



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday September 22, 2014, 1:30 P.M.

*City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from August 25, 2014.

CITY CLERK'S OFFICE

DATE 9/15/14 TIME 3:28r

SERVED BY Mark Tibbetts

RECEIVED BY [Signature]

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Presentation on the Pedestrian Master Plan– Claudia Horn, Design Office
- b. Transportation Alternatives Program: Call for Projects – *MPO Staff*
- c. Recreational Trails Program: Call for Projects – *MPO Staff*
- d. Transportation Improvement Program: Project Updates – *MPO Staff*
- e. Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*
- f. Update on the Highway Safety Improvement Program – *MPO Staff*

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday October 27, 2014

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE SANTA FE CONSERVATION TRUST FOR CITY OF SANTA FE VOLUNTEER TRAILS COORDINATOR (**LEROY PACHECO**)

Committee Review:

Finance Committee (Scheduled) 09/29/14
Council (Scheduled) 10/08/14

9. REQUEST FOR APPROVAL OF VENDOR AGREEMENT NUMBER 2014-15-60026 FROM THE NON-METRO AREA AGENCY ON AGING IN THE AMOUNT OF \$783,461 (**RON VIALPANDO**)

Committee Review:

Finance Committee (Scheduled) 09/29/14
Council (Scheduled) 10/08/14

10. REQUEST FOR APPROVAL OF THE 2014/15 FISCAL YEAR NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) AGREEMENT, NO. 201415-60026 IN THE AMOUNT OF \$155,706 (**RON VIALPANDO**)

Committee Review:

Finance Committee (Scheduled) 09/29/14
Council (Scheduled) 10/08/14

11. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING THE UNIQUE VOLUNTEER SERVICES OF I RIDE NM, A NONPROFIT DEDICATED TO MAINTAINING THE CITY OF SANTA FE'S BUCKMAN MX TRACK; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH I RIDE NM TO PROVIDE VOLUNTEER MAINTENANCE SERVICES AT THE BUCKMAN MX TRACK (**COUNCILOR DOMINGUEZ**) (**ISAAC PINO**)

Committee Review:

Parks & Open Spaces Advisory Commission (Scheduled) 09/16/14
Finance Committee (Scheduled) 09/29/14
Council (Scheduled) 10/08/14

DISCUSSION AGENDA

12. REQUEST FOR PRIORITIZATION OF SMALL SIDEWALK PROJECTS FUNDED THROUGH THE 2014 CIP BOND IN THE AMOUNT OF \$500,000 (**ERIC MARTINEZ**)

Committee Review:

Finance Committee (Scheduled) 09/29/14

13. MATTERS FROM STAFF

14. MATTERS FROM THE COMMITTEE

15. MATTERS FROM THE CHAIR

16. NEXT MEETING: **MONDAY, OCTOBER 6, 2014**

17. ADJOURN

**SUMMARY INDEX
SFMPPO-TCC MEETING
September 22, 2014**

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES August 25, 2014	Approved as amended	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. Pedestrian Master Plan Presentation	Presentation by Claudia Horn	2-5
b. TAP: Call for Projects	Discussion	5-6
c. Recreational Trails Program: Call for Projects	Discussion	6
d. TIP Project Updates	Discussion	6
e. Metropolitan Transportation Plan Update Presented		6
f. Highway Safety Improvement Program Update	Discussion	6
3. MATTERS FROM MPO STAFF	None	7
4. MATTERS FROM TCC MEMBERS	None	7
5. ADJOURNMENT - Next Meeting: Oct. 27, 2014	Adjourned at 3:30 pm	7

**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
September 22, 2014**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

John Romero, Chair
Vicki Lucero, Santa Fé County
Sandra Maes, Tesuque
Eric Martínez, City of Santa Fé
Mike Kelly for Anthony Mortillaro, NCRTD
Dave Quintana, District 5
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:

Tamara Baer, City of Santa Fe
Robert Griego, Santa Fe County
Joseph Gutierrez, Santa Fe County
Adam Leigland, Santa Fe County
Richard MacPherson, City of Santa Fe

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer

OTHERS PRESENT:

Elizabeth Martin, Stenographer
Claudia Horn, Design Office
Alex Leider, Design Office

APPROVAL OF AGENDA

Mr. Smithson moved to approve the agenda as presented. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MEETING MINUTES FROM August 25, 2014

Mr. Quintana said on page 5, "should" should be changed to "would."

