



Agenda

CITY CLERK'S OFFICE

DATE 5/13/15 TIME 11:01am

PREPARED BY Richard DeMella

REVIEWED BY Alicia Harting

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday May 21, 2015

5:15-6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes April 16th 2015
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII. Presentations:
 - A. Restorative Justice – Debra Oliver
 - B. Day Reporting – Judge Marlow
- VIII. Matters from the Board
 - Election for new Chairman - Board
- IX. Matters from the Public
- X. Next Meeting June 18th, 2015
- XI. Adjournment

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**REGIONAL JUVENILE JUSTICE BOARD
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MAY 21, 2015**

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	Action	
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Approval of Agenda	Jennifer Romero requested Item #8 after Approval of Minutes <i>Mr. Lovato moved to approve the minutes as amended, second by Ms. Jacobs, motion carried by unanimous voice vote.</i>	Page 3
Introduction of Board Members and Guests	Reflected in Roll Call	Page 3
Approval of Minutes April 16, 2015	Page 3 – Mr. Aaron Garcia said that moving the Day Reporting from the Detention Facility to another location would require an Assessment of Education, acquiring a teacher if the program was moved and would likely result in loss of financial coverage from Santa Fe County. Santa Fe County does not provide funding for this teacher position. <i>Ms. Romero moved to approve the minutes as amended, second by Mr. Garcia, motion carried by unanimous voice vote.</i>	Page 3
Financial Report	<i>Mr. Lovato moved to approve the financial report as presented, second by Mr. Garcia, motion carried by unanimous voice vote.</i>	Page 3-4
Presentations: a. Restorative Justice b. Day Reporting	Informational Staff Direction: Contact Jennifer Romero – set up bi-weekly meetings and create sub-committee.	Page 4-6
Matters from the Board Election of Chair	<i>Mr. Garcia move to accept the nomination of Sam Jackson as Chair, second by Mr. Lovato, motion carried by unanimous voice vote.</i> Sarah Jacobs will continue as Vice Chair.	Page 6
Matters from the Public	Informational	Page 6-7
Next meeting	June 18, 2015	Page 7
Adjournment and Signature Page	There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:30 pm	Page 7-8

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday, May 21, 2015

5:15 pm – 6:30 pm

CYFD Office, Santa Fe, New Mexico

MINUTES

I. Call to Order

Deacon Anthony Trujillo called the meeting to order at 5:15 pm at the CYFD offices on 5th Street, Santa Fe, New Mexico. A quorum present at the time of roll call.

II. Roll Call

Present

Deacon Anthony Trujillo
Jennifer Romero
Aaron Garcia
Mark Dickson
Ted Lovato
Sarah Jacobs

Not Present:

Sam Jackson
Judge Mary Marlow Sommers, Chair

Staff Present

Richard De Mella, Staff Liaison
Jack Ortega, RJJ Consultant
Sgt. David Webb, SFPD
Fran Lucero, Stenographer

Others Present

Debra Oliver, Common Ground
Mary Louise Romero, ICM
Julia Bergen, CIS
Mary Ellen Gonzales, Common Ground
Richard Lindahl, Guest
Jennifer Grifné, Guest
Mario Rodriguez, Guest
Andrea Caldera, Mother, Guest
Andrea Caldera, Daughter, Guest
Lilliana Romero, Guest

III. Approval of Agenda

Jennifer Romero requested Item #8 after Approval of Minutes

Mr. Lovato moved to approve the minutes as amended, second by Ms. Jacobs, motion carried by unanimous voice vote.

IV. Introductions of Board Members and Guests - Reflected in Roll Call.

Introductions and welcome to all.

V. Approval of Minutes April 16th 2015

Page 3 – Mr. Aaron Garcia said that moving the Day Reporting from the Detention Facility to another location would require an Assessment of Education, acquiring a teacher if the program was moved and would likely ~~result in loss of financial coverage from Santa Fe County~~. Santa Fe County does not provide funding for this teacher position.

