



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 14, 2014 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 7/11/14 TIME 9:03

PREPARED BY Yolanda Green

RECEIVED BY M. Ortega

Regular Finance Committee Meeting – June 30, 2014

CONSENT AGENDA

6. Request for Approval of a Resolution Calling on the New Mexico State Legislature to Take Immediate Action During the 2015 Legislative Session to Enact Legislation that Would Remove the Taxing Limitations Currently Imposed on Home Rule Municipalities. (Councilor Maestas) (Marcos Martinez)

Committee Review:

City Council (scheduled)

07/30/14

Fiscal Impact – No

7. Request for Approval of a Resolution Calling on the New Mexico State Legislature to Take Immediate Action during the 2015 Legislative Session to Enact a Municipal Telecommunications Tax Act that Would Authorize Municipalities to Collect from Telecommunications Providers a Municipal Telecommunications Tax on the Telecommunications Provider's Gross Receipts from Telecommunications Service. (Councilor Maestas) (Marcos Martinez)

Committee Review:

City Council (scheduled)

07/30/14

Fiscal Impact – No

8. Bid No. 14/42/B – Emergency Repair for Operations and Maintenance Contract for Water Division; Alpha Southwest, Inc. (Bill Huey)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 14, 2014 – 5:00 P.M.

9. Request for Approval of Professional Services Agreement – Ground Water Monitoring and Engineering Services at Paseo De Vista Landfill (RFP #14/42/P); Souder Miller & Associates. (Lawrence Garcia)
10. Request for Approval of Procurement under Cooperative Price Agreement – Zamboni 552 Ice Resurfer for GCCC Ice Arena; Frank J. Zamboni & Co., Inc. (Robert Rodarte)
11. Request for Approval of Agreement between Owner and Architect – Downtown Transit Center – Sheridan Improvements (RFP #14/39/P); Wilson & Company, Inc. (Mary MacDonald)
12. Request for Approval of Professional Services Agreements – Intensive Community Monitoring Program Services and Facilitator for Santa Fe Regional Juvenile Justice Board through New Mexico Children Youth and Families Department (RFP #14/43/P). (Richard DeMella)
 - A. Mary Louise Romero
 - B. Communities in Schools
13. Request for Approval of Exempt Procurement and Services Agreement – Maintenance and Repairs of City's Land Mobile Radio System; Motorola Solutions. (Thomas Williams)
14. Request for Approval of Sale of Exchange/Purchase of Real Estate Containing 1,078 Square Feet Located at the Southeast Corner of the Intersection of Jefferson Street and Staab Street by Kings Map 8 LLC and King Map 9 LLC. (Edward Vigil)
15. Request for Approval of Lease Agreement for Outdoor Seating within a Portion of the Lincoln Avenue Right of Way Adjoining 130 Lincoln Avenue Containing Approximately 36 Square Feet; Chuck Higgins d/b/a Chuck's Nuts. (Edward Vigil)
16. Request for Approval of Grant Award – Public Programs at City of Santa Fe Community Gallery at Santa Fe Community Convention Center; New Mexico Arts. (Julie Bystrom)
 - A. Request for Approval of Budget Increase – Grant Fund
17. Request for Approval of Procurement under Cooperative Price Agreement – Seven (7) CNG Replacement Buses for Transit Division; Gillig LLC. (Ken Smithson)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 14, 2014 – 5:00 P.M.

A. Request for Approval of Budget Increase – Grant Fund

18. Request for Approval of a Resolution Relating to a Request for Approval of Fourth Quarter (Year-End) Budget Adjustments for Fiscal Year 2013/2014 Ending June 30, 2014. (Cal Probasco and Andrew Hopkins)
19. Request for Approval of a Resolution Relating to a Local Government Road Fund Cooperative Agreement Between the City of Santa Fe and the New Mexico Department of Transportation for Improvements to Alameda Street Between Camino Alire and Calle Nopal; Directing Staff to Cause Such Cooperative Agreement to be Executed on Behalf of the City of Santa Fe. (Councilors Bushee and Lindell) (David Catanach)

Committee Review:

