

**AGENDA**

CITY CLERK'S OFFICE

DATE 10/15/15 TIME 5:49pm

SERVED BY Rosalie Cardenas

REGULAR MEETING

RECEIVED BY Lidia Martinez

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD**

October 22, 2015

5:00 P.M.

**LEGAL CONFERENCE ROOM  
SANTA FE COUNTY ADMINISTRATION BUILDING  
102 GRANT AVENUE  
SANTA FE, NM**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Consent Calendar**
- V. Approval of Minutes:** Regular Meeting – August 27, 2015
- VI. Matters from the Public**
- VII. Consent Calendar**
  - A. Request for Approval to Award Bid '16/07/B to Tri Con Works, LP of Houston, TX, for the Phase 2 – Landfill Gas Collection System Construction Project at the Caja del Rio Landfill in the Amount of \$190,917.96.
    - (1) Approval of Budget Increase to 52503.570500 (Capital Outlay – Equipment and Machinery) from 5503.100700 (Landfill Gas Collection Reserve Fund Cash) in the Amount of \$190,917.96.
  - B. Request for Approval of Amendment No. 1 to Extend the Term and Increase the Services Agreement with Austin Wood Recycling, Inc. of Cedar Park, TX, for Indefinite and On-Call Grinding for the Buckman Road Recycling and Transfer Station in the Amount of \$124,750.00 (RFP No. '15/13/B).
  - C. Request for Approval of Amendment No. 6 to the Professional Services Agreement with CDM Smith Inc. of Albuquerque, NM, to Provide Support for the Caja del Rio Landfill Permit Renewal and Modification Application and Assistance with Permit Compliance in the Amount of \$28,721.00 (RFP No. '12/06/P).
    - (1) Approval of Budget Increase to 52521.572950 (WIP – Start-Up Project Costs) from 5521.100700 (Landfill Permitting Reserve Fund Cash) in the Amount of \$28,721.00.
  - D. Request for Approval of Amendment No. 1 to the Services Agreement with Rusty's Weigh Scales and Service, Inc., of Lubbock, TX, to Replace the Existing Inbound Scale with Digital Technology and Extend the Scale Deck at the Buckman Road Recycling and Transfer Station in the Amount of \$87,356.00.

(1) Approval of Budget Increase to 52504.572970 (WIP - Construction) from 5500.100700 (Operating Cash Balance) in the Amount of \$87,356.00.

- E. Request for Approval of Fiscal Year 2014-15 Reappropriations to Carry Forward Open Contracts to Fiscal Year 2015-16 for Continuing Services.
- F. Status Report for Caja del Rio Landfill Renewal Permit Application.
- G. Request for Approval of 2016 Meeting Calendar.
- H. Request for Approval of Professional Services Agreement with CDM Smith Inc. of Albuquerque, NM, to Provide Engineering, Permitting and Construction Phase Services for the Replacement of the Inbound Scale at the Buckman Road Recycling and Transfer Station in the Amount of \$17,718.00.

(1) Approval of Budget Increase to 52504.572970 (WIP - Construction) from 5500.100700 (Operating Cash Balance) in the Amount of \$17,718.00.

**VIII. Matters from the Executive Director**

**IX. Matters from the Board**

**X. Matters from Staff**

**XI. Matters from the City**

**XII. Matter from the County**

**XIII. Next Meeting Date:** Thursday, November 19, 2015.

**XIV. Adjournment**

Anyone needing further information or requiring special needs for the disabled should contact Rosalie Cardenas at (505) 424-1850, extension 150.

**SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
October 22, 2015, 5:00 pm**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	NO QUORUM	1
APPROVAL OF AGENDA	NO ACTION	1
APPROVAL OF CONSENT CALENDAR	NO ACTION	1
APPROVAL OF MINUTES	NO ACTION	1
MATTERS FROM THE PUBLIC	NONE	1
<u>CONSENT CALENDAR</u>	NO ACTION	1-3

REQUEST FOR APPROVAL TO AWARD  
BID '16/07/B TO TRI CON WORKS, LP OF  
HOUSTON, TX, FOR THE PHASE 2 - LANDFILL  
GAS COLLECTION SYSTEM CONSTRUCTION  
PROJECT AT CAJA DEL RIO LANDFILL IN THE  
AMOUNT OF \$190,917.98.

(1) APPROVAL OF BUDGET INCREASE  
TO 52503.570500 (CAPITAL OUTLAY - EQUIPMENT  
AND MACHINERY) FROM 5503.100700 (LANDFILL  
GAS COLLECTION RESERVE FUND CASH) IN THE  
AMOUNT OF \$190,017.96.

REQUEST FOR APPROVAL OF AMENDMENT  
NO. 1 TO EXTEND THE TERM AND INCREASE  
THE SERVICES AGREEMENT WITH AUSTIN  
WOOD RECYCLING, INC., OF CEDAR PARK, TX,  
FOR INDEFINITE AND ON-CALL GRINDING FOR  
THE BUCKMAN ROAD RECYCLING AND TRANSFER  
STATION IN THE AMOUNT OF \$124,750.00  
(RFP NO. '15/13/B).

