



Agenda

CITY CLERK'S OFFICE

DATE 1-20-16 TIME 3:10

SERVED BY Debby Huxman

RECEIVED BY Jabulle R

**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, JANUARY 25, 2016
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM JANUARY 11, 2016 PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA

6. CIP #460D – EAST ALAMEDA PEDESTRIAN IMPROVEMENTS PROJECT, FROM EL ALAMO TO PATRICK SMITH PARK DRIVEWAY
 - REQUEST OF APPROVAL TO AWARD BID #16/15/B AND CONSTRUCTION AGREEMENT WITH GM EMULSION, LLC WITH THE BASE BID & ADDITIVE ALTERNATIVE IN AN AMOUNT OF \$292,508.15 PLUS \$24,314.74 NMGR FOR A TOTAL AMOUNT OF \$316,822.89
 - REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT AMENDMENT #4 WITH SANTA FE ENGINEERING CONSULTANTS, LLC FOR CONSTRUCTION, ENGINEERING/MANAGEMENT SERVICES IN THE AMOUNT OF \$31,144.02 INCLUSIVE OF NMGR
 - REQUEST FOR APPROVAL TO UTILIZE THE CITY OF SANTA FE TEMPORARY STAFF EMPLOYEES FOR PROJECT MANAGEMENT AND INSPECTION AS REQUIRED PER NMDOT REQUIREMENTS
 - REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT REQUEST (BAR) (JAMES MARTINEZ)

Committee Review:

Finance Committee (Scheduled)

02/01/16

Council (Scheduled)

02/10/16

7. REQUEST FOR APPROVAL OF BID '16/18/B – ON CALL ROADWAY & TRAILS CONSTRUCTION SERVICES AND CONSTRUCTION MANAGEMENT FOR AN AMOUNT NOT TO EXCEED \$4,000,000 EXCLUSIVE OF NMGR WITH:
 - GM EMULSION, LLC
 - EMCO, LLC
 - CENTURY CLUB CONSTRUCTION

- REQUEST FOR APPROVAL TO AWARD THREE (3) CONTRACTS FOR THE ON CALL SERVICES FOR A TWO-YEAR PERIOD, WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS, ON A YEAR BY YEAR BASIS – AGREEMENTS NOT TO EXCEED FOUR (4) YEARS **(JAMES MARTINEZ)**

Committee Review:

Finance Committee (Approved)	01/19/16
Council (Scheduled)	01/27/16

8. CIP PROJECT #682 – MARY ESTHER GONZALES WAREHOUSE AND COMPUTER LAB ADDITION CONSTRUCTION SERVICES AGREEMENT

- REQUEST FOR APPROVAL TO AWARD A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR IN THE AMOUNT OF \$559,824.54 INCLUSIVE OF NMGR (LEANN VALDEZ)

Committee Review:

Finance Committee (Scheduled)	01/19/16
Council (Scheduled)	02/10/16

9. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COMPLETE AN ASSESSMENT ON THE BENEFITS AND COSTS OF IMPLEMENTING AN AUTOMATED EXTERNAL DEFIBRILLATOR (AED) PROGRAM AND REPORT BACK TO THE GOVERNING BODY WITHIN 90 DAYS; AND DIRECTING STAFF TO SEEK OUT FUNDING OPPORTUNITIES TO SUPPORT SUCH A PROGRAM **(MAYOR GONZALES, COUNCILORS MAESTAS, IVES AND TRUJILLO) (BARBARA BOLTREK AND CHIEF LITZENBERG)**

Committee Review:

Public Safety (Scheduled)	01/26/16
Finance Committee (Scheduled)	02/01/16
Council (Scheduled)	02/10/16

10. REQUEST FOR APPROVAL OF A RESOLUTION PROVIDING GUIDANCE ON THE STRUCTURE OF THE BUDGET OF THE CITY OF SANTA FE AND CERTAIN REPORTING REQUIREMENTS **(COUNCILOR IVES) (OSCAR RODRIGUEZ)**

Committee Review:

