



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday August 25, 2014, 1:30 P.M.

*City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeg>)

AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from August 4, 2014.

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Review and Recommendation on Amendment 5 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*
- b. Update on the Public Transit Master Plan – Ken Hosen, KFH Group and Chris Cordova, Southwest Planning
- c. Transportation Improvement Program (TIP) Project Updates – *MPO Staff*
- d. Update on the Pedestrian Master Plan – *MPO Staff*
- e. Update on the Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*
- f. Update on the Transportation Alternative Program – *MPO Staff*
- g. Update on the Highway Safety Improvement Program – *MPO Staff*

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday September 22, 2014

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

CITY CLERK'S OFFICE

DATE 8/19/14 TIME 10:01 am

SERVED BY Mark Tibbetts

RECEIVED BY [Signature]

SUMMARY INDEX
SFMPO-TCC MEETING
August 25, 2014

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES August 4, 2014	Approved as amended	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. TIP 2014-2017 Proposed Amendment 5	Approved - to TPB	2-3
b. Update on Public Transit Plan	Presentation	3-4
c. TIP Project Updates	Discussion	4-5
d. Pedestrian Master Plan Update	Updated	5
e. Metropolitan Transportation Plan Update	Postponed	5
f. Transportation Alternative Program Update	Discussion	5-6
g. Highway Safety Improvement Program Update	Discussion	6
3. MATTERS FROM MPO STAFF	Discussion	6
4. MATTERS FROM TCC MEMBERS	Discussion	6
5. ADJOURNMENT - Next Meeting: Sept. 22, 2014	Adjourned at 2:50 p.m.	7

**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
August 25, 2014**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

John Romero, Chair
Tamara Baer, City of Santa Fé
Vicki Lucero, Santa Fé County
Richard MacPherson, City of Santa Fé
Sandra Maes, Tesuque Pueblo
Eric Martínez, City of Santa Fé
Anthony Mortillaro, NCRTD
Dave Quintana, District 5
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:

Robert Griego, Santa Fé County
Joseph Gutierrez, Santa Fé County
Adam Leigland, Santa Fé County

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer
Erick Aune, MPO Transportation Planner

OTHERS PRESENT:

Ken Hosen, KFH Group
Chris Cordova, SW Planning
Elizabeth Martin, Stenographer
Rosa Kozub, DOT Planning Liaison

APPROVAL OF AGENDA

The agenda was accepted as published.

APPROVAL OF MEETING MINUTES FROM August 4, 2014

On page 5, Mr. Tibbetts said "Claudia" should be "Maria."

Chair Romero said also on page 5, funds for education should be funds for enforcement.

Ms. Kozub said her position should be DOT Planning Liaison.

Ms. Baer moved to approve the minutes of August 4, 2014 as amended. Mr. Martínez seconded the motion and it passed by majority voice vote with all voting in favor except Mr. Mortillaro and Mr. Quintana, who abstained.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Review and Recommendation on Amendment 5 to the FFY 2014-2017 Transportation Improvement Program – MPO Staff

Mr. Wilson said he was looking for the Committee's review and recommendations for the Transportation Policy Board. It would then go to the State Transportation Commission and after that on to the FHWA.

Ms. Baer asked what the bridge preservation project entailed.

Mr. Wilson said he did not print out details but this project was more preventative maintenance and was not extensive.

Mr. Martínez asked where the bridges were located.

Mr. Wilson explained that they were on I-25 and were under the statewide bridge program.

Mr. Quintana said the project would include epoxy overlay and minor maintenance between here and Glorieta.

Mr. Smithson moved to recommend to the TPB approval of the Amendment 5 to the FFY 2014-2017 Transportation Improvement Program. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

b. Update on the Public Transit Master Plan – Ken Hosen, KFH Group and Chris Cordova, Southwest Planning

Mr. Hosen and Chris Cordova provided handouts of their update.

Mr. Hosen said he was working on a number of fronts including demographics, review of services, and a lot of outreach

Mr. Cordova reported they were nearing the end of the communication outreach program. He had a lot of good help and collected lots of surveys. Mr. Cordova went through the handout with the Committee.

Ms. Baer asked if the content of the Spanish version was the same.

Mr. Cordova said it was for the most part. For Santa Fé Trails there were different questions but mostly they were the same.

Mr. Hosen updated the Committee on where they were with Technical Memorandum Number 2. He went through the memo with the Committee.

Chair Romero asked if school locations had an impact

Mr. Hosen agreed. Elementary, middle, and high schools become a stigma.

Ms. Baer asked about libraries.

Mr. Hosen agreed that libraries did as well.

Mr. Mortillaro noted on the population growth that only 715 people a year was pretty low. He asked if they would be doing several iterations. Mr. Hosen agreed.

Mr. Mortillaro suggested including the growth rate.

Mr. Hosen agreed to take a look at that if they could get to that detail level.

Mr. Wilson asked about changes if the economy booms again.

Mr. Mortillaro said it would have an impact on service levels.

Mr. Hosen said it could mean speeding up the process. We can make mention of it.

Chair Romero asked if it could be amended at that time.

Mr. Tibbetts said it is amended every 5 years. They were trying to be consistent with the state plan, the

regional plan and our MPO plan. If it changes that drastically within the 5 year period we could amend but we are trying to use a stable projection.

Mr. Wilson added that it was not far off from what we projected 5 years ago.

Mr. Tibbetts said Albuquerque was doing scenario planning. But we don't really see any rapid changes like a large metropolitan area tends to have.

