



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday May 18, 2015, 1:30 P.M.

City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM
(Map: <http://tinyurl.com/l6kejeg>)

AGENDA (Amended)

CITY CLERK'S OFFICE

DATE 5/13/15 TIME 12:50pm

PREPARED BY Mark Tibbets

APPROVED BY Alicia Hartung

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from April 27, 2015

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Review and Recommendation on Amendment 8 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*
- b. Review and Release for Public Review of the Draft FFY2016-2021 Transportation Improvement Program – *MPO Staff*
- c. Review and Release for Public Review of the Draft Pedestrian Master Plan – *MPO Staff*
- d. Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*
- e. Review of possible Amendments to the National Highway System – *MPO Staff*
- f. Transportation Improvement Program Updates – *MPO Staff*
- g. Presentation of the New Mexico Transportation Plan – *Claude Morelli, NMDOT*

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday June 22, 2015

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.



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500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

AGENDA

CITY CLERK'S OFFICE

DATE 5/13/15 TIME 11:33am

SERVED BY Mark Tibbets

RECEIVED BY Alicia Mastur

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from April 27, 2015

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SFMPPO-TCC MEETING
May 18, 2015**

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c. Draft Pedestrian Master Plan- Public Review	Tabled until June	6-11
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**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
May 18, 2015**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Mark Tibbetts, in the absence of the Chair, at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the lack of quorum, which was established later as follows:

MEMBERS PRESENT:

John Romero, Chair, City of Santa Fé (arrived later)
Erik Aaboe, Santa Fé County
Vicki Lucero, Santa Fé County
Desirae Luján, City of Santa Fe
Richard MacPherson, City of Santa Fé
Anthony Mortillaro, NCRTD
Ray Matthew, Santa Fé County

MEMBERS ABSENT:

Charles Dorame, Tesuque Pueblo
Adam Leigland, Santa Fe County
Maria Lohmann, Santa Fé County
Dave Quintana, NMDOT
Ken Smithson, Santa Fé Trails
Greg Smith

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer
Erick Aune, MPO Transportation Planner
Claude Morelli, NMDOT, Urban and Regional Planner

OTHERS PRESENT:

Claudia Horn, Consultant
Charmaine Clair, Stenographer

Mr. Tibbetts revised the agenda to hear informational items while waiting for quorum.

g. Presentation of the NM Transportation Plan – *Claude Morelli, NMDOT (Revised Agenda Order)*

Mr. Morelli reviewed the process of the long-range transportation plan. He said every state is required to develop a long-range plan and Santa Fe's plan looks ahead to 2040. The plan must be multimodal in scope; bicycles, pedestrians, etc., in all areas of the state and reflect diverse stakeholders. There are four phases of the planning process and four tiers for the roadway system. Tier 1 is all of the interstate miles; tier 2 the high level NHS (National Highway System) routes; tier 3 the lower volume level NHS routes and other major highways; and tier 4, the low volume routes and about 2/5 of the network.

Nine statewide working groups were formed that deal with diverse topics from health, safety and security, etc. There are 7 rural regional planning organizations and each had a working group, each with a representative from the topic areas. A statewide survey was conducted as well as interaction with citizens/visitors, public meetings, focus groups, etc. The information was synthesized and discussed with MPO Staff, State and federal agencies and all 22 tribes.

Every goal has a set of strategies associated with it and each strategy has specific actions and assigned responsibilities. All of the goals are pointed toward achieving the vision of a safe and sustainable multimodal transportation system and supporting the economy, fostering healthy communities and protecting the environment.

An Asset Development Plan will be developed to determine where money is spent in the State and lifecycle cost analysis will be used to determine which projects are done. Prioritization of the funds will be by tiers with tier 1, the interstates, getting most of the attention.

Mr. Morelli said he will go around the State and present the plan. There will be three public meetings (Santa Fe on June 8) and the public comment period will end on the 26th of June. The plan will go to the State Transportation Commission on July 16, 2015. All of the Regional Transportation Planning organizations will also develop a plan in close coordination with this plan and will build on the same goals and strategies. Final approval should be by August.

