



# Agenda

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## SANTA FE REGIONAL JUVENILE JUSTICE BOARD

**Thursday December 17, 2015**

**5:15 P.M. - 6:15 P.M.**

**CYFD Offices**

**1920 FIFTH STREET**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes October 8 and October 29 2015, November 19<sup>th</sup> 2015
- VI. Financial Report – Richard De Mella
  - A. Budget – Detailed Budget and Financial Report
  - B. Approve of Financial Report
- VII Presentations:
  - A Rio Arriba STOP program JCC-Ms Brittany Serna
- VIII Matters from the Board
  - A. Day Reporting Program committee
- IX Matters from the Public
- X Next Meeting January 21st, 2016
- XI. Adjournment

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five (5) working days prior to the meeting date.**

**SF Regional Juvenile Justice Board  
Index  
Meeting of December 17, 2015**

Cover Sheet		<b>0</b>
Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 5:20 p.m. by Mr. Sam Jackson, Chair.	<b>1</b>
Roll call	A quorum was established.	<b>1</b>
Approval of the Agenda	<i>Deacon Trujillo moved to approve the agenda as presented, with a second from Mr. Dickson which passed by voice vote.</i>	<b>1</b>
Approval of the Minutes of: October 8 <sup>th</sup> (retreat)	<i>Deacon Trujillo moved to approve the minutes from October 8<sup>th</sup>, 2015 as presented, with a second from Mr. Dickson which passed by voice vote.</i>	<b>2</b>
October 29 <sup>th</sup>	<i>Deacon Trujillo moved to approve the minutes from October 29<sup>th</sup>, 2015 as presented, with a second from Mr. Dickson which passed by voice vote.</i>	<b>2</b>
November 19 <sup>th</sup> , 2015	<i>Deacon Trujillo moved to approve the minutes from November 19<sup>th</sup>, 2015 as presented, with a second from Mr. Lovato which passed by voice vote.</i>	<b>2</b>
Financial Report		<b>2</b>
a. Budget-Detailed Budget and Financial Report		
b. Approve the Financial Report	<i>Mr. Lovato moved to approve the Budget Financial Report as presented with a second from Mr. Dickson which passed by voice vote.</i>	<b>2</b>
Presentations		
a. Rio Arriba STOP program JCC-Ms. Brittany Serna	<i>Discussion Only</i>	<b>2</b>
Matters from the Board		
a. Day Reporting Program Committee	<i>Discussion Only</i>	<b>4</b>
Matters from the Public		<b>4</b>
Next Meeting January 21, 2016		<b>4</b>
Adjournment	There being no further business before the Santa Fe Regional Juvenile Justice Board, Deacon Trujillo moved to adjourn at 6:09 p.m. with a second from Mr. Dickson which carried by voice vote.	<b>5</b>
Signature Page		<b>5</b>

**Santa Fe Regional Juvenile Justice Board Meeting**  
**CYFD Offices 1920 5<sup>th</sup> Street, Santa Fe, NM 87505**  
**December 17, 2015**  
**5:15 p.m. to 6:15 p.m.**

**1. Call to Order**

The Santa Fe Regional Juvenile Justice Board was called to order at 5:20 p.m. by Mr. Sam Jackson, Chair. A quorum was established.

**2. Roll Call**

**Present**

Sam Jackson, Chair  
Mark Dickson  
Ted Lovato  
Deacon Anthony Trujillo

**Excused**

Judge Mary Marlowe Sommer  
Aaron Garcia  
Jennifer Romero

**Staff Present**

Richard DeMella, City Liaison

**Others Present**

Linda Vigil, Stenographer  
Mary Ellen Gonzales, Restorative Justice  
Mary Louise Romero, ICM  
Javin Coriz, Rio Arriba County Juvenile Corrections  
Brittney Serna, Rio Arriba County Juvenile Corrections  
Miguel, Herrera Rio Arriba County Juvenile Corrections  
Julia Bergen, Communities in Schools

**3. APPROVAL OF THE AGENDA**

***Deacon Trujillo moved to approve the agenda as presented, with a second from Mr. Dickson which passed by voice vote.***

**4. INTRODUCTIONS OF BOARD MEMBERS AND GUESTS**

Introductions were made by all present. The guests from RAC STOP were in attendance with some youth that utilize the program.

## **5. APPROVAL OF MINUTES: October 8<sup>th</sup>, October 29<sup>th</sup> and November 19<sup>th</sup>, 2015**

***Deacon Trujillo moved to approve the minutes from October 8<sup>th</sup>, 2015 as presented, with a second from Mr. Dickson which passed by voice vote.***

***Deacon Trujillo moved to approve the minutes from October 29<sup>th</sup>, 2015 as presented, with a second from Mr. Dickson which passed by voice vote.***

***Deacon Trujillo moved to approve the minutes from November 19<sup>th</sup>, 2015 as presented, with a second from Mr. Lovato which passed by voice vote.***

*Ms. Gonzales would like to clarify statements in the minutes from the presentation by Restorative Justice at the November 19<sup>th</sup> meeting:*

*The intake process takes time, as some of the parties avoid the Restorative Justice Team. After the interviews there is a conference which includes community members. After the circle decides how to repair the harm, the agreement is made for all parties involved it is followed up to be sure the agreement is kept.*

*There are other administrative related tasks for which Common Ground does not bill. These hours are reported as matching resources.*

## **6. FINANCIAL REPORT-Richard DeMella**

### **A. Budget-Detailed Budget and Financial Report**

Mr. DeMella reviewed the Budget and Financial Report (See Exhibit A). The programs that billed were ICM, Communities in Schools and Restorative Justice. The matching funds are shown and total \$53,662.23.