Chair Romero asked if this plan take into consideration changes in demographics like people now being 55 becoming 60 years old.

Mr. Hosen agreed that changes by age is on our radar screen.

Ms. Baer noted that when they are looking at solutions, it seems focused on large buses. She hoped they would consider more alternatives that have not been considered before like small private vans.....

Mr. Hosen gave an example in the Nambé area route all over and hopefully converting that to a dial a ride. They certainly were going to look at dial a ride options. They wanted to match the need and the service.

Ms. Baer said she hoped it would not all be big buses.

She also hoped that when they were looking at solutions, they would look at ways to make public transit more appealing and of more interest for the public.

Mr. Hosen said there lots of those things such as new buses, Wi-Fi, etc. They also talked about opera on the bus in October. They were going to look at all kinds of things. Bus stops have to be inviting, too.

Mr. Wilson noted that Santa Fe Trails had offered free rides.

Mr. Smithson agreed, and based on previous years, it was very successful.

Mr. Tibbetts said they were also exploring the "hop skip and jump" idea like large cities have. He asked if that was something they were seriously looking at.

Mr. Hosen agreed they would be looking at all those things.

c. Transportation Improvement Program (TIP) Project Updates – MPO Staff

Mr. Wilson provided a handout for the TIP Project Updates and went through the list in the handout.

S100130 - Mr. Quintana said they were waiting for the survey to stake out the right of way.

L500056 - Mr. Martínez said it was scheduled for the first week of September.

S100310 - Mr. Tibbetts said regarding the bridge maintenance that 9-Mile Bridge was damaged heavily. Mr. Quintana said it should be deleted from this project because they had to do a separate project on that. He explained that it was hit and a beam shifted.

Mr. Tibbetts said it was not the one that was done before.

Mr. Quintana added that the project would happen this coming fiscal year.

TS00040 - Mr. Smithson said they were days away from issuing a press release.

S100150 - Mr. Wilson had good news that DOT will provide some funding.

Ms. Baer asked if the first one included the extension for Plaza Central.

Mr. Quintana said July might be premature for completion but it would be the summer of 2015.

d. Update on the Pedestrian Master Plan – MPO Staff

Mr. Tibbetts said tonight would be our last scheduled working group meeting. It was a selected group of 15 to 20 people and had fairly consistent attendance. Tonight was about finalizing a rating system to rank pedestrian projects. We have tested it over 300 projects. The first cut was to cull out better projects and put them into categories. They had a tool box of improvements. In the initial test there were over 70 projects to test the criteria and looked at a lot of different factors such as safety and connectivity. It will be finalized tonight. The actual review of the draft plan will have a mid-September public review.

e. Update on the Metropolitan Transportation Plan 2015-2040 – MPO Staff

Mr. Aune reported that since the last meeting, they walked through each page and delegated further detail. They met with NMDOT on the state long-range plan. Staff put together and finalized our agency outreach letter and put it in the mail. We will be crafting an RFQ for consultant services and finalize and get it out prior to the next meeting.

f. Update on the Transportation Alternative Program – MPO Staff

Mr. Wilson referred to the memo in the packet. There were discussions about changing the process but determined they wanted to go with Statewide process in the future. They were now competing statewide for TAP funds. The money available will be much larger than last time.

Ms. Kozub thought they would have a cap and a minimum. DOT will release an updated guide later this week.

Mr. Wilson clarified that projects will have to apply for design and construction funding.

Ms. Kozub said projects didn't have to already have a design. They could give an exception based on the track record and capacity to do design.

Mr. Wilson said the MPO wanted more information up-front about the projects with more detail. For the urbanized area at least \$1 million would be available and for rural, about \$670,000. \$2.8 million can be used anywhere in the state. The Policy Board was in favor of moving toward statewide projects.

Mr. Wilson said it had an October time frame so they will discuss more at the September meeting.

g. Update on the Highway Safety Improvement Program – MPO Staff

Mr. Wilson said there was only one application for the August selection committee - the Acequia Trail underpass. It was selected for flex funds and will move forward, working with the District for the Cerrillos Road/St. Francis intersection. The next selection committee meeting will be November 7th. MPO will call a meeting of the working group for applications for that time frame.

Mr. Wilson reported there were some on-going projects. Road safety audit - in May was the Guadalupe Street road safety. They had a kick off meeting for that and identified a need for lots of data collection.

The roundabout at Agua Fria and Cottonwood was funded. They were looking to get cooperative agreements for design moving forward. By the end of the year they would have the capacity to bring on new work which is limited right now.

Ms. Maes said Tesuque didn't have the numbers so it would be a waste of time to fill out applications.

3. MATTERS FROM THE MPO STAFF

Mr. Tibbetts said he was at a workshop last Thursday in Albuquerque that attracted engineers. About 18 were regular and traffic engineers with 4 or 5 from the private sector. The majority were from Albuquerque. Software developed to look at roadway improvement were demonstrated and showed how to accommodate bikes, cars, buses and trucks. It was interesting how they could have different variables and you do your input and you can see how you can adjust and maintain levels of service. The program could look at various solutions and variables. He agreed to send links to anyone interested in it.

4. MATTERS FROM TCC MEMBERS

Ms. Baer said she was interested in seeing that presentation.

Mr. Tibbetts they wanted to come and do a presentation for the MPO.


5. ADJOURN – Next TCC Meeting: Monday, September 22, 2014

Having completed the agenda and with no further business to consider, the meeting was adjourned at 2:50 p.m.

Approved by:

John Romero, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.