



# Agenda

CITY CLERK'S OFFICE

DATE 11/4/15 TIME 11:00am

SERVED BY Bobbie Huserman

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**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
COUNCIL CHAMBERS  
MONDAY, NOVEMBER 9, 2015  
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 26, 2015 PUBLIC WORKS COMMITTEE MEETING

**CONSENT AGENDA**

6. REQUEST FOR APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SANTA FE AND SANTA FE COUNTY FOR A \$150,000 CITY MATCH TO COVER A PORTION OF THE COUNTY'S 14.56% LOCAL MATCH FOR DESIGN AND CONSTRUCTION EXPENSES RELATED TO A COUNTY FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT TO DESIGN AND CONSTRUCT "EL CAMINO REAL DE ADENTRO NATIONAL HISTORIC TRAIL" OF WHICH PHASE 1 IS DESCRIBED IN THE SANTA FE MPO'S 2012 BICYCLE MASTER PLAN AS THE "MRC TRAIL" (LEROY PACHECO)

**Committee Review:**

Finance Committee (Scheduled)

11/30/15

Council (Scheduled)

12/09/15

7. REQUEST FOR CONCEPTUAL APPROVAL OF A LEASE AGREEMENT FOR USE OF CITY PROPERTY ADJOINING 115 E. SAN FRANCISCO STREET, CONTAINING APPROXIMATELY 234 SQUARE FEET, FOR PLACEMENT OF MERCHANDISE AND DISPLAYS BY VIRGINIA B. ULIBARRI AND KIMBERLY C. ULIBARRI, D/B/A LIS OF SANTA FE (MATTHEW O'REILLY)

**Committee Review:**

Finance Committee (Scheduled)

11/30/15

8. REQUEST FOR APPROVAL OF THE PARKS AND RECREATION MASTER PLAN RFP  
(ROBERT CARTER)

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Council (Scheduled)	12/09/15

9. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 18-10 SFCC 1987 TO REDEDICATE A PORTION OF THE MUNICIPAL GROSS RECEIPTS TAX TO RECREATIONAL FACILITIES, AND BIKE AND PEDESTRIAN PATHWAYS (COUNCILOR MAESTAS) (OSCAR RODRIGUEZ)

**Committee Review:**

Parks & Recreation Commission (Approved)	10/02/15
City Business & Quality of Life Committee (Postponed)	10/14/15
Public Works Committee (Postponed)	10/26/15
City Business & Quality of Life Committee (Scheduled)	11/10/15
City Council (Request to publish)	11/10/15
Bicycle and Trails Advisory Committee (Scheduled)	11/18/15
Finance Committee (Scheduled)	11/30/15
Council (Public hearing)	12/09/15

10. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING DESIGN STANDARDS FOR ALTERATIONS AND NEW CONSTRUCTION AT THE SANTA FE AIRPORT TERMINAL BUILDING; AND PROVIDING FOR HISTORIC PRESERVATION DIVISION DESIGN REVIEW IN CONSULTATION WITH THE CHAIR OF THE HISTORIC DISTRICTS REVIEW BOARD (COUNCILORS LINDELL, BUSHEE AND IVES) (DAVID RASCH)

**Committee Review:**

Finance Committee (Approved)	11/02/15
Council (Scheduled)	11/10/15

11. REQUEST FOR APPROVAL OF A RESOLUTION REQUESTING THE CITY MANAGER EVALUATE POSSIBLE EFFICIENCIES WITHIN CITY OPERATIONS THAT MIGHT HELP CLOSE THE OPERATING DEFICIT IN FISCAL YEAR 2016/2017 INCLUDING IMPLEMENTING A CONDITIONAL HIRING FREEZE (COUNCILOR MAESTAS) (JESSE GUILLEN)

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Council (Scheduled)	12/09/15

12. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING POLICIES FOR GUIDING THE MANAGEMENT OF THE CITY'S FINANCES AND FOR ASSISTING THE GOVERNING BODY AND CITY STAFF IN EVALUATING THE CURRENT ACTIVITIES AND FUTURE PLANS (MAYOR GONZALES) (OSCAR RODRIGUEZ)

**Committee Review:**

Public Works Committee (Postponed)	10/13/15
Finance Committee (Postponed)	10/19/15
Finance Committee (Approve)	11/02/15
Council (Scheduled)	12/09/15

13. REQUEST FOR APPROVAL OF A RESOLUTION ACKNOWLEDGING THE CITY OF SANTA FE'S OPERATING BUDGET DEFICIT AND ITS OUTLOOK; AND COMMITTING TO ADOPT POLICIES CONSISTENT WITH BEST PRACTICES TO ADDRESS THIS DEFICIT AND ITS OUTLOOK (**COUNCILOR MAESTAS**) (**OSCAR RODRIGUEZ**)

**Committee Review:**

Public Utilities Committee (Approved as amended)	10/07/15
Public Works Committee ( <del>Postponed</del> )	10/13/15
Finance Committee (Approved)	10/19/15
Public Works Committee (Postponed)	10/26/15
Council (Scheduled)	11/10/15

14. NEW MEXICO STATE LEGISLATURE – 52<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016

- a. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 52<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016 (**MAYOR GONZALES**) (**OSCAR RODRIGUEZ**)
- b. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES, BY CITY COUNCIL DISTRICT, FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 52<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016 (**COUNCILORS BUSHEE, LINDELL, MAESTAS, IVES, DOMINGUEZ, RIVERA, TRUJILLO AND DIMAS**) (**OSCAR RODRIGUEZ**)