Public Works Committee (approved)	07/07/14
City Council (scheduled)	07/30/14

Fiscal Impact – Yes

20. Request for Approval of a Resolution Endorsing the City of Santa Fe's Partnership with Santa Fe Wine & Chile Fiesta in Facilitating Participant Transportation Associated with the Santa Fe Wine & Chile Fiesta's Grand Tasting Event on September 27, 2014. (Councilor Lindell) (Jon Bulthuis)

Committee Review:

Public Works Committee (approved)	07/07/14
City Council (scheduled)	07/30/14

Fiscal Impact – Yes

21. Request for Approval of a Resolution Authorizing a Waiver of User and Parking Fees at the Santa Fe Community Convention Center for the Annual City of Santa Fe Employee Holiday Party Hosted by the Employee Benefit Committee. (Mayor Gonzales) (Randy Randall)

Committee Review:

City Council (scheduled)	07/30/14
--------------------------	----------

Fiscal Impact – Yes



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 14, 2014 – 5:00 P.M.

22. Request for Approval of an Ordinance Authorizing the Issuance and Sale of the City of Santa Fe, New Mexico Gross Receipts Tax Improvement Revenue Bonds in an Aggregate Principal Amount of \$18,000,000 for the Purpose of Defraying the Cost of Public Projects Related to Public Utilities, Public Works, Parks And Recreation, and Community Services as Authorized by Law and the City's Home Rule Powers; Providing That the Bonds Will be Payable and Collectible From the Gross Receipts Tax Revenues Distributed to the City; Establishing the Form, Terms, Manner of Execution and Other Details of the Bonds; Authorizing the Execution and Delivery of a Bond Purchase Agreement; Approving Certain Other Agreements and Documents in Connection with the Bonds; Ratifying Action Previously Taken in Connection With the Bonds; Repealing all Ordinances in Conflict Herewith; and Related Matters. (Councilor Dominguez) (Marcos Tapia and Helene Hausman)

Committee Review:

City Council (request to publish)

07/30/14

City Council (public hearing)

08/27/14

Fiscal Impact – Yes

23. Request for Approval of a Resolution Directing Transit Division Staff to Develop and Execute a Co-Promotion Initiative Between the City of Santa Fe and the Southside Farmers' Market to Advertise Both the Market and Santa Fe Trails Buses as a Convenient and Efficient Way to Get to Market. (Councilor Dominguez) (Jon Bulthuis)

Committee Review:

Public Works Committee (scheduled)

07/28/14

City Council (scheduled)

07/30/14

Fiscal Impact - Yes

END OF CONSENT AGENDA

DISCUSSION

24. Discussion and Recommendations on the Draft 2016-2020 Infrastructure Capital Improvements Program – ICIP. (Isaac Pino)
25. Request for Approval of Performance Study (RFP #14/08/P) and Professional Services Agreement – Performance Evaluation Services for Various City Departments; Public Works LLC. (Robert Rodarte)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
JULY 14, 2014 – 5:00 P.M.

-
26. Internal Audit. (Liza Kerr)
 - A. Report on Special Advisory Services – Transportation Department/ Transit Division Cash Walkthrough.
 27. OTHER FINANCIAL INFORMATION:
 - A. Report on Standard & Poor's (S&P) and Fitch Ratings for City of Santa Fe for 2014 GO Bond Issue. (Marcos Tapia and Helene Hausman)
 28. MATTERS FROM THE COMMITTEE
 29. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE**
Monday, July 14, 2014

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Acting Chair Joseph M. Maestas, at approximately 5:00 p.m., on Monday, July 14, 2014, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Ronald S. Trujillo
Councilor Joseph M. Maestas
Councilor Signe I. Lindell
Councilor Christopher M. Rivera

MEMBERS EXCUSED:

Carmichael A. Dominguez, Chair

OTHERS ATTENDING:

