



Agenda

DATE 7/16/14 TIME 3:40p
SERVED BY Kathleen Mortimer
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SUSTAINABLE SANTA FE COMMISSION

Tuesday, July 22, 2014
Councilors' Conference Room
Santa Fe, NM
2:30 p.m. to 4:30 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES – June 24, 2014
- E. COMMUNICATIONS FROM THE FLOOR (5 min)
- F. REPORT FROM, AND ASSIGNMENT OF ACTIONEER (5 min)
- G. STAFF COMMUNICATIONS (5 min)
 - 1. Update on Food Policy Council work (K. Mortimer)
 - 2. SFSWMA (A. Schlachter)
- H. PRESENTATIONS
- I. DISCUSSION/ACTION ITEMS
 - 1. Resolution Adopting the Forrest and Water Climate Adaptation Plan (E. Chiocchio)
 - 2. Green Lodging Initiative resolution status (K. Kelly)
 - 3. Report on progress of establishing 2014 Strategic Priorities (B. Sopoci-Belknap) (20 min)
 - 4. Reusable bag ordinance data collection and reporting (K. Mortimer)
 - 5. Report on Water Conservation (L. Pape)
 - 6. SUBCOMMITTEE REPORTS:
 - 6.1. ASSESSMENT: Updated tracking and reporting strategy (K. Mortimer/A. Zappe) (15 min)
 - 6.2. COMMUNITY ENGAGEMENT (A. Romero) (5 min)
 - 6.3. ENERGY (E. Chiocchio) (5 min)
- J. ITEMS FROM THE CHAIR (5 min)
- K. ITEMS FROM THE COMMISSION (5 min)
- L. ITEMS FOR NEXT AGENDA (5 min)
- M. ADJOURNMENT

Next Meeting: August 19, 2014

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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SUSTAINABLE SANTA FE COMMISSION
July 22, 2014**

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MINUTES OF THE
CITY OF SANTA FE
SUSTAINABLE SANTA FE COMMISSION
July 22, 2014

CALL TO ORDER

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Bianca Sopoci-Belknap, Chair at 2:36 p.m. at the City Hall Councilors' Chambers Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a quorum for conducting official business as follows:

Members Present

Bianca Sopoci-Belknap, Chair
Esha Chiocchio, Vice Chair
Amanda Hatherly
Kim Kelly
Louise Pape, via teleconference
Andrea Romero
Glenn Schiffbauer

Members Absent

2 vacancies

Staff Present

Katherine Mortimer, Environmental Services Division

Others Present

Brandon Kimbali, student at St. John's College
Andy Otto, Santa Fe Watershed Association
Seth Roffman, *Green Fire Times*
Adam Schlachter, Santa Fe Solid Waste Management Agency SFSWMA
Mary E. Schruben, citizen
Ashley Zappe, AmeriCorps Member
Jo Ann G. Valdez, Stenographer

APPROVAL OF THE AGENDA

The agenda was amended: Item H-1 (*Resolution Adopting the Forest and Water Climate Adaptation Plan*) was deleted. Item H-5 (*Report on Water Conservation*) was also deleted.

Commissioner Chiocchio moved to approve the agenda as amended. Commissioner Schiffbauer seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF THE MINUTES: June 24, 2014

The following changes were made to the Minutes of the June 24, 2014 meeting:

Page 2, 5th paragraph, 1st sentence was changed to read: “*Mr. Skeelee said the idea of “Surburbia” does not work and does not pay for itself.*”

Page 3, 5th paragraph, Jeannie Stevens was changed to read: “*Genie Stevens is the Executive Director of Global Warming Express...*”

Page 3, last sentence was changed to read: “*She explained the difference between the system we currently have and the “single stream”, which would be that with the dual stream, with glass separated.*”

Page 4, 2nd paragraph, 1st sentence was changed to read: “*Mr. Schlachter reported that the County analysis was completed and he will send it out to the Commission.*”

Page 6, 6th paragraph, 1st sentence was changed to read: “*Commissioner Chiocchio said she was on a panel in Eldorado this past weekend and she did a talk at the “Journey Santa Fe” event...*”

Commissioner Pape moved to approve the Minutes of June 24, 2014 as amended. Commissioner Chiocchio seconded the motion. The motion passed unanimously by voice vote.

COMMUNICATIONS FROM THE FLOOR

Introductions were made.

Seth Roffman with the *Green Fire Times* was present. He shared the July edition of the publication which featured two focuses: Leadership by Example and the International District in Albuquerque and green building. He noted that there would not be an article/update from the SSFC in the August issue. It will be focused around Native American indigenous solutions.

Mr. Roffman mentioned that he has had a conversation with Bill Althouse who knows a lot about the Smart Grid technology and he wants to write an article in *Green Fire Times* about this.

Commissioner Chiocchio will speak with Bill Althouse about Smart Grid Technology.

