Cityof Santa Fe



Agenda

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- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF CONSENT AGENDA
- 5. APPROVAL OF MINUTES FROM JUNE 9, 2008, PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA

- 6. CIP PROJECT #507A- GENOVEVA CHAVEZ COMMUNITY CENTER
 - REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF SANTA FE AND HEI INC. FOR THE REPLACEMENT OF NATATORIUM AND OFFICE LIGHTING IN THE AMOUNT OF \$35,572 INCLUSIVE OF NMGRT (ROBERT SIQUEIROS)
- 7. CIP PROJECT #423A MAGER'S FIELD PARK PHASE 2 IMPROVEMENTS
 - REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO THE AGREEMENT BETWEEN OWNER AND ACCENT LANDSCAPING IN THE AMOUNT OF \$289,877.40 INCLUSIVE OF NMGRT (BEN GURULE)
- 8. PAVED STREET REHABILITATION PROGRAM
 - REQUEST FOR APPROVAL TO USE STATE PRICE AGREEMENT (SPA) #60-805-09-18537 WITH CUTLER REPAVING INC. FOR PAVEMENT RESURFACING IN THE AMOUNT OF \$260,651.60 INCLUSIVE OF NMGRT
 - REQUEST FOR APPROVAL TO USE STATE PRICE AGREEMENT (SPA) #80-805-00-03162 WITH IPR, LTD. FOR SLURRY SEAL TREATMENT IN THE AMOUNT OF \$519,173.06 INCLUSIVE OF NMGRT (DAVID CATANACH)
- 9. REQUEST FOR APPROVAL OF A PUBLIC ART PROFESSIONAL SERVICES AGREEMENT WITH COLETTE HOSMER FOR DESIGN, FABRICATION AND INSTALLATION OF AN ARTWORK ON THE EAST PLAZA OF THE SANTA FE COMMUNITY CONVENTION CENTER BETWEEN THE CENTER AND CITY HALL, IN THE AMOUNT OF \$100,000 (DEBRA GARCIA)

- 10. REQUEST FOR APPROVAL OF A PUBLIC ART PROFESSIONAL SERVICES AGREEMENT WITH THE STATE OF NEW MEXICO AND RANDY WALKER (DBA WALKER DESIGN STUDIO) FOR DESIGN, FABRICATION, AND INSTALLATION OF AN ARTWORK IN THE EXTERIOR ENTRY OF THE SOUTH SIDE LIBRARY IN THE AMOUNT OF \$45,000 (DEBRA GARCIA)
- 11. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT WITH NEW MEXICO LANDLORD TENANT HOTLINE IN THE AMOUNT OF \$35,000 INCLUSIVE OF NMGRT (KATHY MCCORMICK)
- 12. REQUEST FOR APPROVAL OF A RESOLUTION ENCOURAGING THE STATE OF NEW MEXICO TO DEVELOP A PROGRAM TO ASSIST STATE EMPLOYEES IN OBTAINING AFFORDABLE HOUSING (COUNCILOR DOMINGUEZ) (KATHY MCCORMICK)

DISCUSSION

- 13. REQUEST FOR APPROVAL OF A RESOLUTION AIMING TO REDUCE THE CITY OF SANTA FE'S "CARBON FOOTPRINT" (COUNCILOR ORTIZ) (NICK SCHIAVO)
- 14. REQUEST FOR APPROVAL AND/OR CLEAR DIRECTION ON THE NEXT STEPS FOR THE TINO GRIEGO SITE (KATHY MCCORMICK)
- 15. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING AND SUPPORTING THE EFFORTS OF THE SANTA FE CIVIC HOUSING AUTHORITY TO CONSTRUCT AND OPERATE THE HOPEWELL-MANN MULTI-PURPOSE COMMUNITY CENTER (COUNCILOR BUSHEE, MAYOR COSS, COUNCILORS DOMINGUEZ, TRUJILLO, ORTIZ, WURZBURGER AND CALVERT) (TERRIE RODRIGUEZ)
- 16. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SANTA FE AND THE BOARD OF EDUCATION OF THE SANTA FE PUBLIC SCHOOLS (SFPS) REGARDING USE OF LAND OWNED BY THE SCHOOL DISTRICT WITHIN THE NORTHWEST QUADRANT (NWQ) MASTER PLAN (KATHY MCCORMICK)
- 17. ADOPTION OF NEW FEES FOR BUILDING PERMITS AND DEVELOPMENT REVIEW
 - REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING NEW FEES FOR PLAN REVIEWS, BUILDING PERMITS, SECONDARY MECHANICAL PERMITS, SECONDARY PLUMBING PERMITS, SECONDARY ELECTRICAL PERMITS, GRADING PLAN REVIEWS, GRADING PERMITS, AND SIGN PERMITS (COUNCILOR WURZBURGER) (JACK HIATT)
 - REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING NEW FEES FOR DEVELOPMENT REVIEW APPLICATIONS SUCH AS ANNEXATION, REZONING, SUBDIVISION, DEVELOPMENT PLANS, SPECIAL EXCEPTIONS, VARIANCES, APPEALS, CODE AMENDMENTS, ETC. SUBMITTED TO THE LAND USE DEPARTMENT (COUNCILOR WURZBURGER) (JACK HIATT)
- 18. REQUEST FOR APPROVAL OF AN ORDINANCE CREATING ARTICLE 24-4 SFCC 1987, THE SANTA FE TRAFFIC OPERATIONS PROGRAM OR "STOP", REGARDING VIOLATIONS OF THE TRAFFIC CODE DETECTED BY CAMERA OR SPEED DEVICE (COUNCILOR TRUJILLO) (CAPTAIN ANTHONY ROBBIN)

19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO RESEARCH THE POSSIBILITY OF A CAR SHARING PROGRAM TO BE LOCATED AT THE RAILYARD (COUNCILORS BUSHEE AND WURZBURGER) (JEANNE PRICE)

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- 20. REQUEST FOR APPROVAL OF A RESOLUTION TERMINATING PARTICIPATION IN THE INTERGOVERNMENTAL CONTRACT FOR THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AND WITHDRAWING FROM THE DISTRICT (COUNCILOR WURZBURGER) (JON BULTHUIS)
- 21. MATTERS FROM STAFF
- 22. MATTERS FROM THE COMMITTEE
- 23. NEXT MEETING: MONDAY, JULY 7, 2008
- 24. ADJOURN

An interpreter for the hearing impaired is available through the City Clerk's Office upon 5 days notice.

