



# Agenda

Finance Committee Meeting  
June 16, 2008 – 5:15 pm  
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA

CITY CLERK'S OFFICE

DATE 6/16/08 TIME 10:35 am

SERVED BY Yolanda Green

RECEIVED BY [Signature]

## **MATTERS FROM THE COMMITTEE:**

### **PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)**

5. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON JULY 30, 2008 AN ORDINANCE AMENDING CERTAIN SECTIONS OF ARTICLE 11-11 SFCC 1987 REGARDING THE ECONOMIC DEVELOPMENT PLAN ORDINANCE (COUNCILORS WURZBURGER AND DOMINGUEZ) (FABIAN TRUJILLO)
  - A. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE CITY OF SANTA FE'S ECONOMIC DEVELOPMENT STRATEGIES FOR IMPLEMENTATION (COUNCILORS WURZBURGER AND DOMINGUEZ) (FABIAN TRUJILLO)

#### **Committee Review:**

Business & Quality of Life Committee (Approved)

May 21, 2008

Public Works Committee (Approved)

June 9, 2008

6. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PURSUE A WORKFORCE DEVELOPMENT PROGRAM TO SERVE RESIDENTS IN THE SOUTHWEST SECTOR OF SANTA FE (COUNCILOR DOMINGUEZ) (KATHY MCCORMICK)

#### **Committee Review:**

None

### **PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)**

7. REQUEST FOR APPROVAL OF A RESOLUTION REALLOCATING 1.6 MILLION DOLLARS FROM THE 2008 CAPITAL IMPROVEMENT PROGRAM (CIP) FUNDS DESIGNATED FOR THE TURF REHABILITATION, PARKS WATER MANAGEMENT, AND TRAILS CITY WIDE TO BE USED FOR PAVED STREET AND SIDEWALK REHABILITATION (MAYOR COSS, COUNCILORS ROMERO, TRUJILLO, CHAVEZ AND CALVERT) (ROBERT ROMERO)

#### **Committee Review:**

Public Works Committee (Approved)

June 9, 2008



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Page 2

## CONSENT AGENDA:

8. BID OPENINGS:
  - A. BID NO. 08/36/B – MODULAR OFFICE BUILDING FOR WASTEWATER MANAGEMENT DIVISION; PREFERRED BUILDING SYSTEMS, INC. (BRYAN ROMERO)
  - B. BID NO. 08/37/B – CONSTRUCTION AGREEMENT FOR ON CALL CONCRETE AND MISCELLANEOUS CONSTRUCTION SERVICES (DESIRAE LUJAN)
    1. ADVANTAGE ASPHALT AND SEAL COATING, LLC
    2. H.O. CONSTRUCTION, INC.
9. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – CLASSIFICATION AND COMPENSATION STUDY AND PERFORMANCE EVALUATION SYSTEM (RFP #08/22/P); EVERGREEN SOLUTIONS, LLC (KRISTINE KUEBLI)
10. REQUEST FOR APPROVAL OF ADDITIONAL PART-TIME POSITION FOR HUMAN RESOURCES (KRISTINE KUEBLI)
11. REQUEST FOR APPROVAL OF ADMINISTRATIVE SERVICES AGREEMENT – RENEWAL OF UNITED HEALTHCARE FOR FY 2008/2009; UNITED HEALTHCARE (VICKI GAGE)
12. REQUEST FOR APPROVAL OF COMPREHENSIVE INSURANCE PROGRAM COVERAGE; WILLIS OF ARIZONA (HENRY ARANDA)
13. REQUEST FOR APPROVAL OF CLAIM SERVICE AGREEMENT – THIRD PARTY ADMINISTRATOR SERVICES; CRAWFORD AND COMPANY (HENRY ARANDA)
14. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 15 TO CONSTRUCTION CONTRACT – SANTA FE CIVIC CENTER; CAMERON/SWINERTON (MARTIN VALDEZ)
15. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – GENOVEVA CHAVEZ COMMUNITY CENTER FLOORING; ROBERT COHEN COMPANY, LLC (MARTIN VALDEZ)



16. REQUEST FOR APPROVAL OF LICENSE AGREEMENT – ON-STREET PARKING SPACES IN FRONT OF FEDERAL COURTHOUSE FOR GENERAL SERVICES ADMINISTRATION OFFICES; GENERAL SERVICES ADMINISTRATION (WALTER ROYBAL)
17. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – SECURITY SERVICES FOR PARKING DIVISION; MUNICIPAL COURT, PUBLIC LIBRARIES AND SANTA FE COMMUNITY CONVENTION CENTER PARKING GARAGE; CHAVEZ SECURITY, INC. (WALTER ROYBAL)
18. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – LANDSCAPE DESIGN SERVICES FOR PATRICK SMITH PARK AND EAST DE VARGAS PARK; SITES SOUTHWEST, LLC (BEN GURULE)
19. REQUEST FOR APPROVAL OF GRANT AGREEMENT – KEEP SANTA FE BEAUTIFUL PROGRAM; NEW MEXICO STATE TOURISM DEPARTMENT (GILDA MONTANO)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND
20. REQUEST FOR APPROVAL OF 2008 NEW MEXICO LEGISLATIVE GENERAL FUND APPROPRIATIONS (DAVID CHAPMAN)
  - A. REQUEST FOR APPROVAL OF PROVIDER CONTRACTS (VARIOUS VENDORS)
  - B. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND
21. REQUEST FOR APPROVAL OF SUPPLEMENTAL LEASE AGREEMENT – CITY OF SANTA FE OFFICE SPACE AT MONTOYA FEDERAL BUILDING; UNITED STATES OF AMERICA THROUGH GENERAL SERVICES ADMINISTRATION (EDWARD VIGIL)
22. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND MAINTENANCE SERVICES AGREEMENT – HVAC EQUIPMENT SERVICES AT GCCC; TRAVERS MECHANICAL SERVICES (LIZ ROYBAL)
23. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PRINTING AND MAILING SERVICES OF UTILITY BILLS FOR UTILITY BILLING DIVISION (RFP #08/36/P); DATAPRINT, LLC (PETER ORTEGA)
24. REQUEST FOR APPROVAL OF FY 2008/2009 FUNDING RECOMMENDATIONS FOR CHILDREN AND YOUTH COMMISSION GRANTS (35 CONTRACTS) (LYNN HATHAWAY)



25. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND SOFTWARE LICENSE AGREEMENT – CREATE FORM SOFTWARE FOR COMPATIBILITY WITH ENTERPRISE 1 SOFTWARE SYSTEM; BOTTOMLINE TECHNOLOGIES (VINCENT MONTOYA)
26. REQUEST FOR APPROVAL OF GRANT AWARDS – STATE OF NEW MEXICO AGING AND LONG TERM SERVICES DEPARTMENT (MELANIE MONTOYA)
  - A. FOSTER GRANDPARENT PROGRAM
  - B. RETIRED AND SENIOR VOLUNTEER PROGRAM
  - C. SENIOR COMPANION PROGRAM
  - D. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUE

**DISCUSSION:**

27. REQUEST FOR APPROVAL OF PROPOSED BUSINESS PLAN FOR TINO GRIEGO TALENT POOL CENTER (KATHY MCCORMICK)
28. REQUEST FOR APPROVAL OF 2008 PARKS BOND IMPLEMENTATION PLAN (FABIAN CHAVEZ)
29. REQUEST FOR APPROVAL OF PROPOSED CIVIC CENTER PARKING RATES (BILL HON)
30. DISCUSSION AND REQUEST FOR APPROVAL OF POTENTIAL BUDGET INCREASES FOR FY 08/09 FROM GROSS RECEIPTS TAX FOR MAY 2008 (KATHRYN RAVELING)
  - A. REQUEST FOR APPROVAL OF RESOLUTION AUTHORIZING \$500,000 FOR CONSTRUCTION OF THE AIRPORT ROAD SAFETY IMPROVEMENT PROJECT FROM THE CITY'S MAY 2008 UNEXPECTED INCREASE IN GROSS RECEIPTS TAX REVENUES (COUNCILOR DOMINGUEZ) (ROBERT ROMERO)
31. OTHER FINANCIAL INFORMATION:
  - A. POLICE DEPARTMENT ORGANIZATION (CHIEF ERIC JOHNSON)
32. MATTERS FROM THE COMMITTEE
33. ADJOURNMENT

**SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, June 16, 2008**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
<b><u>MATTERS FROM THE COMMITTEE:</u></b>		
<b><u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)</u></b>		
REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON JULY 30, 2008, AN ORDINANCE AMENDING CERTAIN SECTIONS OF ARTICLE 11-11 SFCC 1987 REGARDING THE ECONOMIC DEVELOPMENT PLAN ORDINANCE	Approved [amended]	4
REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE CITY OF SANTA FE'S ECONOMIC DEVELOPMENT STRATEGIES FOR IMPLEMENTATION	Approved [amended]	4
REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PURSUE A WORKFORCE DEVELOPMENT PROGRAM TO SERVE RESIDENTS IN THE SOUTHWEST SECTOR OF SANTA FE	Removed for study session	5

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**ITEM****ACTION****PAGE****PROPOSED RESOLUTIONS AND ORDINANCES:  
(WITH FISCAL IMPACT)**

REQUEST FOR APPROVAL OF A RESOLUTION  
REALLOCATING 1.6 MILLION DOLLARS FROM  
THE 2008 CAPITAL IMPROVEMENT PROGRAM  
(CIP) FUNDS DESIGNATED FOR THE TURF  
REHABILITATION, PARKS WATER MANAGEMENT,  
AND TRAILS CITY WIDE TO BE USED FOR PAVED  
STREET AND SIDEWALK REHABILITATION

Postponed to 06/30/08

5-8

**CONSENT CALENDAR DISCUSSION**

REQUEST FOR APPROVAL OF PROFESSIONAL  
SERVICES AGREEMENT – CLASSIFICATION  
AND COMPENSATION STUDY AND  
PERFORMANCE EVALUATION SYSTEM  
(RFP #08/22/P); EVERGREEN SOLUTIONS, LLC

Approved [amended]

8

REQUEST FOR APPROVAL OF ADDITIONAL  
PART-TIME POSITION FOR HUMAN RESOURCES

Approved

8-9

REQUEST FOR APPROVAL OF CHANGE  
ORDER NO. 15 TO CONSTRUCTION  
CONTRACT – SANTA FE CIVIC CENTER;  
CAMERON/SWINERTON

Approved [amended]

9

REQUEST FOR APPROVAL OF AMENDMENT  
NO. 1 TO PROFESSIONAL SERVICES  
AGREEMENT – LANDSCAPE DESIGN  
SERVICES FOR PATRICK SMITH PARK  
AND EAST DE VARGAS PARK; SITES  
SOUTHWEST, LLC.