Finance Committee (Scheduled)	02/01/16
Council (Scheduled)	02/10/16

11. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A PLAN TO SPONSOR AND IMPLEMENT A "PERFORMANCE ENCORE" IN OCTOBER, 2017 **(MAYOR GONZALES) (RANDY RANDALL)**

Committee Review:

Occupational Tax Advisory Board (Scheduled)	01/28/16
Arts Commission (Scheduled)	02/09/16
City Business Quality of Life Committee (Scheduled)	02/10/16
Finance (Scheduled)	02/15/16
Council (Scheduled)	02/24/16

12. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DESIGN, DEVELOP AND IMPLEMENT A PILOT TEEN RESOURCE CENTER THAT WOULD BENEFIT THE YOUTH OF SANTA FE **(COUNCILORS DOMINGUEZ AND BUSHEE) (CHRIS SANCHEZ)**

Committee Review:

Children and Youth Commission (Scheduled)	01/26/16
Mayor's Youth Advisory Board (Scheduled)	01/28/16
Finance (Scheduled)	02/01/16
Council (Scheduled)	02/10/16

13. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 9-3 SFCC1987, THE PUBLIC CAMPAIGN FINANCE CODE TO INCLUDE A DEFINITION FOR QUALIFIED SMALL CONTRIBUTION; ESTABLISHING A NEW SECTION REGARDING QUALIFIED SMALL CONTRIBUTIONS; AND ESTABLISHING A NEW SECTION REGARDING REPORT OF QUALIFIED SMALL CONTRIBUTIONS AND MATCHING PAYMENTS **(COUNCILOR IVES) (ZACHARY SHANDLER)**

Committee Review:

Council (Request to publish)	01/27/16
Finance Committee (Scheduled)	02/01/16
Council (Public hearing)	02/24/16

14. MATTERS FROM STAFF

15. MATTERS FROM THE COMMITTEE

16. MATTERS FROM THE CHAIR

17. NEXT MEETING: **MONDAY, FEBRUARY 8, 2016**

18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE
January 25, 2016**

ITEM	ACTION	PAGE
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as amended	1
4. Approval of Consent Agenda	Approved as amended	1-2
5. Approval of Minutes - January 11, 2016	Approved as presented	2
 CONSENT AGENDA LISTING	 Listed	 2-3
 CONSENT AGENDA DISCUSSION		
8. CIP #682 - Warehouse and Computer Lab	Approved	3-4
 10. Structure of Budget Resolution	 Forwarded to Finance	 4-5
 12. Pilot Teen Resource Center	 Approved	 5-6
 13. Public Campaign Finance Amendment	 Postponed	 6
 14. Matters from Staff	 None	 6
 15. Matters from the Committee	 Discussion	 6
 16. Matters from the Chair	 None	 6
 17. Next Meeting:	 February 8, 2016	 6
 18. Adjournment	 Adjourned at 5:40 p.m.	 7

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, January 25, 2016

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Ronald S. Trujillo, Chair
Councilor Carmichael A. Dominguez
Councilor Peter N. Ives

MEMBERS ABSENT:

Councilor Patti J. Bushee [excused]
Councilor Bill Dimas [excused]

STAFF PRESENT:

Isaac Pino, Public Works Director
Bobbi Huseman, Public Works Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Mr. Pino said the action sheet is not for item 6 but for item 7.

Councilor Ives asked for postponement of item 13. The draft doesn't reflect the last meeting of the ECRB and it needs to have the correct the language. It would be postponed either 30 or 60 days, depending on ECRB.

Councilor Dominguez moved to approve the agenda as amended. Chair Trujillo seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Dominguez asked for discussion on items 10 and 12.

Councilor Ives asked for discussion on item 8 and wanted to join as a cosponsor on item 11.

Councilor Ives moved to approve the consent agenda as amended. Councilor Dominguez seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM JANUARY 11, 2016 PUBLIC WORKS COMMITTEE MEETING

Councilor Dominguez moved to approve the minutes of January 11, 2016 as presented. Councilor Ives seconded the motion and it passed by unanimous voice vote.

