



Agenda

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**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, JUNE 8, 2015
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM MAY 26, 2015 PUBLIC WORKS COMMITTEE MEETING

INFORMATIONAL AGENDA

6. UPDATE TO THE SANTA FE UNIVERSITY ARTS AND DESIGN (**LISA MARTINEZ**)

CONSENT AGENDA

7. DESIGN AND RIGHT-OF-WAY ACQUISITION FOR A ROUNDABOUT AT THE AGUA FRIA ST./COTTONWOOD DR. INTERSECTION
 - REQUEST FOR APPROVAL OF NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) COOPERATIVE AGREEMENT PROVIDING THE CITY WITH \$200,000 IN FUNDING (**JOHN ROMERO**)

Committee Review:

Finance Committee (Scheduled)

06/15/15

Council (Scheduled)

06/24/15

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA FE AND HUTTON BROADCASTING, LLC FOR AN AMOUNT OF \$16,435.13 (**LIZA SUZANNE**)

Committee Review:

Finance Committee (Scheduled)

06/15/15

Council (Scheduled)

06/24/15

9. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – BUILDING 3002 AT SANTA FE MUNICIPAL AIRPORT TO OCCUPY AND USE FOR OFFICE AND TERMINAL PURPOSES DURING CONSTRUCTION OF PERMANENT FACILITIES ON ADJACENT PARCELS IN ACCORDANCE WITH THE LEASE APPROVED BY THE GOVERNING BODY AT ITS REGULAR MEETING ON FEBRUARY 25, 2015 WITH JET CENTER AT SANTA FE REAL ESTATE, LLC (**JON BULTHUIS**)

Committee Review:

Finance Committee (Approved) 06/01/15
Council (Scheduled) 06/10/15

10. REQUEST FOR APPROVAL OF FOUR-MONTH EMERGENCY PROCUREMENT PROFESSIONAL SERVICES AGREEMENT FOR SECURITY SERVICES AT MUNICIPAL PARKING FACILITIES, CITY HALL/SANTA FE COMMUNITY CONVENTION CENTER, PUBLIC LIBRARIES, MUNICIPAL COURT AND SANTA FE TRAILS WITH BLACKSTONE SECURITY SERVICES, INC. IN THE TOTAL AMOUNT OF \$120,704.64 **(NOEL CORREIA)**

Committee Review:

Finance Committee (Scheduled) 06/15/15
Council (Scheduled) 06/24/15

11. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 123-6-6.1 OF THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE TO PROHIBIT THE PARKING OF A MOTOR VEHICLE IN A MARKED BICYCLE LANE; MAKING MINOR GRAMMATICAL CHANGES **(COUNCILOR BUSHEE) (KEITH WILSON)**

Committee Review:

Public Safety Committee (Scheduled) 06/16/15
Bicycle & Trails Advisory Committee (Scheduled) 06/17/15
Council (Request to publish) 06/24/15
Finance Committee (Scheduled) 06/29/15
Council (Public hearing) 07/29/15

12. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING GUIDELINES AND REGULATIONS FOR THE ACCEPTANCE OF MEMORIAL DONATIONS FOR PLACEMENT IN CITY-OWNED PARKS, OPEN SPACES AND TRAILS **(COUNCILOR DIMAS) (ROB CARTER)**

Committee Review:

Finance Committee (Scheduled) 06/15/15
Parks & Open Spaces Advisory Commission (Scheduled) 06/16/15
Council (Scheduled) 06/24/15

13. MATTERS FROM STAFF
14. MATTERS FROM THE COMMITTEE
15. MATTERS FROM THE CHAIR
16. NEXT MEETING: **MONDAY, JUNE 22, 2015**
17. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE
June 8, 2015**

ITEM	ACTION	PAGE
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	1-2
5. Approval of Minutes - May 26, 2015	Approved as presented	2
INFORMATIONAL AGENDA		
6. SFUAD UPDATE	Presented by Lisa Martínez	2-3
CONSENT AGENDA LISTING	Listed	4
CONSENT AGENDA DISCUSSION		
7. Roundabout at Agua Fria/Cottonwood Dr.	Approved	5-6
10. PSA for Security Services	Approved	6-7
13. Matters from Staff	None	7
14. Matters from the Committee	None	7
15. Matters from the Chair	Comments	8
16. Next Meeting:	June 22, 2015	8
17. Adjournment	Adjourned at 5:36 p.m.	8

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, June 8, 2015

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Ronald S. Trujillo, Chair
Councilor Christopher M. Rivera, Vice Chair
Councilor Patti J. Bushee
Councilor Bill Dimas

MEMBERS ABSENT:

Councilor Carmichael A. Dominguez, excused

STAFF PRESENT:

Isaac Pino, Public Works Director
Bobbi Mossman, Public Works Staff
Kelly Brennan, City Attorney

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Dimas moved to approve the agenda as presented. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Rivera requested discussion on item 10.