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REQUEST FOR APPROVAL OF A RESOLUTION TERMINATING PARTICIPATION IN THE INTERGOVERNMENTAL CONTRACT FOR THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AND WITHDRAWING FROM THE DISTRICT	Approved [amended]	12-19
	Approved [amended]	12-13
MATTERS FROM STAFF	None	19
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MINUTES OF THE CITY OF SANTA FE PUBLIC WORKS/CIP & LAND USE COMMITTEE Tuesday, June 23, 2008

1. CALL TO ORDER

A meeting of the Public Works/CIP & Land Use Committee was called to order by Councilor Patti J. Bushee, Chair, at approximately 5:15 p.m., on Tuesday, June 23, 2008, in the Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Patti J. Bushee Chair Councilor Ronald S. Trujillo, Vice-Chair Councilor Christopher Calvert Councilor Miguel Chavez Councilor Rosemary Romero

OTHER COUNCILORS ATTENDING

Councilor Carmichael Dominguez Councilor Rebecca Wurzburger

OTHERS ATTENDING:

Robert Romero, Public Works Director Bobbi Mossman, Public Works Department Melessia Helberg, Stenographer

There was a quorum of the membership for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Mr. Romero said it has been requested that Items 14, 15, 16 and 18 be postponed to the next meeting.

MOTION: Councilor Trujillo moved, seconded by Councilor Calvert, to approve the agenda as amended.

DISCUSSION: Councilor Chavez said at the last Finance Committee meeting, in discussing the

reallocation of the \$1.6 million CIP for infrastructure improvements, Councilor Dorninguez requested separate infrastructure improvements on Airport Road. The decision was made to have a special study session to deal with all matters financial. He said it seems to him that the postponement of these items is in that spirit, and he wanted to point this out for the record.

Councilor Bushee said a good number of those postponed items have previous funding, and the postponement is because either the staff persons aren't here or the sponsors wanted them pulled.

Councilor Chavez believes it still merits discussion because it is part of the CIP budget and we are talking about reallocation of that same CIP budget so it's interconnected.

Responding to Councilor Chavez, Chair Bushee said the Hopewell Mann issue was pulled because the operations required another meeting.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Trujillo, to approve the following Consent Agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

- 6. [Removed for discussion by Councilor Calvert]
- 7. CIP PROJECT #423A
 - MAGERS FIELD PARK PHASE 2 IMPROVEMENTS. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO THE AGREEMENT BETWEEN OWNER AND ACCENT LANDSCAPING IN THE AMOUNT OF \$289,877.40, INCLUSIVE OF NMGRT. (BEN GURULE)
- 8. PAVED STREET REHABILITATION PROGRAM.
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- 10. REQUEST FOR APPROVAL OF A PUBLIC ART PROFESSIONAL SERVICES AGREEMENT WITH THE STATE OF NEW MEXICO AND RANDY WALKER (DBA WALKER DESIGN STUDIO) FOR DESIGN, FABRICATION, AND INSTALLATION OF AN ARTWORK IN THE EXTERIOR ENTRY OF THE SOUTHSIDE LIBRARY IN THE AMOUNT OF \$45,000. (DEBRA GARCIA)
- 11. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT WITH NEW MEXICO LANDLORD TENANT HOTLINE IN THE AMOUNT OF \$35,000 INCLUSIVE OF NMGRT. (KATHY McCORMICK)
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END OF CONSENT AGENDA

5. APPROVAL OF MINUTES FROM THE JUNE 9, 2008, PUBLIC WORKS COMMITTEE MEETING.

MOTION: Councilor Trujillo moved, seconded by Councilor Calvert, to approve the minutes of the meeting of June 9, 2008, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT DISCUSSION

6. CIP PROJECT #507A

- GENOVEVA CHAVEZ COMMUNITY CENTER, REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF SANTA FE AND HEI, INC., FOR THE REPLACEMENT OF NATATORIUM AND OFFICE LIGHTING IN THE AMOUNT OF \$35,372, INCLUSIVE OF NMGRT. (ROBERT SIQUEIROS)

Councilor Calvert asked Mr. Siqueiros if he checked with Mr. Schiavo on this request since he is claiming the new lighting system should also be more efficient in admitting light and conserving energy.

Mr. Siqueiros said no, he didn't. He said based on his research with the electrical engineer, these are the most efficient lights available for a natatorium.

Councilor Calvert believes there is an audit of some sort happening at that facility, and wants to see how this fits with that.

Mr. Siqueiros said in addition to being more efficient, both of the current light fixtures at the pool can't be replaced, so replacing these fixtures would allow the changing of the bulbs more efficiently.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request, subject to review by Nick Schiavo of what is being done to ensure it fits with the overall scheme.

DISCUSSION: Mr. Siqueiros said he will have that done before Finance Committee.

VOTE: The motion was approved unanimously on a voice vote.

DISCUSSION AGENDA

13. REQUEST FOR APPROVAL OF A RESOLUTION AIMING TO REDUCE THE CITY OF SANTA FE'S "CARBON FOOTPRINT" (COUNCILOR ORTIZ). (NICK SCHIAVO)

Nick Schiavo presented information via power point. A copy of the text of this presentation is contained in the Committee packet.

Chair Bushee said the City was going to explore the use of LED for street lights, and asked the status of that effort.

