



Agenda

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Agenda
Parks and Open Spaces Advisory Commission
Tuesday January 26, 2010
Parks Offices
Bldg. C , 1142 Siler Rd
3:00 – 5:00

1. Call to Order
2. Roll Call
3. Review and Approval of the December minutes
4. Approval of the Agenda
5. Old Business
 - Parks Update – Fabian (15 minutes)
6. New Business
 - Strategic Planning for 2010

Possible Reports:

- Youth Sports and Little League - Tom Agard
- Community Gardens Update – Jessie/Bette
- Soccer – Marge VeneKlasen
- Art in Ragel Park - Anna Hansen
- NW Quadrant/BMX/Skate Parks – Daniel Coriz,
- Tierra Contenta Parks – Oralynn Guerrerortiz,
- Skate Parks – Joe Lehm
- Park History – Sandie.Taylor

6. Public Comments
7. Confirm date and time for the next meeting

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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MEETING OF THE
PARKS AND OPEN SPACE ADVISORY COMMISSION
January 26, 2010

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**MINUTES OF THE
MEETING OF THE
PARKS AND OPEN SPACE ADVISORY COMMISSION
January 26, 2010**

1. CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order on Wednesday, January 26, 2010, at approximately 3:30 p.m., by, Chair, in the Parks Division Conference Room, 1142 Siler Road, Santa Fe.

2. ROLL CALL

MEMBERS PRESENT:

Bette Booth, Chair
Tom Agard
Daniel Coriz
Oralynn Guerrerortiz
Anna Hansen
Joe Lehm
Sandra Taylor
Patrick Torres

MEMBERS EXCUSED:

Marge VeneKlasen

STAFF PRESENT:

Jesse Esparza, Parks Division
Bob Wood, IPM Program Manager, Parks Division
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance. .

3. REVIEW AND APPROVAL OF THE DECEMBER MINUTES

The following corrections were made to the minutes of December 16, 2010:

Under Roll Call: list Tom Agard and Marg VeneKlasen as excused.

Page 3, paragraph 1, correct as follows: "Mary ~~McDonnell~~ MacDonald."

MOTION: Anna Hansen moved, seconded by Sandra Taylor, to approve the minutes as corrected.

VOTE: The motion was approved on a voice vote, with Ms. Guerrerortiz abstaining because she wasn't in attendance at the meeting.

4. APPROVAL OF AGENDA

Anna Hansen would like to add Disc Golf under Possible Reports.

Bob Wood will be presenting the report on behalf of Fabian Chavez.

Anna Hansen would like Mr. Wood to give an update on Tree City and Ashbaugh Park, under the Parks Update.

MOTION: Anna Hansen moved, seconded by Oralynn Guerrerortiz, to approve the agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

5. OLD BUSINESS

– PARKS UPDATE

A copy of "Park Staff Update for January 26, 2010 Meeting, prepared by Parks Division Director, Fabian Chavez, is incorporated herewith to these minutes as Exhibit "1."

The Parks Update was presented by Bob Wood, IPM Director, Parks Division, on behalf of Director Fabian Chavez. Please see Exhibit "1" for specifics of this presentation.

Chair Booth said she will attend the neighborhood meeting on the Sunnyslope Meadows Park this evening.

Mr. Wood said it hasn't been announced officially and the City hasn't received documentation, but we have been told that the City has been approved as Tree City USA, with the formation of the advisory committee, which will meet at least 4 times a year. He would like to meet more often because there are a lot of issues to be resolved – median design, replacement inventories, standards of construction around trees, tree preservation, designation of historic trees and so forth. He said we first need to come up with an outline of what we need to do, and then segment it into workable areas. He said it will be a long and involved process, noting he has begun the process for improvements in 2010, so Santa Fe can be designated as a most improved city in 2011. He said it will be tough, noting 17 cities in New Mexico have been designated as Tree City USA, and the City of Albuquerque has almost \$750,000 devoted to the project.

Ms. Taylor said she is very excited about this, and she asked the Chair to speak to Joyce Bond about getting something in the newspaper to let the public know about this.

Mr. Wood said the planned presentation will take place with Lance Davidson representing the Arbor Day Foundation during the presentation to the City Council. He said it probably will be given to the Mayor for the City. He said this will happen as soon as the official documentation is in place, and he will advise the Commission as soon as he has the particulars.

