



Agenda

CITY CLERK'S OFFICE

DATE 1/6/15 TIME 1:19pm

BY Maria Finley

Alicia Harting

SANTA FE PUBLIC LIBRARY BOARD MEETING

Main Library
145 Washington Avenue
Pick Room

Tuesday, January 13, 2015
4:30 p.m.

- I. ROLL CALL
- II. APPROVAL OF MINUTES
November 18, 2014
- III. PRESIDENT'S REPORT
- IV. DIRECTOR'S REPORT
- V. NEW BUSINESS
- VI. OLD BUSINESS
 1. Three year plan
 2. Update on Library Needs/Services
- VII. DATE OF NEXT BOARD MEETING
- VIII. ADJOURNMENT

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**MINUTES OF THE
CITY OF SANTA FE
PUBLIC LIBRARY BOARD MEETING
January 13, 2015
Santa Fe, New Mexico**

PROCEDURES

A regular meeting of the City of Santa Fe Public Library Board was called to order on this date by Vice President Emily Dwyer at approximately 4:35 p.m., in the Pick Room, at the Main Library, 145 Washington Avenue.

Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present

Emily Dwyer, Vice President
Rebecca Allahyari
Grace Brill
Latifah Phillips

Excused

David Wagner, President
Jan Duggan
Jose Sanchez

Staff Present

Pat Hodapp

APPROVAL OF MINUTES

Rebecca made a motion to approve the November 18, 2014 minutes, seconded by Latifah, which passed unanimously by voice vote.

PRESIDENT'S REPORT

None

DIRECTOR'S REPORT

Pat handed out the mid-year statistics and went over the figures with the Board.

Pat informed the Board that new shelving was going to be placed on the first floor at Main. The shelving is for the CDs and the rest of media which will be brought down once the shelving is set up. ADA requirements are above and beyond what is required.

New gates have been purchase from Bibliotheca and will soon be installed at Main and Southside. The entire Library collection at Main and Southside are being tagged because of the new security system. Pat discussed the plan involved in getting this set up and shared that the funding came from CIP.

Pat gave an update on the Imagination Library project which is being run by United Way and Santa Fe County. Pat shared that the children's librarian at La Farge created a flyer with information to share with parents. Pat stated that five hundred children have signed up so far and the project has been budgeted to be able to provide books for five thousand children up to age five in Northern New Mexico.

Pat informed the Board that the Friends annual meeting will be at the Southside Library on January 25th. Officers will be elected at the meeting. Twenty members must be present for the meeting to be legal. Pat shared that there is one amendment to the endowment that will be brought up. Amendments can only be brought up at the annual meeting.

No decisions have been made regarding the lease for La Farge branch. Pat shared with the Board that there will be money for La Farge from the 2016 CIP. The amount being submitted for approval is \$335,000. The money would be used to renovate or re-wire La Farge. Discussion was held. It was agreed that there still has to be a long term plan for La Farge even though a decision has not been made.

PC reservations has been instituted at Main and Southside. Staff have been able to assist more patrons with reference questions since they do not have to sign people up for computers. This also allows staff more time to get their work done, such as book ordering, while at the desk.

Pat informed the Board that she submitted her 2015 budget request to the Friends. Strict reporting guidelines have been requested by the Friends. The request will be reviewed. The question of an MOU with the Friends was discussed. Pat will provide the Board with an update at the next Board meeting. Pat shared that Kitty Sherlock is resigning from her role as President of the Friends as of January 25th. The Friends will need to find someone else to replace her to sit as an observer on the Library Board.

NEW BUSINESS

None

OLD BUSINESS

Update on Library needs and services was discussed in the Director's report.

Emily asked if the strategic planning committee had any updates to share with the Board. Latifah shared that the committee didn't have a report to share, however she did inform the Board that they have been working on a plan for the last couple of months. They also had discussions regarding the relationship between the Public Schools and the Library. Discussion was held. Latifah stated for the next meeting they could bring something more tangible. Pat shared that the Library has always worked very hard to provide the needed resources for students to assist them.

DATE OF NEXT BOARD MEETING


The next regularly scheduled meeting will be held on Tuesday, February 10, 2015 in the Pick Room, at the Main Library, 145 Washington Avenue, Santa Fe, at 4:30 p.m.

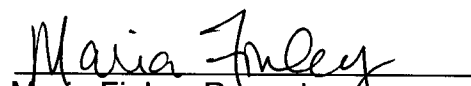
The library has received no requests for patron information and library usage through the Homeland Security act or other agencies.

ADJOURNMENT

Grace made a motion to adjourn, seconded by Emily, which passed unanimously by voice vote. The meeting adjourned at approximately 5:24 p.m.

ACCEPTED BY:


Emily Dwyer, Vice President


Maria Finley, Recorder