



Agenda

CITY CLERK'S OFFICE

DATE 2/4/15 TIME 12:10pm

SERVED by *Julia Mossman*

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**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, FEBRUARY 9, 2015
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM JANUARY 26, 2015 PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA

6. CIP PROJECT #667 – SOUTHSIDE TRANSIT CENTER & POLICE DEPARTMENT RENOVATIONS
 - REQUEST FOR APPROVAL OF AWARD OF RFP #15/19/P AND AGREEMENT BETWEEN OWNER AND HUTT-ZOLLARS INC. IN THE AMOUNT OF \$246,221.77 (**LEANN VALDEZ**)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

02/16/15

02/25/15

7. REQUEST FOR APPROVAL OF 2014 STATE OF NEW MEXICO CAPITAL APPROPRIATION PROJECT AGREEMENT IN THE AMOUNT OF \$45,000
 - REQUEST FOR APPROVAL OF INCREASE TO PROJECT BUDGET (**DAVID CHAPMAN**)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

02/16/15

02/25/15

8. REQUEST FOR APPROVAL OF THE 2014/15 SANTA FE TRAILS RIDEFINDERS GRANT APPLICATION IN A TOTAL AMOUNT OF \$84,004 WHICH INCLUDES \$71,773 IN GRANT APPLICATION WITH \$12,231 IN LOCAL MATCH FUNDS (**JON BULTHUIS**)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

02/16/15

02/25/15

9. REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING A LEASE BETWEEN THE CITY OF SANTA FE AND JET CENTER AT SANTA FE REAL ESTATE, LLC FOR THREE PARCELS OF CITY OWNED LAND TOTALING 2.77 ACRES, MORE OR LESS, LOCATED AT THE SANTA FE MUNICIPAL AIRPORT FOR DEVELOPMENT OF SUCH PROPERTY FOR THE PURPOSE OF PROVIDING FIXED BASE OPERATION SERVICES AND OTHER RELATED PURPOSES **(COUNCILOR IVES) (JON BULTHUIS)**

Committee Review:

Council (Request to publish – Approved)	01/28/15
Finance Committee (Scheduled)	02/16/15
Council (Public hearing - Scheduled)	02/25/15

10. MATTERS FROM STAFF
11. MATTERS FROM THE COMMITTEE
12. MATTERS FROM THE CHAIR
13. NEXT MEETING: **MONDAY, FEBRUARY 23, 2015**
14. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE
February 9, 2015**

ITEM	ACTION	PAGE
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	1-2
5. Approval of Minutes - January 26, 2015	Approved as presented	2
CONSENT AGENDA LISTING	Listed	2
CONSENT AGENDA DISCUSSION		
6. Transit Center/SFPD Renovations	Approve as amended	2
9. Jet Center Airport Lease	Approved	3
10. MATTERS FROM STAFF	None	4
11. MATTERS FROM THE COMMITTEE	Discussion	4
12. MATTERS FROM THE CHAIR	None	4
13. NEXT MEETING:	February 23, 2015	4
14. ADJOURNMENT	Adjourned at 5:20 p.m.	4

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, February 9, 2015

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Ronald S. Trujillo, Chair
Councilor Christopher M. Rivera, Vice Chair
Councilor Bill Dimas
Councilor Patti Bushee
Councilor Carmichael A. Dominguez

MEMBERS ABSENT:

STAFF PRESENT:

Isaac Pino, Public Works Director
Bobbi Mossman, Public Works Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Dominguez moved to approve the agenda as presented. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Mr. Pino asked to remove item number 6 so that the packet document could be corrected.

Councilor Bushee asked how that could legally be done with it advertised.
Mr. Pino said it was only a \$200 difference.

Ms. Brennan said the change is immaterial to the total.

Councilor Bushee requested discussion on item # 9.