Approved [amended]

10

REQUEST FOR APPROVAL OF GRANT  
AGREEMENT – KEEP SANTA FE BEAUTIFUL  
PROGRAM; NEW MEXICO STATE TOURISM  
DEPARTMENT

REQUEST FOR APPROVAL OF  
BUDGET INCREASE – GRANT FUND

Approved [amended]

10

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND MAINTENANCE SERVICES AGREEMENT – HVAC EQUIPMENT SERVICES AT GCCC; TRAVERS MECHANICAL SERVICES	Approved	10-11
***** END OF CONSENT CALENDAR DISCUSSION *****		
<b><u>DISCUSSION</u></b>		
REQUEST FOR APPROVAL OF PROPOSED BUSINESS PLAN FOR TINO GRIEGO TALENT POOL CENTER	Postponed to 06/30/08	11
REQUEST FOR APPROVAL OF 2008 PARKS BOND IMPLEMENTATION PLAN	Approved [amended]	11-13
REQUEST FOR APPROVAL OF PROPOSED CIVIC CENTER PARKING RATES	Postponed to 06/30/08	13
DISCUSSION AND REQUEST FOR APPROVAL OF POTENTIAL BUDGET INCREASES FOR FY 08/09 FROM GROSS RECEIPTS TAX FOR MAY 2008		
REQUEST FOR APPROVAL OF RESOLUTION AUTHORIZING \$500,000 FOR CONSTRUCTION OF THE AIRPORT ROAD SAFETY IMPROVEMENT PROJECT FROM THE CITY'S MAY 2008 UNEXPECTED INCREASE IN GROSS RECEIPTS TAX REVENUES	Removed for Study Session	13
OTHER FINANCIAL INFORMATION: POLICE DEPARTMENT ORGANIZATION	Postponed to 06/30/08	14
MATTERS FROM THE COMMITTEE	Information/discussion	14-17
ADJOURNMENT		17

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE  
Monday, June 16, 2008**

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Councilor Matthew E. Ortiz, Chair, at approximately 5:15 p.m., on Monday, June 16, 2008, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Matthew E. Ortiz, Chair  
Councilor Christopher Calvert  
Councilor Miguel Chavez  
Councilor Carmichael A. Dominguez  
Councilor Rebecca Wurzbarger

**OTHERS ATTENDING:**

Kathryn Raveling, Finance Director  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

Chair Ortiz said staff is requesting that Item #27 be removed from the agenda to go back to Public Works for discussion.

Chair Ortiz requested that item #29 be removed from the agenda, noting this is a request from the Union to give input on this, and to postpone it to the next Finance Committee meeting.

Chair Ortiz said the request on Item #30 is to remove it from the agenda to have a special study session of this Committee specifically on this item, noting we can discuss many other things under #30 other than what is listed. He would like to talk about dates for the study session at the end of this agenda.



Chair Ortiz requested that Item #31(A) be postponed for two other items of information, so we can get a comparative work chart so we can see the difference between what is happening now and what is being proposed.

Councilor Wurzburger would like to remove Item #6 from the agenda, in the same context as the budget, so we can hear all of these things at once, at a special study session, noting Councilor Dominguez has agreed to this.

MOTION: Councilor Calvert moved, seconded by Councilor Chavez for purposes of discussion, to approve the agenda, as amended.

DISCUSSION: Councilor Chavez said each of the postponed items would run a different timeline, and the request is to postpone item 30(A) to the next meeting, but anything to be captured in a study session will run a separate course.

Chair Ortiz said yes.

VOTE: The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

MOTION: Councilor Wurzburger moved, seconded by Councilor Dominguez, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

#### **CONSENT AGENDA**

##### **8. BID OPENINGS:**

- A. BID NO. 08/26/B – MODULAR OFFICE BUILDING FOR WASTEWATER MANAGEMENT DIVISION; PREFERRED BUILDING SYSTEMS, INC. (BRYAN ROMERO)**
- B. BID NO. 08/37/B – CONSTRUCTION AGREEMENT FOR ON CALL CONCRETE AND MISCELLANEOUS CONSTRUCTION SERVICES (DESIRAE LUJAN)**
  - 1. ADVANTAGE ASPHALT AND SEAL COATING, LLC**
  - 2. H.O. CONSTRUCTION, INC.**

**9. *[Removed for discussion by Councilor Wurzburger]***

**10. *[Removed for discussion by Councilor Wurzburger]***

11. REQUEST FOR APPROVAL OF ADMINISTRATIVE SERVICES AGREEMENT – RENEWAL OF UNITED HEALTHCARE FOR FY 2008/2009; UNITED HEALTHCARE. (VICKI GAGE)
12. REQUEST FOR APPROVAL OF COMPREHENSIVE INSURANCE PROGRAM COVERAGE; WILLIS OF ARIZONA. (HENRY ARANDA)
13. REQUEST FOR APPROVAL OF CLAIM SERVICE AGREEMENT – THIRD PARTY ADMINISTRATOR SERVICES; CRAWFORD AND COMPANY. (HENRY ARANDA)
14. *[Removed for discussion by Councilor Wurzburger]*
15. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – GENOVEVA CHAVEZ COMMUNITY CENTER FLOORING; ROBERT COHEN COMPANY, LLC. (MARTIN VALDEZ)
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18. *[Removed for discussion by Councilor Wurzburger]*
19. *[Removed for discussion by Councilor Wurzburger]*
20. REQUEST FOR APPROVAL OF REQUEST FOR APPROVAL OF 2008 NEW MEXICO LEGISLATIVE GENERAL FUND APPROPRIATIONS. (DAVID CHAPMAN)
  - A. REQUEST FOR APPROVAL OF PROVIDER CONTRACTS. (VARIOUS VENDORS)
  - B. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
21. REQUEST FOR APPROVAL OF SUPPLEMENTAL LEASE AGREEMENT – CITY OF SANTA FE OFFICE SPACE AT MONTOYA FEDERAL BUILDING; UNITED STATES OF AMERICA THROUGH GENERAL SERVICES ADMINISTRATION (EDWARD VIGIL)
22. *[Removed for discussion by Councilor Wurzburger]*
23. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PRINTING AND MAILING SERVICES OF UTILITY BILLS FOR UTILITY BILLING DIVISION (RFP #08/36/P); DATAPRINT, LLC. (PETER ORTEGA)
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  - A. FOSTER GRANDPARENT PROGRAM.
  - B. RETIRED AND SENIOR VOLUNTEER PROGRAM.
  - C. SENIOR COMPANION PROGRAM.
  - D. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUE.

