



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday October 26, 2015, 1:30 P.M.

*City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from August 24, 2015

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Review and Release for Public Review of Amendment 1 to the FFY2016-2021 Transportation Improvement Program – *MPO Staff*
- b. Review and Recommendation of the Santa Fe MPO 2016 Schedule of Meetings – *MPO Staff*
- c. Discussion of a Proposed Amendment to the FFY2015 and FFY2016 UPWP
- d. Update on Transportation Improvement Program projects

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday November 16, 2015

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

CITY CLERK'S OFFICE

DATE 10/21/15 TIME 9:24am

SERVED BY Mark Tibbets

RECEIVED BY Licia Martinez

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
October 26, 2015**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MEETING MINUTES August 24, 2015	APPROVED	1-2
COMMUNICATION FROM THE PUBLIC	NONE	2
 <u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 1 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM	APPROVED	2
REVIEW AND RECOMMENDATION OF THE SANTA FE MPO 2016 SCHEDULE OF MEETINGS	APPROVED	2-3
DISCUSSION OF A PROPOSED AMENDMENT TO THE FFY2015 AND FFY2016 UPWP	INFORMATION/DISCUSSION	3
UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS	INFORMATION/DISCUSSION	3-4
MATTERS FROM THE MPO STAFF	INFORMATION/DISCUSSION	4
MATTERS FROM TCC MEMBERS	INFORMATION/DISCUSSION	4
ADJOURNMENT		5

SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
Monday October 26, 2015, 1:30 pm
Market Station Conference Room
500 Market Street, Santa Fe, NM

1. CALL TO ORDER

A regular meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Chair John Romero at approximately 1:30 pm on Monday, October 26, 2015, at the Market Station Conference Room, Santa Fe, New Mexico,

2. ROLL CALL

MEMBERS PRESENT

John Romero, Chair, City of Santa Fe
Erik Aaboe, Santa Fe County
Desirae Lujan, City of Santa Fe
Richard McPherson, City of Santa Fe
Ray Matthew, Santa Fe County
Dave Quintana, NMDOT
Anthony Mortillaro, NCRTD

MEMBERS ABSENT

Vicki Lucero, Santa Fe County
Jon Bulthuis, Santa Fe Trails
Charles Dorame, Tesuque Pueblo
Adam Leigland, Santa Fe County
Greg Smith, City of Santa Fe
Maria Lohmann, Santa Fe County

STAFF PRESENT

Mark Tibbetts, MPO Officer
Keith Wilson, Senior MPO Planner

OTHERS PRESENT

Jessica Griffin, NMDOT
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Aaboe, seconded by Mr. McPherson, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES FROM AUGUST 24, 2015

Mr. Aaboe said the minutes refer to El Gaucho Way and it should be El Gancho Way.

MOTION A motion was made by Mr. Aaboe, seconded by Mr. McPherson, to approve the minutes as amended.

VOTE The motion passed unanimously by voice vote.

5. COMMUNICATIONS FROM THE PUBLIC

There was no communication from the public.

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 1 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PLAN

Mr. Wilson passed out a handout. The handout is incorporated herewith to these minutes as Exhibit "1". Mr. Wilson reviewed the handout.

Mr. Quintana asked does it need to be deleted from the STIP database directly.

Mr. Wilson answered yes.

Mr. Wilson said we are looking for approval to send the Amendment out for Public Review.

Chair Romero asked for the Acequia Trail, is the \$470,000 intended to cover our over match.

Mr. Wilson said yes.

MOTION A motion was made by Mr. Mortillaro, seconded by Mr. Mathews, to approve the Amendment moving forward to Public Review.

VOTE The motion passed unanimously by voice vote.

B. REVIEW AND RECOMMENDATION OF THE SANTA FE MPO 2016 SCHEDULE OF MEETINGS

The proposed meeting schedule is included in the packet.

MOTION A motion was made by Mr. Quintana, seconded by Mr. McPherson, to

recommend the schedule of meetings to the Policy Board.

VOTE The motion was approved unanimously by voice vote.

C. DISCUSSION OF A PROPOSED AMENDMENT TO THE FFY2015 AND FFY2016 UPWP

Mr. Tibbetts reported that they are half way through a two year Unified Planning Work Program. We finished the Pedestrian Plan, Transit Plan and the Metropolitan Transportation Plan. We are moving into the implementation phase. We are looking at the special studies we have had in the past. We have five main tasks. Administration, TIP, data collection and management and planning. The 5th one was special studies. We never really got any hours assigned to those. We have taken those and put the heart of them into other planning activities. That will shuffle those tasks a bit. We hired an intern planner for the summer and that hire will continue through the end of this calendar year. The change adds hours to the original plan. Those changes trigger a formal amendment because it is more than a 20% change. We are in the process of preparing that Amendment. We will get the proposed Amendment out in a minimum of a week before for review and recommendation for your meeting of November 16th.

D. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS

Mr. Wilson passed out a handout. The handout is incorporated herewith to these minutes as Exhibit "2". Mr. Wilson reviewed the handout.

Chair Romero asked if the Guadalupe Bridge is just repair.

Mr. Quintana said yes, deck and rails and approach work reconstruction. Nothing major. We are hoping to get another ten years out of it.

Mr. Romero asked regarding Canyon Road 70, what happened with that.

Mr. Quintana said we are looking at option four. We will be ready by February to go, however, it needs funding. We will be lobbying the Legislature next year for funding for this item.

Mr. Wilson stated that a correction needs to be made to the draft Amendment 1 to the FFY2016-2021 TIP. Item 100340 needs to be added and changed to reflect moving the funding to Federal year 17.

MOTION A motion was made by Mr. Mortillaro, seconded by Mr. Matthew, to add this correction to their previous motion for approval

VOTE The motion passed unanimously by voice vote.

7. MATTERS FROM THE MPO STAFF

Chair Romero asked if the Pedestrian Plan had been approved.

Mr. Tibbetts answered yes, it is on our website.

Mr. Wilson announced that this will be Ms. Lujan's last meeting.

Ms. Lujan said she had resigned from the City and is going to work for Los Alamos County.

8. MATTERS FROM TCC MEMBERS

Mr. Aaboe said that Mr. Leigland should be replaced on the Committee by Michael Kelley, Public Works Director for the County of Santa Fe.

Mr. Wilson said we may want to look at the membership of the TCC to make sure we have the right people at the table. Mark can send out our current membership and you can look at it and advise us. We can have that on the agenda for the next meeting.

Mr. Tibbetts said we will have it on the agenda. We need to have land use represented. We need that connection.

Mr. Quintana said he was asked to set up a tour of the DDI project. He can do that. He asked that anyone who is interested please let him know.

Chair Romero said the Local Government Road Fund Training is next week.

9. ADJOURN - NEXT TCC MEETING, MONDAY NOVEMBER 16, 2015

The meeting as adjourned at 2:20 pm.



Elizabeth Martin, Stenographer


John Romero, Chair