Mr. Morelli provided the website: *New Mexicotransportationplan.com* and stood for questions.

Mr. Wilson asked if the MPO could expect financial estimations.

Mr. Morelli said he could provide them with a percentage of the State population, but that would be about 40% of what they might receive.

Mr. Aaboe asked if the intention on asset management is to come up with a dollar valuation or is it by need.

Mr. Morelli replied the focus by law must be pavement, bridges and transit vehicles. They have been working on the pavement/ bridge piece and will inventory what exists and the condition. He said they do not have the best data; they do have LIDAR data and the bridge condition data is good and the Asset Management Plan will give roadway information from mile post to mile post. He said the problem now is to get the data.

Mr. Wilson said there is a list of projects in their MTP that may have a preservation aspect, like the bridge projects.

Mr. Morelli said a lot of money is not available to build things and maintenance and preservation should be built into their budget. He reminded them the NHTP money will go to the highest level tiers.

d. Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff (Revised Agenda Order)*

Mr. Aune said Staff was considering having the consultants give a brief update on June 22 of the work being done with a final product by 30 June. He asked if the Committee would be okay with a presentation on the approximation and detail of what remains, if the plan was not in its final form by 22 June. He said Staff will provide a final draft by July 1 with a request to release by July 20 and a public review within 30 days. Staff will ask for approval at the TCC meeting on August 24 with the goal to have the plan approved by the end of September.

He said he implemented the Committee's suggestions and is moving forward with the draft form of Chapters 5 and Chapter 6 and Chapters 7 and 8 are being looked at by the consultants and should be complete in a few weeks. He added the rating systems will be applied to the projects this week.

Mr. Aune said Staff will check with the consultants on June 1 and decide at that time whether the consultants will present on 22 June and Mr. Tibbetts will send an email regarding the schedule.

f. Transportation Improvement Program Updates – *MPO Staff (Revised Agenda Order)*

Mr. Wilson apologized for failing to get the updates out. He said those will be sent in the next couple of days. He said the I-25/Cerrillos Road Interchange Project is starting construction in the next month and he talked with Dave Quintana about the public agency projects. He said the co-op agreement is being sent and if they have not been received it members could call Lawrence Lopez. He said he will give a comprehensive review next month.

e. Review of possible Amendments to the National Highway System (NHS) (Revised Agenda Order)

Mr. Wilson said Map 21 requires states to look at the principal arterial systems and the criteria of when to add to the NHS and if it connects. He said once a roadway is part of the NHS there are rigid requirements related to asset management. DOT has only collected data on roadways they maintain. The City/County assumes responsibility for the asset management requirements for any City/County roadway that is part of the NHS. He said the deadline for the proposed changes is June and he has asked Ann McLaughlin from the DOT for guidance on how to add or remove roadways.

Mr. Wilson said portions of Guadalupe were downgraded, because he thought it did not rise to the level of serviceability and the same applied for Alameda, especially through the center of town. He said part of their recommendation for functional classification is to keep Old Pecos Trail as a principal arterial to Paseo de Peralta. Another downgrade to a minor arterial would be Rodeo Road from Old Pecos Trail (NM466) into Zia Road.

Mr. Wilson said he would propose either setting up an informal work group to review and discuss these in greater detail or for him to gather the criteria over the next month. The Committee could decide at the next meeting after discussion whether to recommend to the Policy Board by June 25 in order to submit a recommendation by June 30 to the DOT.

The Committee consensus was for Mr. Wilson to bring recommendations to the Committee next month.

Mr. Ray Matthew was introduced as the new Transportation Planner for Santa Fe County. He came from the State Land Office, has worked with the SFMPO and the NMDOT in the Planning Division.

