



Agenda

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MUNICIPAL TREE BOARD

A Subcommittee of the PARC (Parks & Recreation Advisory Commission)

The Barn at Frenchy's Field

2001 Agua Fria Street

Monday, November 23, 2015

3:00 – 4:30 pm

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Meeting Minutes of October 27, 2015
5. Old Business
 - A. Review 2015 Goals and Objectives for the MTB
6. New Business
 - A. MTB Position statement regarding Invasive Species
 - B. Urban Forest Policy in regard to watering trees in the face of climate change
7. Announcements
8. Public Comment
9. Date and Time of next meeting- December 21, 2015 3:00 pm
10. Adjourn

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**SUMMARY OF ACTION
MUNICIPAL TREE BOARD
Monday, November 23, 2015**

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ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES October 27, 2015	APPROVED	1-2
<u>OLD BUSINESS</u>		
REVIEW 2015 GOALS AND OBJECTIVES FOR THE MTB	INFORMATION/DISCUSSION	2-4
<u>NEW BUSINESS</u>		
MTB POSITION STATEMENT REGARDING INVASIVE SPECIES	INFORMATION/DISCUSSION	4-5
URBAN FOREST POLICY REGARDING TO WATERING TREES IN THE FACE OF CLIMATE CHANGE	INFORMATION/DISCUSSION	5
ANNOUNCEMENTS	NONE	5
PUBLIC COMMENT	NONE	5
DATE AND TIME OF NEXT MEETING: DECEMBER 21, 2015 3:00 PM		5
ADJOURN	ADJOURNED	5-6

**MUNICIPAL TREE BOARD
The Barn at Frenchy's Park
2001 Agua Fria Street
Monday, November 23, 2015**

1. CALL TO ORDER

A regular meeting of the Municipal Tree Board was called to order by Chair, Patrick Torres, on Monday, November 23, 2015 at approximately 3:25 pm, at The Barn at Frenchy's Park, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Patrick Torres, Chair
Katherine O'Brien
Tracy Neal
Vacancy
Vacancy

OTHERS PRESENT

Victor Lucero, IPM Program Manager, Parks Department
Athena Beshur
Mary Schruben
Tom Dominguez, Santa Fe Agriculture Agent
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Tracy Neal, seconded by Katherine O'Brien, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
October 27, 2015**

Mr. Neal said the word evasive needs to be changed to invasive throughout the minutes.

Mr. Lucero said on page 6, in the middle of the page, the word needs to be palette.

MOTION A motion was made by Mr. Neal, seconded by Ms. O'Brien, to approve the minutes as amended.

VOTE The motion passed unanimously by voice vote.

5. OLD BUSINESS

A) REVIEW OF 2015 GOALS AND OBJECTIVES FOR MTB

Chair Torres said that he thought it would be good to revisit and start thinking about the 2015 goals and objectives before we go into 2016.

Goal 1. Assist the Parks Division in facilitating a tree inventory.

Mr. Neal said he thought Parks staff was supposed to help them with this. He would like to know what they are going to do going forward.

Mr. Lucero said he will check with the Director about that and report at the next meeting.

Ms. Beshur said the idea of doing an inventory, could a project be created that the Master Gardner's Program could work on for credit. She will follow up on that.

Mr. Dominguez said that is a great idea. At our last Master Gardner's Board meeting all the new interns were coming in and they need opportunities to get their volunteer hours in. He will bring this idea up at the next Master Gardner's Board meeting. He is a member and Ms. Beshur will also attend the meeting to assist him with the presentation.

Mr. Neal said 1 "C" of this goal says that we will assist in securing funding to conduct the survey. Does this mean we have to approach people to give us money for the Parks budget and how does that work. He said he has never been good at fundraising.

Chair Torres said he thinks we need to change the word securing to identifying.

Ms. Schruben said what is the amount of money we are talking about. Parks

needs to come up with a budget for this activity.

Mr. Neal said we don't know what else they need.

Ms. Schruben asked would GIS charge us for aerals.

Mr. Lucero said he will ask Mr. Thompson for a budget for the tree inventory and what is needed.

