



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
DECEMBER 14, 2015 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

Regular Finance Committee – November 2, 2015
Regular Finance Committee – November 30, 2015

CITY CLERK'S OFFICE

DATE 12/10/15 TIME 3:47pm

SERVED BY Yolanda Green

RECEIVED BY Alicia Hasting

INFORMATIONAL ITEM

6. Status of City's Cash and Investment Portfolio as of September 30, 2015. (Helene Hausman)

CONSENT AGENDA

7. Request for Approval of Bid No. 16/01/B – Professional Services Agreement for Tire Repair and Services for Environmental Services Division; Quinn Tire, Inc. (Lawrence Garcia)
8. Request for Approval of Bid 16/05/B – Santa Fe Trails Bus Shelters Phase 2 and Agreement Between Owner and Contractor; Pro-Fab, Inc. (Mary MacDonald)
9. Request for Approval of Professional Services Agreement – City of Santa Fe Transition Plan for Public Right-of-Way Mandated by U.S. Department of Justice and Department of Transportation, Federal Highway Administration (RFP #16/10/P); KFH Group, Inc. (David Chapman)
10. Request for Approval of Agreement – Fund 89200 Capital Appropriation Project; State of New Mexico Department of Transportation; and Approval of Budget Increase in the Amount of \$25,000. (David Chapman)
11. Cerrillos Road Reconstruction Project Phase IIC, Camino Carlos Rey to Llano Street (CIP #810A). (John Romero)
 - Request for Approval of Budget Increases for a Total Amount of \$1,781,935.
 - Request for Approval of Amendment No. 5 to Professional Services Agreement – Construction Engineering/Management Services; Parsons Brinckerhoff, Inc.
 - Request for Approval of Bid No. 16/13/B – Construction Agreement Between Owner and Contractor; AUI, Inc.



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
DECEMBER 14, 2015 – 5:00 P.M.**

12. Request for Approval of Procurement Under State Price Agreement – Fairway and Deck Equipment for Municipal Recreation Complex (MRC); Deere & Company. (Jennifer Romero)
13. Request for Approval of Request for Proposal (RFP) for Parks and Recreation Master Plan. (Robert Carter)
14. Request for Approval of Change Order No. 9 – Santa Fe Reservoirs Infrastructure Improvements Construction Contract Alternate A; RMCI, Inc. (Robert Jorgensen)
15. Request for Approval of Notification of Emergency Procurement – Rebuild Engine on Collection Unit for Environmental Services Division; Rocky Mountain Cummins. (Lawrence Garcia)
16. Request for Approval of Procurement Under State Price Agreement and Bernalillo County Water Utility Authority for Vehicle Maintenance Services Specifications for Environmental Services to Exceed the Amount of \$50,000; Various Vendors. (Lawrence Garcia)
17. Request for Approval of Professional Services Agreement – Engineering Services for Paseo Real Wastewater Treatment Plant Anaerobic Digester (RFP #16/01/P); HDR Engineering, Inc.; and Approval of Budget Increase in the Amount of \$782,589. (Bryan Romero)
18. Request for Approval of Closure of Dr. Richard Engle Tennis Courts Located at the Hospital Water Tank, 5 Calle Medico. (Eric Ulibarri)
19. Request for Approval of Memorandum of Understanding – City Sewer Service for Senior Campus Property at Caja Del Rio into County Wastewater Collection System; Santa Fe County. (Stan Holland)
20. Request for Approval of Grant Agreement and Award – Traffic & Criminal Software (TraCS) Project to Support Statewide Deployment of Tool and Records for Police Department; State of New Mexico Department of Transportation; and Approval of Budget Increase in the Amount of \$100,000. (Patrick Gallagher)
21. Request for Approval of Grant Award and Procurement Under Cooperative Price Agreement – Self-Contained Breathing Apparatus (SCBA) Scott Liberty II Air Compressor Trailer for Fire Department; MES, Inc.; and Approval of Budget Increase in the Amount of \$97,225.60. (Jan Snyder)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
DECEMBER 14, 2015 – 5:00 P.M.

22. Request for Approval of Public Protection Revolving Equipment Loan – Personal Protection Equipment for Fire Department; New Mexico Finance Authority (NMFA). (Jan Snyder)
23. Request for Approval of Professional Services Agreement and Procurement Under State Price Agreement – FY 2015/2016 Research and Advisory Services for ITT Department; Info-Tech Research Group, Inc. (Renee Martinez)
24. Request for Approval of an Ordinance Amending Section 24-2.6 SFCC 1987 to Extend the Truck and Other Large Vehicles Traffic Restriction on Jaguar Road from NM 599 (Veterans Memorial Highway) to Cerrillos Road. (Councilors Rivera and Bushee) (John Romero)

Committee Review:

Public Works Committee (approved)	12/07/15
City Council (request to publish) (scheduled)	01/13/16
City Council (public hearing) (scheduled)	02/10/16

Fiscal Impact – No

25. Request for Approval of an Ordinance Creating a New Article 18-19 SFCC 1987 to Establish a Municipal Gasoline Tax Pursuant to NMSA 1978, § 7-24A-10, to Become Effective Ninety (90) Days From Approval By The Voters of the City of Santa Fe at the Next Regular Municipal Election. (Councilors Maestas, Ives and Trujillo) (Oscar Rodriguez)

Committee Review

Public Works Committee (approved)	12/07/15
City Council (request to publish) (scheduled)	12/09/15
City Council (public hearing) (scheduled)	01/13/16

Fiscal Impact – Yes - projected revenue is \$950,000 per year assuming the referendum is approved in March, 2016 and the Governing Body immediately enacts it so the State can implement July 1, 2016.

END OF CONSENT AGENDA

DISCUSSION

26. Presentation and Possible Approval of FY 2015/16 – 2019/20 Capital Improvement Plan for the City of Santa Fe. (Oscar Rodriguez)



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
DECEMBER 14, 2015 – 5:00 P.M.**

- 27. MATTERS FROM THE COMMITTEE
- 28. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
December 14, 2015**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
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APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
<u>APPROVAL OF MINUTES</u>		
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REGULAR FINANCE COMMITTEE – NOVEMBER 30, 2015	Approved	4
<u>INFORMATIONAL ITEM</u>		
STATUS OF CITY'S CASH AND INVESTMENT PORTFOLIO AS OF SEPTEMBER 30, 2015	Information/discussion	5-7
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF GRANT AGREEMENT AND AWARD – TRAFFIC & CRIMINAL SOFTWARE (TraCS) PROJECT TO SUPPORT STATEWIDE DEPLOYMENT OF TOOL AND RECORDS FOR POLICE DEPARTMENT; STATE OF NEW MEXICO DEPARTMENT OF TRANSPORTATION; AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$100,000 *****	Approved	7-8
END OF CONSENT CALENDAR DISCUSSION *****		
<u>DISCUSSION AGENDA</u>		
PRESENTATION AND POSSIBLE APPROVAL OF FY 2015/16 – 2019/20 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANTA FE	Information/Discussion/Direction	9-23
MATTERS FROM THE COMMITTEE	Information/discussion	23
ADJOURN		23

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE**
Monday, December 14, 2015

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, December 14, 2015, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Signe I. Lindell
Councilor Joseph M. Maestas
Councilor Ronald S. Trujillo
Councilor Christopher M. Rivera

OTHERS ATTENDING:

Oscar S. Rodriguez, Director, Finance Department
Kelley Brennan, City Attorney
Teresita Garcia, Finance Department
Yolanda Green, Finance Department
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve the agenda, as presented.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Trujillo moved, seconded by Councilor Lindell, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

A copy of Section 7-24A-1, the County and Municipal Gasoline Tax Act, NMSA 1978, regarding Item #14, is incorporated herewith to these minutes as Exhibit "1."

