



# Agenda

CITY CLERK'S OFFICE

DATE 11/12/14 TIME 9:28

SERVED BY David Chapman

RECEIVED BY [Signature]

## MAYOR'S COMMITTEE ON DISABILITY

THURSDAY, NOVEMBER, 20, 2014

10:00 A.M.

GENOVEVA CHAVEZ COMMUNITY CENTER

3221 RODEO RD.

CLASSROOM 1

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: FOR OCTOBER 16th MEETING
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. NEW BUSINESS
  - a) RESTAURANT SELECTION FOR CHRISTMAS LUNCH
  - b) REGISTRATION FORM CITY CODE OF ETHICS
7. OLD BUSINESS
  - a) MCD SUB-COMMITTEE REPORTS
  - b) MCD CHAIR ELECTION

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

8. ADJOURN

NEXT MEETING January 16, 2015 (No December Meeting)

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**

**THIS IS A FRAGRANCE FREE MEETING**

**\*\*Please notify Marcia Bowman, Chair at 438-4382 and/or David A. Chapman, Interim ADA Coordinator/Liaison, at 955-2012 if you are unable to attend.**

Summary Index  
City of Santa Fe  
Mayor's Committee on Disability

**ORIGINAL**

November 20, 2014

<u>ITEM</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Call to Order		
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF MINUTES October 16, 2014	Approved	1
PUBLIC COMMENTS	None	1-2
NEW BUSINESS		
a) Restaurant Selection for Christmas Lunch	Discussed	2-3
b) Registration Form City Code of Ethics	Discussed	3
OLD BUSINESS		
a) MCD Sub-Committee Reports	Discussed	3-4
b) MCD Election of Chair	Discussed	4-5
ITEMS FROM MEMBERS AND STAFF	Discussed	5
ADJOURNMENT & NEXT MEETING Next Meeting	Adjourned at 11:10 a.m. January 16, 2015	5

**MINUTES OF THE  
MAYOR'S COMMITTEE ON DISABILITY**

**SANTA FE, NEW MEXICO**

**November 20, 2014**

A scheduled meeting of the Mayor's Committee on Disability was called to order by Marcia Bowman, chair, on this date at approximately 10:00 a.m. at Genoveva Chavez Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

Roll call indicated a quorum as follows:

**Members Present:**

Marcia Bowman, Chair  
Ron Ortiz Dinkel  
Dr. Charles Maynard  
Mary McGinnis  
Dave McQuarie  
Sharon Wirtz  
Aurore Bleck

**Members Excused:**

Nancy Pieters  
E. Meriam Jawhar

**Members Absent**

**Staff Present:**

Ms. Kathlyne Gish, ADA intern  
Dave Chapman, Liaison

**Others Present:**

Elizabeth Martin for Charmaine Clair, Stenographer

**APPROVAL OF AGENDA**

**Mr. McQuarie moved to approve the agenda as published. Mr. Dinkel seconded the motion and the motion passed unanimously by voice vote.**

**APPROVAL OF MINUTES - October 16, 2014**

Page 7, first paragraph: "...is the parking for disabled vehicles" should read "is vehicles for the disabled..".  
Page 7, last sentence on page 7: "He said a curb is a barrier and ADA states 'you shall remove barriers' was asked to read: "*shall remove barriers*" – the word "you" was removed.

**Mr. Dinkel moved to approve the minutes as amended. Ms. McGinnis seconded the motion, which passed by unanimous voice vote.**

**PUBLIC COMMENTS**

Mr. McQuarie said he would make a public comment on behalf of Stephanie Beninato about the intersection of Santa Fe Drive and Galisteo on the west side. When it rains large puddles form and can take as long as 2 or 3 days to drain. In the winter it turns into ice.

Mr. McQuarie said Ms. Beninato wants MCD to be aware of the problem and wants the issue on record. She requested the Committee notify the city staff about the problem and get it repaired. He said he would give Mr. Chapman the contact information for Ms. Beninato and she would like a response.

He said the culvert looks new and he thought grossly undersized. He said he wonders if the culvert was put in after the effective date of the ADA of 1/26/92 and if so, the city is in violation of ADA standards.