Marcos A. Tapia, Finance Department
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Rivera, to approve the agenda, as published.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. REQUEST FOR APPROVAL OF A RESOLUTION CALLING ON THE NEW MEXICO STATE LEGISLATURE TO TAKE IMMEDIATE ACTION DURING THE 2015 LEGISLATIVE SESSION TO ENACT LEGISLATION THAT WOULD REMOVE THE TAXING LIMITATIONS CURRENTLY IMPOSED ON HOME RULE MUNICIPALITIES (COUNCILOR MAESTAS). (MARCOS MARTINEZ) Committee Review: City Council (scheduled) 07/30/14. Fiscal Impact – No
7. REQUEST FOR APPROVAL OF REQUEST FOR APPROVAL OF A RESOLUTION CALLING ON THE NEW MEXICO STATE LEGISLATURE TO TAKE IMMEDIATE ACTION DURING THE 2015 LEGISLATIVE SESSION TO ENACT A MUNICIPAL TELECOMMUNICATIONS TAX ACT THAT WOULD AUTHORIZE MUNICIPALITIES TO COLLECT FROM TELECOMMUNICATIONS PROVIDERS A MUNICIPAL TELECOMMUNICATIONS TAX ON THE TELECOMMUNICATIONS PROVIDER'S GROSS RECEIPTS FROM TELECOMMUNICATIONS SERVICE (COUNCILOR MAESTAS). (MARCOS MARTINEZ) Committee Review: City Council (scheduled) 07/30/14. Fiscal Impact – No
8. *[Removed for discussion by Councilor Lindell]*
9. *[Removed for discussion by Councilor Lindell]*
10. *[Removed for discussion by Councilor Lindell]*
11. *[Removed for discussion by Councilor Lindell]*
12. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – INTENSIVE COMMUNITY MONITORING PROGRAM SERVICES AND FACILITATOR FOR SANTA FE REGIONAL JUVENILE JUSTICE BOARD THROUGH NEW MEXICO CHILDREN YOUTH AND FAMILIES DEPARTMENT (RFP \$13/43/P). (RICHARD DeMELLA)
 - A. MARY LOUISE ROMERO
 - B. COMMUNITIES IN SCHOOLS
13. REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT AND SERVICES AGREEMENT – MAINTENANCE AND REPAIRS OF CITY'S LAND MOBILE RADIO SYSTEM; MOTOROLA SOLUTIONS. (THOMAS WILLIAMS)

14. REQUEST FOR APPROVAL OF SALE OF EXCHANGE/PURCHASE OF REAL ESTATE CONTAINING 1,078 SQUARE FEET LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF JEFFERSON STREET AND STAAB STREET BY KINGS MAP 8 LLC AND KING MAP 9 LLC. (EDWARD VIGIL)
15. *[Removed for discussion by Councilor Lindell]*
16. REQUEST FOR APPROVAL OF GRANT AWARD – PUBLIC PROGRAMS AT CITY OF SANTA FE COMMUNITY GALLERY AT SANTA FE COMMUNITY CONVENTION CENTER; NEW MEXICO ARTS. (JULIE BYSTROM)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND
17. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT – SEVEN (7) CNG REPLACEMENT BUSES FOR TRANSIT DIVISION; GILLIG LLC. (KEN SMITHSON)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
18. *[Removed for discussion by Councilor Lindell]*
19. *[Removed for discussion by Councilor Trujillo]*
20. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING THE CITY OF SANTA FE'S PARTNERSHIP WITH SANTA FE WINE & CHILE FIESTA IN FACILITATING PARTICIPANT TRANSPORTATION ASSOCIATED WITH THE SANTA FE WINE & CHILE FIESTA'S GRAND TASTING EVENT ON SEPTEMBER 27, 2014 (COUNCILOR LINDELL). (JON BULTHUIS)
Committee Review: Public Works Committee (approved) 07/07/14; City Council (scheduled) 07/30/14. Fiscal Impact – Yes.
21. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING A WAIVER OF USER AND PARKING FEES AT THE SANTA FE COMMUNITY CONVENTION CENTER FOR THE ANNUAL CITY OF SANTA FE EMPLOYEE HOLIDAY PARTY HOSTED BY THE EMPLOYEE BENEFIT COMMITTEE (MAYOR GONZALES AND COUNCILOR RIVERA). (RANDY RANDALL)
Committee Review: City Council (scheduled) 07/30/14. Fiscal Impact – Yes.
22. REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE CITY OF SANTA FE, NEW MEXICO GROSS RECEIPTS TAX IMPROVEMENT REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF \$18,000,000, FOR THE PURPOSE OF DEFRAYING THE COST OF PUBLIC PROJECTS RELATED TO PUBLIC UTILITIES, PUBLIC WORKS, PARKS AND RECREATION AND COMMUNITY SERVICES AS AUTHORIZED BY LAW AND THE CITY'S HOME RULE POWERS; PROVIDING THAT THE BONDS WILL BE PAYABLE AND COLLECTIBLE FROM THE GROSS RECEIPTS REVENUES DISTRIBUTED TO THE CITY; ESTABLISHING THE FORM, TERMS, MANNER OF EXECUTION AND OTHER DETAILS OF THE BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT; APPROVING CERTAIN OTHER AGREEMENTS AND DOCUMENTS IN CONNECTION WITH THE BONDS; RATIFYING ACTION PREVIOUSLY

