



# Agenda

Finance Committee Meeting  
March 31, 2008 – 5:15 pm  
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

MARCH 17, 2008

CITY CLERK'S OFFICE

DATE 3/28/08 TIME 11:35 am

SERVED BY Yolanda Green

RECEIVED BY [Signature]

## MATTERS FROM THE COMMITTEE:

6. A. DISCUSSION OF BUDGET REVIEW MEETING DATES (KATHRYN RAVELING)
- B. DISCUSSION OF STRATEGIC PLANNING AND FY 08/09 BUDGET (GALEN BULLER AND KATHRYN RAVELING)
- C. COMMITTEE WORK PLAN AND GOALS

## PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)

7. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008 AN ORDINANCE AMENDING SECTIONS 22-9.1, 22-9.7 AND 22-9.10 SFCC REGARDING INDUSTRIAL PRETREATMENT REGULATIONS AND PROCEDURES (BRYAN ROMERO)

### Committee Review:

Public Utilities Committee      Scheduled for May 7, 2008

8. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008 AN ORDINANCE AMENDING SECTION 12-6-12.18 OF THE CITY OF SANTA FE UNIFORM TRAFFIC CODE 2007 TO REPEAL SUBSECTION (6) REGARDING THE PROHIBITION OF HAND-HELD CELLULAR PHONE USAGE WHILE A VEHICLE IS IN MOTION (COUNCILOR ORTIZ) (POLICE CHIEF ERIC JOHNSON)

### Committee Review:

Public Safety Committee      Scheduled for April 22, 2008

9. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING AND SUPPORTING THE EFFORTS OF THE SANTA FE CIVIC HOUSING AUTHORITY TO CONSTRUCT AND OPERATE THE HOPEWELL-MANN MULTI-PURPOSE COMMUNITY CENTER (COUNCILOR BUSHEE, MAYOR COSS, COUNCILORS DOMINGUEZ, TRUJILLO, ORTIZ AND WURZBURGER) (TERRIE RODRIGUEZ)

### Committee Review:

Community Development Commission (Approved)

February 27, 2008

Public Works Committee (Approved)

March 24, 2008



## **PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)**

10. REQUEST FOR APPROVAL OF LEASE AGREEMENT – CONSTRUCTION OF HANGARS FOR PRIVATE AND BUSINESS USE AT THE SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN)
  - A. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008 AN ORDINANCE REPEALING ORDINANCE 2004-35 REGARDING UNEXECUTED LEASE WITH VHD PROPERTIES, LLC ON AIRPORT PROPERTY (COUNCILOR TRUJILLO) (JIM MONTMAN)
  - B. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008 AN ORDINANCE RATIFYING THE LEASE OF APPROXIMATELY 3.27 ACRES OF LAND AT THE SANTA FE MUNICIPAL AIRPORT THAT IS OWNED BY THE CITY OF SANTA FE (COUNCILOR TRUJILLO) (JIM MONTMAN)

### **Committee Review:**

Public Works Committee (Approved)

March 24, 2008

11. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008 AN ORDINANCE AUTHORIZING ISSUANCE AND SALE OF CITY OF SANTA FE, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2008, IN THE PRINCIPAL AMOUNT OF \$30,300,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITH THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS; AND DECLARING AN EMERGENCY (KATHRYN RAVELING)
  - A. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING PUBLICATION OF A NOTICE OF SALE OF \$30,300,000 CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION BONDS, SERIES 2008, AND AUTHORIZING THE CITY COUNCIL, CITY OFFICERS AND CITY EMPLOYEES TO TAKE FURTHER ACTION NECESSARY IN CONNECTION WITH THE SALE OF THE BONDS
12. REQUEST FOR APPROVAL OF A RESOLUTION SOLICITING NAMES FOR THE CITY'S NEW FACILITY FOR CIVIC, CULTURAL, CONFERENCE AND CONVENTION ACTIVITIES (COUNCILOR BUSHEE) (KEITH TOLER)

### **Committee Review:**

Public Works Committee (Approved)

March 24, 2008



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## CONSENT AGENDA:

13. BID OPENINGS:
  - A. BID NO. 08/27/B – GCCC SWIMMING POOL DECK RESURFACING AND AGREEMENT BETWEEN OWNER AND CONTRACTOR; VIGIL CONTRACTING SERVICES, INC. (JESUS VEGA)
  - B. BID NO. 08/28/B – SANDOVAL BRIDGE RECONSTRUCTION PROJECT CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (DESIRAE LUJAN)
  - C. BID. NO. 08/30/B – CERRILLOS ROAD RECONSTRUCTION PROJECT PHASE IIA – RICHARDS AVENUE TO CIELO COURT CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (ERIC MARTINEZ)
    1. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CONSTRUCTION ENGINEERING SERVICES; P.B. AMERICAS, INC.
    2. REQUEST FOR APPROVAL OF BUDGET INCREASE – IMPACT FEES
14. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – 2008 SUMMER MUSIC FESTIVAL ON THE PLAZA (RFP #08/27/P); OUTSIDE-IN (SABRINA PRATT)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – ARTS LODGERS' TAX FUND
15. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – THREE (3) VEHICLES FOR SENIOR SERVICES DIVISION; RELIABLE CHEVROLET (TERRIE RODRIGUEZ)
16. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO LEGAL SERVICES AGREEMENT – LEGAL SERVICES; ART MICHAEL (FRANK KATZ)
17. REQUEST FOR APPROVAL OF PROCUREMENT UNDER FEDERAL PRICE AGREEMENT – TWO (2) TURF MOWERS FOR PARKS DIVISION; SIMPSON NORTON CORPORATION (FABIAN CHAVEZ)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – TURF REHABILITATION FUND
18. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – JUVENILE JUSTICE PROGRAM SERVICES; TAMARA DUBINSKY (RICHARD DEMELLA)





