **Water Supply Committee**

## **Potential Members**

- 1) Andy Otto
- 2) Kristina Fisher
- 3) Aaron Kaufman
- 4) Claudia Borchert
- 5) Bob Mang
- 6) Hannah Risely-White

# Supporting Plans and Policies

- 1) Jemez y Sangre Regional Water Plan
- 2) Santa Fe County 2015 Sustainable Growth Management Plan
- 3) City of Santa Fe Water Supply Plan
- 4) Santa Fe Watershed Climate Adaptation Plan
- 5) Santa Fe County Water Conservation Plan
- 6) Santa Fe County Sustainable Land Development Code
- 7) Rio Grande Wildfire and Water Source Protection Collaborative Charter
- 8) Rio Grande Water Fund Comprehensive Plan
- 9) Various ordinances that mandate water conservation and water reuse policies

### **Goals**

- 1) There should be a sufficient water supply for residences, governmental operations, commercial businesses, schools, agriculture, and wildlife in Santa Fe County and the City of Santa Fe.
- 2) Policies and projects will promote:
  - water conservation measures
  - water re-use

Exhibit B

- rainwater collection
- stormwater capture
- watershed health
- diversity of water sources
- less reliance on groundwater
- water for household use with a minimum of impurities
- 3) The committee will also explore whether a regional water system would be in the best interests of the community in order to increase diversity of water sources and to reduce competition for the existing resources.