Ms. Hansen said she forwarded information to Chair Booth about an Arbor Day poster contest.

Mr. Wood said it is for 5th graders. He said he tried to be in charge of that last year, but his time became involved in Keep New Mexico Beautiful. He would like to coordinate that through the schools and make a push for the City to overwhelm all the other schools in the State. He said we need a director for this project in Santa Fe. He needs a point of contact and timelines.

Responding to the Chair, Mr. Torres said he still is committed to serving on the Tree Committee.

Mr. Wood requested that time be set aside after the next meeting to have a 30 minute session for the Tree Committee.

Mr. Agard said he has teachers he can contact about the poster contest, and asked whom they should contact.

Mr. Wood said they should contact him, and gave the following contact information: (505) 955-2117, (505) 489-6352 [cell], and email address rwood@santafenm.gov. Responding to a question from the Committee, Mr. Wood said he is the IPM Program Manager.

6. NEW BUSINESS

– STRATEGIC PLANNING FOR 2010

A copy of "Buckman Motocross Track," submitted for the record by Mr. Coriz, is incorporated herewith to these minutes as Exhibit "2."

The Commission conducted Team Building exercises for approximately 15 minutes.

Following the team building exercises, the Chair asked the members what they wanted to accomplish this year, who would be interested in working with them, and the Commission members responded as follows:

- **Jesse Esparza** said she would like to get all of the information on parks on website, noting she has been authorized to train to do this. Ms. Guerrerortiz will furnish information on Tierra Contenta Park, Anna Hansen will furnish information on Gregory Lopez and Ashbaugh. Ms. Hansen said

she will take pictures before and after they worked on Ragle Park. Chair Booth said she took pictures of every park on the list.

Ms. Taylor said the artwork at Ragle is important, and she would like a really good picture of the piece and a paragraph about the artists for the website.

- **Sandra Taylor** said she would like to continue the parks history on the named parks. Ms. Hanson will provide information on Gregory Lopez. Ms. Taylor said she would like to finish the 10 parks she started this year.

Chair Booth said she will commit to helping with pictures, if needed. Mr. Coriz said he will help with this effort.

- **Oralynn Guerrerortiz** said the designs for the Southside Library Plaza are being finalized. She will be working to see this comes to fruition within one year. She also will be working on a BAR [budget adjustment resolution] for planning a regional park in Tierra Contenta, along with the skateboard park. She said we need to move to the next phase which is moving the plans forward. It will be a big ticket item and will be part of a bond issue, so it will be a multi-year process. She said the first step is to determine what it will look like and the cost, then get the funding and get it built.

Mr. Agard, Mr. Lehm, Mr. Coriz and Chair Booth said they will help Ms. Guerrerortiz with this effort.

Ms. Guerrerortiz said she spoke with Reed Liming about the next step. She understands that Councilor Dominguez is pushing for a BAR to provide the funds we need to issue an RFP to select a firm to do the design work.

Chair Booth said she will put this on the Agenda for action at the next meeting.

- **Joe Lehm** said he wants to be more involved with the bike paths and connections which haven't happened yet. He said the skateboarders are using the bike paths and bike routes more and more, but not as much as the cyclists. He said the skateboard park at Tierra Contenta is a goal. He said they will be working on the DeVargas Park in the future.

Mr. Coriz said he will assist with this effort.

- **Daniel Coriz** said he wants to see an update on the BMX and Motocross trails. He said the maintenance will take 6-8 weeks of work to get it going. He would like for the City to take more responsibility for maintenance, if possible. He is working with BTAC on the BMX and Motocross track, which is going well, and wants to keep that going.

Chair Hansen said the City will be going into the planning process in that area, and there will be a series of public meetings which will be the time for the Commission members to attend. She said the first meeting will be this month. She said it will be important to get both the BMX and

Motocross on the map. She is glad to see that both the Motocross and BMX were named as explicit user groups which will be brought into the process in focus groups. She said we need to stay on this to be sure that happens and that these voices are heard.

Chair Booth said a draft plan will be submitted in March 2010, and a final design for presentation in May 2010.

Mr. Agard said he will assist in this effort, and we should have representatives at each of the BTAC meetings. Chair Booth said there is a Subcommittee of three BTAC members who are going to work with the City. She would like to contact one of those members about the possibility of getting someone from the Parks Commission appointed to that Committee. If that isn't possible, she would like someone from the Commission to attend the meetings.

