



Agenda

CITY CLERK'S OFFICE

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CHILDREN AND YOUTH COMMISSION MEETING

Tuesday, January 13, 2015

Market Station

Conference Room

500 Market Station

6:00 p.m. - 8:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: October 28, 2014 and November 28, 2014
4. New Business:
 - a. Approval of 2015 Children and Youth Commission Meeting Schedule
 - b. Approval of candidates to be appointed to the Commission
 - c. Discussion and Approval of next steps for the Data Project
 - d. Nomination and appointment of the Children and Youth Commission Vice Chair
5. Old Business: None
6. Comments from the Chair and Commissioners
7. Report from Staff:
 - a. Mayor's Youth Summit
 - b. Mayor's Children's Cabinet Meeting
 - c. Dia de las bebes campaign
 - d. Prep for upcoming RFP Renewal
8. Matters from the Floor
9. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

CHILDREN AND YOUTH COMMISSION
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JANUARY 13, 2015

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Call to Order and Roll Call	The Children and Youth Commission meeting was convened by the Chair at 6:00 pm, Market Street, Santa Fe, New Mexico. A quorum was declared by roll call.	Page 2
Approval of Agenda MODIFICATIONS: A-B-D and C in this order.	<i>Mr. Bustamante moved approve the agenda as amended, second by Ms. Fidel, motion carried by unanimous voice vote.</i>	Page 2
Approval of Minutes October 28, 2014 and November 28, 2014	<i>Ms. Dry moved to approve the minutes of October 28, 2014 and November 28, 2014, second by Ms. Fidel, motion carried by unanimous voice vote.</i>	Page 2
New Business	<p><i>Mr. Bustamante moved to approve the 2015 Children and Youth Commission, second by Mr. Bustamante, motion carried by unanimous voice vote.</i></p> <p><i>Gus Martinez and Lisa Salazar come highly recommended by Mayor Gonzales and Councilor Carmichael; these are the two candidates that Children and Youth Commission would like to set forth to the Mayor and Council for appointments.</i></p> <p><i>Mr. Bustamante moved to send the name of Alegra Love to the Mayor and Council to fill one of the vacancies on the Children and Youth Commission, second by Ms. Dry, motion carried 3-4. 1 Abstention.</i></p> <p><i>Mr. Bustamante moved to accept UNM as the data project consultant for the non-profits and include all 5 organizations, second by Ms. Dry, motion carried by unanimous voice</i></p>	Page 2-4

	<i>vote.</i> <i>Ms. Dry moved to appoint Thomas Bustamante as Vice Chair, second by Ms. Fidel, motion carried by unanimous voice vote.</i>	
Old Business	None	Page 4
Communications from Chair and Commissioners	None	Page 4
Report from Staff	Informational	Page 4-5
Matters from the Floor	Informational	Page 5
Adjournment	There being no further business to come before the Children and Youth Commission, the meeting was adjourned at 7:30 pm	Page 5
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CHILDREN AND YOUTH COMMISSION

January 13, 2015

6:00 PM – 7:30 PM

MINUTES

- 1. The Children and Youth Commission meeting was called to order by Joanne Lefrak, Chair at 6:00 pm. A quorum was present by roll call.**

Roll Call

Present

Joanne Lefrak, Chair
Thomas Bustamante
Dolores Fidel
Catherine (Katie Dry)

Not Present

Jill Reichman, Resigned

Advisory Committee

Paige Aarniokoski, Not Present

Staff Present

Chris Sanchez, Staff Liaison

Others Present

Gene Leyba, Community Participant
Fran Lucero, Stenographer

- 2. Approval of Agenda**

Modifications:

A-B-D and C in this order.

Mr. Bustamante moved to approve the agenda as amended, second by Ms. Fidel, motion carried by unanimous voice vote.

- 3. Approval of Minutes: October 28, 2014 and November 28, 2014**

Ms. Dry moved to approve the minutes of October 28, 2014 and November 28, 2014, second by Ms. Fidel, motion carried by unanimous voice vote.

