



Agenda

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**Parks and Open Space Advisory Committee
Parks Division Conference Room
1142 Siler Road
Santa Fe, NM 87501
Tuesday, June 10
3:30 – 5:30 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the minutes
4. Approval of the Agenda
5. Update/discussion on Parks
6. Action Items
 - Making the final Parks Master Plan publicly accessible electronically.
 - Fabian Chavez's participation in the Parks Advisory Committee meetings.
7. Discussion with Patrick Nicholson, new City Neighborhood Planner – plans and activities. Collaboration with neighborhood networks and associations and other partners.
8. Update / discussion on Parks Advisory Committee Members
9. Public Comments
10. Establish date and time for the next meeting.

INDEX SUMMARY OF MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMITTEE

June 10, 2008

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MINUTES OF THE
CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMITTEE

June 10, 2008

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Committee was called to order by Elizabeth Booth, Chair on this date at approximately 3:30 p.m. at Parks Conference Room, 1142 Siler Road, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT

Elizabeth Booth, Chair
Patrick Torres
Margaret Veneklasen
Sandra Taylor
Tom Agard

MEMBERS ABSENT

Anna Hansen - *excused*

STAFF PRESENT

Ben Gurule, Parks Division, City of Santa Fe
Fabian Chavez, Director, Parks Division, City of Santa Fe
Patrick Nicholson, Senior Land Use Neighborhood Planner

OTHERS PRESENT

Henry Chavez, Citizen
Veronica Maldonado, Stenographer

REVIEW AND APPROVAL OF THE MINUTES

Page 2, paragraph 9, sentence was changed to read: *"Mr. Chavez said they are having problems with prairie dogs. He is making a request to the City Manager to go in and **start relocation efforts after the weaning/birthing period**. Mr. Chavez indicated that for whatever reason it is running late this year and they will start the relocating next week."*

Page 2, paragraph 10, sentence 3 was changed to read: *"The **staff** gave the direction told them to move forward on the parks that already have a contract because it is less time, less money and **more efficient**."*

Page 3, paragraph 5, sentence 2 was changed to read: *"It is in the master plan to keep **existing courts** in that are in better shape."*

Ms. Veneklasen moved to approve the minutes of May 6, 2008 as amended. Mr. Torres seconded the motion and it passed by unanimous voice vote.

APPROVAL OF THE AGENDA

UPDATE/DISCUSSION ON PARKS

Mr. Chavez reported that the Parks Implementation Plan that was voted on is moving through Committees. Kathryn Raveling has to issue 20 million dollars of the first 30 million dollars bonds. They were asked by Robert Romero and Councilor Ortiz to develop the Implementation Plan and spread out over three years what is going to be done.

Mr. Chavez gave a brief overview of the plan. He indicated that the first page has the 3.2 million dollars and a summary of how it is going to be spent. The next two pages in the plan has a spreadsheet of all the parks, all the trails and regional parks and under each month it shows and amount and what they are going to spend for that month on that park.

The Implementation Plan is not set in stone yet because it is moving through Committees, Public Works, Finance and City Council. Mr. Chavez said two things are happening concurrently. They will do 20-23 parks the first year and that was decided on what their capacity could be. What workload can they stand?

Mr. Chavez said they were asked to make sure there were parks in every Council district and they were also asked to look at what parks they were already working on and move into the second phases.

Mr. Chavez said right now they are two or three weeks out of Committees to approve the money. At the same time the landscape architect is negotiating with the contractor for the materials and the work to be done.

Mr. Chavez said the water fountains will be done thru out the parks all over the city in-house. Some of the things that can be done in-house will be addressed. Not only will they be working on the twenty parks under design and construction but there is a lot of in-house work they will be doing all over the city.

Mr. Chavez said at Finance last week Councilor Ortiz and Councilor Chavez stated the BTAC Committee said the trail extension to the Community College was a low priority. That alone was 1.7 million dollars. Councilor Chavez came forward and said they are building the Rail Yard Park and the Rail Runner is coming in and there is no crossing over St. Francis Drive. The DOT and the Feds were looking for money to build this 1.7 million crossing so they will ask BTAC to put it back on the table. The Governing Body is asking if they will reallocate the money to build the crossing. The final decision will be made at the recommendation of being moved forward at Finance and Public Works to Council where they will have the final vote. This money does not affect the parks.

Chair Booth asked how the will communicate the plan to the communities.