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END OF CONSENT CALENDAR LISTING  
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**MATTERS FROM THE COMMITTEE:**

**PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)**

5. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON JULY 30, 2008, AN ORDINANCE AMENDING CERTAIN SECTIONS OF ARTICLE 11-11 SFCC 1987 REGARDING THE ECONOMIC DEVELOPMENT PLAN ORDINANCE (COUNCILORS WURZBURGER AND DOMINGUEZ). (FABIAN TRUJILLO)

MOTION: Councilor Wurzburger moved, seconded by Councilor Chavez, to approve the Request to Publish Notice of Public Hearing, with the amendments.

VOTE: The motion was approved unanimously on a voice vote

- A. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE CITY OF SANTA FE'S ECONOMIC DEVELOPMENT STRATEGIES FOR IMPLEMENTATION. (COUNCILORS WURZBURGER AND DOMINGUEZ). (FABIAN TRUJILLO)  
Committee Review: Business & Quality of Life Committee (Approved) May21, 2008; Public Works Committee (Approved) June 9, 2008.

MOTION: Councilor Wurzburger moved, seconded by Councilor Chavez to approve the Resolution, with the amendments.

VOTE: The motion was approved unanimously on a voice vote.

6. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PURSUE A WORKFORCE DEVELOPMENT PROGRAM TO SERVE RESIDENTS IN THE SOUTHWEST SECTOR OF SANTA FE (COUNCILOR DOMINGUEZ). (KATHY McCORMICK) Committee Review: None.**

This item was removed from the agenda to be considered at a special study session.

**PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)**

7. **REQUEST FOR APPROVAL OF A RESOLUTION REALLOCATING 1.6 MILLION DOLLARS FROM THE 2008 CAPITAL IMPROVEMENT PROGRAM (CIP) FUNDS DESIGNATED FOR THE TURF REHABILITATION, PARKS WATER MANAGEMENT, AND TRAILS CITY WIDE TO BE USED FOR PAVED STREET AND SIDEWALK REHABILITATION (MAYOR COSS, COUNCILORS ROMERO, TRUJILLO, CHAVEZ AND CALVERT) (ROBERT ROMERO) Committee Review: Public Works Committee (Approved) June 9, 2008.**

MOTION: Councilor Calvert moved, seconded by Councilor Chavez, to approve this request.

DISCUSSION: Councilor Dominguez asked how these priorities were established.

Mr. Romero said these roads were taken from the 5-year plan which was prepared when Lawrence Ortiz was here.

Councilor Dominguez asked if they were taken in order of priority based on that plan.

Mr. Romero said he tried to balance it to spend the same amount of money in east District, noting it depends on the District and the priorities differ between Districts.

Responding to Councilor Dominguez, Mr. Romero said on page 5 there is a discussion of the different types of maintenance, and reviewed those for the Committee. He said this summer the two interns are evaluating pavement and ADA on the sidewalks, to do a new pavement maintenance program.

Councilor Dominguez asked if any of the funds will be used for safety improvements.

Mr. Romero said the only thing which would be safety improvements are the ramps upgrade after repaving to bring the ramps to ADA compliance, noting that repairing some of the cracks could be considered a safety improvement. However, there are no funds specific to safety. It is all for pavement rehabilitation.

Councilor Chavez spoke about the issue of the impact of Chinese elms on our streets and sidewalks. He asked if there is a separate schedule for ADA upgrades.

Mr. Romero said they are using on-call contracts through the State, noting these don't happen at the same time because they're different contractors. He works with Joe Lujan to coordinate the ADA portion, noting

he is working to catch up for the roads repaved in 2006-2007. He said the plan sets are approved by the Mayor's Committee before being done.

Councilor Dominguez asked about the paving on Rufina.

Mr. Romero said it is part of this plan, and should happen this summer, noting the problem was caused by the design that was mandated at the time, and that will be resolved, and he described the process in detail. He assured Councilors Dominguez and Chavez that the remediation will take care of the problem on Rufina and this situation won't recur.

Councilor Wurzbarger said we are going to have a study session to look at monies which we haven't spent. She supports this in concept, but believes it would be beneficial to look at this as well in that study session. She asked if the money for the Creativity Center is coming from this same general pot of money, and if this request is for the entire pot of money.

Mr. Romero said it is all the same pot of money.

Councilor Wurzbarger said she was unaware that it was, and she wants this considered in the context of all the things we might be doing.

Councilor Calvert understood the study session would be on the GRTs windfall at the end of the year, and these are CIP reallocation funds.

Councilor Wurzbarger said when she met with the Mayor earlier today, she suggested that we look at things in context and that there be a study session to do that.

Ms. Raveling said in the extra GRT funds, a portion of that is for CIP which is \$636,000.

Responding to Councilor Wurzbarger, Ms. Raveling said the \$1.6 million is one pot of money, the extra money from the GRTs is another part of the money, of which \$600,000 is from the ½% CIP GRT, so it is CIP.

Ms. Raveling said she doesn't like this incremental approach.

Responding to the Chair, Councilor Chavez said he would call for the question because he believes there is a distinction between the GRT and the reallocation of the CIP. He said the rest of the infrastructure now will be able to catch up with the parks, which is good. He supports the motion.