CONSENT ACTION

6. CIP #460D – EAST ALAMEDA PEDESTRIAN IMPROVEMENTS PROJECT, FROM EL ALAMO TO PATRICK SMITH PARK DRIVEWAY

- **REQUEST OF APPROVAL TO AWARD BID #16/15/B AND CONSTRUCTION AGREEMENT WITH GM EMULSION, LLC WITH THE BASE BID & ADDITIVE ALTERNATIVE IN AN AMOUNT OF \$292,508.15 PLUS \$24,314.74 NMGR FOR A TOTAL AMOUNT OF \$316,822.89**
- **REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT AMENDMENT #4 WITH SANTA FE ENGINEERING CONSULTANTS, LLC FOR CONSTRUCTION, ENGINEERING/MANAGEMENT SERVICES IN THE AMOUNT OF \$31,144.02 INCLUSIVE OF NMGR**
- **REQUEST FOR APPROVAL TO UTILIZE THE CITY OF SANTA FE TEMPORARY STAFF EMPLOYEES FOR PROJECT MANAGEMENT AND INSPECTION AS REQUIRED PER NMDOT REQUIREMENTS**
- **REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT REQUEST (BAR) (JAMES MARTÍNEZ)**

Committee Review:

Finance Committee (Scheduled)

02/01/16

Council (Scheduled)

02/10/16

7. REQUEST FOR APPROVAL OF BID '16/18/B – ON CALL ROADWAY & TRAILS CONSTRUCTION SERVICES AND CONSTRUCTION MANAGEMENT FOR AN AMOUNT NOT TO EXCEED \$4,000,000 EXCLUSIVE OF NMGR WITH:

- **GM EMULSION, LLC.**
- **EMCO, LLC.**
- **CENTURY CLUB CONSTRUCTION**
- **REQUEST FOR APPROVAL TO AWARD THREE (3) CONTRACTS FOR THE ON CALL SERVICES FOR A TWO-YEAR PERIOD, WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS, ON A YEAR BY YEAR BASIS – AGREEMENTS NOT TO EXCEED FOUR (4) YEARS (JAMES MARTÍNEZ)**

Committee Review:

Finance Committee (Approved)
Council (Scheduled)

01/19/16
01/27/16

9. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COMPLETE AN ASSESSMENT ON THE BENEFITS AND COSTS OF IMPLEMENTING AN AUTOMATED EXTERNAL DEFIBRILLATOR (AED) PROGRAM AND REPORT BACK TO THE GOVERNING BODY WITHIN 90 DAYS; AND DIRECTING STAFF TO SEEK OUT FUNDING OPPORTUNITIES TO SUPPORT SUCH A PROGRAM (MAYOR GONZALES, COUNCILORS MAESTAS, IVES AND TRUJILLO) (BARBARA BOLTREK AND CHIEF LITZENBERG)**

Committee Review:

Public Safety (Scheduled)
Finance Committee (Scheduled)
Council (Scheduled)

01/26/16
02/01/16
02/10/16

11. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A PLAN TO SPONSOR AND IMPLEMENT A "PERFORMANCE ENCORE" IN OCTOBER, 2017 (MAYOR GONZALES) (RANDY RANDALL)** Councilor Ives was added as a sponsor.

Committee Review:

Occupational Tax Advisory Board (Scheduled)
Arts Commission (Scheduled)
City Business Quality of Life Committee (Scheduled)
Finance (Scheduled)
Council (Scheduled)

01/28/16
02/09/16
02/10/16
02/15/16
02/24/16

CONSENT AGENDA DISCUSSION

8. **CIP PROJECT #682 – MARY ESTHER GONZALES WAREHOUSE AND COMPUTER LAB ADDITION CONSTRUCTION SERVICES AGREEMENT**
- **REQUEST FOR APPROVAL TO AWARD A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR IN THE AMOUNT OF \$559,824.54 INCLUSIVE OF NMGR (LEANN VALDEZ)**

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

01/19/16
02/10/16

Councilor Ives said he had sent emails on questions but did not see a reply. In the AIA contract on page 14 of the packet, there was discussion about specifications and drawings done in December 2014 and then that seemed to be the basis for the contract documents but in the facility details on page 18 and 19, under scope of work, it describes it as one from December 2014 but also new plans. So on the one hand we are doing it from the documents done in December 2014 but the Design-Build contract on page 19 includes a reduction in scope to accommodate the budget. So he asked what parts of the warehouse and computer lab will actually be undertaken.

