



# Agenda

DATE 5/12/10 TIME 8:02 a

SERVED BY Jessie Esparza

RECEIVED BY [Signature]

**Parks and Open Space Advisory Commission  
The Barn at Frenchy's Field  
Osage and Agua Fria  
Tuesday May 18, 2010  
3:00 -5:00 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the April minutes
4. Approval of the Agenda
5. Old Business
  - MRC
  - Strategic Planning – Meeting with the Mayor and Next Steps
  - Parks Division Update
6. New Business
7. Possible Reports:
  - Tom Agard: Organized Youth Sports and Survey / Workforce Development / Trails to Schools
  - Jessie Esparza: Community Gardens
  - Marge VeneKlasen:
    - Anna Hansen: Art in Parks / MPO Meetings and the MPO Bicycle Committee meetings / Disc Golf
    - Daniel Coriz: NW Quadrant / BMX
    - Oralynn Guerrierortiz: Tierra Contenta Master Plan / Disc Golf
    - Joe Lehm: Bike paths and connections / Skate Parks
    - Patrick Torres: Community Gardens / Tree City
    - Sandie Taylor: Ten Park Histories on the Portal / Tree City
    - Bette Booth: Graffiti / Youth Involvement / Prairie Dogs
6. Public Comments
7. Confirm date and time for the next meeting

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date

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**CITY OF SANTA FE**  
**PARKS AND OPEN SPACE ADVISORY COMMISSION**

**MAY 18, 2010**

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**MEETING MINUTES  
FOR THE  
PARKS AND OPEN SPACE ADVISORY COMMISSION**

**TUESDAY, May 18, 2010**

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Bette Booth, Chair on this date at approximately 3:00 pm at Frenchy's Field, Agua Fria Road, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**Members Present**

Bette Booth, Chair  
Anna Hansen  
Daniel Coriz  
Tom Agard  
Oralynn Guerrerortiz  
Joe Lehm  
Sandra Taylor  
Marg Veneklasen

**Members Absent**

Patrick Torres

**Staff Present**

Fabian Chavez, Parks Director, City of Santa Fe  
Jesse Esparza, Parks Department

**Others Present**

Charmaine Clair, Stenographer

**APPROVAL OF THE MINUTES-April 20, 2010**

**Ms. Taylor moved to approve the Minutes of April 20, 2010 as presented. Mr. Agard seconded the motion and it passed by unanimous voice vote.**

**APPROVAL OF THE AGENDA**

**Ms. Guerrerortiz moved to approve the Agenda as presented. Mr. Lehm seconded the motion and it passed by unanimous voice vote.**

**OLD BUSINESS**

- MRC

Mr. Martin Lujan said he was the new manager of the MRC Complex, which included the golf course, softball complex, the BMX course and the sports fields. He introduced Jennifer Richardson, Marketing Administrator.

He passed out copies of the League Activity Report and said that was how activity was tracked and went over the columns. He said the ordinance was originally written in 1997 and re-written in 2006 with an amendment for all municipal sports facilities to assess fees.

*Ms. Veneklasen entered the meeting at this time.*

He said per the ordinance in Section I, the MRC and Municipal Sports Fields youth teams fees for 10 years or older was \$10 annually. He said adults paid \$100 annually and a maintenance fee of \$25 per player. He said the amendment was changed to state if 10 people were on the team, 10 people, plus one would be charged, instead of each player on the team paying \$25. He said that was a simple way to monitor fees, cost and participation.

He said the ordinance was being looked at in areas that needed more consistency. Research of other fields across the state found the fees charged by the MRC were within the market for many areas and cheaper than some. The annual report showed a typical year number of play should project revenue of \$74,000 from fees at the MRC.

Mr. Lujan said the total budget was \$2.3 million. The MRC had a transfer-in of a million dollars to balance its budget each year because of shortfalls in the projections made initially. He said that amount included the golf course. The golf course made about \$100,000 of expenses against revenue and the MRC because of cost to build and amenities, generated \$74,000.