Mr. Chapman said he would follow up with that.

Ms. Wirtz said she noticed several places around town where puddles stay for days. She didn't have specific locations.

Ms. Bleck said she received an email from Katherine Lee and (?) who wanted to forward a concern. The city had a big roll out on the new buses and bus shelters, but not one word was said about accommodations for persons with disabilities. Their concern is that this is not just happening with transit, but with everything the city rolls out. Ms. Bleck said that Ms. Lee hopes that MCD could meet with the editor of the newsletter to talk about ways to improve coverage, possibly in the January meeting.

Mr. Chapman said he and Ms. Gish have been working on an overview for city staff and this is perfect to include. They want to communicate what the responsibilities are in terms of civil servants.

He said he invited the Committee to check out the website, it is now easier to navigate. He said Ms. Gish was able to update the website and the grievance forms, etc. ADA compliance is now the first thing under both Residents and Departments. He said positive feedback had already been received from someone in Colorado.

Mr. McQuarie requested new forms be vetted by the Committee before their final acceptance.

Mr. Chapman said he would provide the forms for the January meeting. Ms. Gish added that she based the form questions on the federal form and went through the ADA guidelines. She said parts of the form would not be relevant to every case.

Chair Bowman welcomed Ms. Bleck. She said the Committee introduces themselves when there are new members. The members made introductions at this time.

Ms. Bleck provided her background: she has been in Santa Fe about 10 years. She worked as a Peace Corp volunteer and has a history of being involved in the community; she has been on the Transit Advisory Board about four years.

Ms. Bowman welcomed Ms. Bleck and said the Committee is delighted to have her on the Committee.

## **NEW BUSINESS**

### **a) Restaurant Selection for Christmas Lunch**

Mr. Chapman said he met with the Mayor who really wants to attend the luncheon. He said the Committee just needs to narrow down the restaurants and he will make arrangements.

The Committee discussed a list of restaurants: Vinaigrette; Tortilla Flats; the Plaza Café; Joe's Diner and Sweet Water Harvest Kitchen. Everyone agreed on Joe's Diner.

**Ms. Wirtz moved to approve the luncheon at Joe's Diner. Ms. McGinnis seconded the motion, which passed by unanimous voice vote.**

The Committee discussed the date and chose Monday, December 15, 2014 at 11:30 a.m.

**Dr. Maynard moved to approve the luncheon date for Monday, December 15, 2014 at 11:30 a.m. at Joe's Diner. Mr. Dinkel seconded the motion and the motion passed unanimously by voice vote.**

Mr. Chapman said he would set up reservations and coordinate with the Mayor.

b) Registration Form: City Code of Ethics

Mr. Chapman said the administrative secretary gave him a list and the list was not all-inclusive. He said he sent copies to everyone. He thanked the members who have completed the forms.

## **OLD BUSINESS**

a) MCD Sub-Committee Reports

- Plan Review – Dave McQuarie

Mr. McQuarie said there were three items in the Plan Review. The first item is SWAN Park and the plan review stated that the color is supposed to be detailed. He said that is wrong; the color is integral and should read that the color is to be integral throughout.

Mr. McQuarie said the second item is a copy of an e-mail requesting a list of street overlays in 2013 and 2014. He said he received the response for 2014 and nothing for 2013. He said the e-mail response said "as per recommendation, we already do this".

He said he went to legal and got the list. He checked and over half of the roads on the list have curb ramps that were not done the way they should be. He said private driveways are listed. The city does not do private driveways. He said there is a donation clause in the city charter, so the city is in violation of the city charter.

Mr. McQuarie said he recommends the Committee request an audit of the curb ramps. He said he asked Mr. Chapman to find out the procedure for that. He asked Mr. Chapman what he found out.

Mr. Chapman said he thought that would be done through the filing of a grievance for the request of the information.

Chair Bowman said the Committee has the information now and is a matter of whether the information shown is appropriate to request an audit.

Mr. McQuarie said the ramps are supposed to be done at the same time as the overlay. The city does it anywhere from 1 to 3 years later.

