



Agenda

DATE 9/11/14 TIME 3:32pm
PREPARED BY Katherine Mortimer
APPROVED BY [Signature]

SUSTAINABLE SANTA FE COMMISSION

Tuesday, September 16, 2014

Councilors' Conference Room

Santa Fe, NM

2:30 p.m. to 4:30 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES – August 19, 2014
- E. COMMUNICATIONS FROM THE FLOOR (5 min)
- F. REPORT FROM, AND ASSIGNMENT OF ACTIONEER (5 min)
- G. STAFF COMMUNICATIONS (10 min)
 - 1. Update on Food Policy Council work - Urban Ag Policy Project (K. Mortimer)
 - 2. Report from Urban Sustainability Director's Network annual meeting (K. Mortimer)
 - 3. Report on 100 Resilient Cities Centennial Challenge Application submission (K. Mortimer)
 - 4. SFSWMA (A. Schlachter)
- H. PRESENTATIONS
- I. DISCUSSION/ACTION ITEMS
 - 1. Reusable bag ordinance report – status and schedule (K. Mortimer) (5 min)
 - 2. Resolution Adopting the Forrest and Water Climate Adaptation Plan (E. Chiocchio) (5 min)
 - 3. Green Lodging Initiative resolution status (K. Kelly) (5 min)
 - 4. Priorities Progress (B. Sopoci-Belknap) (10 min)
 - 5. Report on Water Conservation (L. Pape) (5 min)
 - 6. Santa Fe Leads Resolution (L. Pape) (5 min)
 - 7. Report on appeal of PNM Replacement Power Plan appeal & next steps (B. Sopoci-Belknap)
 - 8. Recommendation for new Commissioners (B. Sopoci-Belknap)
 - 9. Approval of questions for Bag Ordinance consumer survey (B. Sopoci-Belknap)
 - 10. SUBCOMMITTEE REPORTS:
 - 10.1. ASSESSMENT: Updated tracking and reporting strategy (K. Mortimer/A. Zappe) (15 min)
 - 10.2. COMMUNITY ENGAGEMENT (A. Romero) (10 min)
- J. ITEMS FROM THE CHAIR (5 min)
- K. ITEMS FROM THE COMMISSION (5 min)
- L. ITEMS FOR NEXT AGENDA (5 min)
- M. ADJOURNMENT

Next Meeting: October 21, 2014

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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SUSTAINABLE SANTA FE COMMISSION
September 16, 2014**

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MINUTES OF THE
CITY OF SANTA FE
SUSTAINABLE SANTA FE COMMISSION
September 16, 2014

CALL TO ORDER

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Bianca Sopoci-Belknap, Chair at 2:35 p.m. at the City Hall Councilors' Chambers Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a quorum for conducting official business as follows:

Members Present

Bianca Sopoci-Belknap, Chair
Esha Chiocchio, Vice Chair
Kim Kelly
Louise Pape
Andrea Romero
Glenn Schiffbauer

Members Absent

Amanda Hatherly, excused
2 vacancies

Staff Present

John Alejandro Jr.
Katherine Mortimer, Environmental Services Division

Others Present

Maria Hondros, prospective candidate for Commission vacancy
Victor Reyes, prospective candidate for Commission vacancy
Seth Roffman, *Green Fire Times*
Adam Schlachter, Santa Fe Solid Waste Management Agency SFSWMA

APPROVAL OF THE AGENDA

Item I-5 (*Report on Water Conservation*) was deleted from the agenda.

Commissioner Pape moved to approve the agenda as amended. Commissioner Chiocchio seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF THE MINUTES: August 19, 2014

The following changes were made to the Minutes of the August 19, 2014 meeting:

Page 7, #5 (*Report on Water Conservation*) was changed to read: "Commissioner Pape and Commissioner Chiocchio presented the proposal for "Santa Fe Leads" project to the Water Conservation Committee".

Page 9, under *Items from the Chair*: John Alexandro Jr. was changed to read: John Alejandro Jr.

Commissioner Pape moved to approve the Minutes of August 19, 2014 as amended. Commissioner Romero seconded the motion. The motion passed unanimously by voice vote.

COMMUNICATIONS FROM THE FLOOR

Introductions were made.