Mr. Chavez said there were newspaper reporters at the meeting and once the Plan gets approved by Council there will be another article on the Implementation Plan over three years. Some of the work is being done over one year and the bigger regional parks are being done over several years because they are big projects. The impact is so great that they can't close all the big parks at once.

Mr. Chavez said they have built a new soccer field at Villa Linda Mall. The old field was abandoned during the drought. There was nothing wrong with the irrigation so they went in and put in new sprinkler heads and seeded up and it came back.

Mr. Chavez said they have been told that the fields in town the first priority is to the kids because they can't drive to the MRC. They want to push the leagues towards the MRC.

Ms. Taylor said that the New Mexican has had articles on parks. She sees one way of communicating to the communities is having regular updates.

Mr. Chavez said that Joyce Lujan is the Marketing Director for the City of Santa Fe so as they start a project they give her the basic information and she sends it out to the press and do regular features.

Chair Booth asked what was happening at Frenchy's.

Mr. Chavez said that they just finished seeding. The irrigation works and in Phase I they found a lot of things that need to be addressed for Phase II. They will meet with Jesse Scott who worked the first phase and will walk the park again and those things that were not done will go to Phase II.

Mr. Chavez said there is a huge request for community gardens at Frenchy's. An orchard has been put in at the lower tier. The trees they put in are 3 and 4 inch caliper. They will be asking the Friends of Frenchy's to mobilize and he would like for them to designate orchard masters.

Mr. Chavez said right above is a flat area and they will improve the soil this summer and ask Jesse Scott to lay a line and lay out waffle gardens.

Mr. Agard indicated that he thought community gardens could be disastrous and to let people go loose and plant all kinds of things. He feels that the neighborhood has to have some kind of outline.

Mr. Chavez said what he needs is a group to walk through this and once that organization comes through, they have models from other parks across the country where they talk about how they organize and how they decide what kind of garden it will be. They will be told what herbicides they can use etc. They will sit and create an MOU on what the City is responsible and what the rules are.

Chair Booth asked if the pond was done.

Mr. Chavez said the pond is now a wildlife drinker and it is done except for the seeding. They are going to seed it and mat it with natural burlap on the slopes. The YouthWorks crew will be doing the work.

Ms. Veneklasen asked about Amelia White Park.

Mr. Chavez said that Amelia White has a block of money for future improvements. The master plan has already been done. Amelia White Park is not on the radar for going into it this year but they have come forward with the things they want. Mr. Chavez said as long as it fits within the hundred thousand dollar budget for design, construction and construction management, they will do the improvements. The ADA has already been met with the sidewalks.

Chair Booth asked about the prairie dogs.

Mr. Chavez said they will be relocating the prairie dogs out of Larragoite. The prairie dogs at Frenchy's will stay across the arroyo at a private residence. They will also be moving the dogs out of Franklin Miles.

Mr. Chavez said that Planning and Land Use is actually in charge of administering the prairie dog ordinance and not Parks. When the field gets set up he will step in tell the folks that are feeding the prairie dogs that they can't do that anymore. Allowing them to feed the prairie dogs is sustaining an artificial deal and that is not what they want. When they built Frenchy's it was supposed to be a natural park. He will send a code enforcement officer to issue citations and they will have to go before a judge.

Mr. Chavez said he is asking that the Parks Advisory Board put together a letter stating that they support a natural population that is determined by the wildlife biologist for Frenchy's Park and they do not recommend supplemental feeding the prairie dogs.

Chair Booth said she met with Councilor Dominguez and he was concerned that there are not enough parks in the Tierra Contenta area. He asked about shifting money from one of the other parks to that park. She told him that the time for making that kind of request is over but that she would support him in trying to find funds and she would bring it before the Committee.

Mr. Gurule asked if he had mentioned any vacant land that could be developed. As they develop that area instead of giving them the north piece of land that is mostly drainage.

Mr. Chavez said there is land available where a regional park could be built. If a member of the Governing Body wants to move forward and seek funds for park development, it is their deal. He did inform Councilor Dominguez that the bid market is about three hundred thousand dollars per developed acre. If you are going to build a regional park you will need several million dollars.

Mr. Agard suggested having a field trip to all the parks and look at the successes that have taken place already.

Mr. Chavez said he could certainly accommodate that. He will make available a staff member for each district.

ACTION ITEMS

- **Making the final Parks Master Plan publicly accessible electronically**

Chair Booth said a lot of people have been asking about the final Parks Master Plan being accessible.

Mr. Chavez said all the Committee has to do is tell them and he will have Jackie work with Carla Lopez to get it into the City website.