7. **REQUEST FOR APPROVAL OF BID NO. 16/01/B – PROFESSIONAL SERVICES AGREEMENT FOR TIRE REPAIR AND SERVICES FOR ENVIRONMENTAL SERVICES DIVISION; QUINN TIRE, INC. (LAWRENCE GARCIA)**
8. **REQUEST FOR APPROVAL OF BID 16/05/B – SANTA FE TRAILS BUS SHELTERS PHASE 2 AND AGREEMENT BETWEEN OWNER AND CONTRACTOR; PRO-FAB, INC. (MARY MacDONALD)**
9. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – CITY OF SANTA FE TRANSITION PLAN FOR PUBLIC RIGHT-OF-WAY MANDATED BY U.S. DEPARTMENT OF JUSTICE AND DEPARTMENT OF TRANSPORTATION, FEDERAL HIGHWAY ADMINISTRATION (RFP #16/10/P); KFH GROUP, INC. (DAVID CHAPMAN)**
10. **REQUEST FOR APPROVAL OF AGREEMENT – FUND 89200 CAPITAL APPROPRIATION PROJECT; STATE OF NEW MEXICO DEPARTMENT OF TRANSPORTATION; AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$25,000. (DAVID CHAPMAN)**
11. **CERRILLOS ROAD CONSTRUCTION PROJECT PHASE IIC, CAMINO CARLOS REY TO LLANO STREET (CIP #810A). (JOHN ROMERO)**
 - **REQUEST FOR APPROVAL OF BUDGET INCREASES FOR A TOTAL AMOUNT OF \$1,781,935.**
 - **REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT – CONSTRUCTION ENGINEERING/MANAGEMENT SERVICES; PARSONS BRINCKERHOFF, INC.**
 - **REQUEST FOR APPROVAL OF BID NO. 16/13/B – CONSTRUCTION AGREEMENT BETWEEN OWNER AND CONTRACTOR; AUI, INC.**

12. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – FAIRWAY AND DECK EQUIPMENT FOR MUNICIPAL RECREATION COMPLEX (MRC); DEERE & COMPANY. (JENNIFER ROMERO)
13. REQUEST FOR APPROVAL OF REQUEST FOR PROPOSAL (RFP) FOR PARKS AND RECREATION MASTER PLAN. (ROBERT CARTER)
14. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 9 – SANTA FE RESERVOIRS INFRASTRUCTURE IMPROVEMENTS CONSTRUCTION CONTRACT ALTERNATE A; RMCI, INC. (ROBERT JORGENSEN)
15. REQUEST FOR APPROVAL OF NOTIFICATION OF EMERGENCY PROCUREMENT – REBUILD ENGINE ON COLLECTION UNIT FOR ENVIRONMENTAL SERVICES DIVISION; ROCKY MOUNTAIN CUMMINS. (LAWRENCE GARCIA)
16. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND BERNALILLO COUNTY WATER UTILITY AUTHORITY FOR VEHICLE MAINTENANCE SERVICES SPECIFICATIONS FOR ENVIRONMENTAL SERVICES TO EXCEED THE AMOUNT OF \$50,000; VARIOUS VENDORS. (LAWRENCE GARCIA)
17. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ENGINEERING SERVICES FOR PASEO REAL WASTEWATER TREATMENT PLANT ANAEROBIC DIGESTER (RFP #16/01/P); HDR ENGINEERING, INC.; AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$782,589. (BRYAN ROMERO)
18. REQUEST FOR APPROVAL OF CLOSURE OF DR. RICHARD ENGLE TENNIS COURTS LOCATED AT THE HOSPITAL WATER TANK, 5 CALLE MEDICO. (ERIC ULIBARRI)
19. REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING – CITY SEWER SERVICE FOR SENIOR CAMPUS PROPERTY AT CAJA DEL RIO INTO COUNTY WASTEWATER COLLECTION SYSTEM; SANTA FE COUNTY. (STAN HOLLAND)
20. *[Removed for discussion by Councilor Maestas]*
21. REQUEST FOR APPROVAL OF GRANT AWARD AND PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT – SELF-CONTAINED BREATHING APPARATUS (SCBA) SCOTT LIBERTY II AIR COMPRESSOR TRAILER FOR FIRE DEPARTMENT; MES, INC.; AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$97,225.60. (JAN SNYDER)
22. REQUEST FOR APPROVAL OF PUBLIC PROTECTION REVOLVING EQUIPMENT LOAN – PERSONAL PROTECTION EQUIPMENT FOR FIRE DEPARTMENT; NEW MEXICO FINANCE AUTHORITY (NMFA). (JAN SNYDER)

23. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT AND PROCUREMENT UNDER STATE PRICE AGREEMENT – FY 2015/2016 RESEARCH AND ADVISORY SERVICES FOR ITT DEPARTMENT; INFO-TECH RESEARCH GROUP, INC. (RENEE MARTINEZ)
24. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 24-2.6 SFCC 1987 TO EXTEND THE TRUCK AND OTHER LARGE VEHICLES TRAFFIC RESTRICTION ON JAGUAR ROAD FROM NM 599 (VETERANS MEMORIAL HIGHWAY) TO CERRILLOS ROAD (COUNCILORS RIVERA AND BUSHEE). (JOHN ROMERO) Committee Review: Public Works Committee (approved) 12/07/15; City Council (request to publish) (scheduled) 01/13/16; and City Council (public hearing) (scheduled) 02/10/16; Fiscal Impact – No.
25. REQUEST FOR APPROVAL OF AN ORDINANCE CREATING A NEW ARTICLE 18-19 SFCC 1987, TO ESTABLISH A MUNICIPAL GASOLINE TAX PURSUANT TO NMSA 1978, §7-24A-10, TO BECOME EFFECTIVE NINETY (90) DAYS FROM APPROVAL BY THE VOTERS OF THE CITY OF SANTA FE AT THE NEXT REGULAR MUNICIPAL ELECTION (COUNCILORS MAESTAS, IVES AND TRUJILLO). (OSCAR RODRIGUEZ).) Committee Review: Public Works Committee (approved) 12/07/15; City Council (request to publish) (scheduled) 12/09/15; and City Council (public hearing) (scheduled) 01/13/16; Fiscal Impact – Yes. Projected revenue is \$950,000 per year, assuming the referendum is approved in March 2016 and the Governing Body immediately enacts it so the State can implement July 1, 2016.