Mr. Romero said two were installed at the new signal at Airport Road and Constellation. He staff is concerned with the amount of light they provide, and they aren't at the point where it is cost effective.

Mr. Schiavo said he has been reading about LED street lighting and GE and Phillips, the larger bulb manufacturers, are 1½ years away from a retrofit which could be used on the existing cobra heads. He said there are other manufacturers, and we could install some LED street lighting, but it would be more expensive than waiting for the retrofits for the cobra heads.

Mr. Schiavo said the other challenge is that the City pays a flat rate for most of its street lighting and most of the street lights aren't on meters. He said the City is billed a set fee which is for electric and maintenance of the street lights. He said it was separated at Airport/Constellation so we could do these kinds of pilot projects. His recommendation at this time is to hold off, wait for the retrofit, and look at locations where we could do some more projects where the street lights are metered.

Mr. Romero said each traffic signal installations are metered, and they did install LEDs at all of the signal locations. He said Mr. Schiavo is correct that the street lighting is not metered.

Mr. Schiavo said street lighting uses about 10.5% of the City's electric use, which is substantial.

Councilor Calvert would like to explore the method of billing with PNM in the interim while we're waiting for the best technology, so when we install those we can get a cut in the bill in our usage.

Mr. Schiavo noted the rate is set by the Public Regulation Commission, and we still will be charged the same rate for the electricity and maintenance.

Responding to the Chair, Mr. Romero said the LEDs are more expensive and not bright enough, but he believes the new technology will resolve those concerns.

Councilor Wurzburger asked if there are other ways to modify the amount of light, such as by turning every other light off. She said in California, one of the cities did this, and turned off lights in neighborhoods, particularly in commercial projects. They did not have an exponential increase in crime, and there was a major impact on night sky issues. She asked if staff has explored this possibility.

Mr. Schiavo said he hasn't, but he will need to ask Mr. Romero how easy it would be to make that kind of request.

Councilor Wurzburger would like to look at this.

Councilor Chavez said there is a breakout on page 15 of the packet and the presentation which shows the expenditures associated with City take-home vehicles. However, he doesn't, for example, see a line item for Parks.

Mr. Schiavo said this is an estimate of gallons which would be used by the Police, and these aren't actual figures, and he doesn't have that information for Parks.

Councilor Chavez said we need to look at the total energy consumption to make a decision.

Chair Bushee said we need to bear in mind that there are bargaining issues involved here.

Councilor Romero said if we are trying to lower our carbon footprint, given the cost of gas, we need to do these audits on all departments. She said UPS has reduced its carbon footprint by changing the number of trips, how people drive, the number of turns they make, and has reduced its gasoline use. She believes our departments could work on some of these strategies to be more efficient. She said this is something which goes beyond taking cars home, and is really an efficiency issue which can be done through audits of each of the departments. She said we need to look at everything in order to be more efficient.

Mr. Romero said department-wide in Public Works, people are allowed to take vehicles home only for health and safety issues. He said crew cab trucks were purchased in Parks, so only one truck is taken to the site with the whole crew, instead of three trucks. He believes more can be done, but he is slowly moving in this direction.

Mr. Schiavo said the energy policy calls for purchasing more fuel efficient cars, and he is effecting that change. He said it would be difficult at this point, given his duties, for him to go to each department and division and talk to them about what they're doing, what kinds of trips they're making and such. He can think about some general considerations, such as no longer idling vehicles, and an enforcement of that policy would be helpful. He said this Council can come up with a goal to reduce a certain percentage, and he could recommend a level.

Responding to Councilor Trujillo, Mr. Schiavo spoke with Robert Rodarte about being able to get the information Councilor Trujillo request, and he said that's not possible. He said new software has been purchased, and within a year, the data would be available to break down by vehicle type and department.

Councilor Trujillo asked how we track the purchase of gasoline.

Mr. Romero said most of the vehicles have a key to get gas at Siler Road, but there are very few vehicles with credit cards. He said usage is tracked per vehicle, and he has information about that which he will provide.

Councilor Trujillo asked if we are filling the fuel efficient vehicles with B10 or B20.

Mr. Schiavo said yes. He said the B10 and B20 are biodiesel, but he doesn't know about the mileage performance because most are run by the hour.

Councilor Trujillo wants this information, commenting this is the way you create a fleet which sustains itself. He wants more information on the new software to get this data.

Councilor Romero said she is hearing a theme of efficiency aimed at reducing gasoline consumption which will reduce the carbon footprint.

Mr. Schiavo said, even if we have 100% increase in fuel efficiency for all City vehicles, this would only reduce the carbon footprint by 5.5%. He said the Resolution called for a 50% reduction in five years, which he doesn't believe is possible given the increase in electricity which will be used by the Buckman Direct Division.

Chair Bushee said the Resolution is a call to action, but the details are still forthcoming and hopes this is an ongoing dialogue. The Resolution calls for a very large reduction in the footprint in a short time span, and it's probably not possible monetarily to achieve those goals in that time frame. What she wants are "bite size pieces" and more realistic goals, measurements and benchmarks so we can achieve something. We need this feedback from Mr. Schiavo.

Councilor Calvert said staff is already doing the things in the Resolution, and wonders whether it is needed.

Responding to the Chair, Mr. Schiavo said the U.S. Mayor's Conference on the Climate, signed by our Mayor, calls for a 20% reduction in our carbon footprint within four years which will be challenging, but he believes it can be done.

Councilor Bushee would like a progress report every three months with regard to achieving these goals and what Mr. Schiavo needs from the Council to do that.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request, amending the 50% to 20%.

Minutes of the Public Works/CIP & Land Use Committee Meeting: June 23, 2008

DISCUSSION: Responding to the Chair, Mr. Schiavo would recommend that he report quarterly so he doesn't become too repetitive on a monthly basis.

VOTE: The motion was approved unanimously on a voice vote.

14. REQUEST FOR APPROVAL AND/OR CLEAR DIRECTION ON THE NEXT STEPS FOR THE TINO GRIEGO SITE. (KATHY McCORMICK)

This item was postponed to the next meeting.

15. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING AND SUPPORTING THE EFFORTS OF THE SANTA FE CIVIC HOUSING AUTHORITY TO CONSTRUCT AND OPERATE THE HOPEWELL-MANN MULTI-PURPOSE COMMUNITY CENTER (COUNCILOR BUSHEE, MAYOR COSS, COUNCILORS DOMINGUEZ, TRUJILLO, ORTIZ WURZBURGER AND CALVERT). (TERRIE RODRIGUEZ)

This item was postponed to the next meeting.

16. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SANTA FE AND THE BOARD OF EDUCATION OF THE SANTA FE PUBLIC SCHOOLS (SFPS) REGARDING USE OF LAND OWNED BY THE SCHOOL DISTRICT WITHIN THE NORTHWEST QUADRANT (NWQ) MASTER PLAN. (KATHY McCORMICK)

This item was postponed to the next meeting.

- 17. ADOPTION OF NEW FEES FOR BUILDING PERMITS AND DEVELOPMENT REVIEW.
 - REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING NEW FEES FOR PLAN REVIEWS, BUILDING PERMITS, SECONDARY MECHANICAL PERMITS, SECONDARY PLUMBING PERMITS, SECONDARY ELECTRICAL PERMITS, GRADING PLAN REVIEW, GRADING PERMITS AND SIGN PERMITS (COUNCILOR WURZBURGER). (JACK HIATT)
 - REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING NEW FEES FOR DEVELOPMENT REVIEW APPLICATIONS SUCH AS ANNEXATION, REZONING, SUBDIVISION, DEVELOPMENT PLANS, SPECIAL EXCEPTIONS, VARIANCES, APPEALS, CODE AMENDMENTS, ETC., SUBMITTED TO THE LAND USE DEPARTMENT (COUNCILOR WURZBURGER). (JACK HIATT)

A Memorandum, with attachments, dated June 23, 2008, to the Public Works Committee, from John B. Hiatt, Director, Land Use Department, is incorporated herewith to these minutes as Exhibit "1."

A copy of a letter dated June 19, 2008, to Jack Hiatt from David R. Thomas, Project Engineer, Tierra Contenta, is incorporated herewith to these minutes as Exhibit "2."

The Resolutions were combined for purposes of presentation and discussion, but were voted upon separately.

Chair Bushee said there is a comparison chart on pages 30-31, but she is looking for efficiencies. She wants to know the number of staff in their building and permit departments, and the number of permits they issued last year. She wants to know cost efficiency relative to the size of staff and the number of permits issued. She said she has been asking for this for some time. She said Mr. Hiatt said Santa Fe is higher than any other city in New Mexico, including Albuquerque and Rio Rancho, as well as Boulder, Colorado, and she asked for this information for these cities.

Mr. Hiatt said this information is on page 5 of the Committee packet.

Mr. Hiatt said in the new packet the FIR is revised to make the numbers consistent, includes the new inspectors in the first phase of hiring and eliminates the administrative fees. In addition he corrected a number of minor errors, updated support information, and is submitting a letter of support from Dave Thomas, Project Engineer, Tierra Contenta [Exhibit "2"].

Responding to Chair Bushee, Mr. Hiatt said if this is approved and the anticipated funding is forthcoming, the staffing level will be 30, and he believes all of these will be hired in the next year. He said some of those are term and temporary personnel, so the total personnel in the Department would be close to 80.

Responding to Chair Bushee, Ms. Blackwell said on page 4 of the FIR, page 24 of the packet, there is a revenue justification form. The 2008/2009 request is based on the April 2008 figures of what was actually collected for permits, and staff compared that to what would have been collected if the fee increases were in effect. She said she doesn't know that they based this on the number of permits, and this was based on the revenue collected in April 2008.

Chair Bushee asked if it is anticipated that the number of permits will decrease or increase from the 1,453 permits issued in 2007.

Ms. Blackwell reiterated they didn't calculate that number, and used revenue from April 2008.

Responding to the Chair, Mr. Hiatt said two Inspectors were moved from phase 2 to phase 1, noting that he learned that one of his engineering positions had disappeared and went to another department. So, that position was deleted.

Councilor Calvert said we are doing as well as we can with current staff. He has heard developers are most interested in the time, and the reason he pushed for inspectors in phase 1, and to reduce the time to process things in order to commit to the fee increase.

Councilor Calvert said it costs the City more to do things because we have the Historic Districts and other Districts which other municipalities don't have. He said Chapter 14 is old and inefficient, and hopes to have the new Code within the next year.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve the request for approval of a resolution adopting new fees for plan reviews, building permits, secondary mechanical permits, secondary plumbing permits, secondary electrical permits, grading plan reviews, grading permits and sign permits.

DISCUSSION: Chair Bushee asked, "What is the time for turnaround for a development review time frame for the building permit." She wants this information on the public record.

Mr. Hiatt said Exhibit 8, page 28, lists the projected time frame improvement. He said he doesn't believe we are at 10 days for anything, but it is one day for inspections if everybody is healthy and shows up.

Chair Bushee asked the time frame for someone who wants to build and get a building permit.

Councilor Calvert said that is going from 10 days to 5 days.

Chair Bushee asked about the cross-training.

Ms. Cortez said the Department is looking at implementing a pilot project at the end of July, and are crosstraining the Plan Reviewers She said they also have a process in place where a subdivision can come in prior to submittal and submit their model plans. At that time, they approve all the structural plans, so when they come in for their permit, all they have to do is bring their development plan and the site specifics which expedites the permit.

Ms. Cortez said at this time they are looking to cross-train all their staff so that one individual person can do the plan review for building, zoning and grading and drainage, rather than having three different people look at once set of plans which will cut six days from the review time.

Chair Bushee asked, "What is... the simplest plan you have to go through, not a development plan, not a subdivision, just want to build a small little house."