Councilor Dominguez moved to approve the Consent Agenda as amended. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM JANUARY 26, 2015 PUBLIC WORKS COMMITTEE MEETING

Councilor Dominguez moved to approve the January 26, 2015 Public Works Committee minutes as presented. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

CONSENT AGENDA LISTING

- 7. REQUEST FOR APPROVAL OF 2014 STATE OF NEW MEXICO CAPITAL APPROPRIATION PROJECT AGREEMENT IN THE AMOUNT OF \$45,000**
- REQUEST FOR APPROVAL OF INCREASE TO PROJECT BUDGET (DAVID CHAPMAN)**

Committee Review:

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02/16/15
02/25/15

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Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

02/16/15
02/25/15

CONSENT AGENDA DISCUSSION

- 6. CIP PROJECT #667 – SOUTHSIDE TRANSIT CENTER & POLICE DEPARTMENT RENOVATIONS**
- REQUEST FOR APPROVAL OF AWARD OF RFP #15/19/P AND AGREEMENT BETWEEN OWNER AND HUITT-ZOLLARS INC. IN THE AMOUNT OF \$246,221.77 (LEANN VALDEZ)**

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

02/16/15
02/25/15

Councilor Dominguez moved for approval, with the amended packet. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

- 9. REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING A LEASE BETWEEN THE CITY OF SANTA FE AND JET CENTER AT SANTA FE REAL ESTATE, LLC FOR THREE PARCELS OF CITY OWNED LAND TOTALING 2.77 ACRES, MORE OR LESS, LOCATED AT THE SANTA FE MUNICIPAL AIRPORT FOR DEVELOPMENT OF SUCH PROPERTY FOR THE PURPOSE OF PROVIDING FIXED BASE OPERATION SERVICES AND OTHER RELATED PURPOSES (COUNCILOR IVES) (JON BULTHUIS)**

Committee Review:

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01/28/15
02/16/15
02/25/15

Councilor Bushee asked for a thumbnail description of what this is about due to the 30-year lease.

Mr. Bulthuis noted the lease was in the packet. It is for delivery of service of a fixed base operator for fuel sales, maintaining airline equipment, etc. as included in scope of work identified in the proposal.

Ms. Brennan state that the lease document is consistent with FAA guidelines and thirty years is a typical lease period.

Councilor Bushee understood it was an annual rent of \$7,000 and asked how it incorporated cost of living adjustments.

Mr. Bulthuis said it was specifically accommodated in the lease.

Councilor Bushee asked if the Airport Advisory Committee heard this.

Mr. Bulthuis said the Airport Advisory Board heard about the possibility of a second lease at their January meeting. They wanted to see competition. It is a requirement of the FAA that we consider these types of proposals.

Councilor Bushee asked if this lease is similar to the current lease we have in place.

Mr. Bulthuis said they are reviewing all the leases right now.

Councilor Bushee asked if he was planning to catch everyone up

Mr. Bulthuis agreed. That is the intent

Ms. Brennan explained that over the years as leases were assigned ownership they moved away from local ownership and the current one is national. The new lease is local.

Councilor Bushee moved to approve the request. Councilor Dominguez seconded the motion and it passed by unanimous voice vote.

10. MATTERS FROM STAFF

There were no matters from staff.

11. MATTERS FROM THE COMMITTEE

Councilor Dominguez asked Mr. Pino if he had been briefed from the Finance Committee that Fiscal Impact Reports (FIR) were needed for every committee.

Mr. Pino discussed the distribution of FIR s and that they would be required on more things in future. Staff members are looking at the draft to make comments and make sure that all is included.

12. MATTERS FROM THE CHAIR

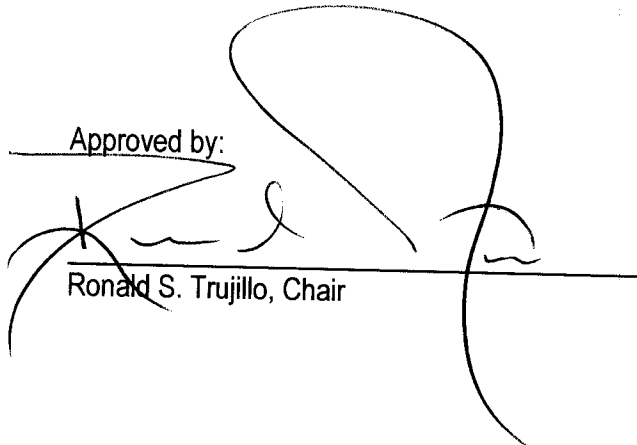
There were no matters from the Chair.

13. NEXT MEETING: MONDAY, FEBRUARY 23, 2015

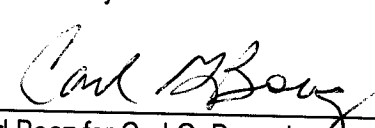
14. ADJOURN

The meeting was adjourned at 5:20 p.m.

Approved by:


Ronald S. Trujillo, Chair

Submitted by:


Carl Boaz for Carl G. Boaz, Inc.