END OF CONSENT AGENDA

5. **APPROVAL OF MINUTES – REGULAR FINANCE COMMITTEE – NOVEMBER 2, 2015
REGULAR FINANCE COMMITTEE – NOVEMBER 30, 2015**

MOTION: Councilor Rivera moved, seconded by Councilor Maestas, to approve the minutes of the Finance Committee meeting of November 2, 2015, as presented.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Councilor Rivera moved, seconded by Councilor Trujillo, to approve the minutes of the Finance Committee meeting of November 30, 2015, as presented.

VOTE: The motion was approved unanimously on a voice vote.

INFORMATIONAL ITEM

6. STATUS OF CITY'S CASH AND INVESTMENT PORTFOLIO AS OF SEPTEMBER 30, 2015. (HELENE HAUSMAN)

A copy of First Southwest's *Relative Value Report*, entered for the record by Helene Hausman, is incorporated herewith to these minutes as Exhibit "2."

Ms. Hausman noted on Exhibit "2," the three circled months at the end of the page, is the Treasury Yield Curve, noting the last time it was at this 3 month level was in March 2009, the 6 month level in November 2008 as well as the 12 months. She said the yields on Treasuries and Securities have started to increase. She said last week and the week before she "grabbed" short term securities for the first time in 5 years to capture interest between now and the time we make our debt service payment before June 1, 2016.

Mr. Rodriguez asked her to mentioned what happened when she couldn't buy those securities.

Ms. Hausman said she couldn't buy anything with a yield higher than a savings account for a term shorter than two years, and she wound up "stuck" with a lot of cash in a savings account at Wells Fargo. She can now drop the cash amount and invest it. She said the 2006 D Water Bonds will cost an additional \$34 million in May, in addition to the \$25 million in debt we already have scheduled, so they are looking at about \$59 million in cash going out. She has reviewed the City's portfolio with great care, and we have enough securities maturing between now and the end of the year, plus the 5 she just grabbed, to get a little more interest, to have sufficient cash without having to sell anything to pay \$34 million water debt.

Councilor Maestas asked if the handout is the same as is in the packet.

Mr. Hausman said no, this is a report she got last Thursday morning.

Chair Dominguez asked Ms. Hausman if she thinks she will be bringing this Committee more good news as we move forward.

Mr. Hausman said it is a little bit of a mixed bag, noting to some extent a lot depends on what the Feds decide to do the day after tomorrow. She said there is a lot of pressure on them to increase short term interest rates. She said it will take time to trickle down to the City, noting our bank rates have been falling. However, how fast the Federal Reserve decides to increase interest rates, will determine how fast it trickles through the Bank and comes back to benefit the City. She said the markets are already reacting which is the bubble in the short term section of treasury rates where we've been trying to grab a little extra cash, so there's a trade-off. If we pay the \$34 million in debt, that is \$34 million she doesn't have to earn interest on for next year. So instead of a budget of \$1 million in interest, the budget for next year looks like about \$750,000. So there still will be some trade-offs until the financial market works out, and once we recover from putting out so much cash at the end of May. She said, "But, it's still a good direction."

Councilor Maestas said, "You know for a fact that on December 16th they are going to start raising the interest rate."

Ms. Hausman said it is what the entire investment community is looking at, because that's the next Fed meeting, and that's when their next announcement will be. She said the market has had such a bad reaction when they didn't do it in December she thinks they are "between a rock and a hard place" now. She said they are not happy with inflation levels, but they are happy with employment. She said they aren't going to get the magic numbers they want and that handwriting was on the wall a long time ago. She said, "I think if they don't do it two days from now, we're going to have some real chaos in the financial markets. It's not cast in concrete. They can still decide whatever they want to decide."

Councilor Maestas said we all know the history of Local Government Investment Pool, and asked if we should continue participating in that pool – what are the future prospects for that Pool.

Ms. Hausman when the Pool was caught in the loss generated from Lehman Brothers going belly-up and taking the reserve fund with them, 23% of the pool was in the reserve fund which is a lot. They no longer have anything in money markets, corporate paper; it is all Treasury and Government Securities. She said she looks at what is in the pool regularly, noting it is on the web. She said a lot of stakeholders, including the City, were faced with a potential loss of \$9 million, but eventually recovered everything with the exception of \$108,000. She said the pool has changed its structure radically to keep its AAA rating with Standard & Poor's, and to keep its investors. She said, unless the feds go belly-up, she doesn't think we have to worry about that. The only problem right now is that they are required to invest short term because of its Standard & Poor's rating, so the rate has been very low. She said the only "thing I have in there is the last couple of pay-backs from the reserve account we had there. And I've just left it there just to keep a foot in the door and keep a working relationship, but right now they're only paying about 0.16, which is below what she can get on the savings account. And once that goes up a bit more, then we can look at them as an active investment again."

Councilor Maestas said then you want to keep them in the portfolio, minimize the investment, and see how it starts performing with time.

Ms. Hausman said that is correct.

Councilor Maestas said, "I would like to give direction. There's been a lot of discussion about possibly coming up with a new model for bonding projects. He said he has consulted with other investment experts who think it might be better to fund the project development using commercial paper or a bank line of credit, whichever is more competitive, and then do traditional bonding for the construction phase only. So if you could look at that model going forward to see if that could be viable. It doesn't have to be on the next agenda, but maybe within a couple of meetings if you could come back and present to us whether that could be a viable model for funding projects in the future."

Ms. Hausman said she will work with Mr. Rodriguez.

Chair Dominguez asked Ms. Hausman when she is due with another report.

Ms. Hausman said probably in March for December.

Chair Dominguez asked Councilor Maestas if he can wait until March for the information, and Councilor Maestas said yes.

Chair Dominguez said there will be a new Council, so we may as well get them in the loop. He asked Ms. Hausman to plan on getting something for March 2016.

CONSENT CALENDAR DISCUSSION

20. REQUEST FOR APPROVAL OF GRANT AGREEMENT AND AWARD – TRAFFIC & CRIMINAL SOFTWARE (TraCS) PROJECT TO SUPPORT STATEWIDE DEPLOYMENT OF TOOL AND RECORDS FOR POLICE DEPARTMENT; STATE OF NEW MEXICO DEPARTMENT OF TRANSPORTATION; AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$100,000. (PATRICK GALLAGHER)

Councilor Maestas said there is a mandatory report required by the feds regarding a fatality reporting system, FARS, and said the feds have their own system. He asked if this system integrates with that mandated fatality reporting system.

