



# Agenda

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**Parks and Open Space Advisory Committee  
Parks Division Conference Room  
1142 Siler Road  
Santa Fe, New Mexico 87501**

**Wednesday, March 19, 2008  
3:30 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the minutes
4. Approval of the Agenda
5. Update on the progress of the Parks and Trails Bond Initiative
6. Discussion / Action Item - Advisory Committee Strategy to support the Initiative
7. Discussion / Action Item - Councilor Heldmeyer resolution regarding parks funding for maintenance. Advisory Committee strategy in regard to the resolution.
8. Update on candidates for the Parks Advisory Committee
9. Public Comments
10. Establish date and time for the next meeting.

**SUMMARY INDEX  
MEETING OF THE  
PARKS AND OPEN SPACE ADVISORY COMMITTEE  
March 19, 2008**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER AND ROLL CALL	No Quorum	1
REVIEW AND APPROVAL OF MINUTES	No action	
APPROVAL OF AGENDA	No action	
UPDATE ON THE PROGRESS OF THE PARKS AND TRAILS BOND INITIATIVE	Information/discussion	
DISCUSSION/ACTION ITEM – ADVISORY COMMITTEE STRATEGY TO SUPPORT THE INITIATIVE	Postponed to next meeting	
DISCUSSION/ACTION ITEM – COUNCILOR HELDMEYER’S RESOLUTION REGARDING PARKS FUNDING FOR MAINTENANCE. ADVISORY COMMITTEE STRATEGY IN REGARD TO THE RESOLUTION	Postponed to next meeting	
UPDATE ON CANDIDATES FOR THE PARKS ADVISORY COMMITTEE	Information/discussion	
PUBLIC COMMENT	None	
ESTABLISH DATE AND TIME FOR THE NEXT MEETING	May 6, 2008	
ADJOURNMENT		

**MINUTES OF THE  
MEETING OF THE  
PARKS AND OPEN SPACE ADVISORY COMMITTEE  
March 19, 2008**

**1. CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Committee was called to order on Wednesday, March 19, 2008, at approximately 3:30 p.m., by Elizabeth Booth, Chair, in the Parks Division Conference Room, 1142 Siler Road, Santa Fe.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Elizabeth Booth, Chair  
Anna Hansen  
Patrick Torres  
Lester Wallman  
[Vacancy]  
[Vacancy]

**MEMBERS EXCUSED:**

Margaret Veneklasen  
Richard Lopez  
Tommy Martinez

**STAFF PRESENT:**

Fabian Chavez, Parks Division Director  
Ben Gurule, Parks Division  
Melessia Helberg, Stenographer

There was not a quorum of the membership in attendance. Chair Booth called the meeting to order for the purpose of receiving reports and information, but no official votes or action were taken.

**3. REVIEW AND APPROVAL OF MINUTES – FEBRUARY 6, 2008**

Anna Hansen asked that the minutes reflect that her name is spelled "Hansen" and not "Hanson," and that this be reflected in future minutes.

#### **4. APPROVAL OF AGENDA**

No action was taken.

#### **5. UPDATE ON THE PROGRESS OF THE PARKS AND TRAILS BOND INITIATIVE**

Chair Booth said the Parks Bond Initiative was successful.

Ms. Hansen said people worked very hard in getting the initiative approved, noting the Trust for Public Lands did an excellent job in this regard. Ms. Hansen suggested that this Committee send a letter to the Trust for Public Lands, thanking them for their hard work and assistance in the successful passage of the general obligation bond issue.

After discussion, it was the consensus among the Committee that Mr. Torres will draft the letter to the Trust for Public Lands for staff to put on City letterhead to be signed by the Chair of this Committee.

The Chair said there was a committee of ten people which raised \$21,000 for this effort, which was more money than any candidate raised, noting it was done over a period of one month. She said the Trust for Public Lands contributed \$5,000 which was used as leverage to get more funds. She said the funds were used for radio advertising, three mailings to voters and a ½ page newspaper ad, noting that the majority of the funds were used to do the three mailings to registered voters. She said there was a lot of free publicity through the interviews which were done on the various radio stations.

Ms. Hansen commented that the voter registration rolls in Santa Fe County are not in good shape.