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19. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – TREE RING STUDY TO DETERMINE FIRE HISTORY OF UPPER SANTA FE RIVER WATERSHED AND RECONSTRUCT A LONG STREAM FLOW RECORD OF SANTA FE RIVER; UNIVERSITY OF ARIZONA (CLAUDIA BORCHERT AND DALE LYONS)
20. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – TRAINING AND SERVICES FOR HUMAN RESOURCES DEPARTMENT; INFINITE RESOLUTIONS, LLC (KRISTINE KUEBLI)
21. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND AGREEMENT BETWEEN OWNER AND ENGINEER FOR OMCI FLEET BAY EXPANSION; HANDS ENGINEERING, LLC (MARY MACDONALD)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
22. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – REPAIR DAMAGE AND INSTALL PREVENTIVE BIRD CONTROL PRODUCTS AT GCCC; ADAMS BIRD CONTROL AND CONSULTING, LLC (MARTIN VALDEZ)
23. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 11 TO CONSTRUCTION CONTRACT – SANTA FE CIVIC CENTER; CAMERON SWINERTON (MARTIN VALDEZ)
24. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 6 – POLICE IMPOUND YARD IMPROVEMENTS; V.P. CONSTRUCTION (CHIP LILENTHAL)
25. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO SUPPLEMENTAL AGREEMENT – OFFICE SPACE IN AIRPORT TERMINAL BUILDING AND CONTROL TOWER AND UTILITY BUILDING; FEDERAL AVIATION ADMINISTRATION (JIM MONTMAN)
26. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – RAILYARD OFFSITE IMPROVEMENTS PROJECT; A.S. HORNER, INC. (PETER MANZANARES)
27. REQUEST FOR APPROVAL OF COOPERATIVE PRICE AGREEMENT – BERNALILLO COUNTY MULTI UNIT CONSTRUCTION AND MAINTENANCE SERVICES PRICE AGREEMENT – MISCELLANEOUS ADA IMPROVEMENTS PROJECT; ALBUQUERQUE ASPHALT, INC. (LEROY PACHECO)
28. REQUEST FOR APPROVAL OF LEASE AGREEMENT – FOOD AND BEVERAGE SERVICES AT MARTY SANCHEZ LINKS DE SANTA FE (RFP #08/28/P); SANTA FE CONCESSION (LARRY LUJAN)





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29. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO VENDOR AGREEMENT – SERVICES FOR SENIOR DIVISION; NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING (TERRIE RODRIGUEZ)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUES – GRANT FUND

## DISCUSSION:

30. REQUEST FOR APPROVAL OF FY 06/07 CLOSE-OUT AND RE-APPROPRIATION OF GENERAL FUND AVAILABLE CASH BALANCES (KATHRYN RAVELING) (Postponed at Finance Committee meetings of November 19, 2007, December 3, 2007, January 22, 2008, February 18, 2008 and March 17, 2008)
31. OTHER FINANCIAL INFORMATION:
  - A. REPORT ON CITY OF SANTA FE INVESTMENT PORTFOLIO AS OF DECEMBER 31, 2007 (HELENE HAUSMAN)
32. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, March 31, 2008

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
APPROVAL OF MINUTES: MARCH 17, 2008	Approved	3
<u>MATTERS FROM THE COMMITTEE:</u>		
DISCUSSION OF BUDGET REVIEW MEETING DATES	Approved	3
DISCUSSION OF STRATEGIC PLANNING AND FY 08/09 BUDGET	Direction to staff	4-8
COMMITTEE WORK PLAN AND GOALS	Direction to staff	4-8
<u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)</u>		
REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE AMENDING SECTIONS 22-9.1, 22-9.7 AND 22-9.10 SFCC, REGARDING INDUSTRIAL PRETREATMENT REGULATIONS AND PROCEDURES	No action	9
REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE AMENDING SECTION 12-6-12.18 OF THE CITY OF SANTA FE UNIFORM TRAFFIC CODE 2007 TO REPEAL SUBSECTION (6), REGARDING THE PROHIBITION OF HAND-HELD CELLULAR PHONE USAGE WHILE A VEHICLE IS IN MOTION	No action	9



ITEM

ACTION

PAGE

REQUEST FOR APPROVAL OF A RESOLUTION  
RECOGNIZING AND SUPPORTING THE  
EFFORTS OF THE SANTA FE CIVIC HOUSING  
AUTHORITY TO CONSTRUCT AND OPERATE  
THE HOPEWELL-MANN MULTI-PURPOSE  
COMMUNITY CENTER

Approved

9

PROPOSED RESOLUTIONS AND  
ORDINANCES: (WITH FISCAL IMPACT)

REQUEST FOR APPROVAL OF LEASE  
AGREEMENT – CONSTRUCTION OF HANGARS  
FOR PRIVATE AND BUSINESS USE AT THE  
SANTA FE MUNICIPAL AIRPORT

Approved

9-10

REQUEST FOR APPROVAL TO PUBLISH  
NOTICE OF PUBLIC HEARING ON MAY  
14, 2008, AN ORDINANCE REPEALING  
ORDINANCE 2004-35 REGARDING  
UNEXECUTED LEASE WITH VHD  
PROPERTIES, LLC, ON AIRPORT  
PROPERTY

Approved

9-10

REQUEST FOR APPROVAL TO PUBLISH  
NOTICE OF PUBLIC HEARING ON MAY  
14, 2008, AN ORDINANCE RATIFYING THE  
LEASE OF APPROXIMATELY 3.27 ACRES  
OF LAND AT THE SANTA FE MUNICIPAL  
AIRPORT THAT IS OWNED BY THE CITY  
OF SANTA FE

Approved

9-10

REQUEST FOR APPROVAL TO PUBLISH  
NOTICE OF PUBLIC HEARING ON MAY 14,  
2008, AN ORDINANCE AUTHORIZING ISSUANCE  
AND SALE OF CITY OF SANTA FE, NEW MEXICO,  
GENERAL OBLIGATION BONDS, SERIES 2008,  
IN THE PRINCIPAL AMOUNT OF \$30,300,000,  
PAYABLE FROM AD VALOREM TAXES LEVIED  
ON ALL TAXABLE PROPERTY WITHIN THE CITY...

