



# Agenda

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**Parks and Open Space Advisory Committee  
Parks Division Conference Room  
1142 Siler Road  
Santa Fe, New Mexico 87501**

**Tuesday, May 6, 2008  
3:30 p.m.**

1. Call to Order
2. Roll Call and Introduction of New Members
3. Review and Approval of the minutes (3/19/08)
4. Approval of the Agenda
5. Presentation/Discussion: Las Estancias Pocket Park – A Model for Community Participation in developing Neighborhood Parks
6. Update/discussion on Parks: Amelia White Park, Frenchy's Field, others to be determined
7. Update/discussion on candidates for the Parks Advisory Committee
8. Public Comments
9. Establish date and time for the next meeting

**INDEX OF MINUTES**

**CITY OF SANTA FE**

**PARKS AND OPEN SPACE ADVISORY COMMITTEE**

**May 6, 2008**

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| <b>CALL TO ORDER</b>  | <b>Quorum</b>              | <b>1</b>              |
| <b>APPROVAL OF MINUTES</b>  | <b>Approved</b>            | <b>1</b>              |
| <b>APPROVAL OF THE AGENDA</b>   | <b>Approved</b>            | <b>2</b>              |
| <b>UPDATE/DISCUSSION ON PARKS</b>   | <b>Informational</b>       | <b>2</b>              |
| <b>PRESENTATION/DISCUSSION:<br/>Las Estancias Pocket Park – A model for<br/>Community Participation in developing<br/>Neighborhoods Parks</b> | <b>Informational</b>       | <b>3</b>              |
| <b>UPDATE/DISCUSSION ON CANDIDATES<br/>FOR THE PARKS ADVISORY COMMITTEE</b>   |                            | <b>3</b>              |
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| <b>ESTABLISH DATE AND TIME FOR<br/>THE NEXT MEETING</b>   |                            | <b>4</b>              |
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**MINUTES OF THE**  
**CITY OF SANTA FE**  
**PARKS AND OPEN SPACE ADVISORY COMMITTEE**

May 6, 2008

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Committee was called to order by Elizabeth Booth, Chair on this date at approximately 3:00 p.m. at Parks Conference Room, 1142 Siler Road, Santa Fe, New Mexico.

**MEMBERS PRESENT**

Elizabeth Booth, Chair  
Patrick Torres  
Margaret Veneklasen  
Anna Hansen  
Sandra Taylor  
Tom Agard

**MEMBERS ABSENT**

Tommy Martinez (Resigned)  
Richard Lopez (Resigned)  
Lester Wallman (Resigned)

**STAFF PRESENT**

Ben Gurule, City of Santa Fe Liaison  
Fabian Chavez, City of Santa Fe

**OTHERS PRESENT**

Gene Tomlinson  
Veronica Maldonado, Stenographer

**REVIEW AND APPROVAL OF MINUTES**

The following changes were made to the March 19, 2008 minutes:

Page 2, paragraph 9, sentence 1 was changed to read: "*Ms. Hansen said the work of the Committee is now ready to start.*"

Page 3, paragraph 3, sentence 4 was changed to read: "*The drinking fountain and picnic tables will be done by the local crew.*"

Page 4, paragraph 10, sentence 1 was changed to read: "*The Advisory Board will have a lot of input with regard to what is done.*"

Page 6, paragraph 5, sentence 1 was changed to read: "*Chair Booth said she will speak with Ana Gallegos, at Warehouse 2, to get suggestions for a youth member for the Board, between 18-25 years old.*"

**Mr. Torres moved to approve the minutes of March 19, 2008 as amended. Ms. Hansen seconded the motion which passed by unanimous voice vote.**

**APPROVAL OF THE AGENDA**

Mr. Chavez asked that Item 5, Update/Discussion on Parks be moved to the beginning because Mr. Chavez had a prior commitment.

**Ms. Hansen moved to approve the agenda as amended. Mr. Torres seconded the motion which passed by unanimous voice vote.**

**UPDATE/DISCUSSION ON PARKS**

Mr. Chavez indicated that Frenchy's Field is almost complete. The irrigation system has been moved to the bottom where the orchard is going to be planted soon. Santa Fe Tree Farm reduced their price with free delivery. The Frenchy's orchard area is gaining momentum and he is getting a lot of calls from the community to put in a community garden. Frenchy's is a possibility. Basically the cost would be for the water and they would be given a separate meter.

Mr. Chavez said in parks where the community takes ownership it reduces bad characters and vandalism.

Mr. Chavez said they have moved the sprinkler heads back and are making a soft walking path with wood chips.