Mr. Jason Kluck introduced Dan Watts, the new planner with NMDOT. Mr. Watts was with the Missouri COG and has a lot of experience as a Transportation Planner.

Chair Romero entered the meeting at this time.

Chair Romero returned to the agenda order having established quorum.

APPROVAL OF AGENDA

The agenda was revised to reflect starting with the informational presentations and items.

Mr. Mortillaro moved to approve the agenda as amended. Mr. MacPherson seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MEETING MINUTES FROM: April 27, 2015

Ms. Lucero moved to approve the minutes of April 27, 2015 as presented. Mr. Mortillaro seconded the motion and it passed by unanimous voice vote.

1. **Communications from the Public-** None

2. **Items for Discussion and Possible Action:**
 - a. **Review and Recommendation on Amendment 8 of the FFY2014-2017 Transportation Improvement Program – MPO Staff**

Mr. Wilson said this item was brought to the Committee last month with a request for release for public review. Two projects are being added; the NE Connector for which funding is finalized and adds \$225,000 in FY 2016 for right-of-way acquisition and the SE Connector that adds \$985,000 for right-of-way acquisition and design. Both funding amounts are 100% County funds and no federal funds are involved. The construction and design funds are outside the TIP and will be discussed later. The amendment was released May 1 and closed May 15th with no public comment received during that period. Staff is looking for a recommendation to the Policy Board who will take action at their May 28 meeting.

Mr. Mortillaro moved to recommend Amendment 8 FY 2014-2017 to the Transportation Policy Board as presented. Mr. Aaboe seconded the motion which passed by unanimous voice vote.

b. Review and Release for Public Review of the Draft FFY2016-2021 Transportation Improvement Program — *MPO Staff*

Mr. Wilson explained the first sheet is confirmation of what was reviewed and approved in April for the prioritization of projects for consideration and development in the 2016-2021 TIP. The second table shows projects with funding allocated in the 2016-2021 TIP.

He said he met with David Quintana to discuss the funding available and was told they are being asked to cost estimate all of the roadway projects for concrete instead of just asphalt. That will add about 20% to that type of project and causes a ripple effect through the fiscal years. The best estimate is about \$6 million will be available in 2021.

Mr. Wilson explained the red text is the proposed TIP S100121, the NE Connector for \$225,000 of County funds, \$194,000 of federal funds in 2016 for design and \$3.2 million for construction in FY 2018. He thought there is enough residual to make the necessary improvements to the existing piece of the NE Connector.

Mr. Mortillaro asked the total cost for the NE Connector.

Mr. Wilson said there are two pieces and the piece that hasn't been built is estimated at \$1.8 million. He said cost was not considered in the final ranking. They prioritized based on need and how well they met the criteria of the MTP.

Mr. Romero suggested that all of these be "*to be determined*". He said the MTP will be redone and this should be based on the current MTP.

Mr. Wilson said at the last meeting it was suggested to prioritize based on need.

Mr. Romero said he would hate to get into that habit, because it removes the importance of the MTP. The MTP is updated every five years anyway and will reflect what rises to the top when reviewed. He said when you get in the habit of planning to plan, nothing gets planned.

Mr. Wilson said he would change that. He said the NE Connector was the top unfunded priority last time around and is why now it is FY 2018 funding in the STIP.

Mr. Wilson said the new funding is for the SE Connector and the construction funding is 100% County bond funds in Fiscal year 2018. The SE and NE Connectors are on the same schedule. He said Project S100230 was already programmed by DOT for ADA improvements for a study from Cerrillos Road to St. Michaels up to St. Francis Drive in FY 2019. Project S100250 is for interstate pavement preservation and funding of \$10 million and was already in the STIP and S100440 is to conduct a location study evaluation of phases A-C for St. Michaels Drive in the St. Francis Interchange, which is the #1 priority in the MTP and projects applied for the design and construction.

Mr. Romero asked why #10 and #24 programmed in 2016 were not in the 2014-2017.