REQUEST FOR APPROVAL OF A  
RESOLUTION AUTHORIZING PUBLICATION  
OF A NOTICE OF SALE OF \$30,300,000...

Approved [amended]

10-11

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF A RESOLUTION SOLICITING NAMES FOR THE CITY'S NEW FACILITY FOR CIVIC, CULTURAL, CONFERENCE AND CONVENTION ACTIVITIES	Approved	11
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – THREE (3) VEHICLES FOR SENIOR SERVICES DIVISION; RELIABLE CHEVROLET	Postponed to 04/07/08	11-12
REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – TREE RING STUDY TO DETERMINE FIRE HISTORY OF UPPER SANTA FE RIVER WATERSHED AND RECONSTRUCT A LONG STREAM FLOW RECORD OF SANTA FE RIVER; UNIVERSITY OF ARIZONA	Approved	12
REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – TRAINING AND SERVICES FOR HUMAN RESOURCES DEPARTMENT; INFINITE RESOLUTIONS, LLC.	Request denied	12-13
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 11 TO CONSTRUCTION CONTRACT – SANTA FE CIVIC CENTER; CAMERON SWINERTON	Approved	13
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – RAILYARD OFFSITE IMPROVEMENTS PROJECT; A.S. HORNER, INC.	Approved	14
REQUEST FOR APPROVAL OF COOPERATIVE PRICE AGREEMENT – BERNALILLO COUNTY MULTI-UNIT CONSTRUCTION AND MAINTENANCE SERVICES PRICE AGREEMENT – MISCELLANEOUS ADA IMPROVEMENTS PROJECT; ALBUQUERQUE ASPHALT, INC.	Approved	14



<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF LEASE AGREEMENT – FOOD AND BEVERAGE SERVICES AT MARTY SANCHEZ LINKS DE SANTA FE (RFP #08/28/P); SANTA FE CONCESSION	Approved	14-15
<u>DISCUSSION</u>		
REQUEST FOR APPROVAL OF FY 06/07 CLOSE-OUT AND RE-APPROPRIATION OF GENERAL FUND AVAILABLE CASH BALANCES	Approved	15-17
OTHER FINANCIAL INFORMATION:		
UPDATE ON CITY OF SANTA FE INVESTMENT PORTFOLIO AS OF DECEMBER 31, 2007	Information/discussion	17
ADJOURNMENT		17

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE**  
Monday, March 31, 2008

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Matthew Ortiz, at approximately 5:15 p.m., on Monday, March 31, 2008, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Matthew Ortiz, Chair  
Councilor Christopher Calvert  
Councilor Carmichael Dominguez  
Councilor Rebecca Wurzbarger

**MEMBERS EXCUSED:**

Councilor Miguel Chavez

**OTHERS ATTENDING:**

Kathryn Raveling, Finance Director  
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

A Memorandum dated March 28, 2008, with attachments, to the Finance Committee, from Kathryn L. Raveling, finance Director, is incorporated herewith to these minutes as Exhibit "1."

Chair Ortiz said all of the proposed resolutions and ordinances will be listed on the agenda, but the Committee will take no action on any of the items which have not received some kind of review in some of the others Committees. He noted that Item #7 and #8 haven't been heard in another Committee, and asked the Committee to keep Items #7 and #8 on the Agenda, and take no action, but to take action on the rest of the Resolutions.

Chair Ortiz noted the Finance Committee received a Memorandum from the Finance Director with regard to an item to move directly to the City Council meeting regarding the procurement of police vehicles.



So, unless he hears otherwise, he presumes we will be taking the recommendation of staff.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

Chair Ortiz said he would encourage Committee members to remove items from the Consent Agenda for a particular reason, and not merely to ask a question which could be asked of staff in advance of the meeting.

MOTION: Councilor Calvert moved, seconded by Councilor Wurzbarger, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

#### **CONSENT AGENDA**

##### **13. BID OPENINGS:**

- A. **BID NO. 08/27/B – GCCC SWIMMING POOL DECK RESURFACING AND AGREEMENT BETWEEN OWNER AND CONTRACTOR; VIGIL CONTRACTING SERVICES, INC. (JESUS VEGA)**
- B. **BID NO. 08/28/B – SANDOVAL BRIDGE RECONSTRUCTION PROJECT CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (DESIRAE LUJAN)**
- C. **BID NO. 08/30/B – CERRILLOS ROAD RECONSTRUCTION PROJECT PHASE HA – RICHARDS AVENUE TO CIELO COURT CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (ERIC MARTINEZ)**
  - 1. **REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CONSTRUCTION ENGINEERING SERVICES; P.B. AMERICAS, INC.**
  - 2. **REQUEST FOR APPROVAL OF BUDGET INCREASE – IMPACT FEES.**

- 14. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – 2008 SUMMER MUSIC FESTIVAL ON THE PLAZA (RFP #08/27/P); OUTSIDE-IN. (SABRINA PRATT)**
  - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – ARTS LODGERS' TAX FUND.**