Seth Roffman with the *Green Fire Times* was present. He noted that Ashley Zappe has submitted an article for the SSFC column for October; however she sent him an email indicating that she needs to talk with John Alejandro Jr. about the community score card, so it won't be finalized until then. Mr. Roffman would prefer that it would be finalized before placing the article in the publication and is now looking for something for the October edition.

Chair Sopoci-Belknap asked Mr. Roffman if he is already doing an article on the climate march.

Mr. Roffman said he is planning to do a spread on Albuquerque and Santa Fe and the Sierra Club will be sending him some photos. He mentioned that he will not be able to attend the march.

Chair Sopoci-Belknap offered to do an article/update about the PNM Replacement Power Plan for *Green Fire Times*. She said possibly an article could be done about the Climate Task Force and what they have been tasked with. Commissioner Romero and Commissioner Alejandro Jr. will submit a small article to Seth Roffman.

Chair Sopoci-Belknap introduced the two prospective candidates to fill the vacancies on the Commission, Maria Hondros and Victor Reyes. She noted that she emailed their information for the Commissioners to review.

Maria Hondros said she has lived in Santa Fe for 18 years and has been involved in different levels and aspects of sustainability. She was in the LED lighting

business for a number of years. She said she personally lives in a “sustainable manner” as best as she can. She is interested and concerned about the future of our city and our world and would like to contribute in any way that she can to education and information for people to make good choices.

Chair Sopoci-Belknap introduced Victor Reyes.

Victor Reyes is originally from a small community just west of Santa Teresa, New Mexico, called Canutillo. He noted that he has dedicated a lot of his life to social justice and environment justice issues. He worked in Las Colonias the last few years in implementing water and water waste projects in these communities along southern New Mexico and west Texas. The last project he worked on was a solar street lighting project. He is currently the Director for the Conservation Voters of New Mexico.

Chair Sopoci-Belknap asked Commissioner Chiocchio if she wanted to say something about Karen Strawn.

Ms. Mortimer asked if Karen Strawn would be attending today’s meeting.

Commissioner Chiocchio said she did not think so and she does not know what her status is.

Victor Reyes and Maria Hondros will send their resumes and letter of interest/intent to Katherine Mortimer.

REPORT FROM, AND ASSIGNMENT OF ACTIONEER

Commissioner Chiocchio was the Actioneer for this meeting.

Chair Sopoci-Belknap reviewed the previous Actioneer report. Copies of the previous Actioneer report were included in the Commissioners’ packets.

Chair Sopoci-Belknap thanked Adam Schlachter for emailing the Agency’s Solid Waste Assessment report to the Commissioners. She said the Commission will discuss this in more detail later on in the agenda.

Chair Sopoci-Belknap noted that Commissioner Kelly sent out information about “How to Santa Fe”. She asked Commissioner Romero to explain this.

Commissioner Romero said they are using the hashtag #Howtosantafe, which allows people to see everything that is posted on what people in Santa Fe do; and what life is like in Santa Fe. They can also showcase what is going on around the City and County. People can post Instagram photos of life in Santa Fe and the best photos will win prizes.

STAFF COMMUNICATIONS (5 min)

1. Update on Food Policy Council work-Urban Ag Policy Project

Ms. Mortimer noted that there is now a draft Urban Agriculture ordinance and she is seeking input on the draft. She said there is a bill and then there is an ordinance. The bill will change the code and will include zoning changes that will allow urban farms and stands within certain guidelines. This will be limited to only locally grown (onsite) foods. The ordinance will promote community gardens, community farms and community harvest programs and all will be designed to serve food-insecure populations.

She reminded the Commissioners that the Food Plan is in its final round of drafts and will be officially released on October 24th, which is National Food Day. An event is currently being planned and she will know more about it at the next Food Policy Council meeting.

Chair Sopoci-Belknap asked if the Food Plan will go before City Council in November.

Ms. Mortimer said it will be introduced to City Council and the intent is that both governing bodies (City Council and Board of County Commissioners) will adopt it.

2. Report from Urban Sustainability Director's Network annual meeting

Ms. Mortimer attended the Urban Sustainability Director's Network annual meeting where there were discussions about flood issues that are related to climate change. The meeting was primarily focused on coastal cities and what they are doing. Ms. Mortimer said there were overlapping issues and there were pieces that she was able to take away from this.