Nancy Jimenez, Fiscal Administrator, Santa Fe Police Department, said it does. She said these funds come from the federal government, go through the State and then to our level. She said this software package is going state-wide, and we can look at all the federal information along with any State mandates. This pulls directly from the TraCS system reports to the State which ultimately reports to the federal government.

Councilor Maestas said it sounds as if we are integrating better, and don't have separate reporting or anything like that.

Ms. Jimenez said this is correct.

Councilor Maestas asked if we can add any kind of information when we have accidents. He said there was a long discussion at Council about alcohol related accidents and attributing those accidents to any alcohol outlets. He said tracing to a particular outlet or restaurant is very difficult. He asked if the data base is flexible enough to add other kinds of information such as liquor establishments tied to a particular alcohol accident – can we customize it for our own purposes.

Ms. Jimenez said that will be harder to customize it for the City or for our own data collection. She said what the State is trying to do is to get a general data collection so everyone is on the same page so Albuquerque is reporting the exact same things as Santa Fe and other municipalities. She said when we start tweaking the system and wanting to collect data we may call something different, like domestic

violence may be called something else in another City. This is something the State and federal government does not want us to do. They want it so everyone is reporting the exact same thing. She said she would check into the ability of trying to correlate DWI accidents to an actual bar or store where the alcohol was purchased. The State and federal government want us all to be on the same page with these things – state-wide as well as nationally so everything is compared equally, rather than trying to do a case by case with each City or State.

MOTION: Councilor Maestas moved, seconded by Councilor Lindell, to approve this request.

DISCUSSION: Chair Dominguez asked if the Police Department has its own GIS platform or suite at the Police Department.

Ms. Jimenez said no.

Chair Dominguez asked if they rely on the City GIS.

Ms. Jimenez said yes.

Chair Dominguez said he would like to see the City begin to collect that data at the local level with our GIS capabilities which is a management thing, in getting them to integrate the information, or find out what resources are needed to make it happen. He would think we could start collecting some of that data at a local level and incorporate it into the GIS system. He said he is sometime concerned about some of the data collected by the State, and that it doesn't seem to be localized enough. He said you would work with the City GIS.

Ms. Jimenez said she doesn't work with GIS generally, but the Police Department does.

Chair Dominguez asked the mechanism for that.

Ms. Jimenez said they use GIS to plot the City into different areas so we can know where crime is happening. She said the Criminal Intelligence Analyst position is vacant, but there is an officer in that position temporarily, so that person would be the coordinator along with Lieutenants or Captains. She would say Captain Paulk is the go-to-person for that right now.

Chair Dominguez asked what kind of data they keep.

Ms. Jimenez said she doesn't know, but she can get that information for him.

Chair Dominguez said, "Where I want to go is more of a policy shift, so you don't need to have them give me that information, I'm just asking."

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION AGENDA

26. PRESENTATION AND POSSIBLE APPROVAL OF FY 2015/16 – 2019/20 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANTA FE. (OSCAR RODRIGUEZ)

Oscar Rodriguez presented information from his Memorandum, with attachments, of November 24, 2015, to the Chair and members of the Finance Committee, regarding Capital Improvement Plan for Fiscal Years 2015/16-2019/20. Please see this Memorandum for specifics of this presentation.

The Committee commented and asked questions as follows:

- Responding to a question from the Chair, Mr. Rodriguez referred him to the section on Maintenance on packet page 24, which is what you approved this year, "and then that's it." He said the problem paying for the maintenance will be considered when the budget is approved.
- *[Chair Dominguez's question is inaudible because his microphone was not turned on]*
- Mr. Rodriguez said he prepared a Table of Contents.

[Chair Dominguez's remarks here are inaudible]

Mr. Rodriguez said to be clear, operations and maintenance were separated, and it is for one year, and after that nothing. It is about \$1.5 million that will have to be made up if the Council sees fit to make that up as part of the operations. He said, "From this point forward, at least this Finance Director will never be recommending to you that we issue debt to pay for operations.

[Chair Dominguez's question is inaudible because his microphone was not turned on]

Mr. Rodriguez responded that the Southside Library is not part of the program. It is related in the sense that we're taking proceeds from a tax levied to pay for capital projects.

- Chair Dominguez asked something about if we have a list of the positions being paid from CIP.
- Mr. Rodriguez said yes. He said all of those are slated to be cut until we have a different plan.
- *[Chair Dominguez's remarks here are inaudible because his microphone was turned off]*

Mr. Rodriguez said we know who they are, where they are and how much they are being paid. He said this is a complicated job to straighten out what is capital, what is operations and to make up deficits. He said it will be a learning experience, noting putting this together has been a learning experience.

- Chair Dominguez said something about \$122,000 on page 29 for Park Improvements.

Mr. Rodriguez said that is for Salvador Perez, noting the Department is asking for an amendment this year for \$122,000, a continuation of the 2012 bond.

- *[Chair Dominguez's remarks here are inaudible because his microphone was turned off]*

Mr. Rodriguez said this is what they will be requesting this year and the year after that.

- Chair Dominguez asked what that entails. He said the Governing Body should feel comfortable at any point if we're going to approve a budget, to know what the program is.

Mr. Rodriguez said, "You bet. And I would recommend to you that you approve only under those circumstances. The information put together here is precisely so you understand it. I want to make clear here as well that because you approve a project now, for example, for 4 years from now, that doesn't mean you are appropriating money for 4 years from now. When that year comes, you have to appropriate money that year for it."

- Chair Dominguez said he understands and thinks it's good because it gives us the opportunity – this is a brand new start and a different way of doing business. He said if you look at the Arroyo Chamiso Trail Extension at Santa Fe Place, there is no money request by the departments for some of this.

David Pfeifer, Director, Facilities Division, said, with regard to Salvador Perez, the \$122,000 is what we have for the design of Salvador Perez Park, which just went into contract, noting it was approved at the last Council meeting. He said it should have been shifted over one column to current because we have the funding to do the design for Salvador Perez Park and just awarded the contract. He said the \$662,000 is broken into two years following for construction, but we do not have that funding at this point.

Mr. Rodriguez said for clarification the \$122,000 is in this fiscal year, and there is no appropriation to spend it "until they say it's okay." He said a BAR was approved in September for all the capital project.

Mr. Pfeifer said not everything is today, and some of it is from back in September, commenting it has been a monumental task "to come up with this thing."

Mr. Rodriguez said there was conversation before this Committee about this project, noting Councilor Lindell had asked for some modifications to the scope so more of the money would be spent on actual construction rather than design and that is what is reflected there.