- 15. ***[Removed for discussion by Councilor Calvert]***

16. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO LEGAL SERVICES AGREEMENT – LEGAL SERVICES; ART MICHAEL. (FRANK KATZ)
17. REQUEST FOR APPROVAL OF PROCUREMENT UNDER FEDERAL PRICE AGREEMENT – TWO (2) TURF MOWERS FOR PARKS DIVISION; SIMPSON NORTON CORPORATION (FABIAN CHAVEZ)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – TURF REHABILITATION FUND.
18. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – JUVENILE JUSTICE PROGRAM SERVICES; TAMARA DUBINSKY. (RICHARD DEMELLA)
19. *[Removed for discussion by Councilor Wurzbarger]*
20. *[Removed for discussion by Councilor Wurzbarger]*
21. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND AGREEMENT BETWEEN OWNER AND ENGINEER FOR OMCT FLEET BAY EXPANSION; HANDS ENGINEERING, LLC. (MARY MacDONALD)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.
22. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – REPAIR DAMAGE AND INSTALL PREVENTIVE BIRD CONTROL PRODUCTS AT GCCC; ADAMS BIRD CONTROL AND CONSULTING, LLC. (MARTIN VALDEZ)
23. *[Removed for discussion by Councilor Wurzbarger]*
24. REQUEST APPROVAL OF CHANGE ORDER NO. 6 – POLICE IMPOUND YARD IMPROVEMENTS; V.P. CONSTRUCTION. (CHIP LILIENTHAL)
25. REQUEST FOR IMPROVEMENT OF AMENDMENT NO. 1 TO SUPPLEMENTAL AGREEMENT – OFFICE SPACE IN AIRPORT TERMINAL BUILDING AND CONTROL TOWER AND UTILITY BUILDING; FEDERAL AVIATION ADMINISTRATION. (JIM MONTMAN)
26. *[Removed for discussion by Councilor Wurzbarger]*
27. *[Removed for discussion by Councilor Wurzbarger]*
28. *[Removed for discussion by Councilor Calvert]*
29. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO VENDOR AGREEMENT – SERVICES FOR SENIOR DIVISION; NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING. (TERRIE RODRIGUEZ)



**A. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUES – GRANT FUND.**

**5. APPROVAL OF MINUTES: MARCH 17, 2008**

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert, to approve the minutes of the meeting of March 17, 2008, as presented.

VOTE: The motion was approved unanimously on a voice vote.

**MATTERS FROM THE COMMITTEE:**

**6. A. DISCUSSION OF BUDGET REVIEW MEETING DATES. (KATHRYN RAVELING)**

The Committee discussed dates for budget review. Councilor Calvert said he would prefer no Friday meetings, and could meet on any day that is his regular day off. Councilor Wurzbarger said she will be gone May 1-9, 2008, and also will be out of town May 15-17, 2008, because her daughter is graduating from College. Councilor Dominguez said he can attend meetings most any day with advance notice. Mr. Buller said he could come back one day early from the National City/County Managers Association.

Mr. Buller and Ms. Raveling said they could have the materials prepared by April 23, 2008, from the April 14, 2008 meeting.

Chair Ortiz said he wants to be sure that all questions and information requested at the April 23<sup>rd</sup> meeting will be ready by May 19<sup>th</sup>.

The Committee agreed on meeting dates and times as follows:

April 14, 2008 Special meeting on the Mayor's Public Safety Plan

April 21, 2008 Regular meeting of the Committee

April 23, 2008 One day special meeting beginning at 9:00 a.m.

May 5, 2008 Regular meeting of the Committee at 5:15 p.m. [Councilor Wurzbarger will be absent]

May 19, 2008 Regular meeting of the Committee dedicated exclusively to follow-up and finalization of the budget at 5:15 p.m.

**B. DISCUSSION OF STRATEGIC PLANNING AND FY 08/09 BUDGET. (GALEN BULLER AND KATHRYN RAVELING.**

**C. COMMITTEE WORK PLAN AND GOALS**

*Items B and C were combined for purposes of presentation and discussion.*

Mr. Buller noted that all the Department Directors and Division Directors are in attendance to answer any questions.

Mr. Buller reviewed the strategic planning process to date from the materials in the Committee packet.

Ms. Raveling noted that only the City Manager's recommendations are in the Committee packet, and that all of the information on Schedules A-D has been furnished previously, and this is an update.

Mr. Buller said those are available to the Committee.

Mr. Buller said he found no projects in Schedule C which were entirely outside the kinds of initiatives the Council identified as a policy matter, and it wasn't difficult to find places for the projects in one of the strategic initiatives. The problem is prioritizing when there aren't resources for all of them. He said where projects required no funding, he took the Department's word that it had the existing money and resources to do that project. If other resources were required, he asked the department or division director to give him the cost and to identify a source of funding, and he wouldn't recommend it unless the source was found, although there were two exceptions. He said this was an effort at a first cut, so he could make recommendations. He said it is ultimately the decision of the Committee and Council to make that decision, acknowledging that we all have to work together to find the right set of priorities. He said this presentation is a tool to identify projects the Council wants for the next year, and identifying sources of funding in most cases, and if not, whether to look harder or wait longer for those projects.

Ms. Raveling said some costs are not in there, and she has been getting those from the departments, noting only 3-4 are missing, so there will be some blanks.

Chair Ortiz asked Mr. Buller how he proposes to incorporate these projects into the normal way the Committee receives the budget which is by department.

Mr. Buller said in most cases where new sources of revenue are required, it wasn't put into the budget, and can be added if that is the way you would like to do it. If it is a matter of moving general funds around, we can do that with the budget as it is prepared. However, if it is a request for something new which, for example, requires an increase in fees, that isn't in the budget, it will be easy to insert if that is what you want to do.

Ms. Raveling said a lot of the costs, such as personnel, already are set, commenting that she anticipates the bulk of the discussion would be on the new revenue sources.

Councilor Wurzbarger asked the total dollars for all of the areas which need new funding. She said the subpoint would be the dollar amount of those things which have no identified funds. She has always been uncomfortable that the option is to cut staff, and there is no discussion of reallocating what people are doing as a resource for what we would like to do. She wants a big picture look so we don't spend a lot of time going item-by-item, when we might want to be making some broad stroke policy choices early on.

Mr. Buller said he did discuss each of the items with each department and division director, and in many of these cases they do have ideas about how they can change how staff looks at certain problem solving.

Councilor Calvert asked, since most of the budget is for personnel, how much discretionary funds are left to spend.

Mr. Buller said mostly that looks like PSAs or other kinds of consulting contracts, and many times it is CIP funds for capital projects. He said in looking at the current budget, you won't find anything which "jumps at you" as money for a special project kind of fund.