Ms. Mortimer said one of the presenters included ecoAmerica, which has the "MomentUs" campaign going on. MomentUs is a new strategic organizing and communications initiative that launched in January of 2013. It is designed to help bring together the strategies, partners and funders needed to ignite successful progress on a new path for climate solutions in America, and to build a game-changing increase in personal and institutional support for climate change solutions by using local and regional impacts and emergency preparedness to engage the breath of the American public in mitigation.

Ms. Mortimer said this might be something that the Commission might want to look into.

She said she was part of a presentation on the field of sustainability and they are looking to develop certification programs to become a certified sustainability professional for government. She noted that there is already an organization that is working towards that.

Ms. Mortimer mentioned that she attended a Western Alliance Adaptation meeting. She said she did a small “charrette” on urban ag during the event and she got some good ideas from that.

Chair Sopoci-Belknap asked Ms. Mortimer if she felt that the Climate Adaptation Plan that has been drafted reflects what other cities are doing or implementing, or are there other things that she would like to send to Esha Chiocchio that should be added in.

Ms. Mortimer said she should probably go over it again but it was specifically about flooding and how to look at protecting critical resources and identifying at-risk populations.

3. Report on 100 Resilient Cities Centennial Challenge Application Submission

Ms. Mortimer reported that the City applied for this grant this year. She said by submitting the application, it indicates that the City is ready to commit to having a paid Chief Resiliency Officer who will have access and input at the budget level. She said the Mayor is behind this and they will assist in developing a resiliency strategy and the City will be part of a 100-city network, which is a world-wide network.

Commissioner Pape asked when they will find out about the grant.

Ms. Mortimer said in December.

4. SFSWMA (A. Schlachter)

Mr. Schlachter said he emailed the Agency and the system-wide solid waste assessment to the Commissioners. He said he would be happy to schedule a meeting, outside of this meeting, to talk about it or if anyone has questions.

Ms. Mortimer noted that the PUC will be hearing the City’s assessment on October 1st and the SWAC will be hearing it this Thursday. The SWAC meeting is scheduled from 1:30 p.m. to 4:30 p.m.

Mr. Schlachter said the same presentation will be made to the Solid Waste Joint Powers Board that same night.

Chair Sopoci-Belknap asked Mr. Schlachter to send the Commissioners the time of the meetings and he agreed. He will also send a copy of the presentation to the Commissioners when it is finalized.

Mr. Schlachter reported on the new waste stream reduction plan. One recommendation is that BURRT be shut down and waste be sent to Albuquerque or another provider/facility. This could mean a reduction in jobs.

Mr. Schlachter said the other thing he would like to report on is that he met with Lisa Randall of the Santa Fe Public Schools and they will be expanding the single stream recycling program to all of the schools. They will be doing some full-scale displays on what can be recycled.

John Alejandro Jr.

John Alejandro Jr. said this is his third week on the job and he will send out his contact information. Mr. Alejandro said he will be continuing all of the renewable energy programs that Nick Schiavo was responsible for as the Energy Specialist. This includes taking a look at continuing solarization of the municipally owned buildings, as well as taking a look at new innovative renewable energy projects and energy efficiency programs. He will be working closely with Nick Schiavo to implement these.

Mr. Alejandro will also be the facilitator of the Mayor's Climate Action Task Force, which was created a few weeks ago. This includes providing support to Councilor Ives and former Mayor David Coss, who are both co-chairing the Task Force. They need to put into shape what this Task Force will do; what its goals are; what its mission is; what its objectives are; and how the working groups will shape out based on the Mayor's goals. They had their first meeting last week and will be meeting again on Thursday. They will start "solidifying" the working groups (renewable energy, water, etc.) and should have them finalized by next Thursday.

Mr. Alejandro said it will take a lot of people to get the work done and they would like to integrate the Sustainable Santa Fe Commission. They will be looking at what the Santa Fe Watershed Association and the Sustainable Santa Fe Commission have done to try to move these initiatives forward.

Chair Sopoci-Belknap noted that she, Mr. Alejandro, Ashley Zappe and Katherine Mortimer met last week and it will be great to partner with each of the working groups.

Ms. Hondros asked where one could go to learn who is in the working groups and what the working groups are.