Ms. Romero moved to approve the minutes as amended, second by Mr. Garcia, motion carried by unanimous voice vote.

VI. Financial Report – Richard De Mella

A. Budget – Detailed Budget and Financial Report

Match has been covered and reflected in the CYFD report.

Total Contract Amount: \$205,159.00 - Budget Balance: \$55,549.92

Mr. DeMella is confident that we will not revert any of our funding. Day Reporting has submitted their billing which will reflect in next month's financial report.

It was asked if Restorative Justice will need to contribute in to the match.

Mr. Ortega said that most of the match is going to come from the Detention Center.

Mr. Ortega asked of CYFD if funds could be moved around. He said the answer was yes and no. In Espanola the circumstances were different and the Board was presented with recommendations for changes within the budget. The plan now is for them to meet with the CYFD Secretary for clarification and approval of any line item transfers.

Day Reporting was initially funded for 6 months; they were then funded for the additional 6 months. Mr. Ortega said that the Board may want to ask for clarification amongst the Board and then ask for a meeting with the CYFD Secretary as Espanola is doing, to ask for clarification.

It was asked if Espanola gets the approval from CYFD would that pertain to Santa Fe's situation. Mr. Ortega said Santa Fe would need to bring the question to the CYFD Secretary in a separate meeting.

Mr. Lovato commented that we in Santa Fe need to make sure our programming are sound and recommended that a sub-committee be created to discuss the funding in contrast to our programs and bring recommendations to the Board at the June meeting. (It was noted that caution needs to be exercised in order to not create a quorum.) Everyone needs a better understanding of programs that have overspent and why. The Chair asked Mr. Lovato if he would be interested in being a part of the Program Committee and he said yes.

Mr. De Mella will discuss with Ms. Romero this topic of discussion to create the sub-committee.

B. Approval of Financial Report

Mr. Lovato moved to approve the financial report as presented, second by Mr. Garcia, motion carried by unanimous voice vote.

VII. **Presentations:**

A. Restorative Justice – Debra Oliver
(Restorative Justice Contract Report – Exhibit A)

Ms. Oliver reported that 9 cases were completed, 1 is pending and one was turned back in a 4-month period; the person could not do restorative justice. 33% of cases resolved involved severe behavioral health issues. Average turnaround time is 25.5 days. There has been a lot of participation with the schools; a total of six cases (66%) involved agreements with educational outcomes. Over a 7 year period, recidivism rate has been 7-12% per year. According to follow up cases, no one has re-offended to date in a 4-month period of this contract. Current budget is down to \$17,000 – not \$21,000 and they have the capacity to do 5 more cases in this fiscal year. Ms. Oliver said they will move forward with the conference on a *pro bono* basis in order to serve the youth involved. Ms. Oliver would like the referrals for these 5 cases to come by the first week in June in order to have time to complete the service.

This was the first year we have been able to take referrals from schools and the rest was JPOs. They have gone to all of the secondary schools to let them know this is available to them.

Ms. Jacobs noted that she does use the restorative justice services through Teen Court.

Mr. Dickson: How much time is spent on each case with the two parties?

Ms. Oliver said the typical range is 2-3 hours depending on the case history and the language, i.e. bi-lingual or translation. If they have a Spanish speaking person, it takes time to do the translation.

Mr. Dickson: Is it used informally by Probation?

Mr. Lovato said, "Yes it is."

Mr. DeMella encouraged everyone to use these services in order for the programs not to get cut.

B. Day Reporting

Mr. Lovato: Commented that the JPO wants to work to build the program in a way that is best for the kids. The estimated budget balance is about \$18,000.

Mr. Dickson shared his concern on how they will draw down money from CYFD and report that the money was spent effectively.

Mr. DeMella reiterated that the financial report balance does not reflect the April-May billing that needs to be processed. Mr. DeMella is confident that most of the budget will be spent down; there may be some unspent money in restorative justice.

Mr. Dickson would like to know if there are any requirements, timelines attached to the programs; this information would be beneficial in order to know how it ties in to the funding award.