Ms. Raveling said there is never anything left in the General Fund.

Councilor Calvert said this isn't his question. He said if we take out all of the contracts previously approved, what would be the balance.

Ms. Raveling said she is trying to explain that usually, she has to take things out of the general fund, such as moving Parks Maintenance to CIP because there is nothing left in the general fund. She said although revenues increase 4%, all of the personnel costs increase more than that, and personnel costs make up the bulk of the general fund.

Councilor Calvert said on page of the Memorandum in the packet, Ms. Raveling said four responses were acknowledged. He said none of the four responses include not doing something which we currently are doing and using those funds for something else.

Chair Ortiz said that is an efficiency or redundancy quota or some other consideration which could be used as a review tool in looking at the entire budget to make priorities. The question is what programs could be unfunded and move those resources to another use, and if this was a factor in strategic planning.

Mr. Buller said this definitely was a factor in strategic planning and one way to look at it, but it doesn't manifest itself very well in this particular schedule, but he can work on that in one of two different ways. However, the problem is that many of the projects which were identified take special skill sets which, either the people in the department don't have and would have to be retrained, or in some union cases aren't in the job descriptions, so there are some limitations. He can work around these with a little creativity and work. The two ways to do this in lieu of the new funding being sought, the reallocations can be inserted – a discussion of whether we would rather see new revenues or if we can identify a way to do it. The second way, is that ongoing projects are broadly described, and what is an ongoing project right

now, could encompass what we are calling a new project. Mr. Buller believes it would be helpful to have a fifth identifier for that situation.

Chair Ortiz said he specifically asked, and the Mayor agreed, in the Public Safety discussion that we have a discussion on the request which is being made for these additional resources, not just as it relates to new revenue resources, but where this administration is committed to reallocating or providing for cuts or vacancy savings to plan the proposed request. He said if that consideration needs to happen for that 30%, he believes it should extend to other parts of the budget as well.

Councilor Calvert noted on page 2, Ms. Raveling's Memorandum says, "It is fully anticipated to have lengthy discussion on the sources of additional revenues in several areas. It is also our goal to start producing 5-year projections on some key funds." He hopes that there is some debt which might be paid off in the near term, and those funds would be available. This information would be helpful to him in this regard.

Councilor Wurzbarger said she is very excited about this structure. She believes it provides an opportunity to structure the questions which we are looking at, and have had in a different way in the past. She said she believes everyone on the committee agrees that staff should go forward now with anything which says "no new funding needed," as long as it meets an initiative, and staff believes it can be done with existing resources.

Councilor Wurzbarger spoke about the level of discussion which we need to do. She would like to first discuss the total amount requested, savings possibilities, new revenue possibilities and the difference, before discussing all of the 200 items which need funding. She said we have to do this discussion in the context of the funds available, and then we can go through this list more quickly.

Responding to the Chairman, Mr. Buller and Ms. Raveling said they believe they have adequate direction to prepare for the budget sessions.

Councilor Calvert said part of the idea behind strategic planning is to look at the priorities, and if you have to "add here and take away there," then that's what you do, because those are the priorities.

Mr. Buller said the projects are the result of that process.

Chair Ortiz said the question for Mr. Buller, in presenting the budget to the Committee as well as in looking it, is how to compare a budget item on the personnel page with a project on the public works page, and how do we say that one is so important it can be taken away from the other to ensure that one is done. Hopefully, this will start with the Public Safety discussion on April 14<sup>th</sup>.

Mr. Buller said this is anticipated.

Councilor Wurzbarger said she doesn't believe we can do this budget on a flat assumption that things are going forward exactly as they have been before. She really believes we need a fifth criterion that we need to go after things which might bring additional money which might be otherwise lost. She

hopes that revenues come in as projected, but if not, this could be a criterion which we use if this doesn't happen. She would like this on the record, and reflected in some manner in this process.

Councilor Dominguez believes it is important in looking at "internal cuts," to look at cutting waste, and gave an example of purchasing uniforms before necessary simply because it was scheduled. He will be looking for things like this.

Councilor Calvert said in the event we need to do cutbacks, then how we set our priorities will tell us where we can tighten our belt.

Councilor Wurzbarger would like additional information, an idea from each department what they would be able to cut "if it hits the fan," and the dollars they could save.

Councilor Calvert indicated that he has comments on the information page by page on each department.

Chair Ortiz said he doesn't have the page by page information, nor do the other Committee members.

Councilor Wurzbarger believes we shouldn't be picking point by point until we have broad policy parameters for how we are going to proceed. She wants the other information before getting to that level of discussion.

Councilor Calvert believes we will start finalizing things at the meeting on April 23<sup>rd</sup>, saying what is in the packet is already high level, and believes it would be beneficial to give people direction right now, so they can better respond at that time.

Chair Ortiz proposed that each Committee member develop their detailed list of questions or comments on each of the items in the action plans, and submit those to the City Manager, Finance Director and the Committee members via email or by hard copy by April 10, 2008. This will give staff thirteen days to prepare responses.

Mr. Buller said he will work with Celeste to schedule time for Committee members who want to have a conversation regarding their comments and questions.

Councilor Wurzbarger would like to have the information she has requested as a context for her doing what the Chair wants done before April 10<sup>th</sup>, because at this point, she wouldn't be able to do that task.

Mr. Buller excused the department and division directors in attendance who don't have other items on the agenda.



**PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)**

7. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE AMENDING SECTIONS 22-9.1, 22-9.7 AND 22-9.10 SFCC, REGARDING INDUSTRIAL PRETREATMENT REGULATIONS AND PROCEDURES. (BRYAN ROMERO)

No action was taken on this item.

8. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE AMENDING SECTION 12-6-12.18 OF THE CITY OF SANTA FE UNIFORM TRAFFIC CODE 2007 TO REPEAL SUBSECTION (6), REGARDING THE PROHIBITION OF HAND-HELD CELLULAR PHONE USAGE WHILE A VEHICLE IS IN MOTION (COUNCILOR ORTIZ). (POLICE CHIEF ERIC JOHNSON). Committee Review: Public Safety Committee – scheduled April 22, 2008.

No action was taken on this item

9. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING AND SUPPORTING THE EFFORTS OF THE SANTA FE CIVIC HOUSING AUTHORITY TO CONSTRUCT AND OPERATE THE HOPEWELL-MANN MULTI-PURPOSE COMMUNITY CENTER (COUNCILOR BUSHEE, MAYOR COSS, COUNCILORS DOMINGUEZ, TRUJILLO, ORTIZ AND WURZBURGER). (TERRIE RODRIGUEZ). Committee Review: Community Development Commission (Approved) February 27, 2008; Public Works Committee (Approved) March 24, 2008.

MOTION: Councilor Wurzburger moved, seconded by Councilor Calvert, to approve this request.

DISCUSSION: Councilor Calvert said he would like to be a co-sponsor of this Resolution.

VOTE: The motion was approved unanimously on a voice vote.

**PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)**

10. REQUEST FOR APPROVAL OF LEASE AGREEMENT – CONSTRUCTION OF HANGARS FOR PRIVATE AND BUSINESS USE AT THE SANTA FE MUNICIPAL AIRPORT. (JIM MONTMAN)
- A. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE REPEALING ORDINANCE 2004-35 REGARDING UNEXECUTED LEASE WITH VHD PROPERTIES, LLC, ON AIRPORT PROPERTY (COUNCILOR TRUJILLO). (JIM MONTMAN)
- B. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE RATIFYING THE LEASE OF APPROXIMATELY 3.27 ACRES OF LAND AT THE SANTA FE MUNICIPAL AIRPORT THAT IS OWNED BY THE CITY OF SANTA FE (COUNCILOR TRUJILLO). (JIM MONTMAN) Committee Review: Public Works Committee (Approved) March 24, 2008.

MOTION: Councilor Calvert moved, seconded by Councilor Wurzbarger, to approve this request, including Items 10(A) and (B).

VOTE: The motion was approved unanimously on a voice vote.

11. **REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON MAY 14, 2008, AN ORDINANCE AUTHORIZING ISSUANCE AND SALE OF CITY OF SANTA FE, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2008, IN THE PRINCIPAL AMOUNT OF \$30,300,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS; AND DECLARING AN EMERGENCY. (KATHRYN RAVELING)**
  - A. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING PUBLICATION OF A NOTICE OF SALE OF \$30,300,000 CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION BONDS, SERIES 2008, AND AUTHORIZING THE CITY COUNCIL, CITY OFFICERS AND CITY EMPLOYEES TO TAKE FURTHER ACTION NECESSARY IN CONNECTION WITH THE SALE OF THE BONDS.**

A Memorandum dated March 28, 2008, to the Finance Committee from Kathryn Raveling, Director, Finance Department, is incorporated herewith to these minutes as Exhibit "1."

Chair Ortiz said there is a Memorandum from Ms. Raveling talking about doing this in two steps instead of one, because of the time constraints on when funds can be spent. Chair Ortiz said he was told that if this bond was approved, all of the funds could be spent within the time frame for the bond, and asked if we can spend it.

Responding to the Chair, Ms. Raveling said it is necessary to change only the amount. She said there really is no down side to it, it is just in case the money can't be spent within the time period and then the City would be facing arbitrage.

Chair Ortiz believes the down side is that we would be paying twice the administrative cost for issuance of two bond series.

Ms. Raveling said, as noted in her memorandum, the only increase the bond attorney could envision is that it would be necessary to do two OS's, and potentially upgrade the rating, and said it wouldn't be more than \$20,000. She said even if Mr. Romero says he can spend all the funds, she has never seen the money sent as quickly as we think. If we don't do that, we run the risk of rebating the interest earnings back to the federal government. She said this is just a suggestion, and it is at the discretion of the Council.

Councilor Calvert asked if there is any risk on the amount of interest.

Ms. Raveling said she can't say what it would be in two years, but it is good right now. She said if we see the trend increasing, at that point, we can elect to do the second series.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert to approve this request as amended by staff.

VOTE: The motion was approved unanimously on a voice vote.

**12. REQUEST FOR APPROVAL OF A RESOLUTION SOLICITING NAMES FOR THE CITY'S NEW FACILITY FOR CIVIC, CULTURAL, CONFERENCE AND CONVENTION ACTIVITIES (COUNCILOR BUSHEE). (KEITH TOLER) Committee Review: Public Works Committee (Approved) March 24, 2008.**

Councilor Calvert said in the Memorandum "Ohkay Oweenge" is spelled three ways, and said we need to get this verified.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request.

DISCUSSION: Councilor Wurzbarger understands the resolution was rewritten. She wants to be sure that it is clear that the final authority for naming this center remains with the Council, and these are ideas which are being generated by the community at large, and it is not a competition to name the Center.

Mr. Toler said he understands it is not a contest. There will be a call for entries to be reviewed and then recommendations will be made to the Council.

VOTE: The motion was approved unanimously on a voice vote.

**CONSENT CALENDAR DISCUSSION.**

**15. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – THREE (3) VEHICLES FOR SENIOR SERVICES DIVISION; RELIABLE CHEVROLET (TERRIE RODRIGUEZ)**

Councilor Calvert said he understands we're getting a good deal on these vehicles, and asked if this is something which will end up costing more because it is a V-6 and will use more gasoline, and that's really not a good deal.

Ms. Rodriguez said this vehicle will be driven 50-60 miles a day and there is a need to haul equipment. She said it will be used to drive to the Seniors homes and transport them around.

Councilor Wurzbarger asked if this was reviewed by the City's Energy Specialist.

Ms. Rodriguez said she was told this met all the requirements, and Mr. Rodarte said these are the vehicles he recommends.