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Public Utilities Committee (Scheduled)	12/02/15
Council (Scheduled)	12/09/15

**DISCUSSION AGENDA**

15. REQUEST FOR APPROVAL AND PRESENTATION OF THE FY 2015/2016 – 2019/2020 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANTA FE (**OSCAR RODRIGUEZ**)

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Council (Scheduled)	12/09/15

16. MATTERS FROM STAFF

17. MATTERS FROM THE COMMITTEE

18. MATTERS FROM THE CHAIR

19. NEXT MEETING: **MONDAY, DECEMBER 7, 2015**

20. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
November 9, 2015**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	1-2
5. Approval of Minutes - October 26, 2015	Approved as presented	2
 CONSENT AGENDA LISTING	 Listed	 2-3
 CONSENT AGENDA DISCUSSION		
8. Parks and Rec MP RFP	Postponed	3-4
9. GRT Dedication Ordinance Amendment	Postponed	4-7
11. Operations Evaluation/Hiring Freeze	Approved as amended	8-11
12. Financial Management Policies	Approved	11-12
13. Budget Deficit Policies Resolution	Denied	12
14. Legislative Priorities	Forwarded to Finance	12-15
 DISCUSSION AGENDA		
15. FY 2015/2016-2019/2020 CIP Plan	Discussion	14-16
 16. Matters from Staff	 None	 16
 17. Matters from the Committee	 Discussion	 16
 18. Matters from the Chair	 Comments	 16
 18. Next Meeting:	 December 7, 2015	 17
 20. Adjournment	 Adjourned at 7:56 p.m.	 17

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**Monday, November 9, 2015**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Ronald S. Trujillo, Chair  
Councilor Patti J. Bushee  
Councilor Bill Dimas  
Councilor Carmichael A. Dominguez [arriving later]  
Councilor Peter N. Ives

**MEMBERS ABSENT:**

**OTHER COUNCILORS PRESENT:**

Councilor Joseph M. Maestas  
Councilor Christopher Rivera  
Mayor Javier Gonzales

**STAFF PRESENT:**

Isaac Pino, Public Works Director  
Bobbi Huseman, Public Works Staff

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

**Councilor Dimas moved to approve the agenda as presented. Councilor Ives seconded the motion and it passed by unanimous voice vote. Councilor Dominguez was not present for the vote.**

**4. APPROVAL OF CONSENT AGENDA**

Councilor Bushee requested discussion on items 8, 9, 11, 12 and 13.

Councilor Ives requested discussion on item 14.

**Councilor Ives moved to approve the consent agenda as amended. Councilor Dimas seconded the motion and it passed by unanimous voice vote. Councilor Dominguez was not present for the vote.**

#### **5. APPROVAL OF MINUTES FROM OCTOBER 26, 2015 PUBLIC WORKS COMMITTEE MEETING**

**Councilor Ives moved to approve the minutes of October 26, 2015 as presented. Councilor Dimas seconded the motion and it passed by unanimous voice vote. Councilor Dominguez was not present for the vote.**

#### **CONSENT AGENDA LISTING**

- 6. REQUEST FOR APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SANTA FE AND SANTA FE COUNTY FOR A \$150,000 CITY MATCH TO COVER A PORTION OF THE COUNTY'S 14.56% LOCAL MATCH FOR DESIGN AND CONSTRUCTION EXPENSES RELATED TO A COUNTY FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT TO DESIGN AND CONSTRUCT "EL CAMINO REAL DE ADENTRO NATIONAL HISTORIC TRAIL," OF WHICH PHASE 1 IS DESCRIBED IN THE SANTA FE MPO'S 2012 BICYCLE MASTER PLAN AS THE "MRC TRAIL." (LEROY PACHECO)**

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Financed Committee (Scheduled)

11/30/15

Council (Scheduled)

12/09/15

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**Committee Review:**

Finance Committee (approved)

11/02/15

Council (Scheduled)

11/10/15

## CONSENT AGENDA DISCUSSION

### 8. REQUEST FOR APPROVAL OF THE PARKS AND RECREATION MASTER PLAN RFP (ROBERT CARTER)

#### Committee Review:

Finance Committee (Scheduled)

11/30/15

Council (Scheduled)

12/09/15

Councilor Bushee asked why Staff can't update the 2007 Master Plan in-house and save \$50,000.

Mr. Carter said that was budgeted by this Council for the budget hearing so he couldn't answer the question.

**Councilor Bushee moved to not hire a consultant and ask Staff to update the 2007 Master Plan. Councilor Ives seconded the motion for discussion.**

Councilor Dominguez arrived and Councilor Bushee quickly reviewed the status of the item.

Mr. Carter said it would take a lot of work by staff to do be able to do that. It is generating the interests for the groups and meeting with them but also looking at benchmarks of what other organizations do.

Councilor Bushee pointed out that the 2007 was done in-house.

Mr. Carter said he had never done one in-house; only master plans where they went out to other organizations.

Councilor Bushee said she expected staff to go out, using the PARC and receive input from the citizens and update the plan.

Mr. Carter said to do the analysis, he would need someone else to be able to do them over and above what staff does, to analyze the maintenance as well as some of the other components and programs and activities and find alternative funding over and above what staff is presently doing.

Chair Trujillo asked Mr. Pino if the staff did the 2007 Master Plan.

Mr. Pino agreed. They provided a detailed description of every park, what they needed and the estimated cost. Then that was used for the 2008 park bond and the 2010 park bond issues.