Mr. Coriz said although his group arrived late, he was able to speak at the last BTAC meeting, noting BTAC normally hears from the public at the beginning of the meeting. He said they put together a small map, and they are trying to come up with questions for BTAC and the Council. He said one Councilors had an issue with access and parking. He said they have developed three proposals, but the most reasonable is right off the road, and there is an access gate, a connecting trail and a flat area for parking, which can be used at no cost to the City. He noted maintenance will be needed for the track about three times a year.

The Committee expressed concern about ADA compliance. Mr. Coriz said other cities post signs in this regard, noting it is similar to the Skateboard Park.

- **Tom Agard** said he sees his role as being involved with any organized youth activities engaging in park land. He is totally in favor of anything which gets the kids into the parks and utilizing the space. He said the Parks Division is engaged in a workforce training program. He said the Parks Division is required to perform at world class standards because of the nature of our visitors, and it is essential to have the workforce trained to deliver that product in the parks and parks space. He would like to recognize those training steps.

Ms. Hansen said there has been some training at the Santa Fe Community College [SFCC]. She said this week we lost Lou Schreiber, one of the great champions of workforce development, which is a big loss.

Ms. Guerrerortiz said someone should take the lead to address a long term soccer plan at this level. Mr. Agard said Tierra Contenta is a good fit.

Mr. Agard talked about the demand for field availability which should be in a long term plan. If we begin to act now, perhaps in 5 years we can have something. The situation at the racetrack is year-to-year. He said we need to continue to have reports from each of the organized leagues so we know who is involved.

Chair Booth asked if having reports would be adequate.

Mr. Agard said we need to know the numbers of kids. Ms. Taylor said we could be proactive and develop an outline/structure/questions to be answered – a survey of leagues. She said these can be given to them prior to coming before this Commission so they will have the answers to the questions we want answered.

Mr. Agard said will draft the questions to be asked, and Ms. Guerrerortiz said she would like to help. The Committee suggested that the following information be requested in the survey:

Numbers of participants and coaches, the growth rate, number of teams, field demand and do they have to move from field to field, seasons/dates of use, demographics of users, available programming, league structure, contact information for use, storage facilities in the parks, program vision, an updated list and contact person for all organized sports.

It was the consensus among the Commission to invite the Youth Lacrosse people to attend the next meeting to give a 5 minute report, and then to answer questions from the Commission.

The Commission discussed programs and education which would be available and appropriate for staff, and how to acknowledge that training with a certificate, or CEUs and certification for existing employees. Mr. Agard said he will speak with the SFCC about the possibility of a certification program.

- **Patrick Torres** said he will work on plant material and the community gardens, and be involved in plantings for parks.
- **Bob Wood** said he is interested in the history of trees in Santa Fe. He said we need a City-wide inventory of trees. Ms. Guerrerortiz said Bishop Lamy brought a lot of grapevines, fruit trees and various vegetables with him, and believes some of those trees exist today near the Cathedral. She said there are some very old apricot trees next to St. Katherine's.
- **Anna Hansen** said she is interested in the art in the park and Ragel Park, as well as working with the Disc Golf Association, and ensuring that Disc Golf doesn't lose any of its courses and gains courses. She said her daughter is a two-time Japanese and four-time European Disc Golf champion. She is interested in the Acequia Madre Trail and BTAC.

Chair Booth suggested inviting the Disc Golf Association to report to this Commission. She would like a List of all of the art in the park. She suggested inviting Sabrina Pratt or Ms. Garcia to make a presentation from the Arts Commission about the Art in the Parks Program, perhaps in March/April 2010.

- **Chair Booth** said she would like to have a young person on the Commission – 18-19 years. She asked what is the age limit to serve on the Commission.

Ms. Hanson suggested finding someone who has interest in civic community work. Ms. Guerrerortiz said getting a youth to serve on the Commission is difficult because of the 3:00 p.m. meeting time.

Mr. Wood suggested holding Commission meetings in the neighborhood to try to get the community more involved.

It was the consensus among the Commission to table this matter for a future discussion. Chair Booth asked Ms. Esparza to investigate the age limit to serve.

