



Agenda

DATE 12/10/14 TIME 3:45 pm
PREPARED BY Richard DeMella
APPROVED BY [Signature]

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday, December 18, 2014

5:15 P.M. - 6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes November 20, 2014
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII. Presentations:
 - A. Day reporting Update- Richard De Mella
- IX. Matters from the Board
Research Based Accountability (RBA) Mary Ellen Gonzales
- X. Matters from the Public
- XI. Next Meeting January 15th, 2015
- XII. Adjournment Happy Holidays

Persons with disabilities in need of accommodations should contact the City Clerk's office at 955-6520 five (5) working days prior to the meeting date.

**REGIONAL JUVENILE JUSTICE BOARD
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DECEMBER 18, 2014**

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	Action	
Call to Order and Roll Call	Santa Fe Regional Juvenile Justice Board meeting was called to order at 5:15 PM by Deacon Anthony Trujillo, Acting Chair. Quorum was declared at 5:30 pm. Judge Sommers resumed Chairmanship at 6:00 pm.	Page 2
Approval of Agenda	Add: RFP Report Matters from the Board Mr. Jackson moved to approve the agenda as amended, second by Ms. Gonzales, motion carried by unanimous voice vote	Page 2
Introduction of Board Members and Guests	Reflected in Minutes	Page 3
Approval of Minutes November 20, 2014	Ms. Gonzales moved to approve minutes as presented, second by Mr. Jackson, motion carried by unanimous voice vote.	Page 3
Financial Report	Ms. Gonzales moved to approve the financial report as presented, second by Ms. Romero, motion carried by unanimous voice vote.	Page 3
Presentations: A. Day Reporting Update	Staff directions for follow up.	Page 3-4
Matters from the Board	Informational	Page 4-5
Matters from the Public	None	Page 6
Next meeting	January 15, 2015 -- 5:15 pm	Page 6
Adjournment and Signature Page	There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:30 pm	Page 6

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday, December 18, 2014

5:15 pm – 6:30 pm

CYFD Office, Santa Fe, New Mexico

MINUTES

I. Call to Order

Deacon Trujillo, Acting Chair for the Regional Juvenile Justice Board called the meeting to order at 5:15 pm at the CYFD offices, Santa Fe, New Mexico. A quorum was present at the time of roll call.

II. Roll Call

Present:

Judge Mary Marlow Sommers, Co-Chair

Mary Ellen Gonzales

Sam Jackson

Jennifer Romero

Deacon Anthony Trujillo

Sarah Jacobs

Ted Lovato

Mark Dickson

Not Present

Linda Trujillo

Others Present:

Richard De Mella, Staff Liaison

Nicole Deaderick, Day Reporting, Supervisor

Mary Louise Romero, ICM

Jack Ortega, Staff

Aaron Garcia, Santa Fe County Detention Center

Julia Bergman, Santa Fe Community School

Richard Lindahl

Juan Deoses, New Mexico Dreamers in Action

Fran Lucero, Stenographer

III. Approval of Agenda

Staff requested time for Mr. Ortega to provide an update on the RFP under Matters from the Board.

Mr. Jackson moved to approve the Agenda as amended, second by Ms. Gonzales, motion carried by unanimous voice vote.

- IV. Introductions of Board Members and Guests
Reflected in roll call.

- V. Approval of minutes November 20, 2014

Ms. Gonzales moved to approve the minutes as presented, second by Mr. Jackson, motion carried by unanimous voice vote.

- VI. Financial Report – Richard De Mella
a. Budget – Detailed Budget and Financial Report
b. Approve of Financial Report

Program invoice was distributed (Exhibit A). Contract Balance: \$154,282.40.

Ms. Gonzales stated that the financial report did not reflect the \$25,000 for Restorative Justice. Mr. De Mella said it would be reflected in the January financial report.

Ms. Gonzales moved to approve the financial report as presented, second by Ms. Romero, motion carried by unanimous voice vote.

- VII. Presentations
a. Day reporting Update - Richard De Mella

Mr. De Mella introduced Mr. Aaron Garcia and Nicole Deaderick, Supervisor for Day Reporting.

Mr. Dickson asked what is the status of the balance of money for ½ year for day reporting since it hasn't been used. Mr. Ortega clarified that the money can only be used for day reporting. The money needs to be spent down by June 30, 2015 and if it isn't spent down it will revert back to CYFD.

Judge Sommers reiterated, that the balance of money left over can be used for programs within day reporting and it has to be expended by June 30, 2015. Santa Fe County would need to define how the money would be used.

Mr. Garcia said that they are waiting for the city to provide the program. Day Reporting opened December 11th.

Mr. De Mella said that the city will provide a life skills program and Santa Fe County will utilize their labor from day reporting.