Mayor Gonzales joined the meeting.

Councilor Dominguez apologized for being late.

Councilor Bushee restated her motion and said the City probably won't have money to do much more. We can use PARC members to gather input and staff can do the analysis in-house like we did in 2007. She saw that \$50,000 as a savings.

Councilor Dominguez understood that it is to update a document that was already done by staff. He

didn't know what that document looks like. He asked what that should be measured against.

Councilor Bushee said they could postpone it and review the 2007 Master Plan.

Councilor Ives asked if there is a necessity for speed and handling it tonight. He was not familiar with the 2007 plan either.

Mr. Carter asked if that was parks and recreation plan or just parks plan.

Mr. Pino said the 2007 was a Parks Master Plan.

Councilor Dominguez explained that Parks and Recreation for number of years were separated and now they are brought back together. The reason it was separated before was a financial situation. Without having reviewed the 2007 Master Plan, he was not sure it will get done.

**Councilor Bushee moved to postpone this matter to the next meeting and have a good discussion on December 9.**

Mr. Carter asked if she wanted him to get you a copy of the 2007 Parks Master Plan. The next PARC meeting will be in December after that because some members will be out of town at the November date.

**Councilor Ives seconded the motion and it passed by unanimous voice vote.**

Mayor Gonzales announced that he is still accepting applicants to serve on PARC and would like to get those appointments done in December.

**9. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 18-10 SFCC 1987 TO REDEDICATE A PORTION OF THE MUNICIPAL GROSS RECEIPTS TAX TO RECREATIONAL FACILITIES AND BIKE AND PEDESTRIAN PATHWAYS (COUNCIL MAESTAS) (OSCAR RODRIGUEZ)**

**Committee Review:**

Parks & Recreation Commission (Approved)	10/02/15
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Councilor Bushee said the Committee needs to talk about the budget comprehensively. She asked if this money is already allocated.

Mr. Rodriguez said with that portion of GRT, Transportation needs are first addressed. The Transportation Director presents the needs and what remains is transferred to the General Fund and out of General Fund are funds for Parks and Recreation and things on this resolution. In shifting them it would not be that significant of a shift. Council could say it is on top or give other directions to make sure that money goes to those different uses.

Councilor Bushee asked if Council can use this money in any other ways.

Mr. Rodriguez said the City does draw from that pot - it is General Fund money.

Councilor Rivera joined the meeting at 5:11.

Mr. Rodriguez said the General Fund pays a higher amount than what is transferred.

Councilor Bushee said the City still doesn't have a way to sustain the Southside Library and this is for Quality of Life purposes. She asked if that should be considered during the budget in a different way. We will always have the opportunity down the road to ask for trail monies if we win back the confidence of the voters. What are the limitations on that money since it is in the General Fund?

Mr. Rodriguez said it is \$1.25 million. We spend more than that now but should at least spend that amount in these different areas.

Councilor Bushee asked if Council could tell him in the budget cycle to take that \$1.25 million to fund the Southside Library; to reframe how we use this, given the state of the budget.

Councilor Dominguez would like to have that flexibility depending on how things work out through the budget process. He asked if that would eliminate those recreation funds.

Councilor Maestas, in response to Councilor Dominguez, said that General Fund allocation is just commingled in the General Fund and not for specific programs.

Councilor Dominguez said the end result is the same but we are getting more specific.

Councilor Maestas said his concern was just to make sure transportation gets its fair share. It is part of those bridging strategies. It is about cutting off the raid on the Transportation Fund by the General Fund. He didn't intend to restrict the programs and was open to adding recreational facilities. The funding gap is highest for those facilities right now so they could maximize the allocation after transportation is funded.

Councilor Dominguez agreed that money dedicated for Transportation should go there. He wanted to make sure Council still has the opportunity to make those specific allocations during the budget process.

Councilor Maestas reminded the Committee that the primary designation was for transportation - rolling stock, operations, everything and then the Quality of Life programs could get what is left. But, according to our Transportation Director, it is not happening. We are getting \$1.25 million for capital bus purchases. The federal funding is gone and state funding is gone and the General Fund is siphoning off that \$1.25 million. The Southside Transit Center is not fully funded either. The needs of public transportation are not being fully met. When we purchased the recent buses, it was a loan from the MFA. He questioned how this fund is being administered. He was not advocating changing the dedication but just carrying it out. This is a social justice issue and a budget issue. It will end that bridging strategy to balance the budget.

Councilor Maestas included an email that Mr. Bulthuis sent him when they were doing the assessment. It is in the packet and he highlighted the 5<sup>th</sup> bullet about forcing the local governments to pick up the difference for the buses. He was asking that we meet that need and not to raid that dedicated money. That is what this bill is about.

Councilor Bushee pointed out that nowhere does it mention transit.

Councilor Maestas referred her to page 4, line 3 part A, where he was striking the allocation to the General Fund. Public Transportation has the right of first refusal.

Councilor Bushee didn't know what this is doing.

Councilor Maestas explained that part was going to General Fund and part to Quality of Life and this would cut out the General Fund portion.

Mr. Rodriguez added that the money left over after dealing with the Transportation budget would be used for those things listed. If the Council wants to segregate that money and not put it into the General Fund, that should be made clear in the resolution. The General Fund spends more than \$1.25m for access in the trails.

Mr. Bulthuis explained the need to finance the capital needs of the transit system that previously relied on federal funding.

Councilor Bushee didn't see how what they wanted was in this bill.