Ms. Cortez said the person would meet with the Special Projects Coordinator who would look at the plans to ensure that all of the zoning and land use information is in place, and forward that to one of the Building Plan Reviewers who then would do building, zoning and grading and drainage review. They would like a 24-hour over-the-counter permit, noting all of the training will be in place in about six months.

Responding to Chair Bushee, Ms. Cortez said it takes three days for residential.

Councilor Calvert asked at what staff level does the performance standard come into play, saying he thought there was a chart which had this in phases.

Mr. Hiatt said a previous chart has the phasing by hiring, and then puts in the performance standards about 30 days later, with the idea that it would take time to bring somebody up to speed. He stressed that all of this is speculation, saying if he has the same difficulty hiring as he has in the past, the Department won't hit the performance standards for some time to come. He said there are 9 positions to be hired in the first phase, and it may take two months to hire 2-3, and could take 6-9 months to hire the others.

Councilor Calvert said then these performance standards are based on getting the full complement of staffing – this would be the result.

Mr. Hiatt said yes, if all 30 positions were to be filled. The problem is that these will be hired in phases as well.

Councilor Calvert said then you are saying that the performance standards will be met once you have hired all of the staff.

Mr. Hiatt said no. He said when we hire two inspectors, regardless of whether we've hired anybody else, he would expect the performance standards for inspections to improve.

Councilor Calvert said then this page is a summary of all of these categories.

Mr. Hiatt said yes.

Councilor Calvert said then you won't achieve all of these until you have full staffing.

Mr. Hiatt said, "That would be correct."

Councilor Chavez asked where Mr. Hiatt plans to house all of these people.

Mr. Hiatt said he also is contemplating a move and believes it will be necessary to move two divisions, and he is looking at space in various places around town. He said 70% of the permit work is now done on the south side of Santa Fe. He said he probably will be moving the Inspections and Enforcement Division and the Permitting Section. This will free-up a number of places here and the new staff will be housed here at City Hall, and move the others "out there," wherever "there" is, noting it is necessary to have five bids on space.

Councilor Chavez is concerned about the fragmentation of the department and doesn't know how userfriendly that will be for the public. He noted the City is trying to move away from paying rent to house staff.

Councilor Chavez said he thought the Finance Committee was going to have a special study session to deal with some of the financial issues. He had hoped to fund part of this expansion from the GRTs, noting he had discussed this with Mr. Hiatt. He spoke about the annexations and additional revenue which would come from that, and asked if that is factored into the equation.

Mr. Hiatt said he didn't include any of the annexation income as supporting these staff.

Responding to Councilor Chavez, Mr. Hiatt believes the increased revenues as a result of the annexation would go to the General Fund except for the Impact Fees.

Responding to Councilor Chavez, Mr. Romero said the impact fees are separated out for the different categories.

Councilor Chavez said then some of those funds could go to the Planning & Land Use Department via the general fund. He has concerns about how we are moving forward and how this is being funded.

Mr. Hiatt said, in terms of his conversation with Councilor Chavez this weekend about the GRT, he isn't unmindful of that and he fully intends to present their needs to Finance Committee in terms of the excess revenue to the City from the GRTs.

Councilor Romero thanked Mr. Hiatt and staff for addressing the concerns. She said even with the challenges of hiring, the goals are still clear to her which are improvement and efficiency. She said Exhibit A was really helpful to her.

Councilor Trujillo echoed Councilor Romero's remarks, saying he wants to meet these goals as quickly as possible, noting he likes those goals. He hopes this will result in better service to the people of Santa Fe.

Chair Bushee is concerned that there will be an increased number of permits, given the economy and other related factors.

Councilor Calvert pointed out that we will continually review this as time goes by, saying estimates can be made based on certain factors and if those change, we will need to adjust accordingly.

Chair Bushee reiterated that she wants staff to provide a breakout of the funds to be used for training and cross-training.

Councilor Wurzburger reminded the staff and public this is the reason the special committee was formed, and they will be working closely with Mr. Hiatt to see that we move forward with this, and will be reporting back to this Committee regularly.

VOTE: The motion was approved on a voice vote with Councilors Romero, Calvert and Trujillo voting in favor of the motion and Councilor Chavez voting against.

EXPLAINING HIS VOTE: Councilor Chavez said he was hoping we could do a combination of fee increases and GRTs to do this. He was hoping this would happen in the spirit of doing things in a comprehensive fashion. He thinks we have the time to do that, and he will not support this motion. He does support staff and believes we need to have efficient customer service.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve the request for approval of a resolution adopting new fees for development review applications such as annexation, rezoning, subdivision, development plans, special exceptions, variances, appeals, code amendments, etc, submitted to the Land Use Department.

VOTE: The motion was approved on a voice vote with Councilors Romero, Calvert and Trujillo voting in favor of the motion and Councilor Chavez voting against.

18. REQUEST FOR APPROVAL OF AN ORDINANCE CREATING ARTICLE 24-2 SFCC 1987, THE SANTA FE TRAFFIC OPERATIONS PROGRAM OR "STOP," REGARDING VIOLATIONS OF THE TRAFFIC CODE DETECTED BY CAMERA OR SPEED DEVICE (COUNCILOR TRUJILLO). (CAPTAIN ANTHONY ROBBIN)

This item was postponed to the next meeting.

19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO RESEARCH THE POSSIBILITY OF A CAR SHARING PROGRAM, TO BE LOCATED AT THE RAILYARD (COUNCILORS BUSHEE AND WURZBURGER). (JEANNE PRICE)

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

20. REQUEST FOR APPROVAL OF A RESOLUTION TERMINATING PARTICIPATION IN THE INTERGOVERNMENTAL CONTRACT FOR THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT AND WITHDRAWING FROM THE DISTRICT (COUNCILOR WURZBURGER). (JON BULTHUIS)

A copy of "Regional Transit District Alternatives – Evaluation of Organizational Structures," prepared by Jon Bulthuis, dated June 23, 2008, is incorporated herewith to these minutes as Exhibit "3."