Mr. Smithson moved to approve the minutes of August 25, 2014 as amended. Mr. Quintana seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the Public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Presentation on the Pedestrian Master Plan – Claudia Horn, Design Office

Ms. Horn, with Design Office, gave the presentation on the Pedestrian Master Plan which she said was somewhat of a re-hash of the presentation made last year. The plan looked at the entire MPO area but mostly Santa Fe City proper due to higher density. This would feed into the MTP along with the Transit Master Plan with a draft in a month and the entire plan is to be completed by year end.

Ms. Horn went through the plan presentation. A copy of the plan is available on the MPO web site. She compared Santa Fe with other communities regarding economic impact of a good pedestrian master plan. Phase 1 narrowed down the areas to be part of data collection. She shared the inventory of sidewalks in the areas. It included the 21 miles of urban trails and 47 miles of minor trails and prescription trail locations. They also analyzed crash data and identified high risk areas for pedestrians.

They collected over a thousand comments from the public meetings and surveys. Many comments were about intersections and another group concerned trajectories. 54% of comments were about connectivity; 47% on safety. It showed where people were having issues with sidewalks and safety. In summarizing, she said Santa Fe needs to focus on inadequate infrastructure, accessibility, and public awareness.

Phase II embarked on an effort to identify issues using available objective data. It located where people would walk and identified deficiencies in the system at those places. They divided the indicators into three categories for considering importance. She described a "network" that made it comfortable for walking. There are other factors that affect destinations. For some of them, they did not have sufficient data. Collecting that data is of high importance.

Mr. Quintana asked about the Airport Road area which recently had received improvements and was kind of lost about why that was a high need area.

Ms. Horn said it was something that they needed to review in their projects and see what the project was trying to address in those improvements. The reason it is ranked high is because of the huge number of lanes pedestrians are trying to cross. There are lots of commercial with residential in close proximity, transit routes, as well as many accidents that have occurred there.

Ms. Leider said the accidents are what triggered it.

Ms. Horn said having more information available would allow them to have a more accurate map.

Mr. Tibbetts said it was not misrepresentation but lack of data. These areas require a more comprehensive study. That intersection around Zafarano was brought up many times in public meetings.

Ms. Leider said another thing that triggered it was that the sidewalks do not connect with buildings there.

Mr. Quintana thought it was strange that Cerrillos Road beyond the Indian School does not show as high.

Ms. Horn said that area is in the entire project list.

Ms. Maes asked if they were going to include areas near Tesuque.

Ms. Horn said they did have information for Tesuque but there are not as many.

Ms. Leider said there was one area in Eldorado and two in Tesuque. The numbers there are very different with different conditions.

Ms. Maes asked if they would also be looking at Tesuque Village. Ms. Horn agreed.

Mr. Kelly asked if the crash data included the time of day factors.

Ms. Horn asked if that was collected.

Mr. Wilson said it is available.

Mr. Martinez asked about recommendations.

Ms. Horn said they would get to the recommendations and clarified this was just data analysis. The rest was forthcoming in a report.

After further questions, Ms. Horn surmised they needed to look at the pedestrian crashes with a finer toothed comb to see what the other conditions were.

Mr. Wilson noted that crash data is not the only filter.

Ms. Horn agreed. There were other factors considered like sidewalks and the data is still being analyzed.

Mr. Quintana asked if a project was already programmed to address an issue, if it should be in your plan

Ms. Horn thought it would be useful for the Committee members to have all of the comments. She knew there were projects in planning stages.

Ms. Leider clarified that this is not prioritization, just a rating.

Mr. Tibbetts said it was important to see this as a component of the MTP and the idea is to show consistency and improvements.

The Committee commented further on the presentation.

Mr. Wilson pointed out that this is still in draft form.

Mr. Tibbetts said more tweaking can be done.

Ms. Maes had concerns because it does not appear the consultants are incorporating the outlying areas in this project. She asked how they would rate those to compete with these projects since we don't have data and density.

Ms. Horn said it was a good question and thought there should be a weighting factor so rural areas can compete. This method does not do that.

Ms. Maes understood that but when you look at these plans you have to be able to factor it in.

Ms. Horn said there were 262 projects included here and agreed to send her the ones that were in the outlying areas as rural projects

Mr. Martínez asked if they were looking to lump things together like the bike master plan.