Andy Otto said he is the Executive Director of the Santa Fe Watershed Association and they are tracking the Climate Adaptation Plan, among other things like the Green Lodging Initiative.

Brandon Kimbali said he is a junior at St. John's College and he is present to learn more about what is going on in Santa Fe with regards to sustainability.

Mary E. Schruben said she is present as a citizen.

REPORT FROM, AND ASSIGNMENT OF ACTIONEER

Commissioner Chiochio was the Actioneer for this meeting.

The previous Actioneer report was sent via e-mail. Chair Sopoci-Belknap reviewed the previous Actioneer report. She noted that she drafted an environmental impact checklist. She will send out the edited version of the environmental impact questions/checklist to the Commissioners. She will resend an e-mail to the Mayor and will forward it to Frank of the Mayor's office. She noted that Noah of the Mayor's office indicated that the Mayor is not scheduling any more meetings because he is really busy.

Commissioner Chiochio mentioned that the Mayor has scheduled four public meetings and one is scheduled for next Tuesday night. Commissioner Romero will attend the meeting/forum. She will take the Commissions' packet to the Mayor and ask him to meet with the Commissioners.

Commissioner Chiochio said she and Commissioner Pape made some major revisions to the Tree Planting Section of the Climate Adaptation Plan. She noted that she and Andy met with Nick Schiavo and two employees of the Water Department and they decided that Commissioner Chiochio will meet with Bill of the Water Department to "flush out" the goals. She will send the Plan to Ms. Mortimer once it is complete. Ms. Mortimer will send the Climate Adaptation Plan Resolution to Commissioner Ives.

STAFF COMMUNICATIONS (5 min)

1. Update on Food Policy Council work

Ms. Mortimer reported that the Food Policy Council is nearing completion on the outreach of the Food Plan. The Food Policy Council is receiving feedback from the public in various forms such as tabling at different events and they have done presentations. Any comments on the Food Plan from the Commissioners can be submitted now. The Food Policy Council will pull together all the comments at their August meeting.

Chair Sopoci-Belknap said the Commission had requested that they form an urban agriculture task force or subcommittee/working group but this did not happen. She noted that Poki has been asked by the Mayor to make some recommendations about this. She said she does not have the time to work on this and asked Commissioner Pape if she would be able to work on possibly starting a sustainable Agriculture Task Force. Commissioner Pape agreed.

Chair Sopoci-Belknap asked Ms. Zappe if the Score Card has a reference to the Food Plan and Ms. Zappe said yes, and there is a section on food security.

2. SFSWMA (A. Schlachter)

Mr. Schlachter reported that the draft of the SFSWMA analysis/assessment was sent to staff and they will review it and come back with recommendations to forward to the Public Utilities Committee. He will send out the analysis/assessment to the Commissioners once he receives it.

Mr. Schlachter noted that House Memorial 51 from the New Mexico Recycling Coalition was passed. House Memorial 51 would formulate a plan to reach a 50% recyclable rate/goal by 2020. It will eventually go to the Floor. He said there is a group who will be meeting about this on Friday and they will be presenting the information that came out of the meeting last Thursday.

He said the schedule for a future amnesty program has been done and Commissioner Maestas will be reviewing it. He shared a copy of the schedule for the Commissioners to review.

Ms. Schruben mentioned that there has been a lot of scavenging happening at the entrance or outside of the gates of the landfill.

Mr. Schlachter said that is a different thing from the Amnesty Program. He explained that they have a scavenging policy and it is illegal to do any kind of scavenging, due to safety concerns. He noted that BURRT is asking the Department of Transportation to change their permit requirements.

Ms. Mortimer suggested that they look at soil-building strategies also.

The Commissioners talked about the desire for people to be able to use reusable items, such as building materials that are taken to the BURRT facility.

Mr. Schlachter was asked to add something about this in the memo about the amnesty program.

Mr. Schlachter said they are waiting for the assessment to make any changes. He mentioned that SFSWMA as we know it may be changing. He said the Solid Waste Advisory Committee is being reformed and the first meeting will be held next Thursday. He mentioned that Commissioner Pape is a representative of this Commission on the Solid Waste Advisory Committee.

Mr. Schlachter said there was discussion from the consultant at the Public Utilities Committee regarding the fact that the majority of customers only have access to cardboard recycling services once a week.

Ms. Mortimer said they have added a second day for cardboard recycling services.

Mr. Schlachter said based on the data that was provided to the consultant by the customers, 99% indicated that they do not have access to cardboard recycling more than once a week. He suggested that the Commission look at possibly working on this.

PRESENTATIONS

There were no presentations made.

DISCUSSION/ACTION ITEMS

1. Resolution Adopting the Forest and Water Climate Adaptation

This agenda item was deleted.

2. Green Lodging Initiative resolution status

Commissioner Kelly said they met with Nick Schiavo in June to go over this, and the different hotels that are going to participate. Nick Schiavo is in the process of writing the Request for Proposal.