A copy of an email dated June 23, 2008, to Jon R. Bulthuis from Jack Kolkmeyer, Santa Fe County, regarding the SF County Commission NCRTD Membership, is incorporated herewith to these minutes as Exhibit "4."

A copy of a draft Joint Powers Agreement dated June 20, 2008, entered for the record by Jack Valencia of the NCRTD, is incorporated herewith to these minutes as Exhibit "5."

Chair Bushee said she was contacted by Jack Valencia asking if the RTD could make a presentation, but it wasn't in time to put it on this agenda. She said she is more than happy to let him do that at the next meeting. She said Mr. Valencia is in attendance and he is welcome to speak to this issue. She said the Resolution sponsor, Councilor Wurzburger, as well as members of the Transit Advisory

Board, the RPA, Mary Helen Follingstad, E.D. of the RPA, and representatives from the NM DOT are in attendance, all of whom are welcome to speak to this issue.

Councilor Wurzburger said at the last meeting of the RPA they felt it important to have a presentation showing some of the pros and cons of membership in the RTD.

Mr. Bulthuis reviewed the information in Exhibit "3." Please see Exhibit "3" for specifics of this presentation.

Public discussion

Jack Valencia, Project Manager, NCTRD, gave a history and overview of the formation of the NCTRD and the proposed ballot question. He said they have addressed a variety of issues with regard to funding, noting the funding is at 1/8. At the direction of the Santa Fe County Commissions, they have discussed the concerns related to the funding scenario, rail, the amounts of money which would go toward it and the various agreements needed to form a positive resolution to the issue.

Mr. Valencia noted that there are three parties to the JPA: NMDOT, the NCRTD and the Rio Metro Regional Transit District, composed of Sandoval, Bernalillo and Valencia Counties

Mr. Valencia noted the June 20th JPA draft [Exhibit "5"], saying the Task Force met eight times and concluded many of the concerns from the County Commission as follows:

(1) Elimination of double taxation. Mr. Valencia said this has been addressed.

Chair Bushee asked where in the draft JPA is the double taxation issue addressed. Mr. Valencia referred to Recital #5 as follows:

"5. The Parties want to provide sufficient funding for NMRRE without the necessity of a separate commuter rail tax; although the Parties recognize that a separate commuter rail tax may be beyond their control."

Mr. Valencia said this is the agreed on language between the parties, noting they helped to come up with \$23 million in funding under this scenario, noting this is the operational estimate of the Rail Runner.

- (2) The DOT is a signator, party and contributor.
- (3) Dedication of significant resources from Santa Fe County for rail up to ½ of the projected revenues from Santa Fe County.
- (4) The term of the agreement is for ten years. The DOT has committed to contribute \$7.5 million per year during the term of this agreement, which would be \$75 million which is committed for rail funding in the context of this JPA.

Mr. Valencia said the term of the agreement is for ten years and will remain in effect until June 30, 2019. Section 2(A) provides in part as follows:

- "A. THE NMDOT AGREES:
- 1. The NMDOT shall provide \$7.5 million per year during the term of this agreement for the NMRRE. These funds shall be provided from the NM Rail Runner Express from fare revenues, BNSF and Amtrak maintenance payments associated with the use of the NMRRE infrastructure, federal grants or other sources."

Mr. Valencia said Section 2(B) provides as follows:

- "B. THE NCRTD AGREES:
 - The NCTRD will provide to Rio Metro RTD, as the managing agency for the Parties, funds equivalent to the revenue raised by a one sixteenth of one percent County Regional Transit Gross Receipts Tax (GRT) levied in Santa Fe County [¹/₂ of the proceeds] during the term of this Agreement..."

Mr. Valencia noted that Rio Metro RTD under 2(C) is committing ½ of its revenue also in those other three counties, generating about \$12.5 million.

Responding to the Chair, Councilor Wurzburger said Santa Fe County will be meeting on July 7, 2008.

Robert Anaya said this issue is back on the County Commission's agenda tomorrow.

Chair Bushee asked Mr. Valencia to summarize, and speak to the Resolution which is on this agenda.

Mr. Valencia said he would propose amendments to the Resolution to reflect accuracy, as follows:

- Page 1, line 25, correct as follows: "...described as a 1/8% or 3/16% tax increment; ..." I
- Page 2, strike lines 1 through 4.

Mr. Valencia said that has been addressed in two forums. It was addressed in a retreat in March where they had City staff, and it is addressed in the JPA. He wants to strike this language because he believes the NCRTD has demonstrated the need.

Councilor Wurzburger said she doesn't think it is appropriate to be debating the JPA right now, and we should be in the big picture.

• Page 2, line 6, strike language relating to double taxation.

- Page 2, lines 11-15 says "...\$4.6 million a year in tax revenue for the District but receive only6 \$3.3 million." He said this is incorrect under their service plan, stating that the service plan dedicates approximately \$2.25 directly to the Rail Runner, and the balance will be dedicate for local surface transportation services in Santa Fe County.
- Page 3, lines 1-4, provide, "WHEREAS, the proposals provided by the NCRTD to justify the gross receipts tax..." He said they did receive input from all of the governmental entities including the City of Santa Fe, and they receive or maximize as much federal contribution, so this is somewhat contradictory.
- Page 3, lines 5-11, provides, "WHEREAS, recent discussions have yielded promising alternatives to the proposal of the NCRTD to accomplish Santa Fe's transit needs, including creating a Santa Fe Regional Transit District..."

Mr. Valencia said this would delay the revenues from taxation. He said he doesn't believe, under the gross receipts tax initiative with a March 2009 election, the City can begin to collect and assess that tax beginning in July 2009. This would delay the needed revenue during this period of time to provide funding. He suggested the City Attorney needs to provide legal clarification.