Councilor Ives said it is on page 3. He heard Mr. Bulthuis say public transportation will probably need to use all of that \$1.25 million. So do we want to restrict that money to transportation related costs or do we want to allocate some for other uses. That was the debate to his mind and in the resolution there is nothing else in his packet.

Mr. Bulthuis concurred with Councilor Ives' comments but asked for consideration of what Councilor Maestas mentioned. There may be some tweaking done on the amendment to achieve that goal. The larger message is exactly what Councilor Ives said. There might be money left but less than before since the City has to pay for what the federal funds paid for in the past.

Councilor Maestas suggest approving the strike-out section but maybe amend the Quality of Life to say not greater than 11%. That is the historical average. That assures that public transportation would get at least a minimum amount. The only dedicated source we have is uncertain. Even that allocation will not meet the need now or in the future. It is not about new taxes but just following the letter of the law and ensuring public transportation. He proposed to say "not to exceed 11% on Quality of Life programs."

Councilor Dominguez would support to eliminate the 11% for General Fund and use it all for the public transportation system. The needs really do outweigh what will be collected. It could be clearer in paragraph C that the priority is the public bus system. We should say the following order could be clear that the public bus system gets that allocation. The reason he liked the 11% is because Santa Fe could have a nice bus system and not have a library to go to. The population is vulnerable to health issues. He would like it to be as broad as possible with Quality of Life programs but not limited to that.

Councilor Bushee said that was not as advertised.

Councilor Ives said it brings up what our practice has been rather than the language this ordinance provides. It appears there are real needs for the public bus system which presumable should be taken care of by this 1/4% but we have taken away from it to supply the General Fund and a list of a few Quality of Life items. Even without modification, it says the public bus system is the priority here unless there is more money than needed to operate the system and identifies what should be done if any is left over. Next year

Council needs to be very clear that public transit is the priority and the rest is a stepchild in this ordinance. It is not an invitation to take it from the public bus system budget. Clearly the public bus system is the priority.

Mr. Rodriguez said the Council makes the decisions how the budget is allocated and staff just recommends. The process is that the Transportation Director presents the needs and what remains goes another direction. The picture Mr. Bulthuis tried to portray is that federal funding has been going down and that means what has been there in the past is going away. So there will not be excess funds in the future. So the General Fund has to subsidize those costs to keep the same level of service in the future. GRT is slowly going away too.

Councilor Bushee was concerned that it is not clear from the title. She didn't know how to proceed since there is no clarity. She didn't even know how to conceptually approve it. She asked it be postponed to the first meeting in December. It has to have a public hearing.

**Councilor Bushee moved to postpone to December 9. Councilor Dimas seconded the motion.**

Councilor Dominguez asked if there is any way to keep it on schedule with Finance Committee.

Councilor Bushee agreed.

Councilor Dominguez said he could support it but didn't want it to get stuck in committee.

Councilor Bushee thought it just needs to be advertised differently.

**The motion passed by majority voice vote with all voting in favor except Councilor Ives who dissented.**

**11. REQUEST FOR APPROVAL OF A RESOLUTION REQUESTING THE CITY MANAGER EVALUATE POSSIBLE EFFICIENCIES WITHIN CITY OPERATIONS THAT MIGHT HELP CLOSE THE OPERATING DEFICIT IN FISCAL YEAR 2016/2017 INCLUDING IMPLEMENTING A CONDITIONAL HIRING FREEZE (COUNCILOR MAESTAS) (JESSE GUILLEN)**

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Council (Scheduled)	12/09/15

Councilor Bushee asked for 11, 12 and 13 to be heard together since they are all approaches for dealing with the budget.

**12. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING POLICIES FOR GUIDING THE MANAGEMENT OF THE CITY'S FINANCES AND FOR ASSISTING THE GOVERNING BODY AND CITY STAFF IN EVALUATING THE CURRENT ACTIVITIES AND FUTURE PLANS (MAYOR GONZALES) (OSCAR RODRIGUEZ)**

**Committee Review:**

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Finance Committee (Postponed)	10/19/15
Finance Committee (Approved)	11/02/15

**13. REQUEST FOR APPROVAL OF A RESOLUTION ACKNOWLEDGING THE CITY OF SANTA FE'S OPERATING BUDGET DEFICIT AND ITS OUTLOOK, AND COMMITTING TO ADOPT POLICIES CONSISTENT WITH BEST PRACTICES TO ADDRESS THIS DEFICIT AND ITS OUTLOOK (COUNCILOR MAESTAS) (OSCAR RODRIGUEZ)**

**Committee Review:**

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Councilor Bushee said these are all different approaches for dealing with the deficit and wondered if the Committee could get consensus on how to approach the budget. Item 11 is a hiring freeze; 12 is on the principles for guiding the finances; and 13 is best practices and Councilor Maestas is here. She supported a hiring freeze. She would like Mr. Rodriguez to tell the Committee how 12 differs from 13 and 11 has more to do just with hiring.

Councilor Maestas said things have to happen in linear fashion. He and Mayor Gonzales are stepping up although probably too late. 13 just recognizes that as a body we see the problem and have to have an action plan to address the deficit. #11 is a compromise bill. He called for a mandatory hiring freeze with exemption for public safety positions and Council decided to allow the City Manager to exercise the attempt to find efficiencies and reduce staff to reasonable levels. It is a compromise. A hiring freeze can allow a base line. This was done in partnership with the City Manager and administration. He didn't think it is all that complicated but he was concerned with the time line. We should take swift action instead of using a 2-3-year period. Let's not take 3 years. They are separate actions and not all that complicated.