- Chair Dominguez said he is trying to understand the document and how everything was created. He said on packet page 31, about halfway down, Safety Miscellaneous Projects remodeling and replacement of safety miscellaneous projects \$240,000. He said the description is *design and construction for various City-wide roadway safety projects, such as guardrail installation and maintenance, various pedestrian crossing upgrades*. He asked where these are being done.

John Romero, Director, Traffic Engineering Division, said it is at various locations wherever needed.

- Chair Dominguez said then it's not predetermined, noting it says remodeling.

Mr. Romero said an example is something you will be seeing before it goes out to bid, are a bunch of street lights in the downtown area that are rotting at the bases which need to be replaced. He said it will cost about \$130,000 to replace. He said it is for these kinds of projects for which these funds are used – anything having to do with the safety of the road that comes up at a moment's notice.

- Chair Dominguez said the one right before it is basically the same description at \$45,000.

Mr. Romero said he isn't familiar with this exact spreadsheet, but he has a feeling that they hid some of the line item columns. So those funds may be for design services for a safety type project, where the previous one is for remodeling and replacement services. He said it shows multiple times, but it is because the budget is split between different assets of the project.

- Chair Dominguez said it appears there are 4-5 of those kinds of things, so this isn't necessarily categorized by project, noting some are and some aren't.

Mr. Romero said it is a general project, it's not specific in terms of dollar amounts and projects. He said it is difficult for him to follow the spreadsheet from the standpoint that there may be different bond monies in that same business unit. He said these are basically business unit titles, and some may be from different bond sales, but it doesn't show that. So it could be from different bond sales or a different line item is the reason it's shown multiple times, but it is for a general project and not for a specific project.

- Chair Dominguez asked, "And you're not asking for any of that for the rest of the 5-year plan."

Mr. Romero said the reason they are asking for this, is this was already budgeted last year as part of the 2012 and 2014 bond sales. And as part of that it said that it is specifically for this, just roof repair and other things. He said we are trying to get this rebudgeted so we can spend it this year.

- Chair Dominguez asked Mr. Romero, regarding the \$240,000 allocation, if he heard him say it was for the replacement of guard rails because they are deteriorated or damaged by someone.

Mr. Romero said yes.

- Chair Dominguez said there is nothing for 2016-2020.

Mr. Romero said it's one of two things. It is hard for them to ask for the money, from his standpoint, if he doesn't know whether a bond is being sold to provide the funds. Secondly, his understanding from the Finance Director is that he isn't going to recommend any CIP bond funds for any form of operation or maintenance in the future. He said this is money he knows that we have and he is requesting for it to be reappropriated for the same purposes for which it was originally intended.

- Chair Dominguez said he has the same kinds of questions for cold millings, Botolph Road, sign paint signal operating supplies, which appear a number of times.

Mr. Romero reiterated items are shown multiple times because they are from different bond sales or different line items. He said they use them for things such as intersection improvements if they find a safety issue they can remedy. He said the sign and signal is for sign and signal operations, and the request between those two is about \$600,000 in every bond cycle, so \$300,000 annually. He said they are going to have to ask for that to come out of the General Fund during the normal budget process.

- Chair Dominguez asked about the small sidewalks salaries, and if that will go away.

Mr. Rodriguez said yes, reiterating that he is recommending that "we not spend any capital, any debt money for operations." He said we will do that with cash.

Mr. Romero said, "Those are not for repairs or for labor. The reason I put those in there is we're expecting some new sidewalks, new capital, and I was intending that to be used for my project management and inspectors to pay for them. It would be more for project management and inspection."

- Chair Dominguez asked if that is like a contractor.

Mr. Romero said, "No. It's someone that works for the City, but would provide project oversight to build the capital projects.

- Chair Dominguez said you are only asking for \$50,000 and Mr. Romero said yes.

- Chair Dominguez asked what happens to them next year.

Mr. Romero said we will ask that they be funded from different funds. Sometimes out of Small Sidewalks if it is a sidewalk project, Small Drainage if it is a drainage project. He said we may also have the opportunity to fund them from state and federal grants we receive for inspection services. He said that is the plan for now.

- Chair Dominguez said the problem in the past is that when we've done this, then all of a sudden we're looking for a way to subsidize that person's salary. So the Committee needs to be very clear about what we're paying for.

Mr. Rodriguez said you will find it is more efficient to manage projects where you have a core stable of project managers that can pass on that knowledge in projects moving forward. The question is whether to pay them with operating dollars, or as a percentage of the project. He said either way is fine and good financial practice if there is a plan behind it. What would be bad practice is if it goes forward with no way to pay for them, they are let go and then you try and hire someone else and there isn't a long term plan. He said you are seeing all of this, including the holes, so we can work on those later on. He is recommending that the design be paid with cash so when you issue the bonds, the projects are shovel ready, instead of issuing bonds, begin the design with construction 1-2 days later.

- Chair Dominguez said you can see that throughout the projects. He asked if we are able to plug these projects into our GIS systems so we can start overlaying the projects onto a map, and eventually pull data from all of those.

Isaac Pino, Public Works Director, said he has already started working with GIS and we need to put together a list of all the projects and locations and start to populate the data form. He said they have done that in the past on various presentations, but not to this extent.

- Chair Dominguez said, for example, eventually the guardrail project, wherever it is, can be plugged into the data base and it can be geo-referenced.

Mr. Pino said, for example, the guardrail where Zia and Rodeo come together. A project was created to repair/replace it, and the data would be available to put into the geo-referencing. He said we ultimately have to decide, because of the sheer volume of projects, what size we want to start entering.

- Chair Dominguez said he would like to see all of them entered. He would like to get as much information as possible on the maps. This will give him the opportunity to overlay other data onto some of these capital projects. For example, we're spending a ton of money to improve sidewalks where they aren't needed, or whatever demographic data we want to look at.
- Councilor Rivera asked Mr. Rodriguez to define CIP as a certain amount of money or certain type of project that would be included.

Mr. Rodriguez said he would recommend projects you have here that have a useful life of greater than 10 years.

- Councilor Rivera said he heard Mr. Rodriguez say earlier that this list would be the list that is set in stone unless decided we want to amend it in some way.

Mr. Rodriguez said that is correct, commenting it will be set in stone only if it is approved.

- Councilor Rivera said, referring to packet page 13, regarding Small Drainage Project, and the first talks about salaries. He asked if these salaries are different than the one described.

Mr. Rodriguez said he would leave it to the department to explain. He said these are people working on force accounts, but not doing maintenance.

- Councilor Rivera asked if these are City crews.

Mr. Romero said that wouldn't necessarily be force account work. It would be for inspection work on small drainage kinds of projects. He said there are several drainage type projects coming up this summer and that would be used to help pay for their time out there.

- Councilor Rivera said then there still are salaries coming out, but they are being tied to specific projects.

Mr. Rodriguez said yes, as opposed to them doing maintenance work.

- Councilor Rivera said then all salaries in general are not being removed from CIP projects and some salaries will remain.