Commissioner Hathaway asked if there will be a meeting before the RFP goes out.

Commissioner Kelly said she will be calling Nick Schiavo about that.

Chair Sopoci-Belknap asked when the start date is anticipated.

Commissioner Kelly said sometime in the fall, after the main tourist season is over.

3. Report on progress of establishing 2014 Strategic Priorities

Chair Sopoci-Belknap said the 2014 Strategic Priorities were the things that were discussed during the Actioneer Report. She said the next step is for the Commission to be very clear about the specific targets.

4. Reusable bag ordinance data collection and reporting

Ms. Mortimer said she sent out the first draft of the charts. She noted that she sent out an e-mail to the City Attorney asking for an update on the .10 cent fee -in terms of the lawsuits that are happening in other states over the fee. She also asked him for an opinion on whether or not the City can charge a fee.

Ms. Mortimer mentioned that the Environmental Services Division was tasked to report on the data collected on the fiscal impact of the businesses.

Ms. Mortimer said no official violations have been issued because all the verbal warnings have been resolved with the first verbal warning.

Chair Sopoci-Belknap asked if the Commission could include a list of recommendations with the questions - to collect data from the customer's perspective.

Ms. Mortimer said this Commission can make recommendations regarding the reusable bag ordinance targets that the Commission would like to see.

Chair Sopoci-Belknap and Commissioner Kelly will draft a list of recommendations or questions to collect the data from the customer's perspective.

Commissioner Kelly noted that she will be presenting on the Reusable Bag Ordinance to the Business and Quality of Life Committee in August.

5. Report on Water Conservation

This agenda item was deleted.

However, Commissioner Pape said she wants to change the name from "Be a Model" to "Santa Fe Leads". She noted that she and Commissioner Chioocchio would be presenting the "Santa Fe Leads" program to the Water Conservation Committee. She said there was discussion about staffing or organizations doing the surveys. The Commissioners were asked to consider who or what organizations or groups can help with the implementation of the "Santa Fe Leads" program.

6. SUBCOMMITTEE REPORTS:

6.1. ASSESSMENT: Updated tracking and reporting strategy

Ms. Zappe noted that she is compiling the data for the assessment to the extent that it is available.

As Chair Sopoci-Belknap noted earlier, they are trying to draft some set specific targets and Ms. Zappe will e-mail the top 12 targets list to the subcommittee and the subcommittee will send comments/suggests back to her.

Ms. Zappe said the next step is to identify the priorities and contact the key stakeholders to make specific goals.

6.2. COMMUNITY ENGAGEMENT

Commissioner Romero will assist with creating “branding logos” that can be used in the *Green Fire Times* updates, as well as the Sustainable Santa Fe Plan/tracking.

Mr. Roffman noted that Ashley Zappe wrote the article /update for the September issue.

6.3. ENERGY

Commissioner Chiocchio said Sungivity is moving to town. They are a solar installation company who offers a financing mechanism for solar power panels and \$750 goes back to the Sierra Club and \$750 will go back to the customer. Commissioner Chiocchio said she needs to get further information on this.

J. ITEMS FROM THE CHAIR

Chair Sopoci-Belknap said there are two vacancies on the Commission and the Commissioners should be considering prospective candidates to fill the vacancies. Interested candidates will need to submit a Letter of Interest. She asked Ms. Mortimer to check on the appointment of John Alexandro Jr.

K. ITEMS FROM THE COMMISSION

Commissioner Schiffbauer announced that the Santa Fe Green Chamber will be having a green lunch on Friday and the Water Conservation Committee will be making a presentation.

Chair Sopoci-Belknap noted that Earth Care is partnering with Reunity Resources to do a compost launch at the schools. They will be going to the schools on the second week of September. They need volunteers to help them.

L. ITEMS FOR NEXT AGENDA (5 min)

Items for the next agenda can be sent to Katherine Mortimer.

M. ADJOURNMENT

Schedule Next Meeting/Adjournment

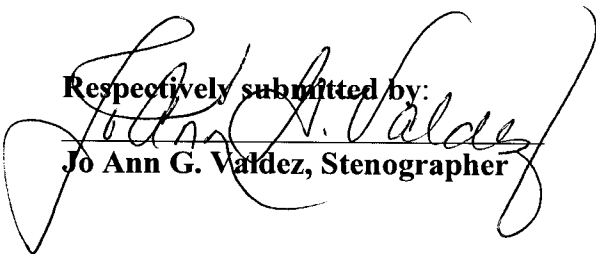
The next meeting is scheduled for August 19, 2014 at 2:30 p.m.

Having no further business to discuss, the meeting was adjourned at 4:32 p.m.

Approved by:


Bianca Sopoci-Belknap, Chair

Respectively submitted by:


Jo Ann G. Valdez, Stenographer