Ms. Romero recommended that the county show an increase in staff to reflect where the money is going to be expended for day reporting staff.

Mr. Lovato recommended review of the living document that indicates how the funds can be used in discussing this balance left for day reporting.

Mr. Ortega explained that RJJ has to be very specific on how the county will spend this money. Mr. Ortega recommended that Mr. De Mella inform Mr. Sedillo the amount of money that needs to be spent down by June 30, 2015 and follow up with CYFD documenting how it would be spent.

Deacon Trujillo stated that this has been a very difficult process. "We need to hold people and program representatives accountable; the idea that we could lose money is unacceptable."

The Chair said that she is looking for statistics and history to provide SFPS on the operations of day reporting. We need to get the day reporting program up and running.

Mr. Jackson said that in the past day reporting was always open when Santa Fe County was open. This was the busiest time every year other than Xmas day. Probation assigned the kids to assure that they were attended to.

Mr. De Mella said that the Children and Youth Commission is going to provide free program services. The goal is to get at least 4-5 programs in and see how they work and what types of kids are going in and evaluate their needs.

The Chair said that we need to make sure we can justify the program in identifying the kids through the courts and JPO. We want to see the day reporting program run from 8:00 am – 5:00 pm.

- Mr. De Mella will commit to getting life skills in to the program at Day Reporting.
- The Chair requested that the City and County report back at the January, 2015 meeting on its progress in the day reporting program.
- The expectation is to get real numbers from Santa Fe County by January 5th. Ms. Romero will speak to Mr. Sedillo to acquire those numbers.
- Directive from the Board to spend down the money from the last ½ year.
- Information to be communicated to Mr. Ortega on all follow up items as mentioned above.

VIII. Matters from the Board

Research Based Accountability (RBA) Mary Ellen Gonzales

Ms. Gonzales reported that it was a wonderful experience to attend the RBA. Ms. Gonzales said that one of the most sensitive questions was; "how many lives have you changed?" Ms. Gonzales strongly recommends that the RJJ think in those terms of how many lives they have changed.

Ms. Bergman added that the outcome is very evidence based. The outcome results indicate how many lives you have changed; it is very quantitative. Community in Schools strives to define the outcome and you actually see the results.

Mr. De Mella said that the city is moving towards the RBA model.

Ms. Gonzales made the suggestion to incorporate some of this method in to the retreat.

Mark Freedman, presenter and author of The Book lives in Santa Fe. The goal is to engage the stakeholders. He presented the RBA.

Mr. Jackson asked what programs do we engage in and how does it change the participants lives. One of the things that is important to this board is bringing the kids in and going out to the programs and seeing how the kids are benefitting. Mr. Jackson said that the kids coming in from the ICM program leave their knowing what has helped them and what has changed their lives.

Ms. Romero said that Santa Fe County took part in the RBA workshop with Mr. Freedman and it was very beneficial.

Staff Report: Mr. De Mella stated that the size of the completed RFP document was large, it will be sent to the board electronically. Mr. Ortega gave a report on the RFP status. Mr. Lovato assisted in the completion of the RFP for submission. His knowledge was extremely beneficial in completing this RFP in a timely manner. The narrative was worthwhile; some of the other questions were not out of the ordinary. The Budget area provided an area for match; the documentation and response was responded to in a more detailed fashion. The last part was a risk assessment area and it was also completed. Santa Fe's request for information was a little bit more time consuming. ICM was put in for \$72,000, Restorative Justice was also included for \$26,500 and it required more information. Mr. Ortega provided amounts requested for Community in Schools and other programs. Regional Juvenile Justice will have an opportunity to present for 15 minutes at the pre-conference on January 12th; Mr. Ortega prefers to present in person. Mr. Ortega commented; all line items would need to be adhered to as they are presented. The contract will be drawn up based on the excel line item description. Mr. Ortega reported that he did not receive a budget from Santa Fe County and he used the budget from last year to come in as close as possible to budget. In the very near future when the County reports, numbers will need to be reported in actuals.

Mr. Ortega asked Mr. Garcia when they could receive numbers from Santa Fe County. Mr. Garcia said that RJJ staff person would need to contact Mr. Sedillo at Santa Fe County. Once Mr. Garcia receives approval from Mr. Sedillo, he can release the numbers.

Deacon Trujillo would like to receive the time for the January 12th pre-conference to attend in support of the RFP.

IX. Matters from the Public
None

X. Next Meeting January 15th, 2015

XI. Adjournment Happy Holidays – Meeting was adjourned at 6:30 pm

Signature Page:

N/A

Deacon Anthony Trujillo, Acting Chair

Mary Marlow Sommers

Judge Mary Marlow Sommers
Co-Chair

Fran Lucero

Fran Lucero, Stenographer