Mr. Valencia said he would like to comment on other things with regard to the NCRTD's relationship with the City of Santa Fe which has been beneficial, and believes the City needs to really consider and look hard about passing this Resolution, and would respectfully request that the City vote it down.

• During the period of our relationship, the NCTRD has provided about \$233,000 in budgeted funds and/or services to the City. An additional \$100,000 will be available in October 2008, for a total of \$333,000.

Responding to Councilor Wurzburger, Mr. Valencia said there was \$25,000 in assessment fees for the membership within the NCTRD in 2007, which will be provided again in 2008. \$100,000 of Los Alamos GRTs has been set aside for the Community College bus extension once the City has the opportunity to begin services. The City will receive an additional \$100,000, if it is a member, in October 2008 for additional services. In addition, they went through a 5209 discretionary funding process, and the City was awarded an initial \$88,000 for a portion of its downtown Sheridan project, and those funds have been reallocated for the purchase of a bus since the City can't meet the time frame to spend those funds. This totals \$333,000.

• Mr. Valencia said within the continuation of this relationship, there is approximately \$1.4 million in services within the City which potentially will be funded from the GRT derived in Santa Fe County. Approximately \$2.25 million will go to Rail, \$1.4 or more to the City of Santa Fe and in excess of \$500,000 going to Santa Fe services.

Carol Raymond, Transit Advisory Board member, said, although she can't speak for the Board, the Board scheduled a meeting to consider this Resolution, but didn't have a quorum. However she feels strongly that if there had been a quorum the Board would have voted to urge the City to withdraw from the NCTRD. She feels, personally, that the relationship has been a disappointment over the years. She said the big goals we had when we formed the District have been met mostly by the DOT. The DOT created the "golden triangle" Park and Ride between Santa Fe, Espanola and Los Alamos. The second goal was good, state-of-the-art corrinuter rail or commuter fixed route bus system to Eldorado. She said some will say that the ridership is increasing right now, but she believes that is due primarily to gas prices. However, there have been complaints about the system, and she has wanted it to be much more comprehensive, and believes that the schedule, due to comments from people who are not riding, does not meet the needs of working Santa Feans. She said the people who are riding like the schedule.

Ms. Raymond said the NCRTD was created so our region could be the recipient of a state-of-theart commuter rail system from Albuquerque, so that our end of the system had a body to take hold of it, noting this is one of the most exciting and needed transit projects ever in New Mexico. This region needed a body to look out for our interests in that commuter rail system. From the very beginning, their philosophy has been "we're buses, not rail." This left us in the cold, so this body had to play "catch up" recently to take hold of that discussion and to look seriously at what it would mean for Santa Fe for commuter rail to come into Santa Fe. Ms. Raymond said there are other issues, but she would urge the Committee to pass this Resolution.

Robert Anaya, DOT, said he would like to clarify from the perspective of the DOT what it has done in the process, not speaking too directly to the Resolution. He said the DOT has been in discussions with the NCRTD, the Rio Metro and City and County staff to discuss the specific issues associated with the rail. He said, from the DOT perspective relative to the DOT and funding of the rail, it has to do with timing. He said the November ballot issue puts the NCRTD, Rio Metro and DOT in the position of being able to have a resolution, if the ballot question is approved, to the operating revenue for the Rail Runner. If the ballot issue isn't successful, or if the County withdraws from the RTD, then the DOT would explore opportunities or alternatives to the State Legislature as the next step.

Mr. Anaya said there have been discussions at the RPA about the possibility of a City/County RTD. He said he understands the ballot will be in March 2009, which is after the Legislature opens. He said the DOT utilized this mechanism to have discussions with Rio Metro and the NCRTD because City and County representatives sit on the NCRTD. He is not here to speak for or against the Resolution, but to provide clarity of "where we're at from the Department's perspective."

Chair Bushee asked if there were a new entity, would that change funding from the DOT.

Mr. Anaya said he wants to make clear that it would be beneficial to the DOT if there was a resolution in November and we were able to go to ballot. He said it helps the financing of the Rail and resolves the financing issue. If those aren't resolved in November, they will be having direct discussions with the Legislature, based on the Legislature's and the Governor's interest.

Chair Bushee said then you're saying, essentially, it would just change the picture.

Mr. Anaya said it would change the picture and the funding, the timing and when we could receive revenue, which is important to how we get the Rail Runner funded.

THE PUBLIC DISCUSSION WAS CLOSED

Committee Discussion

Councilor Chavez believes the Resolution would change everything, and all of the funding would be impacted, and asked Mr. Anaya to speak to that.

Mr. Anaya said he can't speak to the Los Alamos funding nor the NCRTD funding. However, he can say, relative to the Rail operations, that the Legislature, the Governor and the DOT Secretary will want to find a resolution to fund the Rail Runner. However, he can't speak to the NCRTD or transit piece.

Councilor Chavez said there is a funding formula, a distribution of those funds based on a service plan and needs which have been discussed.

Mr. Valencia said with regard to the Resolution, there is \$1.5 million which is distributed to regional partners, so Los Alamos would reassess its contribution to the City and County of Santa Fe, which is \$200,000 annually. In addition, Los Alamos has funded the regional economic development initiative.

Chair Bushee pointed out that Mr. Valencia can't speak for Los Alamos County with regard to future funding.

Mr. Valencia said we have a five-year contract with them. Mr. Valencia said Santa Fe County and the City of Santa Fe each receive \$100,000 for public transportation and he presumes that funding would be reassessed since they are no longer a part of the regional partnership.

Councilor Calvert asked about the possibility of regional transit funds.

Mr. Valencia said if there was a decreased service plan, there would be a decrease in services to other communities.

Councilor Chavez asked about the increase in ridership.

Mr. Valencia said last month there was an 18% increase in ridership within the District. With regard to Eldorado, last week they increased the bus size to a 57 passenger. He hasn't checked last week's ridership.