**FRIENDLY AMENDMENT:** Chair Ortiz proposed, a friendly amendment, on page 2, line 20 of the Resolution as follows: "...in the amount of \$1.6 million to paved street, median and sidewalk rehabilitation."  
**The amendment was friendly to the maker and second.**

Chair Ortiz said he has been supportive of the Creativity Center on the Railyard, and was equally concerned when this came from the Mayor and staff to "zero out" that pool. He understands there will be a

discussion on the windfall amount, and believes the Creativity Center funding will come out of that discussion. He said these pots really are all the same, because the source of funds is exactly the same, and he has no issue in dealing with all of these together. He will defer to the wishes of the Committee as to how they want to proceed.

Councilor Wurzbarger would like this to be considered in the context of the special study session, with regard to how much money we have and how we want to spend it.

MOTION TO POSTPONE: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to postpone this item to have it considered with the special study session on Item #30.

DISCUSSION ON THE MOTION TO POSTPONE: Councilor Chavez said he won't support the motion to postpone. He said there this is an infrastructure need now and he wants to move forward with this.

POINT OF ORDER: Councilor Calvert said he understood Councilor Chavez to call for the question prior to the Motion to postpone.

Chair Ortiz asked if there was a second to the Call for the Question.

Councilor Calvert said he will second that Call, but wasn't aware it required a second.

CALL FOR THE QUESTION: Chair Ortiz said there is a motion to call the question on the original proposal as a point of order with a second.

VOTE ON THE ORIGINAL MOTION: The original motion, as amended, was defeated on a voice vote with Councilors Calvert and Chavez voting for the motion, Councilors Dominguez and Wurzbarger voting against. The result was a tie vote, and Chair Ortiz voted no, which defeated the original motion.

DISCUSSION ON MOTION TO POSTPONE: Councilor Dominguez said he would like to have a discussion about this particular proposal because he hasn't seen the five-year plan, and wonders if we can do more than just what we're identifying in the proposal as it is today. He wants roads such as Rufina to be repaired and made safe, noting Airport Road and others are in dire need of safety improvements, such as sidewalks along the Airport Road corridor. He said Rufina is dangerous because of the design, but Airport Road is dangerous because of the moving traffic and the really unsafe conditions for pedestrians.

Councilor Wurzbarger said she wants to make it very clear that this is not a matter of saying the streets should not receive an allocation, but she questions whether it should get the full \$1.6 million and what is the tradeoff in doing this. She believes we can address these questions in a study session in a more systematic manner.

Councilor Calvert said this item was a priority when we were doing CIP, but was dropped because funds went elsewhere, mainly to the Railyard. He believes it remains a priority. He said the other proposal wasn't alive at that time, and won't need funds right away, while this project is a need right now and the funds can be used immediately.

VOTE ON THE MOTION TO POSTPONE: The motion was approved on a voice vote as follows: Councilors Dominguez and Wurzbarger voting in favor of the motion and Councilors Calvert and Chavez voting against. The result was a tie vote, and Chair Ortiz voted yes and the motion was approved.

Chair Ortiz said we need to set a date for the special study session and invite the Mayor and the full Council to attend.

## **CONSENT CALENDAR DISCUSSION**

### **9. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – CLASSIFICATION AND COMPENSATION STUDY AND PERFORMANCE EVALUATION SYSTEM (RFP #08/22/P); EVERGREEN SOLUTIONS, LLC (KRISTINE KUEBLI)**

Councilor Wurzbarger said she is concerned about the report in the packet, and wants to be sure we get the study to quickly address two key questions, commenting there is a lot in the scope of work. She wants to be sure we quickly get our arms around inconsistencies, and hopes this study will point those out within the City of Santa Fe, so we can quickly develop a strategy to deal with this issue. She said she is not interested in macro national and international data, and she wants to know what is happening in Santa Fe, and she wants to know how soon we will get this information.

Ms. Kuebli said she said this is a three-month time frame, noting she was able to reduce the cost by not scrapping the material which was done two years ago and to incorporate it. She wants to try to use electronic communication with the employees, rather than sitting with each and every employee again which the employees wouldn't like. She said they will be using the focus group methodology. The other way they are saving money is to do regional, local salary data survey collection and that will be done in-house. They will be using data bases of various organizations in New Mexico, such as the Municipal League, so we can compare ourselves within the region.

Councilor Wurzbarger said her question is how soon will Ms. Kuebli let this Committee know, factually, what inconsistencies exist in our own system, what disparities exist.

Ms. Kuebli said she needs three months, and there will be a report sometime in November. She said this group is willing to hold any number of meetings with department heads and Councilors and she can organize that.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request, with the condition that Ms. Kuebli provide a full report to this Committee regarding this matter by mid-year.

VOTE: The motion was approved unanimously on a voice vote.

### **10. REQUEST FOR APPROVAL OF ADDITIONAL PART-TIME POSITION FOR HUMAN RESOURCES (KRISTINE KUEBLI)**

Councilor Wurzburger asked the money implication of this request.

Ms. Kuebli said there is no money involved. She is asking to take two existing full time positions and correctly report on the budget that these are part time positions. She would like to take the other .25 of each of those and establish a .5 position, so it is budget neutral.

MOTION: Councilor Wurzburger moved, seconded by Councilor Calvert, to approve this request

VOTE: The motion was approved unanimously on a voice vote.

**14. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 15 TO CONSTRUCTION CONTRACT – SANTA FE CIVIC CENTER; CAMERON/SWINERTON (MARTIN VALDEZ)**

Responding to the Chair, Mr. Valdez said we still are within the budget established for the project, and after the approval of the change order, there is a contingency of \$1.3 million.

Councilor Wurzburger asked why the stemwalls had to be removed.