POSSIBLE REPORTS:

- ART IN RAGEL PARK/DISC GOLF ASSOCIATION (ANNA HANSEN)

Ms. Hansen met with the Disc Golf Association. She said a person has a key to all the baskets, and they asked the City, when it gets ready to work on Ashbaugh, not to cut down the disc baskets. She will provide that person's name for Ms. Esparza. She said they are willing to donate trees, people are willing to work and they want to be involved in the redesign of the disc golf course. She believes we need to ask them to attend a Commission meeting because Ashbaugh is in design.

Mr. Wood said there is a certified disc golf designer in Corrales, New Mexico, but he isn't the one working on Ashbaugh.

Chair Booth said the Commission needs to meet early-on with the project manager and advise them about the Disc Golf Association and its request to be involved.

Ms. Hansen said, regarding the art in Ragel Park, there were two meetings last month, and there were 80 people who submitted applications for art in Ragel Park. She said she and Fabian were on the review panel along with 4 others. They met twice and then chose three finalists, all of whom do major outdoor sculpture – one in stone, one in tile and one in metal. These three people are now preparing a proposal for Ragel. Responding to a question from the Commission, Ms. Hansen said some of the criteria for selection were whether the person has ever done a public sculpture, and a local artist was primary concern, although not a requirement, noting they didn't request this information. She believes they will have all the proposals in April 2010, and can then choose one person. She said the piece has to communicate a story about Santa Fe and won't be an abstract.

- YOUTH SPORTS AND LITTLE LEAGUE (TOM AGARD)

Mr. Agard said opening day is April 24, 2010, noting it has been moved from Franklin Miles to Salvador Perez. He said, regarding the batting cage, the City negotiated an agreement with the League "for us" to take them over and run them. He said on January 16, 2010, he organized all of the Leagues to go there and look at them, and the Leagues don't want that responsibility. He said that would be a beautiful spot for Art in the Park.

Mr. Agard said Franklin Miles Park will be open near March 31, 2010. He said we will be able to play games there, but not practice on any of the grass areas, but the fields will be open. Any of the newly landscaped areas will be fenced, but the fields can be used for play.

– **NW QUADRANT/BMX/SKATE PARKS (DANIEL CORIZ)**

Mr. Coriz said it's time for a home for the BMX and Motocross. He said there are lots of people here who ride BMX and Motocross. He said this effort is going well.

– **SKATE PARKS (JOE LEHM)**

Mr. Lehm said he, the Chair, Brian Drypolcher and the project director got an overview of what is happening in DeVargas, and discussed ideas on restrooms, shade structure, day workers and creating a round-about to formalize where they would be and to define the footprint for the park which is larger which is good. He said they talked about skate park companies which do state of the art work, noting he had passed information to them on these companies.

Mr. Lehm said he then sent photographs of the site to the companies, and talked with two by phone. They told him they really need to send someone to the site to look at it, and that would cost about \$1,200. He said some cities have funds for this, and some don't. He said the design/build team really needs to come and look at the site, so we can get a better product and come in at or under budget. He said Mr. Drypolcher explained the bidding process, noting the City has to take the lowest bid. He said the skate park is so specialized that there is going to be a design competition. He said if they can't come and see the slopes, and the drainage to the River, and know it is in an historic district, it might be difficult for them to do a good design for it. He said Mr. Drypolcher said we may have to look for funds for them to visit the site. He said what the kids want in a skateboard site is very important, although it will slow the process.

Mr. Wood talked about how Los Alamos handled its bid, noting they made the bidders responsible for coming to visit the site. He said once there was a design, it went out for public comment.

Chair Booth said the potential is exciting to do something exciting, and we are looking at a phase 2. She said we want something which is usable, noting we have a wide variety of needs. Mr. Woods observed that we don't want a "cookie-cutter" design.

– **TIERRA CONTENTA PARKS (ORALYNN GUERRERORTIZ)**

Ms. Guerrierortiz said the BAR was approved by Council which moved money from CIP to the Parks Department to allow the South Library Plaza to be built. She understands the plans are being finalized, but we don't know when it will be bid. She said Michael is to get the next BAR done to move the funds for the planning of the regional park. She said her goal is to get funds for the planning of the Regional Park, so we can move forward.

Chair Booth said, in response to Ms. Guerrerortiz, this item should be on the agenda at the next meeting so we can vote on it and show our support for this project.

– **PARK HISTORY – SANDIE TAYLOR**

Ms. Taylor said Jessie is going to be trained to update the website.