Ms. Guerrerortiz asked if the same rates in the ordinance applied in to every park in town.

Mr. Agard said the baseball fields had not been paying per individual; a set fee was paid. The league paid a fee that covered park usage.

Mr. Lujan said an amendment to Resolution 2006 requested review of the financial statements from youth providers or nonprofits. He said that was to ensure adjustments to the ordinance were supported by documentation before going to the governing body 26 May. They now looked at a proposal to find one fee. The current fee was about 2% of actual costs.

He said the MRC staff tried to put uniform amendments in the ordinance draft that looked at the cost and represented the goal of the MRC, POSA and the department. He asked for the commission to review the draft and support it.

Mr. Agard was asked how the leagues might react. He replied he thought it was an additional tax. He thought the league fee should be raised and the individual fee eliminated. He said it was inappropriate to tax each kid and some kids wouldn't participate.

He said there were three leagues with 600 to 800 kids and each league paid about \$200. He said National paid the lowest at \$55 an individual. The money was paid for uniforms, equipment and umpires. He said depending on demographic 15-25% of kids had to be supported or couldn't participate.

Ms. Veneklasen said she was against the \$10 fee for each child. She said the parks were for kids and they shouldn't try to make money on them.

Mr. Lujan recognized commission member Daniel Coriz and thanked him for his hard work. He said he had put countless hours in at the BMX course. He also thanked the commission for all of their work.

Ms. Guerrerortiz asked if Mr. Chavez could give them a report on how much money was generated from the fees charged for the leagues and players. Mr. Chávez said he would get the report to them prior to the June meeting.

- Strategic Planning – Meeting with the Mayor and Next Steps

Chair Booth said the mayor latched on to the idea of Tierra Contenta Regional Park. He challenged the commission to develop a proposal that would be voted on in 2012. She said the mayor discussed the current bond being extended; he liked the idea to connect parks and tourism and supported workforce development. He asked the commission to develop a proposal with Mr. Chavez on what workforce development would look like.

On the Prairie Dog Management Plan an inventory was being done by the Friends of the Eco System and wasn't discussed much.

Ms. Guerrerortiz said the mayor had a personal issue to continue a pass from Tierra Contenta Park to the Santa Fe River and into town and wanted that included if a bond was done. The mayor suggested the commission could include things from every district. She said the mayor thought the easiest approach was to extend the current bond another 5 years. It would require a vote and the mayor wanted it in the March 2012 election.

The committee discussed the bond extension.

Chair Booth said the commission's focus would be on the next step for Tierra Contenta. She asked where the commission was on the master plan and said the public input process should be discussed.

Ms. Guerrerortiz said the RFP would go out at the end of May to select an architect; landscaper etc. for the design and then public meetings would start. She hoped the RFP would include conceptual costs.

The commission discussed the land and boundaries for Tierra Contenta Park.

Chair Booth said it was brilliant the way the public meeting for the NW Quadrant was done. She said they first went to all the user groups for information and then brought sketches and the public in.

Mr. Coriz said there were more user groups than he anticipated; hikers, mountain bikers, off road, motocross, horseback, BMX, bicyclists, dog walkers, etc. He said everyone was unaware of all the

other user groups and there was enough space for everyone. He went to the BMX and motocross focus groups and discussed what was needed, how they used the land and the areas used. He said BMX had to have a source of water and parking was the main concern for the motocross.

Ms. Taylor asked if that type of public hearing could be included in the RFP. She said it was valuable for people to see they weren't the only game in town and had to cooperate with others and that others shared their enthusiasm. She added user groups should be talked to prior to the public meeting.

Mr. Chavez said the commission could make recommendations and he would carry that forward.