Mr. Valdez said this is a good reason to create the sub-committee and to scrutinize the programs and the funding amount for each in order to assure that there isn't a downfall before the end of the fiscal year for the programs as happened with ICM. The priority is to identify the best use of funds for the needs of our kids in the program. The goal and need to consider is how they are going to engage back in to a day school. What is the best use of an education dollar? Is it a teacher or is it getting an educational family liaison to get these kids transitioned back in to a home school. Part of the biggest problem is that there is no continuity. To understand the process you need to get involved in the process.

Mr. Garcia said that trying to get the IEPs is extremely important in order to meet the timelines and turn around effectively.

Mr. Lovato said that they have talked about the Day Reporting being a Bridge Light program. There are many moving parts and this discussion should continue in the sub-committee. Mr. Lovato said that we have to look at the detail and target how we use the teacher from SFPS.

Mr. Dickson asked what the Board should look forward to for the next school year. We didn't have Day Reporting for half-year, what can we do to make sure the program is consistent next year. Because of the unknown from the SFPS we need to derive more information.

Mr. DeMella said that more detailed information will continue to talk about the school participation, possibly added tutor services.

Mr. Garcia said that the MOU needs to come from the City and taken to the County. Mr. DeMella said that his understanding is that it comes from the County to the City.

Mr. Dickson said that as a Board, we need to know if we are going to continue to use the same site we are at.

Mr. DeMella said that Board has decided they want to keep it at the facility.

The Chair said we should have the Program Committee meeting and if we are going to reach quorum level, we need to have it published.

Mr. Lovato suggested that bi-weekly meetings be published.

The Stenographer noted that if a quorum is reached, meeting notes will need to be taken.

Mr. Lovato will work with Mr. DeMella on a date and time to meet. An Agenda will need to be created with topics of discussion. Mr. Garcia offered the facility conference room as a meeting location. The suggested dates will be Monday's, June 1st for the 1st meeting at 1:30 pm. Mr. Lovato noted that they have also asked for CIS to participate.

VIII. Matters from the Board
Election for new Chairman – Board

Nominations:

Mr. DeMella spoke to Sam Jackson who expressed interest in the Chair position.

Mr. Garcia move to accept the nomination of Sam Jackson as Chair, second by Mr. Lovato, motion carried by unanimous voice vote.

Sarah Jacobs will continue as Vice Chair.

IX. Matters from the Public

Ms. Bergman, CIS (Community in School)

Today was the last day of school CIS – Of the 10 sites we had a really successful school year. Staff integrated in to the schools effectively. Once we are in a school more than a year we can work with the high risk students. Ms. Bergman said that the presentation that Ms. Hilda gave was excellent and she had a stellar year. Ms. Bergman said that when the kids are in the detention center CIS wants to be that wrap around service and provide support. CIS is not formally in the bridge program but they work to bridge them back in to the school system. There is a full time social worker at each school, they are

each a part of the school's wellness team which is where they are referred to first. If it is a behavioral issue, CIS is very much involved with behavioral health needs.

Mr. Dickson said he is very grateful for CIS creating the integration of these young kids back in to the school system.

Ms. Bergman said that CIS is trying to find a way to make those in room suspensions more educational vs. sitting in a room looking at the wall.

Andrea Caldera (Mother/Daughter – same name)

Ms. Caldera said that she sells fajitas in the plaza and she has seen so many kids that are committing suicide and having difficult times. Ms. Caldera asked the Mayor for a Resource Day to hear from our young generation. There is so much drug addiction, problems at home or out of the home, etc. if we could bring these kids to the light and let them know there are services available for them we could help them before there is no way out for them. We want to hear from the kids as to what they need not to go out and commit suicide.

Mr. DeMella said that he will be meeting with Ms. Caldera next week to discuss the resource day.

Ms. Caldera said she and her daughter will be meeting with the Mayor and the kids on Tuesday, 5:30 pm – Council Chambers. Sgt. Webb would like to be included. Ms. Caldera said there are a lot of kids that are being abused or they are abusing substances.