Mr. Valdez said this was an unforeseen condition discovered during the installation of the cistern system. These were the stemwalls of the old Seth Hall structure which were in the way of the cistern.

Councilor Wurzburger asked why the “revisions to ballroom ceiling to accommodate return air grilles and sound boots,” commenting that one should have thought about that previously.

Councilor Calvert said that was asked in Public Works and the architect made a “boo boo.”

Mr. Valdez said this is correct.

Councilor Wurzburger would like these funds to be recovered.

Mr. Valdez said staff will be pursuing a claim in this regard.

MOTION: Councilor Wurzburger moved, seconded by Councilor Calvert, to approve this request with the condition that staff is directed to pursue “having this money not paid for by the City due to architectural errors which can certainly be covered by insurance.”

DISCUSSION: Councilor Dominguez understands staff is already doing this.

Mr. Valdez said he will be pursuing a claim.

Councilor Wurzburger wants that to stay as a condition of approval.

VOTE: The motion was approved unanimously on a voice vote.



**18. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – LANDSCAPE DESIGN SERVICES FOR PATRICK SMITH PARK AND EAST DE VARGAS PARK; SITES SOUTHWEST, LLC. (BEN GURULE)**

Councilor Wurzbarger said she wants to be sure the plan comes back to this Committee after it is developed and before it is bid, so we can see what is actually going to be presented. She is concerned about the use of materials and that it will "look the way it ought to look."

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request with the condition that once the plan is developed that it comes back to this Committee for review before it goes out to bid.

VOTE: The motion was approved unanimously on a voice vote.

Responding to a question from Fabian Chavez, Councilor Wurzbarger said she wants this to come back to this Committee, and is not suggesting that it go to any other committees.

**19. REQUEST FOR APPROVAL OF GRANT AGREEMENT – KEEP SANTA FE BEAUTIFUL PROGRAM; NEW MEXICO STATE TOURISM DEPARTMENT. (GILDA MONTANO)**  
**A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**

Councilor Wurzbarger asked if any of these funds can be used to help with the identified median problems on Zia, Rodeo or Old Pecos.

Ms. Montano said some of the funds can be used for landscape materials, but not for construction of medians.

Responding to Councilor Wurzbarger, Ms. Montano said the medians are City property, which are maintained by the Parks Division. She said she coordinates the adoption of the medians. She said staff tells her who isn't maintaining their medians and she then contacts the adoptee.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request with the condition that in three months Ms. Montano and the Parks people come back with a very quick report on how they have been able to work together to address some of the median concerns that we've raised previously in this Committee.

VOTE: The motion was approved unanimously on a voice vote.

**22. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND MAINTENANCE SERVICES AGREEMENT – HVAC EQUIPMENT SERVICES AT GCCC; TRAVERS MECHANICAL SERVICES. (LIZ ROYBAL)**

Councilor Wurzburger asked about the sole source justification.

Mr. Rodarte said he approved this as a sole source because the City has been using Travers for two years. He said under the exception rules of the Purchasing Manual, it is a qualified, certified vendor for this particular system. He didn't write a Memorandum for this, but he did sign it, and this is his reasoning. Travers knows all of the equipment at the GCC and will do the work at a fair price.

MOTION: Councilor Wurzburger moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

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**END OF CONSENT CALENDAR DISCUSSION**

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**DISCUSSION**

**27. REQUEST FOR APPROVAL OF PROPOSED BUSINESS PLAN FOR TINO GRIEGO TALENT POOL CENTER (KATHY McCORMICK)**

This item was removed from the agenda to go back to Public Works for discussion.

**28. REQUEST FOR APPROVAL OF 2008 PARKS BOND IMPLEMENTATION PLAN. (FABIAN CHAVEZ)**

A copy of the "2008 Parks Bond" recommendations is incorporated herewith to these minutes as Exhibit "1."

Chair Ortiz noted that there were amendments which were approved by Public Works.

MOTION: Councilor Chavez moved, seconded by Councilor Wurzburger to approve this request with the amendments from Public Works.

DISCUSSION: Councilor Chavez noted the amendments discussed in Finance are in the Memorandum on page 3, and probably are incorporated into the document.

Chair Ortiz asked what is the Archuleta property.

Mr. Romero said the Archuleta property is across from Torreon Park which was used a temporary staging area for the project at Alameda. It is adjacent to the River and part of the parkway. He said this has always been in the plan. He noted the changes on BTAC projects – deletion of the Community College Trail and inserted the St. Francis/Cerrillos Road pedestrian overpass as recommended by Finance and approved by Public Works. He said the Northwest Quadrant Project was moved further into the future, and

the Santa Fe River Parkway was moved up to start work. These are the two amendments from the Public Works Committee which he believes were approved by this Committee.

Chair Ortiz asked when the plan for the Open Space & Trails will be ready. He said those monies could parallel what we're doing in the development of the NWQ as well as just providing for open space and trails.

Mr. Romero said this is correct. He said the roads will be fenced this summer to keep people from dumping and that will be done very soon. They are working with the NWQ Design group and neighbors, and will come back with a plan to Public Works and BTAC, noting staff is working to develop a proposal to spend the \$3 million.

Chair Ortiz said, with regard to the Cerrillos/St. Francis pedestrian and the underground crossing at St. Francis with the new Rail Runner project, he would like an amendment to cobble these into one project. He understands both are underfunded.

Mr. Romero said both of these projects can be constructed with the existing funds.

Responding to Councilor Chavez, Mr. Romero said the reason BTAC didn't recommend the Community College Trail, is that the Richards Avenue rebuild includes shoulders on the road which can be used for that purpose, and it wasn't worth spending funds now to do a trail adjacent to Richards. He is unsure that the Community College Trail would come back as its own trail project.