Mr. Chapman asked if acceptable if he drafts a letter of inquiry to Engineering and asks them to comment on the three items and what the protocol is for the work; if any.

Mr. McQuarie said he has done letters to Engineering and he can't get a response. He suggested the Committee should go a step higher. He said a 'step higher' is an audit and the city must answer.

Mr. Chapman said he would contact legal to find out the criteria that has to be met before an audit is done.

Mr. McQuarie said the third item is a plan review of Los Chamisa Trail. He said he made a comment about which diagram was used. The response was a set of standards that was decertified last October. He said he told the engineers he wanted to know dimensions; how wide and how big the opening is, etc. He said the engineers replied that the work was done according to signage.

He said one thing that needed to be changed on the report was written up with the wrong terminology and engineering didn't answer the comment. He said he will have Mr. Chapman resend the correction.

- Transportation- Mary McGinnis

Ms. McGinnis said the ADA Subcommittee met to talk about issues brought up at the last MCD meeting. She said the subcommittee had been assured that Santa Fe Ride is working on hiring more drivers. She said apparently the increase in positions for drivers was not put into effect. There is an issue with the union who is not represented in Santa Fe and the hiring is on hold.

Ms. McGinnis said Santa Fe Ride was made aware that a two hour window is not acceptable; it should not be more than one hour before the appointment. She said there will be another ADA Subcommittee meeting before the next TAB (Transportation Advisory Board) meeting on the second of December.

Ms. Bleck said having another customer satisfaction survey is being considered. She said there is supposed to be a survey every three years. She said a question will be added to the survey regarding the capacity problem, but she will try to keep the survey similar for comparison.

Ms. McGinnis said another item is that there are more complaints being addressed now. Ms. Bleck added that part of the Squeaky Wheel was for a complaint reporting system. That was implemented for both Santa Fe Ride and the bus system and ADA problems will show up in either system. She said it was asked why the complaints were not taken care of at the last meeting, so the complaint form is working in terms of accountability in the way originally envisioned.

- Media - Dr. Maynard / Ms. Jawhar

Dr. Maynard thanked Mr. Chapman and Ms. Gish for great interviews that were at random. He said he is not sure what happened to the posters for Disability Employment Awareness Month; he knew Ms. Jawhar was putting them out.

b) MCD Election of Chair

Ms. Bowman asked if anyone was interested in the position or wanted to make a nomination.

Mr. Dinkel nominated Ms. Bowman to continue as chair of the Mayor's Committee on Disability. Ms. McGinnis seconded the nomination.

**Mr. McQuarie moved that the Committee accept Marcia Bowman as the new chair by acclamation. Dr. Maynard seconded the motion and the motion passed by unanimous voice vote.**

**Mr. McQuarie moved to accept the nomination of Ron Ortiz Dinkel by acclamation. Dr. Maynard seconded the motion, which passed by unanimous voice vote.**

#### **ITEMS FROM MEMBERS AND STAFF**

Ms. Wirtz said the Uber Ride Service (a program where individuals use their personal cars like a taxi) was mentioned in the morning paper. She said if the program comes to Santa Fe it would be a good idea to do disability awareness training with them. She said the service could be an option for people to call at the last minute and the price is less than a taxi. She said drivers are supposed to be trained and insured, but the cab companies have complained.

Mr. McQuarie said they are not ADA. He said the cab companies in New Mexico have to go through the PRC (Public Regulation Commission) to get a cab license. A person who was issued a license has to be certified ADA compliant. He thought the city cab is not ADA compliant and it is more about who has influence with the PRC.

The Committee discussed the service.

Chair Bowman asked Ms. Bleck to check on the item and keep the Committee informed.

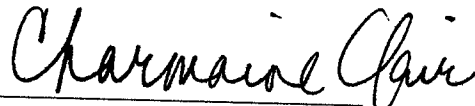
#### **ADJOURNMENT & NEXT MEETING: January 16, 2015**

*Having completed the agenda and with no further business, the meeting adjourned at 11:10 a.m.*

Approved by:

  
Marcia Bowman, Chair

Submitted by:

  
Charmaine Clair, Stenographer