REQUEST FOR APPROVAL OF AMENDMENT NO. 6  
TO THE PROFESSIONAL SERVICES AGREEMENT  
WITH CDM SMITH INC., OF ALBUQUERQUE, NM,  
TO PROVIDE SUPPORT FOR THE CAJA DEL RIO  
LANDFILL PERMIT RENEWAL AND MODIFICATION  
APPLICATION AND ASSISTANCE WITH PERMIT  
COMPLIANCE IN THE AMOUNT OF \$28,721.00  
(RFP NO. '12/06/P).

(1) APPROVAL OF BUDGET INCREASE TO  
52521.572950 (WIP-  
START-UP PROJECT COSTS) FROM  
5521.100700 (LANDFILL  
PERMITTING RESERVE FUND CASH) IN  
THE AMOUNT OF \$28,721.00.

REQUEST FOR APPROVAL OF AMENDMENT NO. 1  
TO THE SERVICES AGREEMENT WITH RUSTY'S  
WEIGH SCALES AND SERVICE, INC., OF LUBBOCK,  
TX, TO REPLACE THE EXISTING INBOUND SCALE  
WITH DIGITAL TECHNOLOGY AND EXTEND THE  
SCALE DECK AT THE BUCKMAN ROAD RECYCLING  
AND TRANSFER STATION IN THE AMOUNT OF \$87,356.00.

(1) APPROVAL OF BUDGET INCREASE TO  
52504.572970 (WIP - CONSTRUCTION) FROM  
5500-100700 (OPERATING CASH BALANCE)  
IN THE AMOUNT OF \$87,356.00.

REQUEST FOR APPROVAL OF FISCAL YEAR 2014-15  
REAPPROPRIATIONS TO CARRY FORWARD OPEN  
CONTRACTS TO FISCAL YEAR 2015-16 FOR  
CONTINUING SERVICES.

STATUS REPORT FOR CAJA DEL RIO LANDFILL  
RENEWAL PERMIT APPLICATION.

REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES  
AGREEMENT WITH CDM SMITH INC., OF ALBUQUERQUE, NM,  
TO PROVIDE ENGINEERING, PERMITTING AND  
CONSTRUCTION PHASE SERVICES FOR THE REPLACEMENT  
OF THE INBOUND SCALE AT THE BUCKMAN ROAD RECYCLING  
AND TRANSFER STATION IN THE AMOUNT OF \$17,718.00.

(1) APPROVAL OF BUDGET INCREASE TO 53504.572970  
(WIP - CONSTRUCTION) FROM 5500.100700 (OPERATING  
CASH BALANCE) IN THE AMOUNT OF \$17,718.00.

<b>MATTERS FROM THE EXECUTIVE DIRECTOR</b>	<b>NONE</b>	<b>3</b>
<b>MATTERS FROM THE BOARD</b>	<b>NONE</b>	<b>3</b>
<b>MATTERS FROM STAFF</b>	<b>NONE</b>	<b>3</b>
<b>MATTERS FROM THE CITY</b>	<b>NONE</b>	<b>3</b>
<b>MATTERS FROM THE COUNTY</b>	<b>NONE</b>	<b>3</b>
<b>NEXT MEETING DATE:</b>		
<b>THURSDAY, NOVEMBER 19, 2015</b>		<b>3</b>
<b>ADJOURNMENT</b>		<b>4</b>

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
October 22, 2015, 5:00 pm**

**I. CALL TO ORDER**

The regular meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Commissioner Miguel Chavez, on October 22, 2015, at 5:00 pm, in the Legal Conference Room of the Santa Fe County Administration Building, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Miguel Chavez  
Commissioner Henry Roybal  
Councilor Signe Lindell, Telephonically

**MEMBERS ABSENT**

Councilor Joseph Maestas, Chair  
Commissioner Kathy Holian  
Councilor Patti Bushee

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Rosalie Cardenas, SWMA  
Adam Schlachter, SWMA  
Angelica Salazar, SWMA  
Danita Boettner, SWMA  
Justin Miller, Legal Counsel  
Elizabeth Martin, Stenographer

There was not a quorum of the membership in attendance, therefore, no action was taken.

Mr. Kippenbrock announced that this would be the last meeting for Justin Miller, Legal Counsel, as he is leaving the City at the end of the month.

Mr. Miller said he had enjoyed working with everyone and wished the Committee well. Nancy Long will be the Legal Counsel for SWMA going forward.

The meeting adjourned at 5:30 pm.