Councilor Bushee requested discussion on item 7.

Councilor Bushee moved to approve the Consent Agenda as amended. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM MAY 26, 2015 PUBLIC WORKS COMMITTEE MEETING

Councilor Bushee moved to approve the minutes of the May 26, 2015 Public Works Committee meeting as presented. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

INFORMATIONAL AGENDA

6. UPDATE TO THE SANTA FE UNIVERSITY ARTS AND DESIGN (LISA MARTÍNEZ)

Ms. Lisa Martinez gave the report.

Councilor Bushee asked if there is anything in writing.

Ms. Martínez said no. She just had general information but would be happy to send Councilor Bushee a report.

Ms. Martinez said the deferred maintenance fund is specific to the lease. A number of projects were outlined and that was the work schedule they stuck to.

Councilor Bushee noted that the City has not heard anything in detail on this for a long time. She asked if the City didn't hire a project manager dedicated to this.

Mr. Pino said the Chatsky Group was eliminated over five years ago. Ms. Martínez has been handling this for the last three years.

Councilor Bushee wanted something in writing from which she could ask questions.

Ms. Martínez explained that she was asked to provide general information regarding the funds.

Chair Trujillo wanted to hear her report what she had now and then she could get together with Councilor Bushee later.

Councilor Bushee said she would prefer to hear with details.

Ms. Martínez said she would be happy to provide that to her. She is giving an overview on the three funds in this update.

The deferred maintenance fund has been closed and the projects are completed. The fund was closed out in October, 2013.

Chair Trujillo asked if that included the expansion of the cafeteria. They were supposed to hit a target amount of students. He asked if they hit that target.

Ms. Martínez according to most current information the highest student load has been just over 600 and mostly it has been closer to 400.

Ms. Martínez said the second fund is the electrical utility fund at \$1.6 million. All projects have been completed and the records have been audited. The last payment was made on December 1, 2014.

The only outstanding financial account the City is trying to close now is the non-utility repair fund. That Landlord Fund was established by the City. The City has paid out some from it and has a current payout pending. After that, the City has met all of its obligations. We are waiting on exact numbers for enrollment. If the enrollment went over 800, the SFAUD is obligated to pay part of the money.

Councilor Bushee asked who is auditing the fund.

Ms. Martínez said she has been doing the reconciliation.

Councilor Bushee thought she heard audit.

Ms. Martínez said she should not have said audit. She has been inspecting and going through the files as an internal audit.

Councilor Bushee asked if the Committee can get that written report and asked if we need the Internal Auditor to review anything.

Ms. Martínez didn't believe Ms. Kerr needed to be involved. She said she has done the best she could to clarify everything so anyone could look at the records and see what happened and the outcomes.

Councilor Bushee asked if when she finished, there would be any need for someone else to be a project manager.

Ms. Martínez said there were certain projects that did involve asbestos removal. They stretched the money as far as they could and stuck to the list included in the lease agreement.

Councilor Bushee asked that at the next meeting the Committee could have everything and how enrollment is going, start to finish.

Ms. Martínez said, in terms of the art collection, that she went through the entire inventory list with the help of staff and folks at university. With very minimal exceptions, they were able to find everything.

Councilor Bushee wanted all the players in one place and provide the Committee a report.

Chair Trujillo asked how long it would take to get the information and the people here. If not next meeting the next after that.

Ms. Martínez said she was happy to do that.

CONSENT AGENDA LISTING

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CONSENT AGENDA DISCUSSION

7. DESIGN AND RIGHT-OF-WAY ACQUISITION FOR A ROUNDABOUT AT THE AGUA FRIA ST./COTTONWOOD DR. INTERSECTION

- REQUEST FOR APPROVAL OF NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) COOPERATIVE AGREEMENT PROVIDING THE CITY WITH \$200,000 IN FUNDING (JOHN ROMERO)

Committee Review:

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Chair Trujillo disclosed that he works for the NMDOT and used to oversee this but no longer.

Councilor Bushee wanted to make sure the neighborhood is involved. She asked what kind of public process would be used.

Mr. Romero said they have not started the design. This is for design funding. As part of the design process they will have public meetings.

Councilor Bushee asked if it is a foregone conclusion.

Mr. Romero said not necessarily. The Right-of-Way acquisition will not occur until we have clearance and a public meeting.

Councilor Bushee asked if there were no other options offered.

Mr. Romero agreed. There were none that he could think of. The only other solution was a signal and neither he nor the DOT would support that option.

Councilor Bushee asked if it is more on Cottonwood Drive than Agua Fria.

Mr. Romero said it is the intersection.

Councilor Bushee said it changes the flow of Agua Fria and that was what she was concerned about folks knowing. She liked it better when there were options and wanted people to be aware.

