



# Agenda

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## **Parks and Open Space Advisory Commission**

**Parks and Open Space Office, Building C**

**1142 Siler Road**

**Tuesday, February 16, 2010**

**3:00 -5:00 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the January minutes
4. Approval of the Agenda
5. Old Business
  - Parks Update including MRC
6. New Business
  - Lacrosse in Santa Fe Update
7. Possible Reports:
  - Tom Agard: Youth Sports and Little League / Workforce Development
  - Bette Booth /Jessie Esparza: Community Gardens
  - Marge VeneKlasen:
  - Anna Hansen: Art in Parks / Disc Golf
  - Daniel Coriz: NW Quadrant /BMX
  - Oralynn Guerrerortiz: Tierra Contenta Master Plan, Budget Reallocation
  - Joe Lehm – Skate Parks
  - Patrick Torres: Community Parks/Tree City
  - Sandie Taylor: Park History / Tree City
6. Public Comments
7. Confirm date and time for the next meeting

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CITY OF SANTA FE  
PARKS AND OPEN SPACE ADVISORY COMMISSION

February 16, 2010

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4. APPROVAL OF AGENDA	Approved	1-2
5. OLD BUSINESS		
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7. PUBLIC COMMENTS	None	6
8. DATE AND TIME FOR NEXT MEETING & ADJOURN	March 16, 2010 4: 30 p.m.	6 6

**MEETING MINUTES  
FOR THE  
PARKS AND OPEN SPACE ADVISORY COMMISSION**

Wednesday, February 16, 2010

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Oralynn Guerrerortiz, in place of the Chair, on this date at approximately 3:00 pm at Parks Trails and Open Spaces Offices, 1142 Siler Road, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated a quorum as follows.

**Members Present**

Tom Agard  
Daniel Coriz  
Oralynn Guerrerortiz  
Anna Hansen  
Joe Lehm  
Sandra Taylor  
Patrick Torres  
Marg Veneklasen

**Members Absent**

Bette Booth, Chair (excused)

**Staff Present**

Jesse Esparza, Parks Division  
Fabian Chavez, Parks Director

**Others Present**

Charmaine Clair, Stenographer

**APPROVAL OF THE MINUTES-January, 2010**

Page 4, where Ms. Guerrerortiz talked about Tierra Contenta it was clarified should have read the "regional park that would have a skate park" and wasn't a third park.

Page 6 said Mr. Wood talked about his inventory of trees; it was Ms. Taylor who made the statement about the grapevines and fruit trees and vegetables, not Ms. Guerrerortiz.

**Ms. Hansen moved to approve the minutes as amended. Ms. Taylor seconded the motion and it passed by unanimous voice vote.**

**APPROVAL OF THE AGENDA**

The update on La Crosse would be re-scheduled in the fall.  
Mr. Agard would report on Workforce Training.  
If present, Eliza would talk under Public Comments.

Ms. Hansen asked about someone from the MRC coming. She was told they were expected. The MRC under Old Business would be delayed until the person arrived.

**Ms. Hansen moved to approve the agenda as amended. Mr. Agard seconded the motion and it passed by unanimous voice vote.**

## **OLD BUSINESS**

### **▪ Parks Update – Fabian Chavez**

A summary of the Parks Update follows:

The last several weeks an update was prepared for Mr. Romero to reflect the status of the parks and the pending parks for next year. There were 19 parks completed to date and 14 parks in various stages from beginning design to construction.

*Franklin Miles Park* was 95% complete. Major fencing would be removed and small fences would go up to protect seeded areas that would be done in the spring. The park would be open for league play but the passive play areas would be closed to the public possibly until mid May.

Change orders were being prepared for Franklin Miles Park and five other locations for prairie dog relocation. The contract had expired and an RFP was put out by Mr. Woods. By late March or early April the prairie dog relocation would start. Prairie dogs wouldn't be removed from parks where they weren't a threat to league play. The cost of relocation had increased and was anticipated to be \$75-90 per dog. The contract would be written to pay for prairie dogs relocated and awarded on a unit price. Invoice would be upon verification prairie dogs were at the relocation site.