Councilor Wurzbarger would like to postpone this item to the next meeting to get the requested information.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to postpone this item to the next meeting.

DISCUSSION: Councilor Dominguez said he is hearing Ms. Rodriguez say that although there may be more energy efficient vehicles, there is also a maintenance and repair cost associated with it because those may break down more frequently and it costs more to fix those. He would like to hear that from Mr. Rodarte and Mr. Schiavo.

VOTE: The motion was approved unanimously on a voice vote.

**19. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – TREE RING STUDY TO DETERMINE FIRE HISTORY OF UPPER SANTA FE RIVER WATERSHED AND RECONSTRUCT A LONG STREAM FLOW RECORD OF SANTA FE RIVER; UNIVERSITY OF ARIZONA. (CLAUDIA BORCHERT AND DALE LYONS)**

Councilor Wurzbarger said, given all of the priorities in the City and where we will be with respect to money, she can't support spending the money to do this, so she will be voting against the request.

Councilor Calvert said the Council has already approved this, and this has been returned for a minor adjustment in the amount of \$1,800. He said he will be taking the opposite position because we're talking about our watershed and main water source. If staff believes this is necessary so those are protected, he believes this is a valid expenditure, and believes this is the reason the Council voted to approve this in the past.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request.

VOTE: The motion was approved on a voice vote, with Councilors Calvert and Dominguez voting in favor of the motion, and Councilor Wurzbarger voting against.

**20. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – TRAINING AND SERVICES FOR HUMAN RESOURCES DEPARTMENT; INFINITE RESOLUTIONS, LLC. (KRISTINE KUEBLI)**

Councilor Wurzbarger said she would like clarification as to what the City gets for these expenditures – the quantitative objectives and the results.

Responding to the Chair, Councilor Wurzburger said if the Chair can present demonstrated examples of how this has prevented labor strikes, she is willing to vote for approval. Councilor Wurzburger said she wants specific examples of how this has benefitted the City.

Ms. Kuebli said she is proud of the work which has been done. There are now labor/management committees meeting monthly, all facilitated by the consultant.

Councilor Wurzburger asked if this is due to the consultant rather than Ms. Kuebli or other people getting together.

Ms. Kuebli said yes, it is a combination of the consultant facilitating the process to get everything back on track. No grievances have been filed since October 2008, and they have been able to resolve issues internally through the process, working and talking with the Union. She said management also has received the training needed to understand the contract. She said another purpose of the contract is infinite resolution separate from the union, and the consultant did strategic planning and has continued to wrap up that process to get this moving to budget. She said all she is requesting is to finish this process through the end of the fiscal year.

Chair Ortiz said he will speak against this request for two reasons. First, he doesn't like it when contracts, which really are, for example \$70,000, split into 2-3 different contracts, which he believes happened in this case. He doesn't believe you can sole source it with amendments. Secondly, he doesn't believe there is a quantifiable resource. He doesn't believe she can say if we spend this additional money that things will be better. He believes this is the work of management. He has never liked, and has fought against, having contractors provide management relations in a labor context, and for these reasons, he does not support this amendment.

MOTION: Councilor Wurzburger moved, seconded by Councilor Dominguez, to deny this request.

VOTE: The motion was approved on a voice vote with Councilors Wurzburger and Dominguez voting in favor of the motion, and Councilor Calvert voting against.

**23. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 11 TO CONSTRUCTION CONTRACT – SANTA FE CIVIC CENTER; CAMERON SWINERTON. (MARTIN VALDEZ)**

Responding to Chair Ortiz, Mr. Valdez said the contract is still under budget and on time with this contract.

MOTION: Councilor Wurzburger moved, seconded by Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.



**26. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – RAILYARD OFFSITE IMPROVEMENTS PROJECT; A.S. HORNER, INC. (PETER MANZANARES)**

Councilor Wurzbarger asked how we can ensure, especially on Guadalupe, that the kind of planning and project management choices which hurt businesses won't happen in the future. She said this also ties to Item #27. She said we just can't treat businesses the way that happened, and it wasn't just weather. It was also that we didn't plan it in a way which was appropriate.

Mr. Romero said on the Guadalupe project a public meeting was advertised in the newspaper, and there was barely any response. He said on Cerrillos Road, staff has knocked on doors four months in advance and let all of the contractors know that this is going to happen, the impacts. He also is putting out message boards 2-3 weeks in advance of construction. Weekly meetings will be arranged with the assistance of the Chamber of Commerce, so that all business owners are fully aware. He said he is trying to avoid the mistakes we made on Guadalupe, and is being more proactive with business owners.

Councilor Wurzbarger said that is with respect to communications. The issue is with regard to sequencing, and not taking the whole road out at one time. She asked if he has given further thought as to how to phase the projects so we don't wipe out five blocks of businesses at one time, when it could have been done incrementally.

Mr. Romero said they will be trying to do this incrementally in blocks. He said the difference between this project and the one on Guadalupe, is that a storm sewer is being built which is about 15 feet below the existing road grade. It will be like the one we did 7-8 years ago, and it is less intrusive. He said they will be doing everything possible to phase the project, noting they learned a lot from the last project, and they will communicate the best they can.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

**27. REQUEST FOR APPROVAL OF COOPERATIVE PRICE AGREEMENT – BERNALILLO COUNTY MULTI-UNIT CONSTRUCTION AND MAINTENANCE SERVICES PRICE AGREEMENT – MISCELLANEOUS ADA IMPROVEMENTS PROJECT; ALBUQUERQUE ASPHALT, INC. (LEROY PACHECO)**

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

**28. REQUEST FOR APPROVAL OF LEASE AGREEMENT – FOOD AND BEVERAGE SERVICES AT MARTY SANCHEZ LINKS DE SANTA FE (RFP #08/28/P); SANTA FE CONCESSION. (LARRY LUJAN)**

Councilor Calvert said he recalls asking the City Manager what was happening out there, but never received an answer, and now there is a new contract and we're still getting letters of protest against changing the vendor. He wants to know what happened.