- Parks Division Update

Mr. Chavez gave an update on the parks. A summary follows:

*Franklin Miles Park*- finished; the first mowing would be this week. The following week the fences would come down. Minor things were identified in the walk-through; people were driving on the trails; a trash receptacle had to be replaced the first week; ADA ramps opened into the picnic area and were used extensively and a car could drive through and the pathway would need bollards.

The Skate Park had some problem with edges that required it to close. The contractor would fix the big cracks and the grinding areas. Materials would be ordered and 4-5 days would be needed for the work and another week or so to cure the cement.

Mr. Coriz was asked to get the word out to the skaters via website that the items would be fixed and skaters wouldn't be able to get in for 2 weeks. The skaters help was asked to keep people out. The newspaper would be notified several days ahead and Mr. Chavez would notify Mr. Lehm and Mr. Coriz when construction would start.

*Frenchy's and Larragoite*- on schedule. Some of the solar lights were in and the rest would come this week.

*Sunny Slope Meadows*- a week from finished. Trees would be planted and seeding done. The community garden had 18 parcels.

*Galisteo Court*- A meeting was held and the sketch was back. The plan was over budget but would be brought in on bid.

*Power Plant*-the concrete was curing and the last of the irrigation lines would be in this week and finished in 30 days.

*Salvador Perez pool*-the patio in the pool would be done in a week. A road asked about was a temporary road used to bring concrete trucks in.

*Las Acequias Park*- designs were done and improvements finished. There would be a neighborhood meeting to explain things and why certain things were done. The parking lot had barriers because of

problems with kids. The police would be asked to patrol more and a gate would be put in with a lock that neighbors would have the combination to.

*Herb Martinez-* June 15 prairie dogs would be relocated. The contractor was asked for a bid.

*Mark Brandt-* improvements were finished except for a ramp.

*Nava Ade-* the project manager met with the architect and a neighbor to address the communication issue. The park was way over budget and what could be afforded would be done.

*Pueblos del Sol Trails-* there were a lot of change orders. The hope was by mid June all major spine trails would be finished. Three or four trails would be ADA accessible and have signs.

*Downtown Plaza-* Chip Lilienthal was asked to make the power panel transformer disappear. Proposals from engineers and money to be found were being waited on. It would happen after September.

*Santa Fe River Parkway-* most major design elements were decided and had to be H-Board (Historic Design Review Board) approved. Construction documents would be ready in about a month.

*Ragle Park-* out to bid; 8 contractors were at the pre-bid conference. The park had a lot of deductive alternates and all amenities designed were overbid and a lot would have to go. The Arts Commission would put an art feature in the park and finalists were interviewed. The owner of the batting cage would be contacted and might mean demolition had to be included in the construction of the park.

Mr. Coriz asked if there was money for the BMX feature. Mr. Chavez said the footprint was there and a basic track could be built this summer with parks equipment and volunteers and he waited to hear back from some others first.

## **NEW BUSINESS**

There was none.

## **REPORTS:**

- Tom Agard: Organized Youth Sports and Survey / Workforce Development / Trails to Schools

Mr. Agard said Franklin Miles Park was great. He said prairie dogs were reported in Salvador Perez. Mr. Chavez explained they were in one spot, in one colony and he thought it suspicious.

He said the Girls Fast Pitch Softball Regional Tournament was coming up. There was hope that the Boy's Tournament and the Citywide Tournament would be sponsored at Franklin Miles Park. He said vandalism was a problem at Franklin Miles Park and all of the fields and the leagues would broaden their footprint in the park by staggering games and having a greater presence in the fields.

Mr. Agard had questions for Mr. Chávez:

1. If paid for by the leagues, could video surveillance be done? Mr. Chavez thought it a good idea, especially if the idea came from the leagues. He said there several parks in town that should have a camera. It was uncertain if city council approval would be needed.
2. Could the old concession stand be used for field equipment? Mr. Chavez replied a portion of that could be used for equipment.
3. Could the league make improvements on four and five? Mr. Chavez said they could and some could be done by Parks; Dave could let him know what.