#### **6. DISCUSSION/ACTION ITEM – ADVISORY COMMITTEE STRATEGY TO SUPPORT THE INITIATIVE.**

Chair Hansen said the work of the Committee is now ready to start. She had thought today we could do the visioning exercise again, but since several Committee members are absent, she suggested this be done at the next meeting. She asked the members to think about what should be the role of this Committee as the bond rolls out, and how we can best support the Parks in this process.

The Committee made the following comments and suggestions:

- ★ Committee members should attend the neighborhood/community meetings.
- ★ It is believed that the community input in the design of the parks will be huge.
- ★ Adam Armijo Park already is designed for some picnic tables, ADA slabs, a drinking fountain and paved parking lot. Staff will use this Committee's direction to move this forward to full scale design. City Engineering staff can design, then a survey will be needed and then it will go out to bid. The drinking fountain and picnic tables will be done by the Locals crew.
- ★ The larger parks such as Ashbaugh, based on the recommendations of the Parks Advisory Committee, will take precedence, and if there is additional funding, the public input would be welcome to choose a picnic or play structure.
- ★ The Committee should look first at the parks which will receive full funding.
- ★ Ashbaugh Park is a field and game park, and in the back it is a golf frisbee park, and this is the only park where frisbee golf can be played. Building a playground in the middle would be a bad design, and if it is built it should be away from the frisbee golf area.
- ★ The parks which are allocated \$1 million, will have neighborhood input.
- ★ Young Park would need community input because it is a real neighborhood park.
- ★ There are seven large and three small parks which are in some phase of implementing the recommendations of the Parks Committee, and it is planned to do these first during 2008. For example, phase one was just completed in Majors Field, which has an additional \$500,000 to do the final build which is the plaza area, and it is hoped to begin to build in the Fall. Preliminary drawings have been done for DeVargas and Patrick Smith. Franklin Miles and Ragle Parks can't be closed at the same time, so one will be done in 2008, the other in 2009.
- ★ The staff is reviewing the Parks Advisory Committee recommendations on the 78-80 parks to determine what parks need professional design and what can be done in-house, and to break out the work for 2008, 2009 and 2010.

- ★ The Director of Public Works has directed the Parks Division that the recommendation is to spend all of the funds within three years.
- ★ Committee members understood this would be a five-year plan for expenditure of the bond funds.
- ★ Work has been done on Maclovía Park, but thought it was to connect with Cielo Vista – the master plan shows this as one park. Perhaps it is to be done in another phase. A water meter has been installed and a shade, playground structure and fountain will be built.
- ★ In 2004, a Resolution was adopted by the Council to bring all parks back to life because of the extreme damage during the drought. Fabian Chavez and Randy Thompson did an evaluation and a report which reflected a five-year plan. Two large parks were chosen from each District. Staff went into these parks and retrofitted irrigation heads, over-seeded, replanted new trees and such, and the moneys were exhausted. The five-year plan then came into effect.
- ★ Expression of extreme doubt that all of the works can be done as described over three years.
- ★ The reason for the three years is because this is the directive which makes sense, because the longer it takes the more inflation and the larger the cost. There are funds to build out major portions, but if there are less funds, the amenities might be less.
- ★ How can this Committee best support the Parks during the next three years?
- ★ Staff has developed a list of parks which are “low hanging fruit” – large parks already in design or already under construction. This list will be provided to the Committee.
- ★ There are now funds to take the parks which are in design to construction. Staff will then sort the rest of the parks and try to establish some on-call contracts for 2008, and once done those documents will be provided to the Committee for comment.
- ★ The Governing Body will have a lot of input with regard to what is done.
- ★ People are calling about the dog park. Important for Committee members to attend the neighborhood/community meetings to tell them the reasons a dog park is important and what it means to the community, and that it is not a City dog park, but a neighborhood dog park and allows the

community to have a place to walk their dogs.