Councilor Rivera asked if this project will alleviate some of the issues

Mr. Romero said it will not. This is safety money. That intersection has a capacity problem.

Councilor Rivera asked if there is something that could alleviate the problem.

Mr. Romero didn't think anything off-site could take care of that. It would have to be an on-site project.

Councilor Rivera heard that through the legislature the City has some money for that.

Councilor Rivera moved to approve the request. Councilor Dimas seconded the motion and it passed by majority voice vote with all voting in favor except Chair Trujillo abstained.

10. REQUEST FOR APPROVAL OF FOUR-MONTH EMERGENCY PROCUREMENT PROFESSIONAL SERVICES AGREEMENT FOR SECURITY SERVICES AT MUNICIPAL PARKING FACILITIES, CITY HALL/SANTA FE COMMUNITY CONVENTION CENTER, PUBLIC LIBRARIES, MUNICIPAL COURT AND SANTA FE TRAILS WITH BLACKSTONE SECURITY SERVICES, INC. IN THE TOTAL AMOUNT OF \$120,704.64 (NOEL CORREIA)

Committee Review:

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Councilor Rivera asked what happened to the current services.

Mr. Correia said AAA gave the City a 30-day notice of termination on May 12th that they would not be able to continue due to financial issues the company has.

Councilor Rivera said that was a concern of his at the time they took over. Now here we are and they cannot continue. He asked what the plan is going forward. This is temporary to finish the fiscal year.

Mr. Correia said it takes time to write an RFP. With that in mind, when this notice was served, he had no choice but to request this so he would have time to prepare a solid RFP package to select a vendor for the permanent contract. He needed 4 months.

Councilor Rivera asked if Blackstone was the second company on the RFP.

Mr. Correia agreed.

Councilor Rivera asked how much additional money this is costing the City.

Mr. Correia said it is \$13,227 for the 4 months. Blackstone bid \$120,704 vs. Chávez at \$133,227.

Councilor Rivera was not aware of Mr. Correia's background and asked if he was familiar with this process.

Mr. Correia said he was familiar with it and had written and successfully let contracts in Oakland, California.

Councilor Rivera wanted to make sure the City does this right. Mr. Rodarte said we were going to look at security services throughout the City. But he was not sure if we are doing that. We need to find out what the security services can provide us but not necessarily at the lowest price.

Mr. Correia agreed.

Councilor Rivera asked if he was going to issue an RFP

Mr. Correia agreed.

Robert Rodarte said he had a tough situation last time going with an RFP. We know what we need. If we want to change the scope, we will work together on this. Mr. Correia has experience on this. We will bring back to you and let you make the choice. RFP or bid.

Councilor Rivera wanted to know if we are getting the most bang for our money and he didn't know the answers. Maybe Mr. Correia knows the answers. But he thought the City needs to step up the way we are providing security in the City.

Councilor Bushee wanted to know if the security company gave adequate notice.

Mr. Correia said they gave us over the 30 days required.

Councilor Bushee asked if it was necessary to do it as an emergency.

Mr. Correia said there was not enough time to put together and bid or do an RFP.

Councilor Bushee asked if there was an exit interview.

Mr. Correia said they will be having one. Before the May 12th letter in a meeting with them, his intention was to discuss all the issues brought to his attention on their performance. If they could come to terms with what the City needed he would have given them an extension. However, they gave him notice when he met with them. His intention was to negotiate but they disclosed that they could not continue this contract due to a financial crisis.

Councilor Bushee asked if this would give a 4-month contract to the second best bidder.

Mr. Correia agreed. He interviewed Blackstone and Chávez and the end result was that Chávez would drop fifty cents from the price for each guard. But when we compared the costs, it was cheaper to go with Blackstone. That is in the City's best interest.

Councilor Bushee noted that all of these locations fall under Parking.

Mr. Correia agreed except for the airport.

Councilor Bushee moved for approval. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

13. MATTERS FROM STAFF

There were no matters from Staff.

14. MATTERS FROM THE COMMITTEE

There were no matters from the Committee.

15. MATTERS FROM THE CHAIR

Chair Trujillo said he was asked by some people at Ragel Park if there was a possibility of putting in markers so they could see how far they have walked.

Councilor Bushee said the medians on Zia and Rodeo Road are out of control with weeds.

16. NEXT MEETING: MONDAY, JUNE 22, 2015

17. ADJOURN

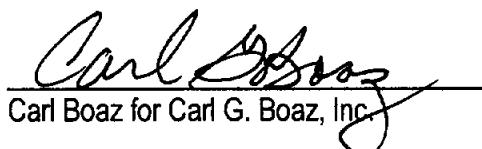
Having completed the agenda and with no further business to come before the Public Works Committee, the meeting was adjourned at 5:36 p.m.

Approved by:



Ronald S. Trujillo, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.