Mr. Pfeifer said he did attach his response. The architect plans cannot be revised by the City because they are his plans and he is sick. They are being amended as needed to do the job. At this time, we won't put in the loading dock and are reducing 20 feet from the lab. There is no re-drawing of the plan. The 20 feet has been established however.

Councilor Ives asked about the termination date was referenced.

Mr. Pfeifer said that is on the one-year warranty.

Councilor Ives asked if there are penalties for delays.

Mr. Pfeifer agreed. He referred to Section 3 of the AIA contract at the bottom of page 7.

Councilor Ives moved to approve the request. Councilor Dominguez seconded the motion and it passed by unanimous voice vote.

10. REQUEST FOR APPROVAL OF A RESOLUTION PROVIDING GUIDANCE ON THE STRUCTURE OF THE BUDGET OF THE CITY OF SANTA FE AND CERTAIN REPORTING REQUIREMENTS (COUNCILOR IVES) (OSCAR RODRIGUEZ)

Committee Review:

Finance Committee (Scheduled)

02/01/16

Council (Scheduled)

02/10/16

Councilor Dominguez thanked Councilor Ives for writing the resolution. However, there are some things that seem to not be fair to management and need clarification. Maybe the Committee could move it on without a recommendation to Finance and make that part of the budget discussions. Some of that work has already been done. There certainly are many questions in the definitions. For instance, on page 7 - for the definition of "truly affordable housing." Further up is a citation "to the extent reasonably and practical." They are good and worthy terms but need clarification.

Councilor Dominguez moved to forward this request to Finance without a recommendation and make it part of the overall budget discussion. Chair Trujillo seconded the motion.

Councilor Ives said in response that much of it has been discussed with Staff and is the result of those conversations with Staff. The 2-year time frame is a reasonable time, given the multitude of cut areas and enhancement areas. A report out of Finance is that the revenues for GRT are up \$2-3 million. So it isn't a static target. This was meant to energize the process and get it moving. Hopefully we've already started and are well engaged in it. It is aspirational and intended to engage all of us in the process and to identify some underlying policies - some of the baseline services critical in government that we always have to deliver. So instead of leaving it in Staff's quandary, to bring them forward and start looking at that. Moving it forward into the present budget discussion.

Councilor Ives would like a recommendation but understood Finance would look at the options. We need to do what we can now to resolve them.

Councilor Dominguez explained that he could not support a bill that doesn't have clarity. There are things staff have worked on for years. There has been plenty of opportunity to do that and they have. There are things for the Collective Bargaining Agreement that this steps over. That dialogue and input is needed. For instance, it says the City Manager shall bring forth a reasonable reduction in staff. What is reasonable? We have not set priorities. So he would rather continue the discussion at Finance. Maybe the sponsor could identify what "a robust and resilient safety net" is. Accrued sick leave is also negotiated. It might not be clear to other Council members and staff. A lot of discussion needs to happen.

Councilor Ives pointed out that one can always find questions with any piece of legislation regarding terms and what they mean. This is an effort to encourage Staff more. Mr. Rodriguez provided the information by last Friday. There are probably 300 pages of financial information so he was sure there will be many questions. What he was trying to do is motivate the process and have the information needed as policy makers to make the tough decisions in the budgetary process.