*Ms. Veneklasen entered the meeting at this time.*

*Frenchy's and Larragoite Parks* were awarded. Larragoite would be worked on first followed by Franklin Miles Park.

*Ragle* was clean but would be checked to ensure it stayed clean.

Six designs were being done all over town and would be drawn in-house. Neighborhood meetings were held and ground would be broken on Sunny Slope Meadows. A large community garden going in had received great response and Ms. Esparza would act as liaison.

Archaeology would have to be done on the sites as well as an H-board (Historic Design Review Board) review in the district and could cause a few weeks delay.

Colonial Presmara had an RFP out and would be changed to reflect Colonial Presmara *only* to move ahead with the design work. A separate RFP would be done for the activity node.

Ms. Guerrerortiz asked if the budget adjustment for the work was done. She was told the money was passed from the Park Impact Fee and was just a technical issue. She asked if the bulk of potential funds for the regional node would be left and was told the money given to the area would stay there.

Parks Department crews were into pruning and had gone to several workshops. A broad workshop was attended in Albuquerque for Think Trees.

Ms. Guerrerortiz asked the date the money was to be spent by on the bond issue.

Mr. Chavez said the Parks Department goal was to spend it within three years and to date had expended close to \$9-10 million and labor for in-house workers would be added.

Ms. Guerrerortiz asked how long it took from the time the master plan was started on the first bond issue, to when the bond was passed.

Mr. Chavez said from the time the notion came from the governing body to when the bond was passed was about 6 months.

Ms. Hansen asked about prairie dog removal from Frenchy's and was told they would work around them.

Mr. Chavez said Mr. Ortega wanted to know if the commission would support the paving of the parking lot at Frenchy's. Though it wasn't an action item Mr. Ortega needed a consensus before he could explore the possibility of funds.

Ms. Guerrerortiz said the neighborhood communication would be important but she thought the parking lot should be paved and Ms. Hansen agreed and thought the neighborhood would like it paved.

Mr. Chavez said he would inform Mr. Ortega that the general consensus was it was a good idea.

Mr. Chavez said at *Ashbaugh Park* a schematic showed the improvements of staff and the Parks Action Plan. A community meeting would be held in the next few weeks before the architect went further. Mr. Griego would write a press release and the neighborhood would be canvassed with flyers.

Ms. Taylor said she was contacted by constituents concerned about a women's group who asked city councilors for support to place signs in the parks.

Mr. Chavez said the group of women had received an appropriation from the Legislature to build signs to identify 6-8 women that had made a significant contribution to New Mexico. There were about 80 signs that would be placed all over New Mexico. They wanted to find places in Santa Fe and were specific about where they wanted to place the signs. He said nothing had been decided yet.

He said the designer was looking at several locations to cluster the signs and he would bring the idea to POSA (Parks and Open Spaces Advisory Commission) once that happened to approve the location and the verbiage etc.

Ms. Hansen said she liked the signs being together because they would have more power and tell a story.

*Patrick Torres entered the meeting at this time.*

Ms. Taylor said the signs weren't attractive. She said the places discussed were totally inappropriate. She asked who would be responsible for the sign maintenance.

Mr. Chavez said he would be sure it was on the commission's agenda if the signs were to be placed in a public park. He said there was money for the sign replacement for damages, etc.

## **NEW BUSINESS**

- **Lacrosse in Santa Fe Update**

The matter was postponed until fall.

### **Reports:**

- **Work Force Training - Tom Mr. Agard**

Mr. Agard said he wanted to see if there was a consensus for him to write a position paper to increase budget for work force development in the Parks Department. He said he would draft a position paper that the commission could sign to be taken to the governing body.

The committee discussed the work force training:

The Parks Department wanted to have a sense there was a career there for employees and they could support their family. Qualifications would be required for specific jobs such as tree pruning and as they were trained in specific job tasks and met required certification, could advance up the career ladder.