Mr. Agard said the leagues also wanted to install a wireless high speed router so people could use the internet, specifically at Franklin Miles Park and the leagues would pay the cost.

Mr. Agard said the Safe Routes to Schools surveys went out and were being tabulated and he would give a report the following month. He would send out the survey to the sports leagues.

He asked that Ruben Lovato from YAFL (Young American Football League) be on the agenda for a presentation at the next meeting.

Chair Booth asked Mr. Chávez the status on workforce development. Mr. Chavez said he waited for approval on the final budget and if some of the training could be funded by the Human Resources Department.

- Jessie Esparza: Community Gardens

Ms. Esparza said the recycled materials were received. There were a couple of plots at Frenchy's and Mcclovia was full.

- Anna Hansen: Art in Parks / MPO Meetings and the MPO Bicycle Committee meetings / Disc Golf

Ms. Hansen said three finalist's presentations were seen the previous day and a selection was made. She thought the piece was an appropriate sculpture that was friendly and interactive and would be well received.

She said she hadn't been to the MPO (Metropolitan Planning Organization) meetings recently. She said it was Bike to Work Week and events were being held all over town.

There wasn't anything to report on disc golf.

Chair Booth said she would ask Sabrina Pratt to do a presentation on Art in the Parks.

Chair Booth mentioned a fountain in West De Vargas Park that needed a new home and asked for a couple of people to work with her on it.

Mr. Chavez explained it was a big piece and a \$25-\$50,000 project. He was asked by the mayor to find a park on the Southside. Once two or three locations were suggested, he would report back to Robert Romero and the mayor.



Chair Booth said it was suggested it be a park coming on line so it was in the budget. The commission offered suggestions: the Southside Library Plaza; Las Acequias; Ashbaugh and Genoveva Chavez Park were suggested. Colonial Prisma had no funding and Salvador Perez was thought to be too hidden.

Ms. Guerrerortiz said she would write up a blurb for the Southside Library.

- Daniel Coriz: NW Quadrant / BMX

Mr. Coriz said the video shoot was done at MRC track and was a 30 second commercial that would possibly air Friday. He said it would also be on YouTube.

The Trail Jam was being planned for the end of July. The NW Quadrant Master Plan looked good and the motocross and the BMX was on the map and he said there was a lot of work to be done.

Chair Booth said the La Tierra Torture was incredible and fun and well organized; people had to be turned away there were so many. She said that type of thing should be supported as another way to bring in tourism.

- Oralynn Guerrerortiz: Tierra Contenta Master Plan / Disc Golf

Ms. Guerrerortiz read a statement on disc golf to see if the commissioners agreed with her thoughts. She provided a copy to be included in the minutes (Exhibit 1.)

Her statement talked about her work on the regional park being developed in Tierra Contenta and her belief that the neighborhood lacked park facilities. She thought a disc golf course should be developed and that for less than \$25,000 could be done in the near future. She said it would be designed to be a tournament level facility and wouldn't preclude anything going into the MRC or other locations.

She said Councilor Dominguez doesn't want to delay the disc golf course by tying it to a regional park and he hoped the Parks and Open Space Advisory commission (POSA) would support the idea and he would find the money. She asked, if for the record, commissioners agreed with her.

The Parks and Open Space Advisory commission was unanimously in support of the disc golf course at Tierra Contenta.

- Joe Lehm: Bike paths and connections / Skate Parks

Mr. Lehm said Brian reluctantly expressed there should be a new project manager for the Skate Park. The RFP wasn't moving forward and the Skate Park was continually moved down in priority.

Mr. Lehm said that low lighting near the ground was needed at Franklin Miles Skate Park. He asked when the park closed for repairs, if that could be included in the concrete work. He suggested the sign could mention that lights would go in and thought that would help with the park closure.