The Chair asked the Guests to give a short introduction to why they were at tonight's meeting.

Mario Rodriguez has been in the Corrections system for over 15 years and also cares about our youth and would like to be help.

Jennifer Grine holds a degree in Juvenile Justice and would like to be a part of the program to help in any way possible.

Mary Louise Romero – Provided a recap from the recent Certificate Presentation and thanked the Board on behalf of these wonderful students.

Ms. Caldera expressed her thanks to everyone for all they do.

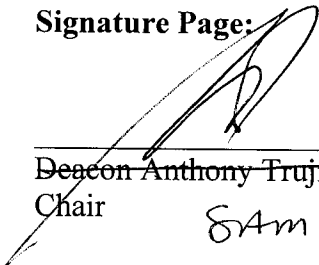
X. **Next Meeting June 18th, 2015**

XI. **Adjournment**

There being no further business to come before the Regional Juvenile Justice Board, Mr. Dickson moved to adjourn at 6:30 pm, second by Ms. Jacobs, motion carried by unanimous voice vote.

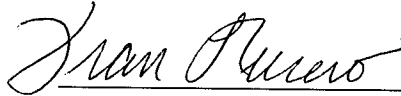
SANTA FE REGIONAL JUVENILE JUSTICE BOARD
Thursday, May 21, 2015
5:15 pm – 6:30 pm
CYFD Office, Santa Fe, New Mexico

Signature Page:



Deacon Anthony Trujillo
Chair

SAM JACKSON



Fran Lucero
Stenographer

Fran Lucero
Stenographer



Common Ground Restorative Justice Services
Santa Fe, NM • 505. 983.3344

Restorative Justice Contract Report

Common Ground Restorative Justice has received 11 referrals in this contract period: nine were from the JPO's and two were from El Camino Real School.

Summary:

- 9 cases completed, one is pending and one turned back in a 4-month period
- 33% involved of cases resolved involved severe behavioral health issues
- Average turnaround time is 25.5 days
- A total of six school administrators and/or teachers were involved in these conferences
- Six cases (66%) involved agreements with educational outcomes
- Historically, over a seven year period of doing RJ for CYFD, our recidivism rate has been between 7-12%. According to our follow-up with current cases, no one has re-offended to date in the 4-month period of this contract.
- Our current budget will allow us to do approximately 5 more cases in this fiscal year. If we begin work on a case that cannot be brought to conference in this fiscal year, we will move forward with the conference on a *pro bono* basis, in order to serve the youth involved. Referrals received after the end of this fiscal year will await completion of the new contract.

The status of these cases is as follows:

C101—Rec'd Feb 5th all agreements completed –22 day turnaround

C102—Rec'd March 9th all agreements completed –16 day turnaround—Severe behavioral issues

C103—Rec'd March 17th all agreements in process, most fulfilled, doing therapy & going to Access, remains in school—46 day turnaround because of scheduling blocks around Easter holidays

C104—Rec'd March 17th intake process revealed the Person of Concern had behavioral health issues that were so severe, she was not a viable candidate for RJ; sent back to JPO

C105—Rec'd March 18th all agreements completed—39 day turnaround

C106—Rec'd March 26th all agreements in process, including raising GPA 1 full percentage point—28 day turnaround

C107—Rec'd April 9th all agreements in process; they involve financial restitution from youth taking summer jobs—37 day turnaround. This case was done in conjunction with C108 as the youth were co-offenders

C108—Rec'd April 9th all agreements in process; they involve financial restitution from youth taking summer jobs. This case was done in conjunction with C107 as the youth were co-offenders —37 day turnaround

C109—Rec'd May 5th all agreements in process. This case involved severe behavioral health issues—10 day turnaround. Referral from El Camino Real school

C110—Rec'd May 5th all agreements in process. This case involved severe behavioral health issues—10 day turnaround. Referral from El Camino Real school

C111—Received May 14th; the conference is tentatively scheduled for May 27th; involved offense against a local business.