Ms. Taylor moved to have the Final Parks Master Plan made accessible electronically on the City website. Mr. Agard seconded the motion and it passed by unanimous voice vote.

- **Fabian Chavez's participation in the Parks Advisory Committee meetings**

Chair Booth said she appreciated Mr. Chavez attending the Park Advisory Board Meetings and in the future if he will continue to attend. She is formally asking his participation in the meetings.

Mr. Chavez said there will always be a staff member present at the meeting.

Ms. Taylor said she had concerns with the painting of the handicapped markers, blue stripes and the yellow curbs for not parking in parks and all the details.

Mr. Gurule said all of those things are normally done through the Parking Division.

Ms. Taylor asked if this is something that is on a checklist when they go into a park and then call those responsible to paint.

Mr. Chavez said they are developing a work spreadsheet that is going to go on the computer and every supervisor that has a park will have a weekly report that they will have to do for him.

Ms. Taylor said she would like to have something more formal.

Ms. Taylor moved that the Parks Department include in its formal assessment protocol, evaluation maintenance of handicapped insignias. Mr. Agard seconded the motion which passed by unanimous voice vote.

DISCUSSION WITH PATRICK NICHOLSON NEW CITY NEIGHBORHOOD PLANNER

- **Plans and Activities**

Mr. Nicholson was present and reported that he had recently filled a position in the Land Use Department and has the duty of assisting the Land Use staff by organizing and coordinating early neighborhood notification ordinance and the process.

Mr. Nicholson said that Councilor Romero and Councilor Wurtzberger motioned to initiate a neighborhood plan being done a model pilot project for the Casa Linda Neighborhood.

- **Collaboration with neighborhood networks and associations and other partners**

Mr. Nicholson said he is also trying to reconstitute and re-establish contact with some of the neighborhood associations that have lapsed. He said they have sent out letters to all the neighborhood associations that have registered with the City to re-establish contact and give them their latest contact information.

Mr. Nicholson said his initial instinct is to have a meeting with each of the neighborhood associations to get reacquainted. He is working on a current map so that the associations can be contacted when new development takes place. He is trying to get out and be more visible and work more directly with the associations.

Chair Booth asked if there will be a portal in the city website so that the associations could communicate with each other.

Mr. Nicholson said he has put a few documents on the Land Use Department site and has put some of the neighborhood notification meetings on the City calendar. He is working with the Neighborhood Network and the Santa Fe Association of Realtors.

Ms. Taylor said she would like to see some of the members of the Committee or individuals work with Mr. Nicholson on the model for Casa Linda so that if this model is going to be taken and used somewhere else, they are an active part of it.

UPDATE/DISCUSSION ON PARKS ADVISORY COMMITTEE MEMBERS

Chair Booth asked the members to move forward with nominations.

PUBLIC COMMENTS

No comments.

ESTABLISH DATE AND TIME FOR THE NEXT MEETING

The next meeting was scheduled for July 8, 2008 at 3:00 pm.

ADJOURNMENT

There being no further business to come before the Committee and the Committee having completed its agenda, Ms. Taylor moved to adjourn the meeting. Ms. Veneklasen seconded the motion and it passed by unanimous voice vote.

Approved by:


Elizabeth Booth, Chair

Submitted by:


Veronica Maldonado, Stenographer

II-6.0000 NEW CONSTRUCTION AND ALTERATIONS

II-6.1000 General. [REDACTED] of a public entity must be [REDACTED] and [REDACTED] construction [REDACTED] after January 20, 1993.

What is "readily accessible and usable?" This means that the [REDACTED] entered in [REDACTED] compliance with a design [REDACTED]. The regulation gives a choice of two standards that may be used (see II-6.2000).

II-6.2000 Choice of design standard: UFAS or ADAAG

II-6.2100 General. Public entities may choose from two design standards for new construction and alterations. They can choose either the Uniform Federal Accessibility Standards (UFAS) or the Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities (ADAAG), which is the standard that must be used for public accommodations and commercial facilities under title III of the ADA. If ADAAG is chosen, however, public entities are not entitled to the elevator exemption (which permits certain buildings under three stories or under 3,000 square feet per floor to be constructed without an elevator).

Many public entities that are recipients of Federal funds are already subject to UFAS, which is the accessibility standard referenced in most section 504 regulations.

On December 21, 1992, the Access Board published proposed title II accessibility guidelines that will generally adopt ADAAG for State and local government facilities. The proposed guidelines also set specific requirements for judicial, legislative, and regulatory facilities; detention and correctional facilities; accessible residential housing; and public rights-of-way. The proposed guidelines are subject to a 90-day comment period. It is anticipated that the Department of Justice will amend its title II rule to eliminate the choice between ADAAG and UFAS and, instead, mandate that public entities follow the amended ADAAG.