Mr. Alejandro said that is a great question and he was just talking to someone exactly about that. One of the plans is to start talking about how they can elevate the green initiatives that are happening within the City to the front page of the city website-to engage the public. This will include a robust web site where they can engage the public and start a dialog in terms of what the public would like to see, and what the Task Force should look like. This will include a social media campaign to include Facebook and Twitter.

Mr. Alejandro said the starting point for all of this is going to be the benchmarks that Ashley Zappe has been working on and he will be meeting with her tomorrow to review the

initial draft. The Mayor would like to see this soon and he is going to get this done in the next 10 working days.

Commissioner Kelly asked if the Mayor is interested in having this as an annual publication.

Mr. Alejandro said yes, we should be able to track the data and measure our objectives.

Mr. Alejandro will send a list of the Task Force members and an overview of the program to the Commissioners.

Ms. Mortimer said she realized that she forgot to talk about something under her report. She noted that USDN has three different funding opportunities and she has presented this information to the Commission before. She wanted to remind the Commission of this, as this is something that the Commission can work on.

Mr. Alejandro was asked if there was funding for this Task Force. He said no, this will be on a voluntary basis but there will be a finance working group who will look at options such as a public bank and federal grants to pay for projects.

Commissioner Kelly noted that there are some STAR indicators or ideas on what other cities have done.

Ms. Mortimer will send the STAR indicators to Mr. Alejandro.

Chair Sopoci-Belknap thanked Mr. Alejandro for this information and said in terms of this body, the Commission is interested in moving the Community Score Card forward.

PRESENTATIONS

There were no presentations made.

DISCUSSION/ACTION ITEMS

1. Reusable bag ordinance report – status and schedule

Chair Sopoci-Belknap said it sounds like there is some interest from the governing body to get this moving and the Youth Allies will be helping with the outreach at the stores and interviewing people about the bag ordinance. She also spoke to Commissioner Hatherly about having students from the Community College enlist in this effort and Ashley Zappe also has a connection with Desert Academy and they are required to do research, therefore some of the students may help to implement the survey instrument.

Commissioner Pape said she is in agreement on the idea of interviewing the shoppers and not just the stores.

Chair Sopoci-Belknap noted that Commissioner Kelly drafted some questions for the survey and she shared them with the Commission. The survey should happen sometime in late September or early October.

Commissioner Schiffbauer suggested that a reusable bag be given to people who do the survey.

Chair Sopoci-Belknap suggested that an online survey be circulated to our own networks (outside of this Commission) to get a better sense of whether or not people bring their bags and why or why not.

Ms. Mortimer said she is working on a draft of the bag ban report and she would like the data by November.

Chair Sopoci-Belknap said they will likely be making a recommendation on the implementation of some sort of a fee and hopefully this will generate revenue.

She asked what the Business and Quality of Life Committee is doing with regard to the Bag Ban Ordinance.

Commissioner Kelly said they are waiting for the report also.

Ms. Mortimer noted that she will be making a presentation to the Business and Quality of Life Committee on October 8th.

Ms. Schlachter mentioned that they could distribute the survey during their Amnesty Day while people are waiting in line to bring their waste to BURRT.

Commissioner Schiffbauer recommended that the survey be circulated through the schools.

Chair Sopoci-Belknap said it could be more of an educational outreach.

Ms. Hondros asked if the survey will be done in Spanish.

Chair Sopoci-Belknap said yes, it will be bilingual.

Ms. Mortimer and Chair Sopoci-Belknap will work on the draft of the bag ban questionnaire and send it out.

2. Resolution Adopting the Forest and Water Climate Adaptation Plan

Commissioner Chiochio will send the final version of the Climate Adaptation Plan to Ms. Mortimer.

3. Green Lodging initiative resolution status

Commissioner Kelly met with Mr. Alejandro yesterday because he had some questions. The Request for Proposal for the green lodging initiative should be written by the end of next week. Commissioner Kelly will follow up with Mr. Alejandro. Ms. Mortimer offered her assistance, if necessary.

4. Priorities progress

Chair Sopoci-Belknap said in terms of the progress on the priorities, the Commission is working on the Community Score Card and the Santa Fe Leads projects and it looks like these are being integrated into the Climate Change Task Force work. She said in terms of the Commission's strategic plan, the Commission will have to be flexible.

She noted that the Commission recommended that an Office of Sustainability be created and that the Mayor take on this initiative when he came into office, and the Climate Change Task Force may be a piece of that.