Ms. O'Brien said the goal should be to start with neighborhood parks then expand.

Goal 2. Re-establish a 5 permanent member Board.

Chair Torres said we are getting there. We have two people here today who want to join the Board and who will be recommended by the Board to PARC. We are awaiting PARC's approval.

Chair Torres explained to the two potential Board members the Tree Board University and suggested they look into that on line and begin the process of completing the exam on line. When our Board members pass the course we get points toward Tree USA.

Chair Torres said we need to align 2 "A" to say April 2016.

Mr. Neal said the process of passing the course is substantial. If people are having a hard time we might consider making contact and working together.

Goal 3. Learn to raise and secure funds.

Chair Torres said this should be changed to say identify funds, keep your ears open.

Mr. Neal asked if we hear of something who do we report that to.

Mr. Lucero said to Mr. Thompson, but I will check that to be sure.

Ms. O'Brien asked what do we need funds for.

Mr. Neal said this topic came up regarding the tree inventory.

Ms. O'Brien said we need to identify which months are good to do it.

Chair Torres said from January through March there is no foliage so we cannot

do an inventory then.

Mr. Neal said inventories can be done from June through September.

Ms. O'Brien said sometimes we can go to mid October.

Ms. Schruben said she wanted to remind the Board that the Watershed Association has as an activity, helping us inventory the river corridor. They have volunteers. Andy Otto is the Director of the organization. It is their main project this year.

Chair Torres asked do we want to just drop Goal 3.

The Board agreed that they did not need that goal and if they heard of any funding sources they would communicate that information to the Parks Department in a meeting of the Tree Board.

Goal 4. Create a specific list of trees that are applicable for specific situations.

Mr. Neal said he is working on those lists and will bring them to a meeting for the Board to review in the future.

6. NEW BUSINESS

A) MTB POSITION STATEMENT REGARDING INVASIVE SPECIES

Chair Torres said we talked about this at our last meeting. The document we worked on is in your packet. The Board went through the document.

Ms. Lucero said he had some Amendments to propose. His red lined version of the document with his Amendments in red is part of the packet. The Board reviewed the proposed Amendments.

Mr. Dominguez said we should start a list of noxious weeds for our weed management areas.

A motion was made by Mr. Neal, seconded by Ms. O'Brien, to approve the Amendments Mr. Lucero proposed.

The motion passed unanimously by voice vote.

Chair Torres said he would forward the final version with Amendments to Mr.

Thompson and the PARC Board.

B) URBAN FOREST POLICY IN REGARD TO WATERING TREES IN THE FACE OF CLIMATE CHANGE

Chair Torres said this challenge was put forward to us by the Chair of PARC. We don't have a policy in place in the Parks Department at this time. We are to work with the Parks Department on this task. He has contacted other cities to see what their policies are so that we can possibly modify them to our needs. He is bringing this back to this meeting because we said we would deal with this issue this winter.

Ms. O'Brien said she thinks we need to do some more research.

Mr. Neal said a priority should be which trees we want to keep for the future. We also need to know the water consumption by species.

Chair Torres said we also need to consider the secondary effects. If we let off on watering what are the secondary effects. It could be more insects and disease.

Ms. Beshur said also related is secondary water retention, soil and mulch.

Mr. Neal said there are so many factors we need to study. We need to keep questions floating around. We also need to quantify the benefits of urban trees.

7. ANNOUNCEMENTS

There were none.

8. PUBLIC COMMENT

There were none.

9. DATE OF THE NEXT MTB MEETING, DECEMBER 21, 2015, 3 PM

Chair Torres asked what will the focus of our next meeting be.

Mr. Neal said we need to think through that. We need to hear back about the information we asked for at this meeting.

10. ADJOURN

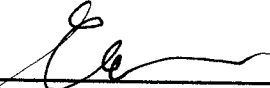
A motion was made by Mr. Neal, seconded by Ms. O'Brien, to adjourn.

The motion passed unanimously by voice vote.

The meeting adjourned at 4:35 pm.



Patrick Torres, Chair



Elizabeth Martin, Stenographer