Mr. Chavez said he had to be sure the lights were in the right spot. He suggested the use of solar lights. He said there was a problem with the kids trashing everything. He said lights, a shade structure and a picnic table, were needed, but everyone had to work with Parks on what was done.

- Sandra Taylor: Ten Park Histories on the Portal / Tree City

Ms. Taylor said Ms. Esparza was now trained to put items on the web.

She said that she worked diligently on the history. She mentioned a garden was being done by the Santa Fe Botanical Garden at Museum Hill that would go toward the arroyo and the other side of Camino Corrales. She said a proposed bike path would be shared by visitors and the plantings would go along the path. The trail head design was a collaboration of the city and W. Gary Smith, an internationally known designer.

- Bette Booth: Graffiti / Youth Involvement / Prairie Dogs

Chair Booth said McClovvia Park was taken over by gangs that tried to burn down the structure, had torn out the lattice and covered the playground equipment with graffiti. She had called the graffiti line several times in two weeks along with others. She said the graffiti number had no recorded message other than a name and there was no feedback loop and no one called to say the message was received.

Ms. Esparza said it would help if emails with dates were sent to her that she could give to Steven, in enforcement. She said then there was documentation and she could save things and they could be forwarded. She said it helped for the message to be sent to the city manager's office.

Chair Booth said when she saw all of the parks she was dismayed; certain parks were tagged badly. She said she would follow up with Ms. Esparza about the issue and continue to bring the graffiti issue up while continuing to support free walls and graffiti as an art form.

## **PUBLIC COMMENTS**

There were none.

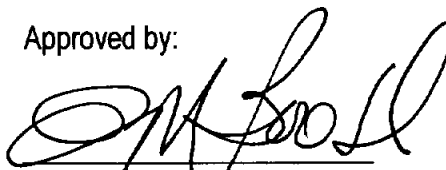
## **DATE AND TIME FOR NEXT MEETING:**

Ms. Hansen agreed to facilitate the next meeting on June 15, 2010 at Frenchy's Field.

## **ADJOURN:**

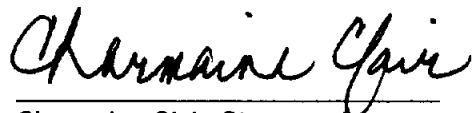
*Having no further business to discuss, the meeting was adjourned at 5:05 p.m.*

Approved by:



Bette Booth, Chair

Submitted by:

A handwritten signature in black ink, reading "Charmaine Clair". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Charmaine Clair, Stenographer

**Main Identity**

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**From:** "Oralynn Guerrerortiz" <oralynn@designengenuity.biz>  
**To:** "Bette Booth" <ebooth13@comcast.net>  
**Sent:** Monday, May 17, 2010 11:22 AM  
**Subject:** Disk Golf

EXHIBIT 1  
PARKS AND OPEN SPACE ADVISORY  
May 18, 2010

Dear Bette,

Carmichael Dominguez called and told me that he wants a disk golf course developed in Tierra Contenta, not with the future regional park which will take years, but now. He stated that at its low cost he will be able to find funding for it. He is ok with another one being developed at the MRC. He asked me if I could get a resolution or something passed supporting a course at TC from the Parks Commission and then we would take it from there. I told him given our meeting is tomorrow, a resolution wouldn't happen so soon, but I could get into the minutes my support for such a plan, and maybe also get into the minutes that others on the Parks Commission also supported the idea. He said that would be enough. So, if it ok with you, I will say something like the following tomorrow.

I believe that the Tierra Contenta neighborhood lacks developed park facilities at an adequate level to its population. I and several of my colleagues on this Commission will be working on trying to develop a regional park in Tierra Contenta. But in the meantime, I believe that the development of a Disk Golf Course at a cost of less than \$25,000 should be developed in the Tierra Contenta's open space, not as part of the future regional park, but as a facility that could be developed in the near term. Just for the record, do a majority of the Parks Commission agree with me on this issue?

Oralynn

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5/17/2010