Mayor Gonzales viewed the budget resolution in place for two weeks as more of a framework. It is the lens as we build the budget. With this series of resolutions, the Council will have to determine if it fits to "right-size" the balance of revenues and expenses. What Councilor Maestas proposed and what he proposed do not compete with each other.

Mr. Rodriguez agreed. One is for immediate and the other is for good times in the future.

Councilor Bushee asked then to talk about 11 and whether the Council wants a hiring freeze. She would support it and move for approval but also we need to not have new initiatives with big price tags. In the past, we have had any new positions come before the committees first.

Councilor Bushee's motion died for lack of a second.

Councilor Ives viewed #13 to some degree as the beginning of a 12-step program. He suggested taking the recitals in 13 and roll them into 12. We have to deal with the \$12 million deficit but we don't need a resolution that just says we have a problem. The mayor's resolution is the first step in tracking and making it our policy and formalizing that policy is guidance to how we do things. He asked to merge the whereas statements into 12. HR is not here to talk about hiring freezes and he was not sure how that plays out across the city. He was not ready for that step yet. We started the discussions but haven't completed them. We do need to look for all available efficiencies within the City platform. He favored merging the

predicates on 12 as the statement of need on the budgetary process.

Chair Trujillo asked if Mayor Gonzales thought there are more resolutions coming. Councilor Dominguez had one in the hopper and Councilor Ives did too. He asked if they could be rolled in together.

Councilor Ives said there is a difference between defining our budgetary process and making policy decisions within the budget. The request to find efficiencies is the substantive budget as opposed to the process itself. The mayor's measure defines that process and we can make policy decisions within that process.

Councilor Maestas asked if in 11, we could give the City Manager the ability to analyze and give him the power to do that. It doesn't call for a hiring freeze but asks the City Manager to consider if a conditional hiring freeze is needed. This was a compromise with administration to begin this process. Perhaps we can add to it at some point but it is an important first step. He saw the mayor's resolution as formalizing the financial practices going forward. #13 is specific to the deficit. The Mayor's is a reoccurring framework into the future. He was okay with merging 12 and 13. But 11 gives the City Manager the ability to analyze.

Mayor Gonzales agreed. It is best practices - some of which the City has not followed the way they should have been followed. He thought Councilor Dominguez and the rest of the Finance Committee has the responsibility to Council to debate how to approach right-sizing City Hall eliminate at least \$15 million from the budget. Councilor Maestas did meet to talk about his resolution to not be imposing a hiring freeze. We do have to be careful and that we look to the Finance Committee, to not create resolutions that will conflict or get ahead of Finance's discussion on right-sizing City Hall. So he assumed there will be some directives, some of which have started. And ultimately, when it comes to hiring, it has to be bigger than a freeze. There are a number of areas to attack but once Council passes a resolution it has gotten past the Finance Committee. Ultimately the Committee will be responsible for bringing the budget forward and the administration has to give input to it.

Councilor Dominguez was not sure where to start. He agreed with the principles and priorities Councilor Ives spoke to. Some of the things in 11, staff should be doing already. We can introduce a bill anytime we want. The problem is locking ourselves into a position without flexibility. It isn't the first time this has happened. It was much more difficult in 2008 and we do have some stability now. We need to give staff more guiding principles about what we want. We have made those decisions before. Where he disagreed with 11 was where it says getting rid of 75 positions. He agreed that they need to send a message that Council is doing something to get ahead of the game. But it has to be methodical and thoughtful before deciding. He was not ready to approve #11. He thought 12 and 13 can be merged together. Some of the principles are already there.

Councilor Bushee thought they were confusing the public. We should ask administration to tell us what the principles are and ask us to support their approach. If you support a hiring freeze, then you won't hire some positions that were approved in the last budget cycle. She also appreciated the long range and short range and thought the bridging strategies should dwindle. But we have not heard from Mr. Snyder yet. The message that has to come out of the Governing Body is not just to reduce the work force but to not be starting new initiatives.

Councilor Ives appreciated Councilor Maestas's clarification on the hiring freeze and 11 does capture some of the policies needed for good direction to staff to flesh out the process in 12. The predicates in 13 can be put into 11 to more clearly state that we have a problem.

Councilor Ives proposed to amend the resolution for item 11, on page 2 in line 11, striking from

“classified” through “Governing Body” and then striking the balance of that paragraph. Then in line 22 - strike “in” through “identify” in line 24. And on page 3, line 2, to strike “implementing” and insert “evaluating a hiring freeze and attrition to reduce staffing to recommended levels.” And striking the rest of that sentence.

**Councilor Ives made a motion to approve the resolution with those changes.**

**Councilor Bushee seconded the motion.**

Councilor Ives proposed in Item 2, to take out the word “mandate” and substitute, “seeking appropriate reductions in overtime and travel and inserting a new line 7 which would say, “To review the need for any vacant positions.” Any position vacant for two years should be eliminated automatically unless staff brings a cogent reason to retain it.

Councilor Maestas agreed.

Councilor Dominguez agreed with most of that. He pointed out that the amendment struck a lot from lines 15-20. These are overarching goals and are good. In the past, Council has asked staff to tabulate this and at times, abolished all raises in the past. One concern is how this impacts the collective bargaining. It is probably a big concern of management. Even if we put in a line to respect the bargaining unit positions.

Councilor Ives said clearly that would be included. Any evaluation to be done by staff would have to take that into consideration. He was interested in avoiding what was done last time when we tied the hands of the people in the budgetary process that we employed in the budget this year. Those sacred cows need to be off the table and consider everything possible to correct our budget process.