Mr. Romero said he and all of the Councilors received a letter in January 2008, from the previous vendor making allegations of harassment by staff and asking to invoke the 120-day termination clause. He called him personally and asked the nature of the allegations. He said he told him he didn't want to talk to him, he wanted to talk to the Mayor. Mr. Romero explained that the Mayor had asked him to talk with him, so if there are any allegations he would like the City to look into to please let him know. He said he never heard from him in writing. He said this vendor has been telling everybody for the past four months, and posted notes on the door and tables, that staff has been harassing him. Mr. Romero asked how they are harassing him, but to date, he has had nothing in writing regarding how he has been harassed. He received a call from someone asking if he wants to retain the vendor, and he informed them the vendor sent a letter requesting termination of the contract, noting there was a clause in the contract to extend it for another four years. He said the vendor has made strong allegations without any details being furnished so he could investigate.

Councilor Calvert said Mr. Romero should have advised the Committee of this sooner.

Chair Ortiz recalled the request to the City Manager to get to the bottom of this issue and to give a response.

MOTION: Councilor Calvert moved, seconded by Councilor Wurzbarger, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

## **DISCUSSION**

### **30. REQUEST FOR APPROVAL OF FY 06/07 CLOSE-OUT AND RE-APPROPRIATION OF GENERAL FUND AVAILABLE CASH BALANCES. (KATHRYN RAVELING). (Postponed at Finance Committee meetings of November 19, 2007, December 3, 2007, January 22, 2008, February 18, 2008 and March 17, 2008)**

Ms. Raveling presented information regarding this matter to the Committee from her Memorandum of March 11, 2008.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez for purposes of discussion, to approve this request.

DISCUSSION: Councilor Calvert asked, with regard to the revolving fund for energy savings items, if we are just advancing funds and if this is a loan. He said most of these were supposed to pay for themselves.

Ms. Raveling said it is "front" money to buy what is needed for the savings, and if savings are identified, those would be put back into this fund.

Councilor Calvert asked is there is any talk of merchandising to generate revenues by the 400<sup>th</sup> anniversary committee.

Councilor Dominguez said there have been some discussions – a cook book or something.

Councilor Calvert asked if they are making any effort to raise revenue from merchandise to repay these funds that have been fronted by the City, and asked where any revenues would go.

Councilor Dominguez said he knows nothing about repayment, but they are talking about merchandising to raise revenue to pay for some of the events.

Ms. Raveling doubts funds will be reverting to the City, and believes the money will be used for additional costs.

Councilor Calvert understands in talking to the Chair of that committee that they are having some difficulty getting a stamp and coin request moving. He believes we need to put pressure on our Congressional Delegation to get this moving.

Councilor Calvert asked Mr. Hiatt if he really needs the requested trucks to do all of these things – do they really need trucks all of the time, or occasionally.

Mr. Hiatt said they are all for inspectors who are out in the field doing work in all of these areas. He said Historic Preservation does inspections whether snow, rain, sleet, hail. He will be happy to go back and see if a less expensive vehicle can be used.

Councilor Calvert if the SUV could be a hybrid.

Mr. Hiatt said that is being removed from the list, and the request is now for four trucks. He said when he started the process in the late fall, the request was \$1.37, and it is now down to \$160,000. He appreciates Ms. Raveling finding the funding for IT purchases.

Councilor Calvert asked if the requested contract extension is a one time extension, or will it be recurring.

Mr. Hiatt said as he goes through the hiring process, they are finding, repeatedly, that the City can't afford to pay those who are qualifying. He said, for example, the three people interviewed for the electrical permit process today will need more than we can pay, or we will have to create an inequity and raise someone else on the staff. In lieu of that, he is using "duct tape" right now and the contracts are the duct tape. He observed that there are substantially fewer contracts than a year ago, with a goal to have the contracts at a minimum. He said, for example, there isn't an archaeologist on staff and no need for a full time person to do that.

Councilor Calvert hopes at some point the requested FTEs will replace these repetitive contract extensions, because isn't sure this is a cost effective way to do this.

Councilor Calvert asked the possibility of sharing of some of the vehicles, and does every department need its own vehicle.

Mr. Hiatt said every division does not need a specialized vehicle, and he tries to avoid that. He will review everything before the purchases are made to try to find more savings.

Chair Ortiz said he would hope some of the Councilors are interested in a resolution establishing mandatory criteria and minimum qualifications for energy efficiency so we don't have to do this for every vehicle purchase.

Councilor Dominguez asked if the PSA request is for one contract.

Mr. Hiatt said it is for several small contracts to try to put bandaids on several problems.

VOTE: The motion was approved unanimously on a voice vote.

### **31. OTHER FINANCIAL**

#### **INFORMATION:**

#### **A. UPDATE ON CITY OF SANTA FE INVESTMENT PORTFOLIO AS OF DECEMBER 31, 2007. (HELENE HAUSMAN)**

Ms. Hausman highlighted the materials in the Committee packet.

Councilor Wurzburger said she is encouraged by the numbers in the report.

Ms. Hausman said she provided a summary this time, and asked if the Committee would like the summary each month instead of the expanded report.

The consensus among the Committee is that they would like the detail as well as the summary.

Ms. Hausman gave an overview on arbitrage to the Committee.

### **32. ADJOURNMENT**

There being no further business to come before the Committee, and the Committee having completed its Agenda, the meeting was adjourned at 6:55 p.m.

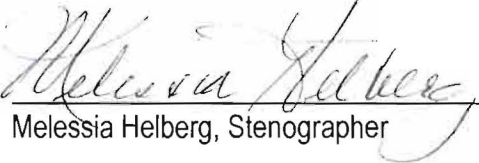
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Matthew E. Ortiz, Chair

Reviewed by:

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Kathryn L. Raveling, Director  
Department of Finance



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Melessia Helberg, Stenographer