Councilor Ortiz said he supports building the crossings if there is sufficient funding to do both.

Councilor Dominguez asked how the implementation plan addresses the plan to purchase adjacent property to connect the two pieces of Maclovía.

Mr. Romero said it would cost \$150,000, and he would get a survey, an appraisal, title search and then make an offer, and that is part of this implementation plan.

Councilor Dominguez asked what happens if the owner isn't interested in selling the property, and if not what is the plan.

Mr. Romero said if it's not for sale, and the Council doesn't want to condemn, then the \$150,000 could be reallocated to another park or trail in District #3. He can find that out quickly.

Councilor Dominguez said in that situation, he would like those funds to go for something such as the effluent line which would benefit the parks in Tierra Contenta.

Mr. Romero said he can check with legal to see if we have the right to condemn if this is the Council's wish.

Responding to Councilor Chavez, Mr. Romero said we could do the Acequia Trail without buying the parcel. He will investigate this and put a simple plan together for discussion.

Responding to Councilor Dominguez, Chair Ortiz said if the implementation plan is approved by Council and something happens which prevents meeting the schedule, that could go to the Parks Advisory for recommendation and then back to Public Works and Finance.

Mr. Romero said this is correct. He believes the Council can change this at any time, as long as the funds are spent on parks, trails or acquisitions. He hopes his estimates are conservative, and perhaps he will come back to ask how to spend any left over funds. He believes there will be plenty of time to do that.

Councilor Chavez asked if we have some flexibility in the park plan, noting the reality may be different once we begin the process, and some things may not make sense.

Mr. Romero said there isn't much flexibility.

Responding to Councilor Chavez, Mr. Romero said public meetings take a lot of time, and it could take twice as long to implement this plan, commenting staff is willing to do that if this is what the Council wants done. He described how this plan was done and the process by the Parks Advisory Committee, noting they spent a lot of time to develop this and it could take another three years to start spending money if we have to revisit every park and hold public meetings. He said they can do this with some of the larger parks without significant delay.

[Chair Ortiz's remarks here are completely inaudible.] Chair Ortiz said there are areas where we will need to take a second look, but doesn't believe it is necessary to look at a wholesale treatment.

Councilor Dominguez said his concern is that if priorities and specifics change that it doesn't cost more, and wants to keep track of things that cost less to get an idea of where we can reallocate those proceeds.

VOTE: The motion was approved unanimously on a voice vote.

**29. REQUEST FOR APPROVAL OF PROPOSED CIVIC CENTER PARKING RATES. (BILL HON)**

This item was removed from the agenda and postponed to the next Committee meeting.

**30. DISCUSSION AND REQUEST FOR APPROVAL OF POTENTIAL BUDGET INCREASES FOR FY 08/'09 FROM GROSS RECEIPTS TAX FOR MAY 2008. (KATHRYN RAVELING)**

**A. REQUEST FOR APPROVAL OF RESOLUTION AUTHORIZING \$500,000 FOR CONSTRUCTION OF THE AIRPORT ROAD SAFETY IMPROVEMENT PROJECT FROM THE CITY'S MAY 2008 UNEXPECTED INCREASE IN GROSS RECEIPTS TAX REVENUES (COUNCILOR DOMINGUEZ). (ROBERT ROMERO)**

This item was removed from the agenda to be the subject of a special study session.

**31. OTHER FINANCIAL INFORMATION:**

**A. POLICE DEPARTMENT ORGANIZATION. (CHIEF ERIC JOHNSON)**

A copy of an organizational chart for the Santa Fe Police Department dated June 2008, is incorporated herewith to these minutes as Exhibit "2."

This item was removed from the agenda and postponed to the next meeting of the Committee.

**32. MATTERS FROM THE COMMITTEE**

Ms. Raveling introduced the new Finance Director Ken Milligan.

Mr. Milligan said he is glad to be here, noting he became a Finance Director in 1976, and has worked for cities ranging from 20,000 to 200,000 in population and looks forward to working with and for the City. He has lived in Santa Fe for the past two years, commenting Santa Fe is one of the greatest places.

Councilor Wurzbarger welcomed Mr. Milligan saying he has some very big shoes to fill.

**VERBATIM TRANSCRIPT OF THE COMMITTEE TRIBUTE TO KATHRYN**

**WURZBURGER:** Kathryn, I just want to say thank you. I have learned so much from you, and I really [inaudible]. We've always had a balanced budget since I've been on the Council. We had a bit of a rocky road when we were worried about that. And, I've always not completely understood how money reappeared, but I'm always grateful when you find it. I most appreciated your, not just your confidence, but your quiet approach to what, at times particularly that winter [inaudible] sometimes difficult and contentious. And you always handled yourself in a professional, graceful and intelligent manner, and I will miss you.

**CALVERT:** Mr. Milligan, welcome aboard. Yes, you do have big shoes to fill and I hope you retain half of what she's telling you. And I will say, didn't you want to mention your party later in the month...something..

**CHAIR ORTIZ:** You want to put that in the paper so it's like a free for all.

**RAVELING:** I don't mind it being a free for all, as long as they just let me know they're coming. I am having an event at the MRC on the twenty-seventh, Friday after work, and we'll have some music and some food and just get together. And you're all invited, and spouses or others are invited too, just let us know. So, call Yolanda or Laura and just let us know how many people are coming.

CALVERT: So, I too wanted to thank Kathryn for all the years of service, and I particularly wanted to thank her for educating us along the way and taking the time in amongst her regular duties to make sure she was educating us and informing us, probably sometimes, you know, because that's the way she wanted to go anyway, but no, I'm just teasing. I do seriously want to thank you for that education, because it's very helpful... first time doing the budget is like, oh my god, what is all this. And all that extra help and instruction along the way was very very helpful, so I thank you very much for that.