Mr. Wilson explained he just learned about the money after the public review meeting. He planned to investigate if they could at least get the location money as an administered modification.

Mr. Romero asked if they can assume that asphalt would be picked 9-10 times, could they plan for a windfall of money and have an alternative placeholder.

Mr. Wilson said this is just what we know now. He said what Mr. Morelli presented will happen in the next couple of years. They will have to be more cognizant of how projects meet the performance measures and have more weight on what gets funded.

He said the next step is a 30 day public review and one public input meeting and if approved release on May 20 and on June 2 tentatively an open house. This will return to the Committee on June 22 with the public comments. He is looking for a recommendation to the Policy Board on June 25 to approve, with a deadline to submit the TIP to the State.

Mr. Romero confirmed that priority #2 would be amended to read *via Veteranos*.

Mr. Aaboe pointed out that the dollars are not right on El Camino.

Mr. Wilson said he would follow up with why the Federal Highway Land Management does not match. He said the latest cost estimate for S100410 is about \$1 million more. Mr. Aaboe added also they are drafting an MOU with the City of \$450,000 for the Alameda underpass.

Mr. Aaboe moved to submit the proposed table of roadway projects with the amendments to reflect the New Mexico 599 via Veteranos Interchange and the corrected funding amounts. Mr. MacPherson seconded the motion which passed by unanimous voice vote.

c. Review and Release for Public Review of the Draft Pedestrian Master Plan –*MPO Staff*

Mr. Tibbetts said the Pedestrian Plan was presented and suggestions were made by the TCC for significant changes to Chapters 3, Plan Recommendations; Chapter 5, Design Guidelines and Chapter 6, Implementation.

Mr. Tibbetts noted that the consultant Claudia Horn was present. He reviewed the issues and the changes recommended from the workshop:

- Chapter 3, page 45- areas of critical concern around the project development and identification with an initial study for more detail to see where improvements were needed. The areas of critical concern were the primary targets, then rural projects to emphasize that the MPO is looking at the City, the County urbanized areas with specific pedestrian issues, school areas and transit stops. They would then move to other improvement locations identified through public meetings and those will fall into other categories with their own set of ratings.
- The Design Tool Box chapter becomes generalized issues that look at best practices and other guidelines through FHWA (Federal Highway Administration) to address things such as pedestrian

access to transit, trail connections, street designs, etc. The reference standards and guidelines are through AASHTO Green Book and the Planning Design for Pedestrian Facilities, etc.

- The Implementation chapter is about emphasizing the need to improve the pedestrian environment to attract more pedestrian activity. Safety and connectivity are the two biggest issues. Forming a Pedestrian Advocacy Committee would be important to ensure the sustainability and ongoing process for the implementation of the plan with focus on pedestrian needs. TCC will help define projects and program funding for the projects.
- The policy changes will fall on what the Pedestrian Advocacy Committee looks at in specific changes for ordinances. The comparative cost for studies of critical concern areas is roughly \$35,000-\$75,000 per half mile.

Mr. Aaboe asked if the intention is for the printed document to have different sorts of the lists.

Mr. Tibbetts said yes, it would be PDFs of the various elements called out. He is trying not to address specific concerns and locations that have not been addressed.

Mr. Aaboe suggested the table be alphabetically grouped in the header and listed alphabetically so people realize that one street is not more important than another.

Mr. Romero said they will look to this plan to program not only for construction, but design. He said it would be nice to see the logic behind the list.

Ms. Horn explained these are rated, but the order is by taking the project locations within the area of concern average and the higher on the list, the higher the average of those projects.

Mr. Aaboe said if the intention is to have this as a prioritized list, just call it out and explain where they will do the studies, etc.

Mr. Romero said it would be nice to see the scoring that was applied to the list. The project list seems to exclude major intersections and if looking at funding, they might want to increase the project limits to those.

Mr. Tibbetts said when they get into developing a project scope that would be the call. This was developed from the heat map that shows the pedestrian activity. He said it is correct, when looking from the perspective of traffic engineering this is more than just pedestrian needs.