– **COMMUNITY GARDENS UPDATE (JESSIE/BETTE)**

Ms. Esparza said there will be 9 plots at Sunnyslope, which is mostly a community garden.

– **SOCCER (MARGE VENEKLASSEN)**

Ms. Veneklassen was not in attendance, so there was no report.

– **OTHER**

Ms. Hansen would like a report on the MRC and the various fields at some date in the near future.

7. PUBLIC COMMENT

No public comment.

8. CONFIRM DATE AND TIME FOR NEXT MEETING

The next meeting will be February 16, 2010, at 3:00 p.m., here in the Conference Room.


Chair Booth said she will be in Nicaragua, and she will see that someone chairs in her absence.

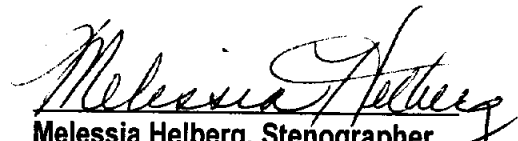
ADJOURNMENT

There was no further business to come before the Committee.

MOTION: Anna Hansen moved, seconded by Tom Agard, to adjourn the meeting.

VOTE: The motion was approved unanimously on a voice vote, and the meeting was adjourned at approximately 5:00 p.m.


Bette Booth, Chair


Melessia Helberg, Stenographer

Parks Advisory Comm.

Park Staff Update for January 26, 2010 Meeting

A request to not perform Archeological Ground Survey for **Frank Ortiz Dog Park** and Playground was approved, plans have been drawn and inhouse construction will begin.

Improvements to **John F. Griego** park are complete.

Sunnyslope Meadows park plans are complete, a neighborhood meeting is being held tonight for informational purposes. It is advised that members of parks advisory Comm. who can attend to be present to stand for questions if possible. Construction can begin next week.

The **Parque del Rio** community meetings have concluded, staff is meeting weekly with Surroundings design firm on the preparation of construction documents for those portions of the plan which can be constructed within budget.

Cornell park is complete with the exception of new Rose shrub plantings and repair to the fountain. This work will occur in the spring.

Modifications to the electrical panel on the **Plaza** are being worked on by the Public works project staff and various interest groups including the Historic Design Review board in an effort to determine an acceptable plan.

Patrick Smith Park is complete with the exception of one metal and wood custom shade structure which is under contract, staff will install once fabrication is complete.

The first phase of the **Power Plant Park** should be completed by April.

Salvador Perez Pool Patio Park construction is suspended pending a change in the weather.

Salvador Perez Park is currently under design by the Surroundings Design firm.

The donation of **Land at Sun Mountain** to be placed under a conservation is moving through the planning commission process to be addressed at a meeting this Thursday. Once documents are in order the land under a conservation easement will be donated to the City as open space. Some primitive trails exist on this property at this time, accessible from Old Santa Fe trail.

Ashbaugh Park project has been assigned to **John Griego**, project manager and a contract for design has been awarded. Plan and design meetings are being scheduled.

Frenchy' and Larragoite Park improvement bid has been awarded. The process for signing contracts and mobilization of construction are underway. Construction will begin

Exhibit "1"

within the next few weeks. Solar light features should be available from the contractor within the next couple of weeks.

Park Improvement Plans for Las Acequias Park are underway and should be ready within the next few weeks.

Plans for a park at GCCC are complete and a review with staff will occur within the next few days. Construction will begin as soon as prairie dogs from this site have been relocated this spring.

Nava Ade Park schematic drawings have been completed and assigned to a project manager who will prepare an RFP for construction documents, phase I, just as soon as a land transfer from the developer has been completed. Staff and project manager are working directly with the neighborhood on this project.

Plans for the ADA improvements to the trails on the south side of Governor Miles road should be complete within the next two weeks, a change order will be taken to the governing body to continue with this ongoing construction project.

Improvements to the MRC complex are continuing. Mary MacDonald is the project manager and will work with MRC staff on these improvements.

Ragle Park construction plans are almost complete, we are awaiting the engineering designs for the cistern system which will capture and recycle water from the planned play feature and used to irrigate the park. Construction will begin some time in July at the end of the baseball league season.