DOMINGUEZ: I also would like to welcome you aboard Mr. Milligan. I hope that you will be as creative as you can be, especially when we are dealing within things as absolute as numbers. That's always something good to have. Welcome aboard and I look forward to working with you.

Kathryn, I just wanted to tell you that for the last two years that I've gotten to know you, I appreciate you, as Councilor Calvert has said, your willingness to educate us about things. Thanks for being as creative as you've been. And, I think that you being able to...and you might want to plug your ears... but being able to navigate through some of the political waters that we tread through sometimes, is an art and talent in itself. So, congratulations on your new life. There are lots of people who envy you because you are reaching a part of your life that many people can only dream about. So, congratulations.

RAVELING: I've had many years of envy seeing other people leave.

DOMINGUEZ: It's your turn now, and one of these days, maybe I'll get to be one of those people as well, so congratulations and thank you very much.

CHAVEZ: Kathryn, we got to talk a little bit earlier on the phone, and definitely it's going to be a new chapter for you, and refresh my memory. We talked a little bit about your commitment, your dedication, your tenure here. How many years?

RAVELING: Twenty-four years.

CHAVEZ: Twenty-four years!

RAVELING: I started as an accountant at the City and my first job was keeping track of all the fixed assets, so I was out in my coveralls and boots climbing garbage trucks and getting serial numbers and making a list of everything the City owned, because there was no list at that point. And, it was an audit finding that we had for a number of years, and we were able to clear it up. And then I became the Purchasing Director and then the Finance Director. So, long career with several different jobs.

CHAVEZ:

But a lot of institutional memory, and I think it's going to take more than a week or two for all of that to rub off. And it would take... and that's a lot. But, Kathryn, in the eight years that I've been on Council, you've always been able to keep your cool and treat your office and your staff very professionally. Always there to provide information, and I think you've always done your best with the situation that you have at hand, whether it's the political climate or the economic reality of what we're dealing with. And, so, that right there is a lot to manage. I've enjoyed working with you and wish you the best of luck in your new endeavors and your new chapter. I know you're going to be in town, so I hope to be seeing you around.

And, to "the new guy," welcome on board, and hopefully you will be able to thrive and survive as well and as long as Kathryn did. So, I look forward to working with you as well.

ORTIZ:

So, Kathryn, I want to tell you that I was wrong. I've served here for eight years, and I have taken my shots at colleagues, obviously, but at you in particular. And I will tell you that for the first four, maybe, City Managers, my first question whenever they talked... you know we'd do this introductory meeting and my first comment is, "Well what are you going to do with your Finance Director?" And they would always say, "Well, I intend on keeping Kathryn." And I would always tell them, the first four, "Well that's a mistake." And I told them, it's a mistake because, in truth you have been here a long time. You and your department run the City and run the department. You know where all the skeletons are buried. You've maybe buried a couple of them. And I told a couple of the City Managers who worked here, "You know how Kathryn runs the budget process. How do you feel like you're going to get a chance to independently understand where the City budget is, so long as Kathryn's here?"

And, that was a mistake on my part, and I'm not ashamed to admit that I was wrong. Because, in you knowing where all the money is, and you being able to keep that even keel, you've been able to steer the City through sometimes very turbulent, sometimes very traumatic actions that we have up here at City Council. And I think that that is a credit to your personality and to your perseverance and to your dedication to city government. It's when people... even people that are in disagreement... when people have a loyalty to this organization, you can see it.

And, it is clear to me in the last four years, that your dedication and your perseverance and all of your steadfastness in all of the bluster that I've created and that other people have created, it's because you love the City. And you love your job, and you love your staff – and that shines through. And that is something that... when I was telling Mike Lujan and Jim Romero and Asenath and Frank DiLuzio and all of these other sort of Ghosts of City Managers Past that I think of, that that question that I posed to them was the wrong question.

It was the wrong question based upon what I see up here, realizing that what we do up here isn't nearly as important as what you've been able to do in your office, week after week, budget after budget, month after month, in making sure that the City is taken care of. And, you've been able to do that because you've been very good with your staff and staff selection, and staff does a wonderful job for you. And because of the people that you have within your department, and because you take all of that and you bring it forward. And, whatever we do, or whatever we say, you still get the job done. And, you can't say that with some department directors that we've seen. You can't say that with some City Attorneys or City Managers that we've seen. They sort of blow with the wind, and you have never blown with the wind, Kathryn, and that is an achievement that you have had to put the City on good footing, even when those of us who blow hardest blow.

And, so, we are really going to miss you, and we're going to really miss your dedication and I hope that your life outside of City Hall is filled with a lot of joy and a lot of care and a lot of family, and we are going to miss you. And that's my two cents.

RAVELING: Well thank you Councilor Ortiz. I feel like I'm on American Idol, and you're Simon. Well thank you very much, and I certainly want to thank all of you. We've all been through a lot. It's been quite a ride, and various City Managers, various Councilors, but I think everybody's trying to do their best for the City. Because, we do all love the City and thank you very much.

*End of Verbatim Transcript*

### **33. ADJOURNMENT**

There being no further business to come before the Committee, and the Committee having completed its Agenda, the meeting was adjourned at 6:35 p.m..

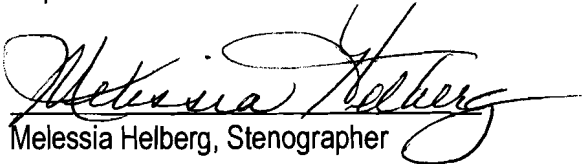
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Matthew E. Ortiz, Chair

Reviewed by:

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Kathryn L. Raveling, Director  
Department of Finance



Melessia Helberg, Stenographer