TAKEN IN CONNECTION WITH THE BONDS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND RELATED MATTERS (COUNCILOR DOMINGUEZ). (MARCOS TAPIA AND HELENE HAUSMAN). Committee Review: City Council (request to publish) 07/30/14; City Council (public hearing) 08/27/14. Fiscal Impact – Yes.

23. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING TRANSIT DIVISION STAFF TO DEVELOP AND EXECUTE A CO-PROMOTION INITIATIVE BETWEEN THE CITY OF SANTA FE AND THE SOUTHSIDE FARMERS' MARKET TO ADVERTISE BOTH THE MARKET AND SANTA FE TRAILS BUSES AS A CONVENIENT AND EFFICIENT WAY TO GET TO MARKET (COUNCILOR DOMINGUEZ AND COUNCILOR RIVERA). (JON BULTHUIS) Committee Review: Public Works Committee (scheduled) 07/28/14; City Council (scheduled) 07/30/14. Fiscal Impact – Yes.

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MINUTES – JUNE 30, 2014.

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve the minutes of the Regular Finance Committee Meeting of June 30, 2014, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT CALENDAR DISCUSSION

8. BID NO. 14/42/B – EMERGENCY REPAIR FOR OPERATIONS AND MAINTENANCE CONTRACT FOR WATER DIVISION; ALPHA SOUTHWEST, INC. (BILL HUEY)

The Committee commented and asked questions as follows:

- Councilor Lindell asked how this kind of bid works, and if it is a payment per job. She asked if we have allowed these funds for it, and further into the bid, if these are the costs they have agreed to if we call for those kinds of emergency repairs.

Nick Schiavo, Utilities Division Director, said this is correct. He said they try to put out an A to ZZ list of all the different items. For example, installation of a water line in linear feet and trenching in linear feet between 0 to 5 feet and 5 feet to 10 feet. He said this is in anticipation of doing work on water lines throughout the coming year. He said the entire list is put out to bid, and contractors bid on that, and we've gone with the lowest bid, noting we are in the second or third year with this company and they have honored the same prices in the original bid which was done 2-3 years ago. He said if we have to replace a section of water line, we know exactly what we will pay on a linear foot basis on all the different line items.

- Councilor Lindell said the Action Sheet on this item from the Public Utilities Committee on July 2, 2014, indicated a request for compensation not to exceed \$175,000. However, this appears to be for \$257,000.

Mr. Schiavo said he would have to look at the bid, but we probably identified different funds from different business units and line items. He came prepared for Item 9, and doesn't have that information before him, noting he didn't realize Mr. Huey wasn't going to be here.

- Councilor Lindell said she is uncomfortable that the Public Utilities Action Sheet differs from the action sheet we're looking at.
- Acting Chair Maestas said we issued a contract equal to a fixed price of \$175,000, but the low bid was \$278,000, the base bid plus GRTs. He said we only identified a subset of the total work that was bid. He asked Mr. Schiavo if this is what happened, and asked if this could be subject to protest by the other bidder. He said his concern is if we aren't going to award the lowest bid in its entirety.

Mr. Rodarte said in this case the \$175,000 was based on last year's history. At this point, the bid is what you see which is \$278,000. He said the contract as put at \$175,000 based on last year's history, but in the event that they go beyond that amount, there will be amendment to the contract of \$175,000 to reflect up to the \$257,000 that was put in this. He said with regard to the question about the protest, "the answer is no." He said this was put out to bid competitively with linear feet and such, giving each bidder the opportunity to compete against one another.

- Councilor Lindell said she still doesn't under why this bid packet differs from what Public Utilities approved, because she doesn't think we're being asked to approve the same thing.