Mr. Chavez said they are having problems with prairie dogs. He is making a request to the City Manager to go in and relocate them.

Mr. Chavez said they will move forward with the designer and contractor on phase II in several parks. They will be doing the work in groups and the direction they are being told is which parks get done when. The direction also told them to move forward on the parks that already have a contract because it is less time, less money and less efficient.

The plan is to work on 20 parks this year intensively. That means the parks will be taken to the next phase or completed and the direction was also to get some work done in all the Council districts.

|                  |     |                        |     |
|------------------|-----|------------------------|-----|
| 1. Magers Field  | I   | 11. Maclovia           | III |
| 2. Patrick Smith | II  | 12. MLK                | IV  |
| 3. Miles         | IV  | 13. Las Estancias      | IV  |
| 4. Ragel         | IV  | 14. Cathedral          | I   |
| 5. Frenchy's     | III | 15. John F. Griego     | I   |
| 6. E. DeVargas   | II  | 16. Don Diego/Entrada  | II  |
| 7. Larragoite    | II  | 17. Alvarado           | II  |
| 8. Plaza         | I   | 18. Rancho del Sol     | III |
| 9. W. DeVargas   | II  | 19. Gregory Lopez      | III |
| 10. City Hall    | I   | 20. Los Pueblos Trails | IV  |

|          |   |           |   |
|----------|---|-----------|---|
| Phase I  | 5 | Phase III | 5 |
| Phase II | 5 | Phase IV  | 5 |

Mr. Chavez said they are collecting information when people call on individual parks. What they are trying to do this year so that they do work on all the parks citywide is to try to put in requests for

proposals for the major upgrades because it will take two or three years to do irrigation upgrades on all the parks.

Mr. Chavez said they will ask for surveys for all the parks that need improvements because they discovered that the control points on the city surveys were not close enough to adequately address ADA compliance.

Mr. Chavez said they will be doing a survey of all the trees in town. He is working with State Forestry. They are also going to apply to become a Tree City USA applicant. One of the requirements is that they have to spend at least \$2.00 per capita per year on trees or tree maintenance, do a tree inventory and do a tree ordinance.

Mr. Chavez said they are going to see if they can purchase all the fountains and get that part of the work done. They are going to review all the play structures in the parks and in many cases instead of waiting two or three years it might just be replacing a swing and identify some of the deficiencies.

Mr. Chavez said there is a request for an additional set of tennis courts. It is in the master plan to keep those that are in better shape. The problem is that there is not enough money to build another set of courts. It might be possible to tap into the recreation facility allocations.

Mr. Chavez said they will not hold neighborhood meetings on improvements on all the parks. The Parks Advisory Board has already told them what has to be done.

**PRESENTATION/DISCUSSION: Las Estancias Pocket Park – A model for Community Participation in developing Neighborhoods Parks**

Chair Booth introduced Mr. Tomlinson who has been involved in developing a pocket park located in La Silla Dorada. Las Estancias Pocket Park is a 2.6 acre piece of land that was donated by the developers 25 years ago. Up until two or three years ago the City Parks and Recreation Division has worked with Las Estancias in developing Phase I.

Mr. Tomlinson said they have had to change the path several times because of the grade to meet requirements for ADA compliance. The playground area is complete and what they have to do in Phase II is to put in a perimeter sidewalk around the outside.

Mr. Tomlinson said two or three years ago they formed a neighborhood association. They put together a presentation and got a unanimous vote to develop a park. There are 178 families that live in this area. This neighborhood does not have a lot of children living there because of the cost of the homes.

Mr. Tomlinson said so far they have not had major disruptions in the park.

**UPDATE/DISCUSSION ON CANDIDATES FOR THE PARKS ADVISORY COMMITTEE**

The Committee currently has three vacancies to fill. Chair Booth would like all the districts covered.

Ms. Hansen said she is looking for a youth between the ages of 18-23.

Chair Booth said she wants to see more diversity in the Committee.

**PUBLIC COMMENTS**

None.

**ESTABLISH DATE AND TIME FOR THE NEXT MEETING**

The next scheduled meeting will be on June 10, 2008 at 3:30 p.m. in the Parks Division Conference Room. The schedule for the summer months was decided and meetings will be held on July 8, 2008 and August 12, 2008.

**ADJOURNMENT**

There being no further business to come before the committee, and the committee having completed its agenda, Ms. Hansen moved to adjourn the meeting. It was seconded by Mr. Torres and it passed by unanimous voice vote. The meeting was adjourned at 5:00 p.m.

Approved by:



Elizabeth Booth, Chair

Submitted By:

  
Veronica Maldonado, Stenographer