- 4. New Business**

- a. Approval of 2015 Children and Youth Commission Meeting Schedule**

Mr. Bustamante moved to approve the 2015 schedule, second by Ms. Dry, motion carried by unanimous voice vote.

b. Approval of candidates to be appointed to the Commission

Chair and Commissioners would like to work with staff liaison to assure that there is a protocol for new candidates. Mr. Bustamante will create this document and it should be an action item for the February meeting. With full commission approval it will then move forward to the Mayor and Council.

Gus Martinez and Lisa Salazar come highly recommended by Mayor Gonzales and Councilor Carmichael; these are the two candidates that Children and Youth Commission would like to set forth to the Mayor and Council for appointments.

Mr. Bustamante moved to send the name of Alegra Love to the Mayor and Council to fill one of the vacancies on the Children and Youth Commission, second by Ms. Dry, motion carried 3-4. 1 Abstention.

c. Discussion and Approval of next steps for the Data Project

Mr. Sanchez asked if the commissioners are comfortable enough to assess the RFP's utilizing the RBA tool. The Chair recommended doing training not only of the commissioners but also to include the grantees.

Discussion between the commissioners took place regarding the four contractors for the data project. All four entities have contacted Mr. Sanchez for an update. Staff recommended selecting one of the four entities to contract with a 4-month period. The commission would evaluate the productivity after the 4 months.

It was recommended that outcomes and indicators be documented. Mr. Sanchez spoke about how the outcomes and indicators are merging in to the agenda for the Children's Cabinet meeting on January 29th.

The Commissioner are in favor of moving forward with UNM for the first cycle up to the end of the fiscal year and re-evaluate the productivity in June, at that time extending the contract timeline will be discussed.

Boys and Girls Club and New Vistas and the additional three that could not be identified should be included.

Mr. Bustamante moved to accept UNM as the data project consultant for the non-profits and include all 5 organizations, second by Ms. Dry, motion carried by unanimous voice vote.

- d. Nomination and appointment of the Children and Youth Commission Vice Chair

Ms. Reichman has chosen to step down due to critical family matters, which opened the Vice Chair position. Ms. Reichman would like to remain as an advisory member.

Ms. Dry moved to appoint Thomas Bustamante as Vice Chair, second by Ms. Fidel, motion carried by unanimous voice vote.

Mr. Bustamante did accept the position as Vice Chair.

Mr. Sanchez suggested an orientation session for the Children and Youth Commission for the new members.

The Chair distributed a fact sheet for the Commissioners review. This fact sheet will be presented to the Mayor and Council at the January 28, 2015 meeting. The Chair asked for any commentaries on the fact sheet before the January 29, 2015 meeting. Mr. Sanchez would like to have a picture and bio for each commissioner for the website.

5. Old Business: None

6. Comments from the Chair and Commissioners

7. Report from Staff:

- a) Mayor's Youth Summit
January 28, 2015 – 9:30 am – Monica Roybal Center
The Chair will attend this meeting and will sit on a panel with others from the Regional Juvenile Justice Board, the Mayor and school participants.

A parent forum will be held at DeVargas Middle School on Bullying, Wednesday, January 14th at 6:00 pm. The School Principal will go over the SFPS policy with those in attendance.

- b) Mayor's Children's Cabinet Meeting

- c) Dia de los Bebes campaign
The Baby Fund with many partners will have a fiesta on May 2nd. This is a community fair celebration and there are many organizations and

governmental entities are interested in participating. Ms. Dry provided information on the planning programs. Mr. Sanchez is working with Ms. Dry on getting a resolution for early childhood education. Santa Fe County and SFPS will also approve one. Ms. Dry extended an invitation for these events. The event will take place at Sweeney School.

d) Prep for upcoming RFP Renewal

Mr. Sanchez is working with the Director to find out if the complete RFP process needs to be followed. This is an evaluation year and if it is possible to use the tool as there is no additional funding to distribute. The Chair requested that a possible 1-page summary of accomplishments/evaluation tool would be a better recommendation vs. a full-blown RFP process.