Mr. Romero said to him these would be projects. He said he would do the project limits more on logical termini than just the specific area of the heat map.

Mr. Tibbetts said having a focused area of critical concern does not define the project scope or parameters, or the types of things that would be addressed. This just shows areas of critical concern for pedestrians. He said as a project is developed and the scope is defined other things may be added.

Mr. Romero said they had discussed developing project prioritization to help with program funds and everyone had agreed study areas are the best way to do that. He said there is not really a corridor from Baca to Llano- it is from St. Francis to St. Michael's; and the same with Airport Road. He said although

there are areas with sidewalks, etc., those will fall out when the pedestrian study is done for the corridor. Mr. Romero said if they applied for funding they would have value to match, if using this for justification.

The Committee discussed the edits and where to split the termini.

Mr. Tibbetts said the location study might not be the same parameters of areas of critical concern for pedestrians. He said a location study that incorporates some of the pedestrian improvements in the locations would be more inclusive. He said Old Pecos Trail for instance has a pedestrian trail that is buffered all the way to St. Michael's, but at that point there is not a lot of accommodation. He said if doing a location study they would want to take that from the interchange to Cerrillos.

Mr. Romero said knowing areas of critical concern is nice, but it would be good to identify project limits. He said when he is asked by City Council where to start a pedestrian study, it would be of great value to be able to show a list based on a MPO Master Plan that is prioritized versus a discussion like this.

Mr. Romero said he wants the list to define projects for them. The MTP defines projects that the City plans and the plan is used as a tool to program money. He could use the plan to show on the matrix why an area is better to start with first.

Mr. Aaboe moved that Mr. Romero lists some logical termini for a priority list and with those edits, the Committee approve the release of the plan for public review.

Ms. Horn said then the title of this would not be "Areas of Critical Concern" it would be *Recommended Study Areas*. She said the areas of critical concern are just subsets.

The Committee discussed how to edit the document to reflect that this is a prioritized list.

Mr. Tibbetts said in the prior chapter of plan development, the heat map and areas of critical concern were defined in a general sense. He said the actual study areas are the next step. He said we are trying to get to the specific study areas instead of a focus on individual points.

Mr. Aaboe called the question. He restated his motion:

Mr. Aaboe moved that Mr. Romero work with Mr. Tibbetts and Ms. Horn to develop logical termini for study areas and identify that the table should be called out as a prioritized list and with those edits, the Committee approves this for release for public review. Mr. Mortillaro seconded the motion for discussion.

Mr. Romero said he is reluctant to provide an opinion without an opportunity to review it. He said the best way to submit something for public comment is to have it approved by the Committee. He said what happens if the Committee makes a big change in the rating that is completely different than what the public reviewed. He said it would be nice to have that discussion and a prioritization plan that everyone is comfortable with before releasing for public review.

Mr. Mortillaro said he wanted to hear from those who know the City and County intimately before casting

his vote, because he does not know this as well.

Mr. Romero said he could not think of pedestrian improvements that could be done on Cerrillos between Rodeo and Vegas Verde and how those improvements could be more important than Guadalupe from north Paseo to Alameda. He said if he could see the criteria used, that would be enough to understand why that is not on the list.

Ms. Horn pointed out that the areas of concern are itemized in each location and introduced in Chapter 3 with an explanation of why it is an area of critical concern, although that is in the appendix.

Mr. Romero said this is hard with some of the information in Chapter 3 and some in the appendix, all of which the Committee does not have.

Mr. Tibbetts said everything was presented in March and there are no changes except the portions just reviewed and the suggestions to modify the list of the areas. He said they talked about staying away from specific projects, because they will be developed and programmed in the course of how the improvements happen. This is a result of the input from the public and focus groups. He said because something is at the top of the list does not mean it will be funded or that it is a project.