Which standard is stricter, UFAS or ADAAG? The many differences between the standards are highlighted below. In some areas, UFAS may appear to be more stringent. In other areas ADAAG may appear to be more stringent. Because of the many differences, one standard is not stricter than the other.

Can a public entity follow ADAAG on one floor of a new building and then follow UFAS on the next floor? No. Each facility or project must follow one standard completely.

Can a public entity follow UFAS for one alteration project and then follow ADAAG for another alteration project in the same building? No. All alterations in the same building must be done in accordance with the same standard.

certain qualifications. In addition, there must be accessible entrances to enclosed parking, pedestrian tunnels, and elevated walkways (§4.1.3(8)).

UFAS: At least one principal entrance at each grade floor level must be accessible. In addition, there must be an accessible entrance to transportation facilities, passenger loading zones, accessible parking, taxis, streets, sidewalks, and interior accessible areas, if the building has entrances that normally serve those functions (§4.1.2(8)). (This latter requirement could result in all entrances having to be accessible in many cases.)

5) *Areas of rescue assistance or places of refuge*

ADAAG: Areas of rescue assistance (safe areas in which to await help in an emergency) are generally required on each floor, other than the ground floor, of a multistory building. An accessible egress route or an area of rescue assistance is required for each exit required by the local fire code. Specific requirements are provided for such features as location, size, stairway width, and two-way communications. Areas of rescue assistance are not required in buildings with supervised automatic sprinkler systems, nor are they required in alterations (§4.1.3(9)).

UFAS: Accessible routes must serve as a means of egress or connect to an accessible "place of refuge." No specific requirements for places of refuge are included. Rather, UFAS refers to local administrative authority for specific provisions on location, size, etc. UFAS requires more than one means of accessible egress when more than one exit is required (§4.3.10).

ADAAG: Where there is more than one fountain on a floor, 50% must be accessible to persons using wheelchairs. ~~If there is only one drinking fountain on a floor, it must be accessible to individuals who use wheelchairs.~~
~~have trouble reaching it. (For example, a fountain must be accessible to individuals who use wheelchairs.)~~

UFAS: Approximately 50% on each floor must be accessible. If there is only one fountain on a floor, it must be accessible to individuals who use wheelchairs (§4.1.3(9)).

7) *Storage and shelves*

ADAAG: One of each type of fixed storage facility must be accessible. Self-service shelves and displays must be on an accessible route but need not comply with reach-range requirements (§4.1.3(12)).

UFAS: Has the same requirements as ADAAG for fixed storage, but does *not* contain the reach requirement exemption for self-service shelves and displays (§4.1.2(11)).

LANGUAGE ETIQUETTE

1. **Disability:** One or more life functions that are limiting.
2. **Handicapped:** A negative term that stresses barriers for people with disabilities.
3. **Blind:** Varying degrees of visual impairment.
4. **Deaf:** A term used for varying degrees of hearing, profound, etc.
5. **Mental Disability:** All forms of emotional or physical trauma related to the brain.
6. **People without disabilities:** a preferred collective term

DISABILITY ETIQUETTE

1. When introduced to a person, offer to shake hands. Shaking hands with the left hand is acceptable.
2. When speaking to a person in a wheelchair, do not speak down to them, place your self at eye level if possible.
3. Speak directly to the person not through another person.
4. Never patronize. Always address people who have a disability the same as you would address all others.
5. When meeting a person with a visual impairment, identify yourself as well as others, who may be with you.
6. To get the attention of a deaf person, tap the person on the shoulder or wave your hand. Look directly at the person and speak clearly. Do not shout.
7. Listen attentively when you're talking with a person who has difficulty speaking. Be patient and wait for the person to finish, rather than correcting or speaking for the person. If necessary, ask short questions that require short answers, a nod, or shake of the head. Never pretend to understand if you are having difficulty doing so. Instead, repeat what you have understood and allow the person to respond. The response will clue you in and guide your understanding.
8. If you offer assistance, wait until the offer is accepted. Then listen to or ask for instructions.
9. Leaning or hanging on a wheelchair is annoying. The chair/other assistive walking devices is part of the personal body space of the person who uses it.
10. Relax. Don't be embarrassed if you happen to use accepted, common expressions that seem to relate to the person's disability such as "see you later" or "did you hear about this?"