Mr. Rodriguez said right, and the distinction is whether they are working on a capital project or if they are doing maintenance.

- Councilor Rivera asked if we are keeping track of the hours spent on a particular project.

Mr. Rodriguez said yes. There is a whole new policy promulgated by the City Manager about how those records need to be kept.

- Councilor Rivera asked Mr. Romero if he came up with this list, the lists specific to Traffic, such as Small Drainage and Streets.

Mr. Romero said the list is a "carbon copy of the bonds that were approved." He wanted to point out another reason they come up so many times. He said when they were first asked to submit budgets, a lot of these are for PO's that were open in the last fiscal year they wanted to keep open. A lot of those represent the remaining balance to rebudget for the next fiscal year. He said the Small Drainage concept is basically a carbon copy of what was approved at the CIP level.

- Councilor Rivera said so some of these are carry overs.

Mr. Romero yes, the majority of them are.

- Councilor Rivera asked Jon Bulthuis if he came up with the list. He said in some of the discussions we have had regarding Transit needs, he is unsure all of those are reflected on this sheet. He asked if these are the true capital improvement projects that are need by Transit in the next 5 years.

Jon Bulthuis, Director, Transportation Department, said there are projects listed under Transit that we have actively underway right now. However, there are also several Transit projects listed on the last page under Unfunded Project which are those for which we currently have no funding, but some of which are already underway. He said the Southside Transit Center would be an example of that.

- Councilor Rivera said then it shows up in both the Unfunded and the 5-year CIP Plan.

Mr. Bulthuis said there are some funds for design that are happening right now, and what is showing for this current year, and then there are construction project funds that aren't yet budgeted which are showing in the Unfunded.

- Councilor Rivera asked Mr. Bulthuis said if he "is good with the 5-year Transit Plan."

Mr. Bulthuis said yes, but there are minor modifications, similar to what Mr. Romero and Mr. Pfeifer made – comments about small revisions we need to make to have a fully accurate picture. He said beyond that, the projects underway or are planned are appearing in the document at some point.

- Councilor Rivera said he assumes updates would be allowed to be made to the document before it is finalized.

Mr. Rodriguez said yes, noting the idea is when it is voted on by the Council, that all of the needed changes would have been made, so the Council can vote on this as a budget going forward. He said he will be bringing forward projects and amendments to the capital budget.

- Councilor Rivera said under Transit, he believes that the Taxiway G Reconstruction, should be under that Airport.

Mr. Bulthuis said that is one of the editing revisions that need to happen before it comes back for final approval, commenting that change will be made.

- Councilor Rivera said, referring to packet page 16 under Parks, additional salaries are included for the Skate Park and for Arroyos Sonrista, and asked if these are non-work force accounts.

Mr. Pfeifer said it is for the Project Administrator to oversee the project, as Mr. Romero was talking about.

- Councilor Rivera said then this is another salary which is tied specifically to a project.

Mr. Pfeifer said that's true.

- Councilor Rivera said, referring to packet page 20, line 2 there is \$250,000 for temp employee salaries – Paved Street Resurfacing salaries and Paved Street Rehab.

David Catanach said that is the budget for the temp employees we have ongoing right now, noting there are 10 employees that we keep floating on a temporary basis, commenting the employees are needed to supplement what we are doing at the moment. He said in 2008-2009 the budget went way down, and we had to take away 8 classified positions, and we weren't able to bring them back as permanent classified. And we've been supplementing ourselves with the funding for temps since 2009.

- Councilor Rivera asked how that is being tracked in terms of pay-out.

Mr. Rodriguez said he said these people are doing primarily maintenance work.

Mr. Catanach said they are used to drive the trucks to fill potholes, to fix curbs, sweep the roads, noting there are 17 CDL drivers doing general maintenance work.

Mr. Rodriguez said this probably belongs in the Operations and Maintenance section because they're aren't working on long term projects. He said they are tracked, and the timesheets for those employees indicates what they did and where the work was done. He said we aren't recommending this go forward and it becomes vacant in the next fiscal year. He said this is part of the challenge we have in terms of the deficit.

- Councilor Rivera said then it's current practice, but not recommended for the next fiscal year or beyond.

Mr. Rodriguez said that is correct, noting this gives a clear "picture and flavor," in terms of costs having been shifted to bond programs.

- Councilor Rivera said on packet page 22, it talks about Public Utilities. He said there is \$339,000 which was allocated to the SWAN Line System Project. He said before Mr. Jones came on board, there was discussion about repainting the tank, but we decided not to do that. He said when we decided not to do that, there was discussion about using those funds to put in mature landscaping to better screen the tank itself, and asked if that funding is still available.

Shannon Jones, Director, Environmental Division, said "that funding is not allocated for that." He does recall the discussion on the painting of the tank, which was more an esthetic issue as opposed to a necessity for the project, and it didn't move forward. He said with regard to the

revegetation of the park, that falls under the actual Park construction and the Park Bond which is separate from the effluent line.

- Councilor Rivera asked the balance of funds after the effluent line was built.

Mr. Jones said approximately \$300,000.

Mr. Rodriguez said that is the reason the \$339,000 is included so it is clear to you where that money comes from and where it goes.

Councilor Rivera asked Mr. Carter the cost for the mature landscaping to screen the tank at SWAN Park.

Mr. Carter said he doesn't know, commenting that probably was done before he came on board.

- Councilor Rivera asked if the mature landscaping is included in CIP for Parks.

Mr. Carter said no.

- Councilor Rivera would like to staff to do research and come up with that amount.

Mr. Pfeifer said it was approximately \$35,000.

- Chair Dominguez said there were two projects. One was the Park project and the other was the effluent line project. He said contrary to what some Councilors think, they weren't intending to take money from the Parks Project for the effluent line. He said, "We were making sure that all of the money relative to the Park was being used in the park, knowing there would be some monies left over in the Effluent Line Project. And the discussion was, there were no decisions made, other than not to paint the tank, and to potentially use some of the effluent line money to landscape the effluent tank. The question I have is, is that practical from management's perspective. Is it the same project."

Mr. Rodriguez said if you are going to move money, this is the time and place to do that. He would have to refer that question to the department director. At this point, they are recommending using the \$339,000 for the digester project this year. He said the question would be if you took some of that money and expanded the scope of the effluent line, could that money be made up by a different means by the Water Utility. He has asked the question of the Utility Director and he feels that, yes, they can come up with the cash from the Water Utility for this if you decide to do that. He said he is unaware if that would be a violation of bond covenants or such. He hasn't asked for an opinion or specific guidance from the City Attorney, reiterating that he is unaware that there is any violation at this point.

- Chair Dominguez said staff did a really good job making sure the effluent project was kept under budget.

- Councilor Rivera said he would ask Mr. Jones, if it is legal and the City Attorney has no problems with this, if the \$35,000 is an amount that can be spared from the digester project to finish this project.