Miles park improvements are almost complete pending improvements in the weather. Substantial completion is anticipated in March. At this time the ballfields will be open to the leagues for the season. The park open turf areas will be fenced and close for seeding. As soon as the turf established these areas will be open to the public. Anticipated for early summer.



Arial photo of 599 and Camino La Tierra.

Buckman Motocross Track

Buckman track was built in the late 60's.
 Historic landmark for NM motocross community.
 Santa Fe Scrambler committee organized race events.
 The track land was leased for \$1.00 a year.
 All ages and all skill level riders were welcome.
 Local Businesses and city maintained track.

- Existing Parking / Trail _____
- Roadway _____
- Connecting Trail _____
- Existing Motocross Track _____
- Proposed Trail / Parking _____

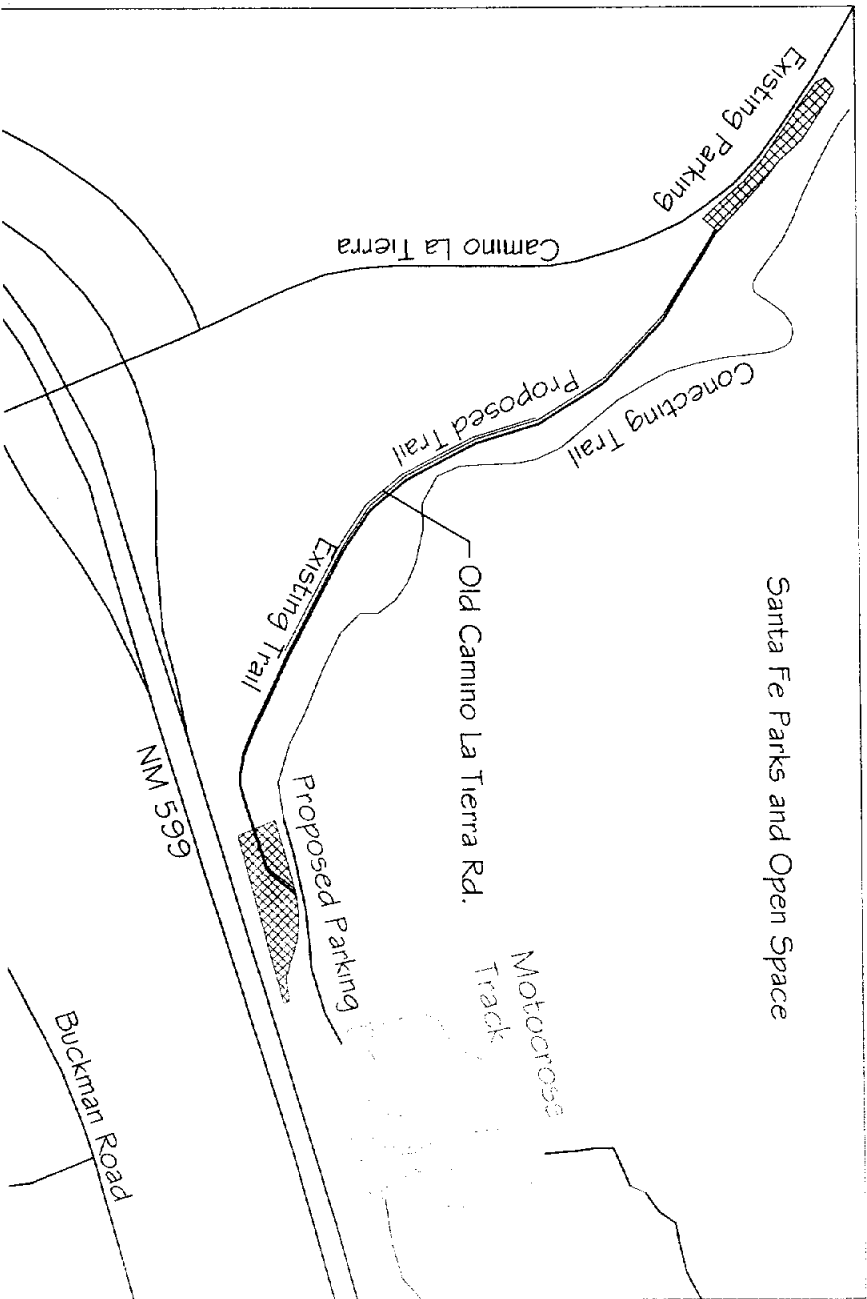


Exhibit "2"