Mr. Romero said he still believes in a ranking and there have been other circumstances that caused them to deviate. He said County Road 62 had political pressure to get that done and all of the interstate projects were because of a bridge condition. He said this has been one of the first opportunities for the TCC to pick a project and they used the MTP and followed it. He said he understands they don't always follow that, but it is still nice to prioritize and when asked which project they want to do in the next STIP, they have it. He said that is the value of the planning documents.

Mr. Aaboe asked if it is a problem to release the document for public review and at the same time have Mr. Romero look at modifying the document. He asked if that will expose Mr. Romero in some way.

Mr. Romero said it doesn't expose him; it exposes TCC if they have an MPO prioritization released for public review and then completely change the document. He said the Committee is not ready to present because they have not reviewed the plan.

Mr. Tibbetts said once they have public input, if anyone is uncomfortable or there are comments from City Councilors, this may have to be sent out again. He said there are still groups anxious to comment.

Mr. Wilson said he could not disagree with Mr. Romero. He said the Committee needs to be comfortable that the document is what they want when it goes for public review. Then any proposed changes are based on the public review. He said they could potentially set themselves up to do public review twice, whereas taking a week or so might save them time on the back end.

Mr. Romero asked if the Committee is not comfortable with this, why they are required to take action on it.

The Committee discussed options to edit the document before the next TCC meeting.

Mr. Romero said at the subcommittee meeting they had given very specific recommendations; the areas to do: Cerrillos from... St. Francis/St. Michael's; this to this, etc. He said Staff was asked to use what was already in the report to develop a matrix to prioritize the list for the Committee to review. They also asked to roll the maintenance in and develop a maintenance prioritization plan for crosswalks, school zones, etc. He said that was not presented. He said they came up with infill and connecting the missing links to come up with prioritization for that and he didn't see that either.

Mr. Tibbetts said the identified areas of critical concern are the most rise in service and schools were next and rural areas were discussed. He said they have the ratings for any project that can be applied.

Mr. Romero said he asked for a general statement for maintenance, understanding that the City has limited funds and would need to concentrate on basic prioritization. He said he did not see that.

Mr. Aaboe withdrew his motion.

Mr. Mortillaro moved that the item be tabled for action until the next TCC meeting or hold a special meeting; and in the interim the issues discussed today be resolved in a meeting with those who have concerns about the document so action can be taken at the next meeting.

Mr. Tibbetts asked that they keep in mind there would be a presentation of the MTP and the Transit Plan presentation and approval. He said it might be better to have a special meeting.

Mr. Romero asked to confirm first, that everyone agrees that a prioritization plan has value. Second, if everyone thought that an easy way to look at priorities is valuable for the Committee to discuss prior to their approval of the plan.

The members agreed.

Mr. Tibbetts said that Mr. Romero would help determine the criteria for the areas of concern used in prioritization.

Mr. Romero said no, it is a value that includes the prioritization and should be simply summarized and easy to see. He said he wants to be able to not just say something is on the list, but to explain why the project was rated higher. He said he wants to see a summary of scoring, in whatever manner Staff used and how a project was rated and all with the same matrix.

Ms. Horn said she has that information and is just a matter of making it visible.

Mr. Tibbetts added he would make the document available to everyone.

Mr. Aaboe seconded the motion.

Mr. Romero asked that everyone have the opportunity to review and make comments to the document via email to determine whether an extra meeting is needed.

The motion passed by unanimous voice vote.

3. Matters from the MPO Staff – None

4. Matters from TCC Members- None

5. Adjourn - Next TCC Meeting: Monday June 22, 2015

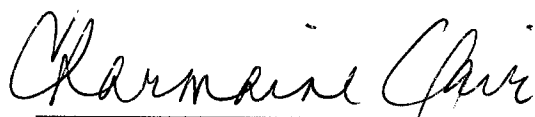
The meeting was adjourned at 4:13 p.m.

Approved by:



John Romero, Chair

Submitted by:



Charmaine Clair, Stenographer