



Agenda

CITY CLERK'S OFFICE

DATE 11/4/14 TIME 9:34 am

STAMPED BY Chris Sanchez

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CHILDREN AND YOUTH COMMISSION SPECIAL MEETING

Wednesday, November 12, 2014

Market Station

Conference Room

500 Market Station

6:00 p.m. - 8:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: September 29, 2014
4. New Business:
 - a. Approval of Santa Fe Teen Arts Center/W21 Scope of Services and Budget
 - b. Recommendations of candidates to the Children and Youth Commission
5. Old Business:
 - a. Data Project RFQ Discussion
6. Comments from the Chair and Commissioners
7. Report from Staff:
8. Matters from the Floor
9. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.

CHILDREN AND YOUTH COMMISSION
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NOVEMBER 12, 2014

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| Cover Page | | Page 1 |
| Call to Order and Roll Call | The Children and Youth Commission meeting was convened by the Chair at 6:00 pm, Market Street, Santa Fe, New Mexico. A quorum was declared by roll call. | Page 2 |
| Approval of Agenda | <i>Ms. Dry moved to table #4B to give time to interview the candidates for the Children and Youth Commission with a vote on December 2, 2014 instead of November 18, 2014, second by Paige Aarniokoski, motion carried by unanimous voice vote.</i> <i>Ms. Dry moved to approve the agenda as amended, second by Mr. Bustamante, motion carried by unanimous voice vote.</i> | Page 2 |
| Approval of Minutes September 29, 2014 | <i>Mr. Bustamante moved to approve the minutes of September 29, 2014, second by Ms. Dry, motion carried by unanimous voice vote.</i> | Page 2 |
| New Business Approval of Santa Fe Teen Arts Center/W21 Scope of Services and Budget Recommendations of Candidates to the Children and Youth Commission – Tabled to December 2, 2014 | <i>Mr. Bustamante moved to approve Santa Fe Teen Arts Center/W21 budget in the amount of \$18,000 based on staff recommendation, second by Ms. Dry, motion carried by unanimous voice vote.</i> | Page 3 |
| Old Business Data Project RFQ Discussion | Informational with Staff Timelines indicated in minutes. | Page 3 |
| Communications from Chair and Commissioners | Informational | Page 3 |
| Report from Staff | Informational | Page 4 |
| Matters from the Floor | None | Page 4 |
| Adjournment | There being no further business to come before the Children and Youth Commission, the meeting was adjourned at 7:30 pm | Page 5 |
| Signature Page | | Page 5 |

**CHILDREN AND YOUTH COMMISSION
NOVEMBER 12, 2014
6:00 PM –7:30 PM
MINUTES**

- 1. The Children and Youth Commission meeting was called to order by Joanne Lefrak, Chair at 6:00 pm. A quorum was present by roll call.**

Roll Call

Present

Joanne Lefrak, Chair
Thomas Bustamante
Paige Aarniokoski
Catherine (Katie) Dry

Not Present

Dolores Fidel
Jill Reichman

Staff Present

Chris Sanchez, Staff Liaison
Lt. Andrea Dobbs, City of Santa Fe Police

Others Present

Fran Lucero, Stenographer

- 2. Approval of Agenda**

Ms. Dry moved to table #4B to give time to interview the candidates for the Children and Youth Commission with a vote on December 2, 2014 instead of November 18, 2014, second by Paige Aarniokoski, motion carried by unanimous voice vote.

Ms. Dry moved to approve the agenda as amended, second by Mr. Bustamante, motion carried by unanimous voice vote.

- 3. Approval of Minutes: September 29, 2014**

Mr. Bustamante moved to approve the minutes of September 29, 2014, second by Ms. Dry, motion carried by unanimous voice vote.

4. New Business:

- a. Approval of Santa Fe Teen Arts Center/W21 Scope of Services and Budget

The Chair and Mr. Sanchez have discussed doing site visits on a monthly basis from this day forward through March, 2015 and re-evaluate progress at that time. Mr. Sanchez will also send notices to the commission members when site visits are scheduled should they like to participate. The request is to approve their budget at \$18,000 based on this condition. Staff recommends approval.

Mr. Bustamante moved to approve Santa Fe Teen Arts Center/W21 budget in the amount of \$18,000 based on staff recommendation, second by Ms. Dry, motion carried by unanimous voice vote.

- b. Recommendations of candidates to the Children and Youth Commission

(Resumes were received from Allegra Love, Lisa Salazar and Gus Martinez – Sparky did not return a resume for consideration.)

Tabled to December 2, 2014.

CYC members would like to have short interviews with the prospective members on November 25th, 2014. Staff to coordinate.

5. Old Business:

- a) Data Project RFQ Discussion

The Chair invited commissioners to attend the interviews on November 25, 2014 from 1:00 pm – 5:00 pm. Interviews will be in 30 minute increments with time for the commission members to recap. The CYC members agreed to interview the three who responded to the RFP listed below:

Recommendations for Interviews:

Alpha Assessments

Justin Greene

UNM Office of Sponsored Projects

BAI

One question that needs to be elaborated on is key indicators. It was recommended that the interview questions be prepared by Mr. Sanchez who will work with the evaluation tool and create the questions for the commission member's review. Mr. Sanchez will send an e-mail to all candidates who have answered the RFQ.

6. Comments from the Chair and Commissioners

Ms. Paige Aarniokoski and the Chair have discussed Ms. Aarniokoski becoming an advisory member based on her teaching commitment to the school. Ms. Aarniokoski has agreed and will attend as an Advisory Member as her schedule permits. The Chair expressed her thanks; Ms. Aarniokoski's participation is invaluable.

Two vacant positions are available on the Children and Youth Commission. It was noted that nomination protocol should be created for vacancies on the commission. Mr. Sanchez stated that the CYC has never exercised the opportunity for advisory status. The original plan of inviting the candidates for coffee to meet the individuals would be a good forum to know them better.

2015 Calendar needs to be approved at December 2, 2014 meeting.

December 10, 2014 has been set to present to the Mayor and City Council. Meeting starts at 5:00 pm – City Council Chambers. This will be a joint presentation with the Regional Juvenile Justice Committee. The Chair and Mr. Sanchez are working on a 1-page fact sheet for this meeting. CYC members were encouraged to attend this meeting.

Bully Prevention – The Chair and Mr. Sanchez will continue to work on this initiative. A teen forum is being planned to discuss the need for a teen center. Paige Aarniokoski said that many of the schools are creating peer panels to participate in bully prevention. Lt. Dobbins would like to be invited to the teen forum. Mr. Sanchez said that transportation will be offered to the kids from the schools in order for them to attend. It was also recommended that the presentation be taken to the schools to accommodate the kids and get the support and information to them directly. It was recommended to have a map in Spanish and English providing information on the programs and locations.

7. Report from Staff

Covered above.

Lt. Andrea Dobbins is from the City Police Investigations Bureau and will attend the meetings of the Children and Youth Commission and the Regional Juvenile Justice Committee.

8. Matters from the Floor

None

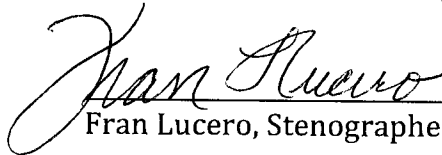
9. Adjournment

There being no further business to come before the Children and Youth Commission the meeting was adjourned at 7:30 pm.

Signature Page:



Joanne Lefrak, Chair



Fran Lucero, Stenographer