Councilor Calvert said, regarding the comparison sheet, one entity could be substituted for another in these JPAs and such, and still strike the same deals. He doesn't think this will impact the timeline. He serves on the Transit Advisory Board, and if there had been a quorum, he would have voted to remove the City for a variety of reasons. One is because of the operational efficiencies, noting they had the highest cost per mile and insist on doing things which he believes are inefficient. For example, some of the routes duplicate what DOT does. DOT is running the routes at commuter hours which is where the ridership is. The District is running routes at off hours, and wondering why they don't have ridership.

Councilor Calvert is concerned about the administrative overhead, noting the Executive Director said most of the other entities they are compared against are cities, and they already have staff and don't need the extra staff that we do. He said they have to recreate the staff and the City is paying for that administrative overhead as part of this operation.

Councilor Calvert also is concerned about the issue of control. He said the City will get funding, but we don't have the control over the needs we want to serve here. He said we were trying to make the operation in Eldorado more efficient, and were told we would have \$100,000 from Los Alamos. However, we were told how we wanted to spend it, and if we wanted publicity to make Eldorado work better, we would have to choose one of these two things with the \$100,000 Los Alamos GRT funds. He said we are dependent on the Board which may or may not take the City's input, and so far, it appears they don't necessarily care about our input. He believes the City and County can get funding from the feds and state. He believes this action would give us better efficiency, less overhead and more control over what we want and need. He would be glad to let the RTD subsidize the rural route in the district with the LA GRT funds, because he believes we will make that up many times over in administrative and operational efficiencies.

Chair Bushee said she presumes staff could answer some of the questions raised by Mr. Valencia in terms of proposed amendments. However, she hoped this would be a joint City/County Resolution.

Councilor Wurzburger said this is, and we have been doing this in concert on parallel tracks because of the "speed with which this hit us."

Chair Bushee said the "devil is in the details" as to how we put together an entity, but she is in favor of this conceptually, primarily because the City is very removed from the operations of the RTD. She has to trust the people who are following this closely who serve on the TAB and the ridership to let her know that this hasn't been the most efficient service, nor the most responsive to the Rail Runner. She said we want to see innovation, responsiveness, efficiency.

Chair Bushee said she didn't see any assurance in the language in the JPA that the City wouldn't have double taxation. She wants one tax proposal in a clearly stated format so people know they will get something back if they vote for a new tax. She thinks the RPA is a good place to start. She likes to think regionally, but the City has to look to transportation of people when the Rail Runner arrives and how efficiently we can do that.

Councilor Wurzburger said she shares the regional perspective concern with the Chair, and it is difficult for her as well. She said the "\$64,000 question" is why, if this is the Regional Planning Authority in transit, the City is being treated "last minute" as an emergency to make this happen. People will be arriving in Santa Fe in December 2008, and we don't have a plan as to what will happen, although Mr. Bulthuis has been developing a plan. That is something she would have expected this group to do. She is certain that the RPA, reconstituted in some form, can do this. She believes this is not the way to do long range planning for a regional district, and we should move forward with solving a problem which we didn't create.

Councilor Chavez said we are talking contradictions. We are proposing to withdraw from the District and be an "island unto ourselves," – the City and County. He won't support the Resolution. He guesses the City and County can solve all of the problems because we are in "lock step" in withdrawing from the RTD which makes no sense whatsoever to him. He hasn't heard a strong argument to pull out of the RTD, nor to stay in the RTD. He said, "So much for regional cooperation." He said we are sending a message to the other parties that we participated, we've worked out a service plan, we've dealt with the Rail Runner and the connectivity in every way, shape and form, but we're still going to do our own separate district. He can't support this. He said there is one member from the City and one from the County on the NCRTD, which is consistent with the other membership. This unravels the regional cooperation.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request, with an amendment to page 1, line 25, striking "3/16%."

DISCUSSION: Chair Bushee Mr. Bulthuis if he would like to comment.

Mr. Bulthuis said the only factual issue in the FIR is that the latest service plan prepared by the NCRTD does have the funds in excess of what is going to the Rail Runner coming back within Santa Fe County. It would be operated and managed by the NCRTD, but the balance would be coming back into the County, and said the Resolution has a lesser amount.

Responding to Councilor Calvert, Mr. Bulthuis believes the amount is \$4.5 million, with \$2.5 million going to Rail Runner and \$1.4 to the City.

It was decided that Mr. Bulthuis would work on the language and submit the actual specific amendments by the Council meeting.

Councilor Chavez said in passing this Resolution we are, in effect, withdrawing from the North Central Regional Transportation District. The fundamental problem is that we are chipping away at the foundation we've built over the past 4-5 years.

Chair Bushee said she doesn't see this as the City becoming more of an island or isolated, but sees this as opening arms and receiving what Albuquerque is about to send us and doing it in a more efficient and responsive manner. She will support this at Council.

VOTE: The motion was approved on a voice vote with Councilors Calvert, Romero and Trujillo voting in favor of the motion and Councilor Chavez voting against.

21. MATTERS FROM STAFF

There were no matters from staff.

22. MATTERS FROM THE COMMITTEE

Mr. Bulthuis said the Sheridan Street Center proposal will go to H-Board before coming back to Public Works.

Councilor Romero said she will be out of town and won't be attending the July 7, 2008 meeting.

Mr. Trujillo asked Mr. Romero to thank the Parks staff for putting in the scoopers.

Chair Bushee said near Galisteo where the cement fell from the bridge, there is a lot of algae and there are lots of elms in the middle. She asked if there are any plans to work on this, noting if we are going to have a living river, that's where it will live the longest. It just never looks good. She would like to do something there.

Mr. Romero said he thinks that will be part of the \$2.3 million for the River Parkway, and he will determine whether any of that money is planned for improvement to the area, and report back to this committee.

23. NEXT MEETING: JULY 7, 2008.

24. **ADJOURN**

There being no further business to come before the Committee, and having completed its agenda, the meeting was adjourned at 7:15 p.m.

Patti J. Bushee, Chair

Melessia Helberg, Stenographer