**III. APPROVAL OF AGENDA**

**IV. APPROVAL OF CONSENT CALENDAR**

- ★ V. APPROVAL OF MINUTES: REGULAR MEETING OF AUGUST 27, 2015
- VI. MATTERS FROM THE PUBLIC
- VII. CONSENT CALENDAR
  - A. REQUEST FOR APPROVAL TO AWARD BID '16/07/B TO TRI CON WORKS, LP OF HOUSTON, TX, FOR THE PHASE 2 - LANDFILL GAS COLLECTION SYSTEM CONSTRUCTION PROJECT AT CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$190,917.96.  
  
(1) APPROVAL OF BUDGET INCREASE TO 52503.570500 (CAPITAL OUTLAY - EQUIPMENT AND MACHINERY) FROM 5503.100700 (LANDFILL GAS COLLECTION RESERVE FUND CASH) IN THE AMOUNT OF \$190,017.96.
  - B. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO EXTEND THE TERM AND INCREASE THE SERVICES AGREEMENT WITH AUSTIN WOOD RECYCLING INC., OF CEDAR PARK, TX, FOR INDEFINITE AND ON-CALL GRINDING FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$124,750.00 (RFP NO. '15/13/B).
  - C. REQUEST FOR APPROVAL OF AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CDM SMITH INC., OF ALBUQUERQUE, NM, TO PROVIDE SUPPORT FOR THE CAJA DEL RIO LANDFILL PERMIT RENEWAL AND MODIFICATION APPLICATION AND ASSISTANCE WITH PERMIT COMPLIANCE IN THE AMOUNT OF \$28,721.00 (RFP NO. '12/06/P).  
  
(1) APPROVAL OF BUDGET INCREASE TO 52521.572950 (WIP-START-UP PROJECT COSTS) FROM 5521.100700 (LANDFILL PERMITTING RESERVE FUND CASH) IN THE AMOUNT OF \$28,721.00.
  - D. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH RUSTY'S WEIGH SCALES AND SERVICE, INC., OF LUBBOCK, TX, TO REPLACE THE EXISTING INBOUND SCALE WITH DIGITAL TECHNOLOGY AND EXTEND THE SCALE DECK AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$87,356.00.

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(WIP - CONSTRUCTION) FROM 5500-100700 (OPERATING  
CASH BALANCE) IN THE AMOUNT OF \$87,356.00.

- E. REQUEST FOR APPROVAL OF FISCAL YEAR 2014-15  
REAPPROPRIATIONS TO CARRY FORWARD OPEN CONTRACTS TO  
FISCAL YEAR 2015-16 FOR CONTINUING SERVICES.
- F. STATUS REPORT FOR CAJA DEL RIO LANDFILL RENEWAL PERMIT  
APPLICATION.
- G. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES  
AGREEMENT WITH CDM SMITH INC., OF ALBUQUERQUE, NM, TO  
PROVIDE ENGINEERING, PERMITTING AND CONSTRUCTION PHASE  
SERVICES FOR THE REPLACEMENT OF THE INBOUND SCALE AT  
THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN  
THE AMOUNT OF \$17,718.00.

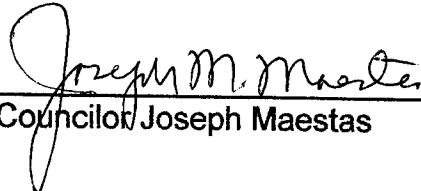
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- VIII. MATTERS FROM THE EXECUTIVE DIRECTOR
- IX. MATTERS FROM THE BOARD
- X. MATTERS FROM STAFF
- XI. MATTERS FROM THE CITY
- XII. MATTERS FROM THE COUNTY
- XIII. NEXT MEETING DATE: THURSDAY, NOVEMBER 19, 2015

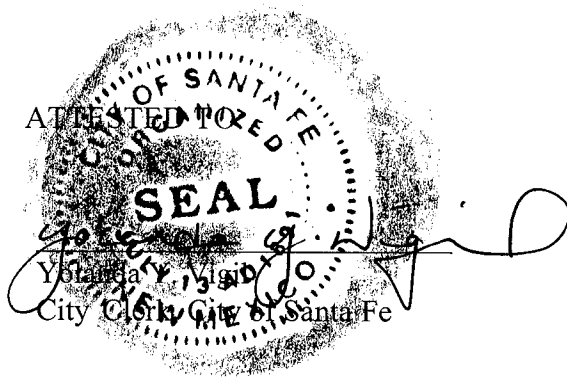


**XIV. ADJOURNMENT**

The meeting adjourned at 5:30 pm.


  
Councilor Joseph Maestas

  
Elizabeth Martin, Stenographer



COUNTY OF SANTA FE                    )  
STATE OF NEW MEXICO                ) ss                   SOLID WASTE MINUTES  
PAGES: 7

I Hereby Certify That This Instrument Was Filed for  
Record On The 4TH Day Of February, 2016 at 03:23:27 PM  
and Was Duly Recorded as Instrument # 1785767  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy  County Clerk, Santa Fe, NM