- ★ The more dog parks which are built, the less impact on the existing parks.
- ★ Mr. Romero doesn't want to hold a community building on every single park because, in many cases the park is already prescribed.
- ★ Suggestion to have drawings and information on every park set up in the conference room, so people and/or groups can come in, look at the documents and discuss what they want to do in their neighborhood, and then look at whether neighborhood/community meetings are necessary.
- ★ City Councilors may need the assistance of the Parks Advisory Committee regarding the parks in their respective Districts.
- ★ Question as to whether the large parks, such as Ashbaugh, will have neighborhood input prior to design, or do the design and let people comment, or what. Perhaps hold a meeting, and say up front what has been decided already, and then get public input.
- ★ Committee members can be proactive and visit with the people regarding the parks in their neighborhood, because they know what is wanted in their neighborhoods.
- ★ Encourage forming "friends" organizations for every park, and start networking.
- ★ A committee role is to support Parks to ensure that they are able to do their job.
- ★ Suggestion to work with Santa Fe Beautiful.
- ★ Comment that no one really knows who is in Santa Fe Beautiful or what it actually does, therefore their outreach isn't really great.
- ★ Develop strategy to develop two spokespersons for a group of parks so Parks Division can refer inquiries by the public on those parks to the spokespersons. The consensus among the Committee members is that they are willing to do this.

**7. DISCUSSION/ACTION ITEM – COUNCILOR HELDMEYER'S RESOLUTION REGARDING PARKS FUNDING FOR MAINTENANCE. ADVISORY COMMITTEE STRATEGY IN REGARD TO THE RESOLUTION.**

No action.

## **8. UPDATE ON CANDIDATES FOR THE PARKS ADVISORY COMMITTEE**

Chair Booth said we need to get two more people appointed to the Committee to ensure there is a quorum of the Committee at the meetings.

Ms. Hansen understands Mayor Coss would like to appoint a representative from the youth community to the Committee.

Chair Booth said it has been four months since there has been a full Committee.

A member said Sandra Taylor is a possibility for the vacancy, noting she is very level headed, believes her interest would extend beyond Amelia White, and she would be a good Board member. He said Mark Hogan, who formerly served on this Committee, is a possibility, noting Mr. Hogan is a designer developer. He said Mayor Coss discussed a youth member of the Board as either a full member or an advisory member, who could, for example, provide valuable input when we start renovating the Skate Park.

Chair Hansen said she will speak with Ana Gallegos, at Warehouse 21, to get suggestions for a youth member for the Board, between 18-25 years old.

Mr. Chavez said the Mayor really would like these potential members to come forward and submit a letter of interest and resume, and the Mayor will make the decision on whom to appoint.

Mr. Wallman said it is important to tell the Mayor that we don't have quorums because there are two unfilled positions, and we need to have those vacancies filled.

It was the consensus among the Committee for Chair Booth to call the Mayor's office, and talk with Marge to make an appointment for the Committee members to meet with the Mayor as soon as possible to discuss filling the vacancies on the Parks and Open Space Advisory Committee.

## **9. PUBLIC COMMENT**

There was no public comment.

## **10. ESTABLISH DATE AND TIME FOR THE NEXT MEETING**

Several Committee members indicated they will be unavailable at various times in April, and the Committee was unable to come to a consensus on a meeting date for



April where there could be a quorum of the membership in attendance. The Committee also discussed changing the meeting day from Wednesday. After discussion, it was the consensus among the Committee to schedule the next meeting on Tuesday, May 6, 2008, and use the month of April to meet with the Mayor to try to get the vacancies filled on the Committee.

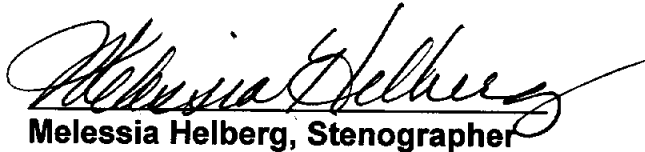
Ms. Helberg said Tuesdays are problematic for meeting stenographers because there are so many meetings on Tuesdays. She said she will advise Veronica of the date of the next meeting, but if Veronica is unable to attend, she will attend the meeting and do the minutes.

## **ADJOURNMENT**

There being no further business to come before the Committee, and the Committee having completed its agenda, Lester Wallman moved, seconded by Patrick Torres, to adjourn the meeting, and the meeting was adjourned at 4:30 p.m.



**Elizabeth Booth, Chair**



**Melessia Helberg, Stenographer**