Mr. Jones said it is up to the Governing Body and he will work to do whatever the Governing Body wishes. He said, "I would add that the project was funded from two different sources. The effluent lines through the Wastewater budget, we did allocate the money, because staff did the design and there was a savings to the project, contingencies that weren't utilized and project savings. So we incorporated that back into our CIP and that's what's reflected in the spreadsheet. So, to answer your question, if that money weren't available, we would have to relook the projects and see how we absorb it. The digesters are moving forward, so right now we are looking at utilizing that for that project. If that were to be reallocated, we would just have to look back and see how we come up with the \$340,000."

- Councilor Rivera asked staff to look at this and submit a report or a recommendation to this Committee.

Mr. Rodriguez said okay. He said, "Just so we know how we are proceeding here, and perhaps if I knew that I could give you better advice here Councilor. And that is, is it is generally the plan to look at this again, or do you want to approve this with amendments. Or how do you want to proceed, because if that is the case, if you're going to approve this tonight with amendments.... if you approve it tonight with amendments, Councilor, I would recommend here that you approve it with that change, with a caveat being that if somehow there is something that violates the bond covenant or something like that, it reverts back the other way. But if you are planning on doing it again, we can bring all of that information."

- Chair Dominguez said, "We had a little bit of a conversation up here and the idea is to move this on to the Council. I don't know if the Committee wants to give it a recommendation or not. One of the things that could simply be done for that item is to include essentially another line item there that says whatever amount staff had recommended for vegetation and the rest of it go to that allocation right there. It's simply just another line item."

Mr. Rodriguez said, "Yep."

- Councilor Rivera said, referring to packet page 19, for Railyard Operations, the first line indicates Railyard Events and Marketing. He doesn't see how that fits into CIP – \$49,000 for audio lights, outdoor movie screen, marketing ads, posters, brochures. He is unsure anyone is here to speak on it, but it doesn't seem to fit the initial definition of CIP that Mr. Rodriguez initially talked about.

Mr. Rodriguez said, "You're right. I'm in total agreement, and I think you'll find the CIP has a lot of that. If there are any other questions, I would defer that to the department director. And again, the organization, as I mentioned, is just learning how to do this. So when this budget, when the BAR went to you in September, that cost came to you as a capital project, and it's actually marketing, it's operations, and you approved it as such and that is why I'm showing it there. And you will no

longer see it from that point forward, and it will just be an operating cost."

- Councilor Rivera said then that's being moved into Operations and Maintenance.

Mr. Rodriguez said yes, and that is among the things being paid from the Railyard GRT.

- Councilor Maestas said, regarding the unfunded needs, we just did an assessment of funding gaps for Facilities, Stormwater System and Streets. Facilities had a \$34 million funding gap or need, Stormwater System had \$12 million and Streets had \$237 million. He asked if he should believe the assessment that has been done or the ICIP in terms of unfunded needs. He said, "My direction is let's revisit these and put some actual numbers from the detailed assessments." He said two were done this year on Storm Drainage and Streets. He said the intent of the ICIP is for it to be fiscally constrained, and this is not meant to be a wish list. These are projects that either are ongoing or slated to begin in the coming fiscal year. So there can't be any unfunded placeholders, even in the out years.

Mr. Rodriguez said the only placeholders here would be unfunded needs. He said Councilor Maestas is correct in pointing out this doesn't include everything people talked about in terms of deferred maintenance and all the other things out there. It also doesn't include the ICIP, the wish list to the State. He said he would like direction from the Committee about how to show that. He said if it were to be included, all of it would be unfunded needs and it would be a separate section of unfunded needs.

- Councilor Maestas suggested putting them at the bottom at the end of that spreadsheet for that infrastructure system. He doesn't think all the anticipated capital improvements for the utility enterprises are included, per the master plans.

Mr. Rodriguez said he would defer that question to the Director. The intention here was to roll forward the capital plan into this CIP. He said the CIP you see from the utilities beginning next year is all paid with cash. He said the Governing Body needs to consider the transfer of reserves or cash from the Water Fund, noting all of the Water Fund Capital Program is funded from cash.

- Councilor Maestas asked, referring to packet page 6, on the Summary Sheet for Public Utilities, why there are no anticipated capital improvements for Environmental Services/Solid Waste, noting there is nothing from 2016 to 2020. He asked the reason.

Nick Schiavo, Director, Utilities Department, said on packet page 22 there are two items for Environmental Services. He said he isn't familiar with the Summary Sheet, but he can say there are two items for ESD, one is the annual financial management and the other is the Compressed National Gas Station we are considering.

- Councilor Maestas said then there is no anticipation to replace any rolling stock for the next 4 years.

Mr. Schiavo said he understands the vehicles last about 5 years, and we weren't to include anything that is less than 10 years. The Solid Waste vehicles last 5-7 years, but he certainly can add those.

- Councilor Maestas said the Convenience Centers for glass drop-off is a capital purchase.

Mr. Schiavo said they will make use of an existing Solid Waste recycling vehicle for the convenience center, noting they have it as a mobile unit roll to the location to the parking lot, have it staffed, and drive it away each evening, so they won't be building any convenience centers.

Mr. Rodriguez said on packet page 28, you will see the two projects for Environmental Services, and they are included in the roll-up at \$2 million, but in the intervening years, there are no proposed projects. He said there is a section on heavy equipment, but you don't see much rolling stock because of the Council policy to not finance things shorter than 10 years.

- Councilor Maestas said on packet page 19, there is a \$50,000 amendment for the Boys and Girls Club which is a non-profit. He presumes when we have capital improvements for non-profits in facilities leased from the City it is consistent with the agreement. He wants to be sure there is no Constitutional violation.

Mr. Pfeifer said there are many lease agreements, and the Boys and Girls Club is allotted \$50,000 for repairs and maintenance. He said we push out a lot of money for la Comunidad, New Vistas and others for general repair and maintenance which is in their lease agreements.

- Councilor Maestas said he would like to see something included in the description to that effect.

Mr. Pfeifer said it isn't one he oversees, but he does know there are multiple ones that do that, and he is pretty sure the Boys and Girls Club is exactly the same thing.

- Councilor Maestas said there really isn't enough time left for him to go through this. He said he will end with Streets. He has received complaints about the Montezuma/Sandoval intersection. He would like to see if we can fund those intersection improvements. He said on packet page 13, there is a general Small Sidewalks Works in Progress. He said the County built a multi-million dollar facility without a thought to improving the intersections in the area. He said there are no pedestrian signals, and the only way you know to cross is to look at the traffic signal, and there are crossing buttons only for Sandoval and not on Montezuma. He is hoping we can get those improvements done, separate them, and perhaps do the sidewalks under this line item and then the Traffic Signals City-wide. He said it is a pedestrian hazard, commenting we have a third world intersection next to this brand new courthouse, and people are telling him it's absurd. He asked if there is a way we can fund that in this CIP.