Councilor Dominguez agreed but thought it should be as explicit as possible. It doesn't mean it gets down to the rank and file.

Mr. Snyder was confused. For the last half hour, he understood to be a discussion that the Governing Body was setting priorities. He stated that the Governing Body sets policy and it is his job to implement that policy. What Councilor Ives moved to eliminate took out any ability of the Council to prioritize. To him, that meant Council would get what it got last time in the budget. We can talk about efficiencies but we have a \$15 million deficit and that means service levels being cut. They have to be cut. We all have to work together to define where those service level cuts are acceptable. Doing cuts across the board doesn't work. Some of them are 24 hour operations.

The framework through the collaborative process sets priorities. For instance, what does it mean to right-size Mr. Bulthuis's operations? If it is a sacred cow, we can talk about it. We need to look at ridership on each route to right-size it. So that is why he was confused about the resolutions. His responsibility is to follow the Council's policy direction. “I guarantee I will be back before you later being criticized because I didn't prioritize it right. We have \$15 million to cut and that \$3 million is just a sliver of the pie. If we are not working together in a cohesive manner, I will be working with my staff but it may not be the vision council has and where Council wants to go. So the policy sets the framework and let's me and my staff to come back with options on how to address it. I'm a little confused but I will take your direction.”

Mayor Gonzales reasoned that part of what the Council does need to provide is an acknowledgment of the issues' importance to agree on where we will be focusing our efforts. We are talking about the availability of General Fund dollars (\$62-65 million) and making sure the promises that were made in the original GRT and the dedication of them are fulfilled and directed into the areas they are supposed to fund.

In the General Fund, 45% goes into Public Safety, 25% into Quality of Life, 20% into Administration and 8% into Public Works. He asked if the Council want to continue that allocation or to put more into Public Works and pull from Quality of Life. If Council can give broad direction on that and present it to Finance, that would help and keeping it on the policy level. The other conversation is whether we are going to right-size it all on cuts or build up revenue or a combination of both. He suggested trying it first without cuts.

Councilor Bushee agreed with much of what he said. It has been usually the City Manager sitting with the Finance Director and preparing a budget and having the Councilors react. So with 45% going to Public Safety, the Chief will sit with you and say what their bottom line is. We might have to close recreation facilities on Sundays. But she asked how he expected Council to set policy when they have no real understanding of what a city this size provides. She needed a full picture and his expertise to tell her what is needed so our community would still be safe and proactive or maybe rely more on the State with some issues. She thought they need to have Mr. Snyder come back and tell us what cuts will give us and what raising taxes will do - a panoply of options. Since 80% is personnel, that is where we have to start.

Councilor Ives said with these changes to #11, in April during budget process, we will have at least talked about those options and some of the goals we should have. It is hard to put that into policy or to just eliminate 75 positions over three years to save \$3 million. That is why he didn't want to just scratch the surface. They don't have enough information yet to make the policy directives.

Councilor Dominguez said he would feel more comfortable with more specific directives to staff. This issue is much larger than just collecting information or freezing hiring. Staff gave us a lot of information last month and we haven't asked the questions about it. Everyone wants to do the right thing but he would feel more comfortable with the language in front of him. Reorganizing or right-sizing government won't happen via legislation and policy. It has to be a comprehensive look at the big picture. He would rather pass this on to Finance and continue to have the discussion.

Councilor Ives said Finance could amend the language again. But we are at mid-November and in years past we have worked hard in April to get it to the State but now we have to provide guidance for a comprehensive analysis. A lot of this is a call for information and strategies to address the deficit and that information is needed to make an educated rational decision to balance the budget.

**The motion passed by majority (3-1) roll call vote with Councilor Dominguez, Councilor Bushee and Councilor Dominguez voting in the affirmative and Councilor Dimas voting against.**

Councilor Bushee excused herself from the meeting at 6:48.

**12. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING POLICIES FOR GUIDING THE MANAGEMENT OF THE CITY'S FINANCES AND FOR ASSISTING THE GOVERNING BODY AND CITY STAFF IN EVALUATING THE CURRENT ACTIVITIES AND FUTURE PLANS (MAYOR GONZALES) (OSCAR RODRIGUEZ)**

**Committee Review:**

Public Works Committee (Postponed)	10/13/15
Finance Committee (Postponed)	10/19/15
Finance Committee (Approved)	11/02/15

**Councilor Ives moved to approve the request. Councilor Dimas seconded the motion and it passed by unanimous voice vote. Councilor Bushee was not present for the vote.**

**13. REQUEST FOR APPROVAL OF A RESOLUTION ACKNOWLEDGING THE CITY OF SANTA FE'S OPERATING BUDGET DEFICIT AND ITS OUTLOOK, AND COMMITTING TO ADOPT POLICIES CONSISTENT WITH BEST PRACTICES TO ADDRESS THIS DEFICIT AND ITS OUTLOOK (COUNCILOR MAESTAS) (OSCAR RODRIGUEZ)**

**Committee Review:**

Public Utilities Committee (Approved as amended)	10/07/15
Public Works Committee (Postponed)	10/13/15
Finance Committee (Approved)	10/19/15
Public Works Committee (Postponed)	10/26/15
Council (Scheduled)	11/10/15

Councilor Ives noted this was to be incorporated as part of the amendment to item 11.