The direction of the City Manager to Staff was to give a flat budget. And that practice, given what has happened to reserves, is no longer appropriate. So we need to make choices on how we are spending money with controls to reduce the deficit. The projected deficit means we will have to use transfers at least for one more year. He is trying to minimize those transfers or have a Staff bring a budget that could eliminate the need for the transfers and have things in place for the safety net for the poor people in Santa Fe and make sure they have the dignity all of us need to have. So this is an effort to look at all of these factors and understand our system cost factors. The excise taxes would accrue to several million in health care costs. Use of the Internet for purchasing tends to reduce the GRT. Our leave policy has x number of accrued leave with x million in potential liabilities. He wanted to understand all of those and end up solving our present deficit problems. This is a mechanism to urge staff forward to make sure we deliver to the citizens what needs to be delivered.

Councilor Dominguez thanked Councilor Ives. It was a pretty good speech. And he is right that we can ask questions. But this has to do with our fiduciary duties. There are lots of things that the Finance Committee must deal with. A lot of what he just articulated will take time and energy - to get a shift in policy approved and for people to understand it. There is a lot in here that warrants more discussion - deep conversation. Some of it is already being done - the gas tax and increase in GRT, etc. It is not something that is well articulated in one piece of legislation. I know Councilor Ives has in mind what needs to be done but there is not a common understanding of what the safety net is. It is best to take it to Finance and keep it on the table there.

Councilor Ives said he started working on this draft in September and circulated a fairly complete draft in early December. And again he wanted to affirm the fact that these play into our action to decrease expenses and increase revenues. It is not where it needs to be and something we've talked about for nine months and is part of his frustration.

Councilor Dominguez called the question

The motion passed by unanimous roll call vote with Councilor Ives, Councilor Dominguez, and Chair Trujillo voting in favor and none voting against.

12. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DESIGN, DEVELOP AND IMPLEMENT A PILOT TEEN RESOURCE CENTER THAT WOULD BENEFIT THE YOUTH OF SANTA FE (COUNCILORS DOMINGUEZ AND BUSHEE) (CHRIS SANCHEZ)

Committee Review:

Children and Youth Commission (Scheduled)	01/26/16
Mayor's Youth Advisory Board (Scheduled)	01/28/16
Finance (Scheduled)	02/01/16
Council (Scheduled)	02/10/16

Councilor Dominguez moved for approval of the request. Councilor Ives seconded the motion and it passed by unanimous voice vote.

13. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 9-3 SFCC1987, THE PUBLIC CAMPAIGN FINANCE CODE TO INCLUDE A DEFINITION FOR QUALIFIED SMALL CONTRIBUTION; ESTABLISHING A NEW SECTION REGARDING QUALIFIED SMALL CONTRIBUTIONS; AND ESTABLISHING A NEW SECTION REGARDING REPORT OF QUALIFIED SMALL CONTRIBUTIONS AND MATCHING PAYMENTS (COUNCILOR IVES) (ZACHARY SHANDLER)

Committee Review:

Council (Request to publish)	01/27/16
Finance Committee (Scheduled)	02/01/16
Council (Public hearing)	02/24/16

This item was postponed under Approval of the Agenda.

14. MATTERS FROM STAFF

There were no matters from Staff.

15. MATTERS FROM THE COMMITTEE

Councilor Ives asked if there is a time estimate on the work to repair the portal on the Plaza where a truck hit a post back in August or September.

Mr. Snyder said the permit process was held up in Historic because it wasn't just the post but portal and vigas. It should be done very soon.

Councilor Dominguez said he might not be at next meeting.

16. MATTERS FROM THE CHAIR

There were no matters from the Chair.

17. NEXT MEETING: FEBRUARY 8, 2016

18. ADJOURNMENT

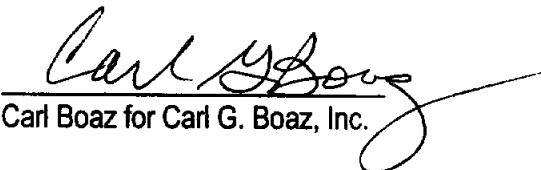
Having completed the agenda and with no more business to come before the Public Works Committee, the meeting was adjourned at 5:40 p.m.

Approved by:



Ronald S. Trujillo, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.