Parks had been the training ground for the City and employees had moved out when a position came available there. Supervisor job descriptions had been rewritten and Parks had started certificate training and workshops and employees worked on degrees. Mr. Chavez said he would meet with someone the following week about a horticultural position being created.

The next step was to institutionalize that and have steps of what employees had to know to advance. Parks had seen more stability since the training had started and union complaints had stopped about a position given to someone more qualified. Many employees would be retired in a year.

Mr. Chavez said once it went to budget, the commission could write a position paper to state work force development was critical to the Parks staff. He asked that commission members talk with the councilor's they knew about having staff development training money in the budget so employees could be sent to workshops or classes.

Mr. Agard agreed to draft something in the next couple of weeks. He suggested everyone spend time with the Parks workers to discuss what it was like to spend time in the department and get a sense of what was necessary to do the job.

Ms. Guerrerortiz reminded Mr. Agard he had committed to a survey of the leagues.

Mr. Agard told her he had a draft of the questions asked of the La Crosse League.

The commission talked about fees at MRC and in town.

- Community Gardens Update – Jessie/Bette

Ms. Esparza said she hoped to have a meeting next Tuesday, February 23, at the Senior Center. She thought they would start on March 30 and said it had worked out well last year and those with plots last year would keep them.

She said there were more people interested at McClovie. There were 20 people interested at Casa Solana and she was looking for people to be on the garden council.

- Soccer – Marge Veneklasen

There was no report.

- Art in Ragle Park -Anna Ms. Hansen

There was nothing to report. She thought it important John Griego contact the people for the disk golf. She said it would be good to send a questionnaire also.

- NW Quadrant/BMX / Skate Parks– Daniel Coriz

Mr. Coriz said they were waiting on the weather to clear to begin. He planned to build the BMX track at MRC soon and people were working on the Moto Cross track.

Ms. Guerrerortiz asked if there had been movement on BMX being on the NW Quadrant Plan. Mr. Coriz said he would talk with Emily Oxford and they would start mapping it.

- Tierra Contenta Parks – Oralynn Guerrerortiz

Ms. Guerrerortiz said there was nothing to report other than the discussion earlier. She said things were moving and she hoped to get the planning done and a budget. They would have to get a bond for parks and soccer fields, etc.

- Skates or Parks- Joe Lehm

There was nothing to report.

Ms. Hansen asked how many skate parks were in town and was told there were two public parks and Mr. Lehm had a private skate park.

Community Park and Tree City USA- Patrick Torres

Mr. Chavez said the commission should attend the City Council meeting on February 24 for a five minute presentation on Tree City USA. He said the State of New Mexico had been approved and a presentation would be made to the mayor and governing body on behalf of the City of Santa Fe.

He said highways would have signs and a banner would be displayed in Council chambers. The first board meeting for the Tree City would be held that day. Ms. Taylor and Mr. Torres were on the board.

Park History- Sandra Taylor

Ms. Taylor said Ms. Esparza was approved for the web but they hadn't been able to get together. She had received great pictures from Mr. Coriz of the guys on bikes.

She said Mark Brandt Park was named for Mark Brandt, who was born in Indiana. He had been the president and CEO of Capitol Ford and was very active in youth sports. When he passed his son took over.

**PUBLIC COMMENTS**

There was none.


**DATE AND TIME FOR NEXT MEETING:** -March 16, 2010

**ADJOURN:**

**Ms. Hansen moved to adjourn the meeting. Mr. Agard seconded the motion and it passed by unanimous voice vote.**

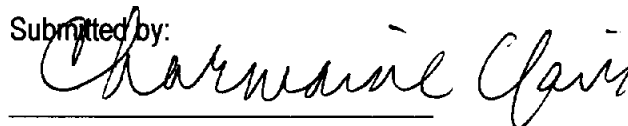
*Having no further business to discuss, the meeting was adjourned at 4:30 p.m.*

Approved by:



Ms. Oralynn Guerrerortiz, Acting Chairperson

Submitted by:



Charmaine Clair, Stenographer