**Councilor Ives moved to deny the request. Councilor Dominguez seconded the motion and it passed by unanimous voice vote. Councilor Bushee was not present for the vote.**

**14. NEW MEXICO STATE LEGISLATURE – 52<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016**

- a. **REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 2<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016 (MAYOR GONZALES) (OSCAR RODRIGUEZ)**
- b. **REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES, BY CITY COUNCIL, DISTRICT, FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 52<sup>ND</sup> LEGISLATURE – STATE OF NEW MEXICO – SECOND SESSION, 2016 (COUNCILORS BUSHEE, LINDELL, MAESTAS, IVES, DOMINGUEZ, RIVERA, TRUJILLO AND DIMAS ) (OSCAR RODRIGUEZ)**

**Committee Review:**

Finance Committee (Scheduled)	11/30/15
Public Utilities Committee (Scheduled)	12/02/15
Council (Scheduled)	12/0/15

Mr. Pino said these are resolutions that fill out the legislative agenda with other measures to be introduced. To fill in the blanks, we have to prioritize the capital projects from the ICIP list. The list is also broken out by District and by category. He reminded the Committee that the parameters by advice of our counsel is to stay at about \$1 million to \$1.5 million. If needed, items can be combined to reach that amount and move that as our priority. The purpose tonight is to prioritize and the list is in priority order from 1 to 72 from the last prioritization.

Mayor Gonzales proposed that the City should use the capital for something not only beneficial for the City but also for the State such as items that enhance economic development. Fiber deployment and

airport expansion are two important generators of GRT that the state would benefit from and also would generate employment. Those will have long term benefits. There should be a pathway to get it done and a mutual benefit. So he hoped Council could get those put into the infrastructure to generate more jobs in Santa Fe.

Councilor Ives asked what the real timing is for the legislature.

Mr. Pino wanted to have the legislative breakfast in early December and share the priorities with the delegation. So roughly a month.

Mr. Mark Duran shared what they have experienced in the past regarding size of the priorities. The sweet spot is \$1 million to \$1.5 million which has been successful in the past. Then in the projects- traditionally we have always had one project in that sweet spot. Last year we could not come up with one so we figured out 6-7 projects that totaled the right amount. That confused the legislature. So he would like to suggest one project in that range. As a suggestion, if the committee were to identify 3-4 that fit, then as it went through the committees, it has a way to get vetted to that one project. So start the project along with 2-4 projects to vet.

Councilor Ives asked what relationship it should have with our priorities on this resolution.

Mr. Duran explained that these are all the projects from which we will choose that number one project. We give you our entire identified ICIP and Council could identify from any of those for the priority for the session.

Councilor Ives recalled they were told last time that the State only considers from among the top five projects in the list. So he was confused.

Mr. Pino said the City submitted the entire list last year but DFA specifically asked for information on the top 5. They did it this year and last year but it didn't matter when it came to the legislation. So the whole list is still fair game. Two years ago, the Governor said she was interested in water projects.

Mr. Duran said no interest has been voiced this year. What we have done in the past is that any project you chose not in the top five - we then provide the information to get it to the equivalent of the top five information.

Mr. Duran said the revenue estimates are usually for General Fund projects. The severance bond projects are capital outlay. There are GO bonds for funding higher education, libraries and senior centers. But this is for Severance Tax Bond monies with about \$240 million available as interest from those bonds. We've learned the hard way that we should choose the sweet spot.

Chair Trujillo asked if any of the airport money has been spent.

Mr. Bulthuis said we have the bid out and are on schedule for bringing the award in December and construction to begin in January.

Councilor Dominguez moved for approval, asking Mr. Pino to schedule out those projects by district.

Mr. Pino said he could have that by tomorrow.

Councilor Ives asked what is being approved.

Councilor Dominguez clarified his motion is to approve the item a resolution.

Mr. Pino said he understood the motion but we have to plug in the projects.

Councilor Dominguez said he was okay with the entire list in terms of priorities and okay with those top five. The Mayor might want other things in there.

Chair Trujillo identified the top five as:

1. MRC,
2. Fiber optics,
3. City-wide facilities
4. West Alameda street drainage,
5. SWAN Park.

Councilor Ives noted that the list provides the opportunity for soccer constituents to go to the legislature but \$9.5 million sounds like pie in the sky. They have already lobbied at the legislature for those funds. He asked if they needed to populate this list with those in the \$1.0 - \$1.5 million range. SWAN Park is \$5 million, Alameda drainage is \$3.5 million. So the only things have fit are the fiber optics and the city wide facilities. Fiber optics and city-wide facilities are his top two choices. They are critical to our infrastructure and economic development.

Chair Trujillo said If we give them the top five, they will choose what they want.

Mr. Duran said he could come back to Public Works or go to the next committee with the 5-10 projects that fit the sweet spot. He pointed out that the airport terminal could be phased in two parts with \$1.5 million projects.

Councilor Dimas left the meeting at 7:22.

Mr. Pino said he would work with Mr. Duran on that and stay in communication and get the number 1 priority. We also seem to have good luck on the district projects.

Chair Trujillo agreed that would help immensely.

After a brief discussion on district projects, Mr. Pino asked if the Committee wanted to forward this to Finance.

**Councilor Dominguez moved to forward this to Finance with direction given to staff. Councilor Ives seconded the motion and it passed by unanimous voice vote. Councilor Bushee and Councilor Dimas were not present for the vote.**

## **DISCUSSION AGENDA**

### **15. REQUEST FOR APPROVAL AND PRESENTATION OF THE FY 2015/2016 – 2019/2020 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANTA FE (OSCAR RODRIGUEZ)**

#### **Committee Review:**

Mr. Rodriguez said this five-year plan is a big deal and covers what comes first and how all of it is paid for. The significance of this cannot be overstated. After we heard about our shortcomings in the 2008 park bond audit, the question is what is changed and what the City can do about it to keep that from happening again.