John Romero said, "With the previous CIP, I don't think so. Most of the money that was made available over the past two CIP Bond cycles has been spoken for. I can give you a summary of where we're spending that money."

- Councilor Maestas asked if there is a way we can reach out to the County. He said there should have been local improvements for the facility.
- Councilor Trujillo said he thought we had an agreement with the New Mexico Department of Transportation to look at all of this City-wide, and he recalls Councilor Calvert worked on the signal timing.

Mr. Romero said there is a Pedestrian Countdown Signal Head project which is going out to bid as soon as we get the State funding obligated. He said the intersection needs more than signal heads. It needs more conduit and a new signal cabinet. The current signal cabinet is small so there isn't room to operate a signal head. He said when you push the button the signal stays on long enough for a person to cross. He said there are no push buttons on Sandoval, because we leave that green light on long enough for pedestrians to cross. He said the Uniform Traffic Code provides that pedestrians can cross at either a green light, or if provided, they have to wait for a pedestrian signal indication. He said there is major infrastructure stuff that needs to happen.

Mr. Romero continued, saying we did ask the County to contribute when it came forward with the Courthouse, but at the time, they weren't willing to pay for it, commenting they were quite a bit over budget on the project. He said we had anticipated fixing that intersection first. However, we have decided to try to improve the intersection on the other side of the Courthouse on Cerrillos/Galisteo/Montezuma. The reason is that although it did incur more pedestrian traffic at the subject signal being discussed, the majority of the pedestrian traffic generated by the Courthouse is going through the other intersection by the Bataan Building, because everyone is parking in the free State parking garage – jurors and such – and they walk down Galisteo, and cross at that real funky intersection. So they are looking to do intersection improvements there first. He said we probably could move those funds to Sandoval/Montezuma, although "I wouldn't recommend that."

- Councilor Maestas said there is a problem there noting it's an established pedestrian corridor. He said he can work off-line with Mr. Romero. He said he has a lot of questions on the water related CIP, but he can send those questions to Mr. Schiavo.
- Chair Dominguez said it is up to the Committee. If the Committee wants to take another stab at this we can, commenting he doesn't feel it's overly time sensitive. Or we can send it to the Governing Body without recommendation, or with recommendation – that is up to the Committee. He said there doesn't seem to be a real sense of urgency, although we need to get it approved at some point, because we're going to be rolling into another one when we go through the budget project itself. He said it probably will look very similar to this one. He said staff needs for us to get some of this done, so they can continue to move forward.
- Responding to the Chair, Councilor Maestas said he has no further questions.
- Chair Dominguez asked if he would like to bring this back to the Committee again.

Councilor Maestas said yes, because he has lots of questions. He would like an indication as to whether these projects would be a carry-over to the next fiscal year, and include the estimated completion date, so we know if it will be completed in that fiscal year.

Mr. Rodriguez said, "In this type of analysis, this is like a central question and a piece of information staff is trying to communicate to the Committee. He said, to be clear, if the project appears in one year only, we're communicating to you that there will be no carry-over and doesn't cross fiscal years. If it appears in both years, we're saying to you that project will cross over."

- Councilor Maestas said then the carry-over would be estimated and shown in the succeeding year.

Mr. Rodriguez said it is carry over money allocated in the capital budget. He said we don't do carry-overs from one appropriating year to the next. So at the end of that year, whatever you appropriated expires. And to use more money, they have to come to you so it can be appropriated for the next year.

- Councilor Rivera said, on packet page 8, regarding the Southwest Area Fire Station, it appears we are slotted for design funds in 2018/2019 and for construction in 2019/2020. He asked if we are scheduled to take over that area completely much sooner than 2020, commenting it seems we are late on that station.

Chief Litzenberg said per our agreement, we are slated to take over in FY 2018/2019.

- Councilor Rivera asked if projects need to be moved up one year.

Chief Litzenberg said, "I think that would be a good idea."

- Councilor Rivera asked if we can make that change as well.
- Chair Dominguez said we will make note of it.

Mr. Rodriguez said it is important to point out that if we do that, we would be moving it into a year where there is no money. He said he wouldn't recommend doing that, because next year, there will be no capital money. The reason it appears in 2018 is because that's when we first go out for bonds, noting the design is pretty substantial. He said what would be required is to make a motion to amend the budget to include that extra cost, as well as to get money elsewhere. He said the only funds available are from cash, so you would be taking that from cash.

- Chair Rivera said we're not actually approving funding for these projects in the year we're putting them in, we're just putting them in the slots where they need to be done and then we would find the funding at that point.

Mr. Rodriguez said, "Yes, but the whole point of the plan is that you put it in because there is funding, so it doesn't turn into a wish list with a lot of projects for which there is no funding. I would strongly recommend that you only put it in there if you can find the funding for it. So there are two options. One is to take money from the ending cash balance available in the General Fund, or that you knock off some other project(s) in favor of this one."

- Councilor Rivera said he would rather see that project included in the year it needs to be done, and if we need to postpone it for some reason, then we do that. But to put it on the list automatically, and say we know we're going to be a year behind when we actually take over, doesn't make a lot of sense to him.
- Chair Dominguez said this will be coming back to the Finance Committee, so we can have more discussion about that. And if we need to make a hard decision on that at that time, we will go through our process and see how things go.
- Chair Dominguez said he wants to make sure we have segregated salaries as much as possible in the budget.

Mr. Rodriguez asked if he is speaking of salaries or maintenance projects.

- Chair Dominguez said he wants to know how much we will be paying in salaries per project, not maintenance.

27. MATTERS FROM THE COMMITTEE

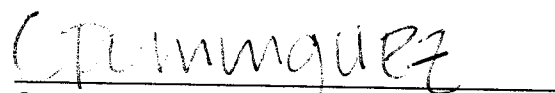
A copy of Bills and Resolutions Scheduled for introduction by members of the Governing Body at the Finance Committee meeting of December 14, 2015, is incorporated herewith to these minutes as Exhibit "3."

Chair Dominguez said he anticipates we will be scheduling a workshop in January 2016, noting he has discussed this with staff. Chair Dominguez said he anticipates an iPad launch in January 2016 as well.

Chair Dominguez asked staff to bring this item back to the Finance Committee at its next meeting.

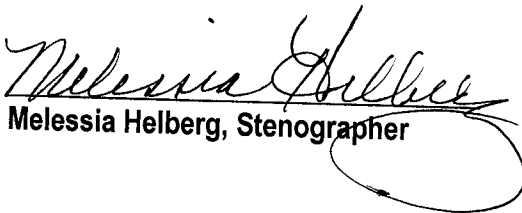
28. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:30 p.m.


Carmichael A. Dominguez, Chair

Reviewed by:



Oscar S. Rodriguez, Finance Director
Department of Finance

Melessia Helberg, Stenographer