Ms. Horn said they have not gotten there yet.

Mr. Martínez said that would be useful to us.

Mr. Kelly asked if their tool was comparable to towns like Boulder and how they approach the problems.

Ms. Horn agreed and said they looked at a number of different municipalities.

Mr. Romero thought it would be better to separate the public comments into the types of projects.

Ms. Horn said that was a good comment.

Ms. Leider noted that in comments from Tierra Contenta, that they cannot use their sidewalks due to over growth. She asked how that factors into the City's plans.

Mr. Romero said that is a maintenance issue and the question is whether the City has enough resources to maintain it and whether the property owners are maintaining what they need to maintain. Enforcement could be one of the recommendations. He agreed to talk with Mr. Pino about it.

Ms. Maes asked if they were going to separate the crash from a bus crossing and how they would identify that.

Ms. Horn said it goes back to sifting through the vehicle pedestrian crash data and that will take a lot of time. Some of it depends on the report they write.

Mr. Romero said the City has crash database with a pedestrian column. He agreed to get that to her. Ms. Horn thanked him.

Ms. Maes excused herself from the meeting and the discussion continued.

At the end of her presentation, Ms. Horn thanked the TCC for their feedback. She said she could email the project list.

Mr. Martínez asked when they expected to have a draft for review.

Ms. Horn said it would be another month or month and a half.

b. Transportation Alternatives Program: Call for Projects – MPO Staff

Mr. Wilson presented a slide presentation regarding the TAP Call for Projects for FY 16/17 and reviewed it briefly with the Committee. It is a cost reimbursement program requiring a 5% local match. Applications have to be submitted through the MPO. It is now a statewide process so applications compete with others in the state. Categories are established by community size. DOT put a maximum request of \$2 million of TAP funds. He provided a list of those in 2,000 to 5,000 population that were eligible for rural funding. Maintenance projects were not eligible and non-profits were not either. Local government agreements were required. The MPO was asked to implement a project feasibility project to screen applications. The deadline would be January 16, 2015 with submission to DOT by February 1, 2015. A scoring system would be used by a selection committee appointed by DOT. The DOT would have discretion to ensure all parts of the state received some funding.

Mr. Wilson proposed having a workshop to go over more details of this program.

c. Recreational Trails Program: Call for Projects – MPO Staff

Mr. Wilson said this offering was similar but different from TAP. DOT was in the process of developing guidelines. 30% of funds have to go to motorized recreational trails, 30% to non-motorized recreational trails and 40% for either way. Typically there was about \$1.5 million each year for recreational trails. This year there may be \$5 million available for 2016 for recreational trails. He proposed having a workshop on it once he received guidance on the requirements.

d. Transportation Improvement Program (TIP) Project Updates – MPO Staff

Mr. Wilson provided a handout with the updates, and said nothing substantial had changed. He agreed to get more specifics and asked TCC members to email any updates to him.

e. Metropolitan Transportation Plan 2015-2040 Update – MPO Staff

Mr. Wilson said they put out an RFQ last week to get proposals to assist in writing this MTP plan. October 7th is the deadline to receive responses. The Staff is maxed out and needs some help pulling it together.

f. Update on the Highway Safety Improvement Program – MPO Staff

Mr. Wilson said that in the past the state went through the district and the MPO applied for the Rail Trail at St. Mikes. He had a revised draft of that and the next RSA meeting would be on October 2nd. He would give an overview at the next meeting on the results of the Road Safety Audit. Mr. Romero applied for an RSA for Guadalupe from Agua Fria to Paseo de Peralta. That RSA is underway with a site visit and brainstorming on October 8. The construction funding is approved for Cottonwood and Agua Fria and awaiting approval at FHWA.

Plans are being discussed for an RSA at Cerrillos and St. Francis. They had a working group meeting last week with possible funding for enforcement and education. There are other locations being considered including the 599 off ramp for shortness and the off ramp at Guadalupe.

The Committee discussed other possibilities for applications for use of this funding source.

3. MATTERS FROM THE MPO STAFF

There were no other matters from the MPO Staff.

4. MATTERS FROM TCC MEMBERS

There were no matters from TCC members.


5. ADJOURN – Next TCC Meeting: Monday, October 27, 2014

The meeting was adjourned at 3:30 pm.

Approved by:

John Romero, Chair

Submitted by:


Carl Boaz for Carl G. Boaz, Inc.