A lot is changed in how we identify and monitor capital projects. It is now on one platform. Up until now the projects were reported in all kinds of forms. At the time you are approving the project, you are increasing costs and not the big picture. Likewise with staff, they know the projects are coming to Public Works and don't know the impact. This is a very basic document and no less fundamental than the annual operating budget. With this, there is a lot of detail. The captions are generic and he didn't expect them to approve it now.

Mr. Rodriguez read through the document and the listed projects. Council approved the first year of the capital budget of \$55 million in September. With this capital budget, it recites what was already approved and made modifications. There is \$3.8 million left for the Cerrillos Road project that will be carried forward.

The next layer shows how much in General Fund cash is put forward. It includes a study for drainage projects and what could be put in front of the voters. That was about \$30,000 and \$15,000 for Ft. Marcy. There is \$1.2 million of the General Fund for construction. Almost all of that he is setting aside for the upgrade of the financial software.

The Gas tax money is currently designated for street maintenance so the City can buy heavy equipment. Further down there are resources from other sources and then the GRT bonds - \$835,000 for next year or more properly in the current year. He would be recommending issuing bonds in three different years. Added all together over the years it would be \$52 million; next year at \$28 million; then \$28.5 million - about half the size from now reflecting the financial constraints. This is not just a long list of things but also when they will occur. Empty spaces speak volumes. We look for what is there as well as what is not there.

Parks shows that 2017 will be very sparse for them with a total capital budget of about \$200,000. The consequences of that are evident.

The last two pages have the unfunded needs. The fire station is in the five-year plan - in 2019-2020.

He said he will be sending all the detailed project descriptions in a much more significant document. Perhaps at Finance on the 30<sup>th</sup> we can do the same with the budget and have departments come to answer questions. It is a moving target. Maybe at that time, we can discuss those things.

He pointed out that currently with all projects proposed and subtract that total from the revenue from bonds - in 2017-2018 there is still \$7.5 million unallocated.

Councilor Dominguez said to understand the process, this budget is intended to run alongside our next operating budget as well.

Mr. Rodriguez said the City never has had a capital budget. This is practice and we will do it again in June. The big change is that for the years ahead you are announcing to the public what is planned. He recommended that Public Works not approve it yet.

Councilor Dominguez asked if it would be beneficial to parse out salaries that will be paid out of this.

Mr. Rodriguez said it would only be seen in this year. For following years, you should not see personnel costs at all. It will not happen any longer.

Councilor Dominguez said that needs to be clear in the budget. Some of these projects may be justified and maybe some are not but there needs to be a discussion at Council. He asked if there is a way to geo locate this.

Mr. Pino agreed and added that the database also includes the project schedule for them.

Councilor Dominguez appreciated this. Councilors should be able to refer back to this. We haven't had this before.

Mr. Rodriguez explained that when Council approves a contract, it approves the budget at the same time.

Councilors asked a few clarifying questions on the form which Mr. Rodriguez addressed.

Councilor Ives was confused about the amount shown on page 23 for \$115 million in this year and had no idea how that is funded.

Mr. Rodriguez acknowledged a mistake and should probably read "total." he said next it goes to Finance and then to Council for approval in December.

Councilor Dominguez asked why he wanted approval by Council.

Mr. Rodriguez said it was because it should have been approved in June and we will get clear about when bonds will be issued and for what purpose.

## **16. MATTERS FROM STAFF**

There were no matters from Staff.

## **17. MATTERS FROM THE COMMITTEE**

Councilor Ives said a number of constituents have identified locations for sidewalks and we've talked about adding items to the ICIP list. He said he would funnel them to Mr. Pino in a proper format.

Mr. Pino said okay.

## **18. MATTERS FROM THE CHAIR**

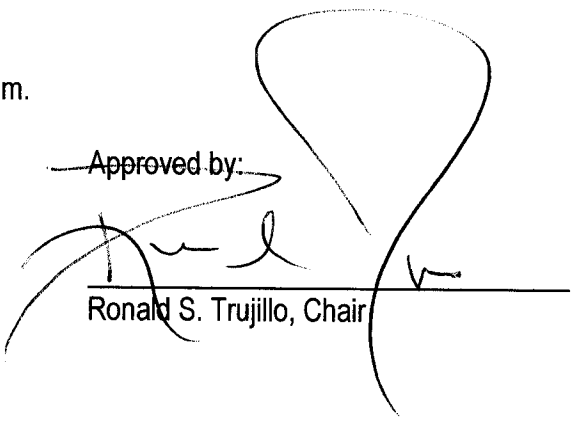
Chair Trujillo indicated that the grates that allow water to go to the arroyo are completely clogged. It is the same at Camino Carlos Rey.

19. NEXT MEETING: MONDAY, DECEMBER 7, 2015

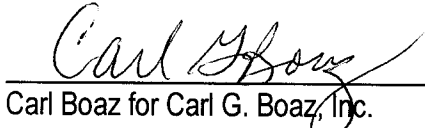
20. ADJOURNMENT

The meeting was adjourned at 8:01 p.m.

Approved by:

  
\_\_\_\_\_  
Ronald S. Trujillo, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz for Carl G. Boaz, Inc.