8. Matters from the Floor

Mr. Leyba complimented the Commission and staff on the work that is being done. Mr. Leyba will take back a positive message to the Mayor on the work being done.

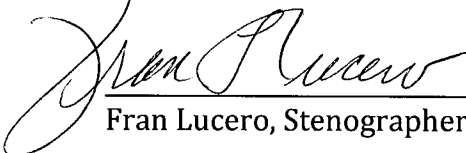
9. Adjournment

There being no further business to come before the Children and Youth Commission, the meeting was adjourned at 7:30 pm.

Signature Page:



Joanne Lefrak, Chair



Fran Lucero, Stenographer

Children and Youth Commission Fact Sheet

Purpose

To improve the lives of Santa Fe children by supporting and funding community nonprofit and public school programs that work for kids.

New initiatives

The Children and Youth Commission has identified the results we want to improve within the community and are working towards partnering with other funders and stakeholders to develop a comprehensive community-wide strategy to turn curves around shared outcomes.

The Children and Youth Commission has developed a process to assist grantees in showing if grantee programs are working (are children/youth better off as a result of their efforts?) by helping grantees determine outcome-based performance measures as part of the RFP and reporting activities. Towards this effort, each granting cycle, up to five grantees will be selected to receive assistance to determine measurable outcomes and will receive assistance in assessing the data that is collected.

The Children and Youth Commission has put together a comprehensive document that will be used in assessing each candidate's grant application. This tool is made available to the potential grantees providing transparency in the evaluation process. The RFP is currently being modified to match the scoring mechanism.

History

Santa Fe was one of the first cities in the nation to legislate ongoing financial support for children and youth programs provided by independent nonprofit organizations. In 1989 seed funding of \$25,000 was obtained from federal Community Development Block Grant (CDBG) for a Children and Youth Planner position. The fund and Commission were established by resolution in 1989 and formalized by ordinance in 1998. In 2012-13, \$1,000,000 was awarded to 35 local community organizations and public school programs.

Children and Youth Commission

Seven community volunteers actively involved in children's issues are appointed by the Mayor to advise the City Council on matters concerning young people. The Commission oversees the Children and Youth Fund, recommends policies, conducts annual needs assessments, sets funding priorities, and makes funding recommendations to the City Council.

Children and Youth Staff

Provide leadership on children and youth issues, administer grants, staff Commission meetings, and match resources to needs; they work with elected officials, public schools, and community organizations; they plan for and provide information about community-wide children and youth activities along with programs and services.

Children and Youth Fund

By ordinance, an annual allocation from the City General Fund equal to a minimum of 3% of the city's share of State Gross Receipts Tax (sales tax) provides revenue for annual grants and operating expenses for the administration of the Children and Youth Office: approximately one million dollars to 30 to 40 organizations with over 50 programs at approximately 70 sites and 30,000 participants – many individual children participate each year in more than one program.

Funding Categories

January 28, 2015
Exhibit I

The Children and Youth Commission has determined three main funding categories: Early Care and Education for Children aged 0-5, Supplemental Education for School-Age Children, and Healthy Lifestyles. Programs benefit children and youth, birth to age 21. At least 50% of participating children must be from families with low to moderate incomes.

Funding Guidelines

Grants range from \$3,000 to \$100,000. New applicants are limited to \$25,000 the first year. Sustained funding for successful, ongoing programs is a priority. Grant cycle: every other year. Applicants: local nonprofits with 501(c)3 status and public schools (see Request for Proposals document.)

Publications, Policy and Law

City of Santa Fe Children and Youth Strategic Plan, unanimously adopted by City Council, 1999; 2005 Children and Youth Commission Strategic Plan; annual needs assessment reports. City Council Resolution 1989-53 established the Commission and Fund; Resolution 1995-23 increased the fund by 1 % ; Ordinance 1998-7 replaced the Resolutions and established the fund and Commission in City Code (sec.18-14 SFCC 1987 and sec.6-10 SFCC 1987.) Ordinance 2001-7 amended Ordinance 1998-7.

Contact

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