5. Report on Water Conservation

This item was deleted from the agenda.

6. Santa Fe Leads Resolution

Commissioner Pape and Commissioner Chiocchio have revised the Santa Fe Leads resolution and copies were distributed to the Commissioners. Commissioner Pape briefly reviewed the revisions to the Resolution.

Commissioner Kelly said she asked Nick Schiavo about the people who would be doing this and he felt like it could be a mix of staff members and outsource some areas that need to be done by professionals.

Ms. Mortimer mentioned that most City facilities had an energy evaluation done several years ago. The facilities that have an enterprise fund were not done and possibly they can somehow do these now.

Commissioner Kelly said some of these topics are so broad. She asked Commissioner Pape if they are going to create some kind of checklist and Commissioner Pape said yes, that is what they are thinking.

Chair Sopoci-Belknap expressed concerns about the magnitude of commitment involved with getting this project done. She felt that the Commission should be given direction from the Mayor or governing body.

Ms. Mortimer said this is a good point and since Water Conservation Committee has expressed an interest, possibly they would adopt this by concept and the City Council could adopt it. Then it could be given to the Climate Change Task Force to take it to the next level.

Commissioner Kelly said perhaps they could have several levels, beginning with water and recycling/waste as the first two initiatives.

Chair Sopoci-Belknap said the overarching concept of the Santa Fe Leads Program is not fully conveyed in the resolution. She suggested that some of the language in the Resolution be changed to ask if the current policies are being implemented and enforced.

Ms. Mortimer explained that the Commission wants to improve participation, increase the percentage of recycling, reduce water use, etc. We need to get away from studies and start implementing more tangible actions. There will be some investment necessary and that will need to be included in the analysis.

Mr. Schlachter said it may make sense to align this with the goals that the Task Force is establishing because they are already putting and bringing together resources. This way you have two groups supporting each other with the common good to move things forward.

Ms. Hondros asked if this is only climate change.

Mr. Schlachter said everything is climate change if you think about it.

Commissioner Kelly agreed with Mr. Schlachter but thinks that the Commission still needs to align their goals with the new Task Force and make some suggestions and see what they prioritize. She thinks this would be more effective and the Commission can expedite the efforts, as one unit.

Commissioner Schiffbauer said the Mayor would like to get a lot of the initiatives of the SSFC moved through. He has recognized that there has been a lot of great ideas but the Commission has had trouble getting traction. His hope is to help the Commission move these forward with the help of the Task Force.

7. Report on appeal of PNM Replacement Power Plan appeal & next steps

Chair Sopoci-Belknap said PNM just filed a settlement proposal and the interveners will now say whether or not they will accept this settlement.

8. Recommendation for new Commissioners

Chair Sopoci-Belknap requested that the prospective candidates submit their letters of interest and resumes to Ms. Mortimer so she can get them to the Mayor.

9. Approval of questions for Bag Ordinance consumer survey

As noted above, Chair Sopoci-Belknap and Ms. Mortimer will write a draft of the questions and send it out to the Commissioners.

10. SUBCOMMITTEE REPORTS:

10.1. ASSESSMENT: Updated tracking and reporting strategy

This item was discussed during the meeting.

10.2. COMMUNITY ENGAGEMENT

This item was not discussed.

J. ITEMS FROM THE CHAIR

There were no items from the Chair.

K. ITEMS FROM THE COMMISSION

There were no items from the Commission.

L. ITEMS FOR NEXT AGENDA (5 min)

Items for the next agenda can be sent to Katherine Mortimer.

M. ADJOURNMENT

Schedule Next Meeting/Adjournment

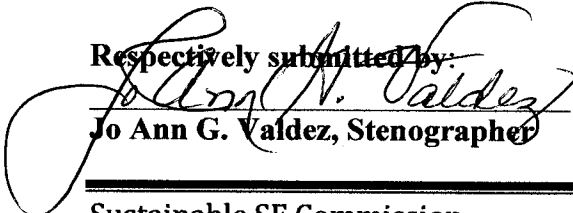
The next meeting is scheduled for October 21, 2014 at 2:30 p.m.

Having no further business to discuss, the meeting was adjourned at 4:35 p.m.

Approved by:


Bianca Sopoci-Belknap, Chair

Respectfully submitted by:


Jo Ann G. Valdez, Stenographer