Mr. DeMella will discuss the Day reporting later on in the meeting.

### **B. Approve the Financial Report**

***Mr. Lovato moved to approve the Budget Financial Report as presented with a second from Mr. Dickson which passed by voice vote.***

Chair Jackson thanked Ms. Romero for her summary and stated it is helpful.

Deacon Trujillo suggested Ms. Romero change the amount for gas mileage, it should be more than .35¢ per mile.

## **7. PRESENTATIONS:**

### **A. Rio Arriba County STOP Program JCC- Ms. Brittany Serna**

Ms. Serna passed out pamphlets that explain the program (See Exhibit B). The program works with Santa Fe County as well but it is under the umbrella of both grants. The program teaches young clients on probation life skills, communication skills, helps with their education, takes them for recreation and also

includes family support. There are currently 6 active clients in Santa Fe County, 3 of them are in attendance tonight.

Ms. Serna and Mr. Coriz explained how the grants cover the specific areas of Rio Arriba and Santa Fe County. Mr. Coriz discussed the 13 components that the program is made of. The out treatment and offender prevention program can go over the county line if there is time. They often service the Pojoaque school district.

A discussion was held about prevention. The program is able to give presentations at summer programs at the different schools. There is a victim impact panel that presents as well. The program helps with community events and has a DJ system set up and can use it for dances at schools.

Mr. DeMella stated the City of Santa Fe also has summer programs they fund perhaps they can utilize it with their programs. He will look into it.

A brief discussion was held about the DWI program and how it can also be included. There is also a program called "Protecting You, Protecting Me" with the elementary students. It involves information on drug and alcohol and teaches the effect on the brain, each grade has new curriculum. Ms. Serna stated they will also start to work with the Girls Circle and Boys Council soon.

A brief discussion was held about IOT (Intensive Outpatient Treatment) program.

Deacon Trujillo asked if the subcommittee he was in would like to make a site visit would that be possible. Mr. Coriz said he would help set it up.

A brief discussion was held with the youth in attendance about their progress in school. They stated it has been going well.

Mr. Coriz and Ms. Serna stated they meet with their teachers and are able to get print outs and find tutors for them if they need it. There is also help financially and for basic needs.

Mr. Coriz discussed transportation for the youth to get to their probation appointments and other important appointments. The Santa Fe youth are more independent when it comes to transportation as they are used to the bus system and can get places. The Rio Arriba youth do not have these amenities, but they are able to transport them.

A discussion was held about the youth conservation program which helps and has jobs for the youth. If they stay employed for 48 months they are able to get a stipend.

Chair Jackson briefly discussed the issue of truancy and integration back into the school if the student has been incarcerated.

Deacon Trujillo asked the youth what would they expect from the adults and how can they help them in life. A discussion was held with one of the members of the youth in Spanish, he stated that his family has always taught him that his friends are just acquaintances and the only friends you truly have is your family. If they can do it together they can succeed and share wealth.

Chair Jackson explained to the youth that speaking two languages is a great advantage to have. Ms. Serna stated the SFPS have been great, they offer bilingual classes and they have teachers that help a lot.

Chair Jackson thanked the youth for attending the meeting.

Ms. Bergen asked the youth where they attend school and if they were aware of Communities in Schools. A discussion was held about the way they can help the youth transition.

A discussion was held about the Bridge Academy and how do they inform Communities in Schools about a youth that may need to intergrade back in to school and how long do they stay at Bridge. Ms. Romero stated it is up to the youth and how they work to get back in. Mr. Lovato stated there are several youth set to go back soon.

Mr. DeMella explained to the youth that there are a lot of people in the community who wants to see the youth succeed. They are here to help and to see them graduate and have a chance in life. Chair Jackson asked Ms. Serna if once they get back in to school the program still actively helps. She stated yes, they continue to help.

Mr. DeMella will be in touch for the City Summer Programs and with anything else the program needs.

## **8. MATTERS FROM THE BOARD**

### **A. Day Reporting Program Committee**

Mr. DeMella discussed the invoice from the day reporting program. The MOU was received on December 8 and is in process. It will go before the Finance Committee and then on to the City Council, he anticipates it will be running in February.

There was a discussion about the issue of the money left over and where it will go. There will need to be a BAR made. It was decided that the program committee will meet on January 5<sup>th</sup> at noon to discuss. Ms. Gonzales asked if she could attend the meeting.

Mr. DeMella reviewed the members of all subcommittees (RFO Committee, Retreat Committee, Program Committee and Budget Committee). Several members of the RFP Committee are no longer here. They will need to reconfigure that committee.

Mr. DeMella reminded the Board that the JDAI interview is coming up and CYFD will attend the next meeting. Mr. Lovato passed out last year's Progress report (See Exhibit C).

## **9. MATTERS FROM THE PUBLIC**

There were no matters from the public.

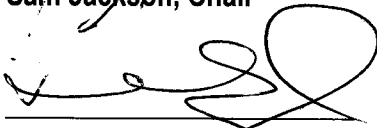
## **10. NEXT MEETING JANUARY 21, 2016**

Mr. DeMella will have the schedule for next year's Board meeting and will email to the members.

## 11. ADJOURNMENT

*There being no further business before the Santa Fe Regional Juvenile Justice Board, Deacon Trujillo moved to adjourn at 6:09 p.m. with a second from Mr. Dickson which carried by voice vote.*

## SIGNATURES

  
\_\_\_\_\_  
Sam Jackson, Chair  
\_\_\_\_\_  
Linda Vigil, Stenographer