Mr. Rodarte said, "The one you see in front, the one with the \$257,000, that comes to us after the Public Works and Public Utilities Committees have gone through their process for approval. What we have to report at Purchasing are the actuals that come from the bid process itself. The negotiated figures on the \$175,000 are agreed up at this point with the contractor before it gets to Finance. In other words, before it gets to Public Utilities they would talked to them in good faith to see if they are okay with that figure at that point. They're not going above what they bid, they're going below it."

- Councilor Lindell said the bid came in June 17, 2014, and Public Utilities looked at this on July 2, 2014.

Mr. Rodarte said the bid closed on June 17, 2014. He said bids of this nature are easy, especially with a company like Alpha Southwest, which we have been using for quite some time. Everything seemed to be in order, and it was easy to get it to the Public Utilities Committee within a week.

- Councilor Lindell said she still doesn't understand why it went on Public Utilities at \$175,000, "rather than what it came in at."

Mr. Schiavo said, "After reading the Memo, I can now explain. Again, this is an A to Z list of what could be done, and we've given estimated quantities. This is not just for one project. It is for multiple small projects that are going to come up during the year. And so we've given our best guess on the linear feet of water line, trenching and roads. And so, the contractor has to give his bid based on 100% of those estimated. And what Mr. Rodarte was saying is that in past years, we've used only about \$175,000. So I can't tell you if I'm going to go through all the trenching associated with 5-10 feet in this fiscal year, or go through all the trenching from 0-5 feet. What I can tell you is I'm going to spend roughly \$175,000 on this contract, picking and choosing cafeteria style."

- Councilor Lindell asked if they need more than \$175,000, if this will come back to the Finance Committee.

Mr. Schiavo said, "Yes. We'll see you again."

- Acting Chair Maestas said, "Then it's based on unit prices, not total gross bid."

Mr. Schiavo said this is correct.

MOTION: Councilor Lindell moved, seconded by Councilor Rivera, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

9. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – GROUND WATER MONITORING AND ENGINEERING SERVICES AT PASEO DE VISTA LANDFILL (RFP #14/42/P); SOUDER MILLER & ASSOCIATES. (LAWRENCE GARCIA)

Councilor Lindell said on page 1 of the Memo in the table it says Souder Miller & Associates, Santa Fe, and then under action, it says Souder Miller & Associates, Albuquerque.

Mr. Schiavo said they do have offices in both locations, and asked Mr. Rodarte where is the main location.

Mr. Rodarte said it is in Santa Fe, and he will change the Memorandum under Action, to reflect that it is in Santa Fe.

Councilor Lindell said in the table in the packet, 5 different evaluation criteria are listed, and asked why all of the scores aren't in her packet, noting she sees only scores for the written and the interview scores. She would like to see the other scores.

Mr. Rodarte said he can provide those scores in the Memorandum by the Council meeting, noting these are the raw scores based on the final scores. He said they can break out the individual scores by criteria.

Councilor Lindell said she always would like to see the costs, and as a Finance Committee we should be looking at those costs.

Acting Chair Maestas said Intera, Inc., is listed as being in Santa Fe, but they weren't given a local preference, noting it had the highest written score, and asked the reason they weren't given a local preference, and the reason they weren't interviewed.

Mr. Rodarte said his recollection is that Intera didn't submit the local preference certification form on its competitive RFP, so it didn't receive the 10% advantage. However, it did include the New Mexico resident preference form.

Acting Chair Maestas asked if there was a cut-off in the aggregate score to be interviewed.

Mr. Rodarte said they all qualified, but they decided to look at the top 2, noting all of the scores are close. He said "the local preference is what did it for Souder-Miller."

Acting Chair Maestas asked if interviewing the two is policy or if it is the consensus of the selection team.

Mr. Rodarte said, "In this particular case it was consensus. It also depends on how the scores come out. Sometimes you'll have some that are way up there for something that is really unique like advertising."

Acting Chair Maestas said anytime we make a judgment call when scores are very close, and there is not a clear separation, then we probably need a policy of who does and does not go to interview, so we can defend that.

Mr. Rodarte said it appears there is an error on John Shoemaker & Associates, which would be in the area of 267.75 on the resident preference, which he will correct before this goes to the City Council if it is approved here.

Councilor Lindell asked if Souder Miller was the low bid on this.

Mr. Rodarte said he believes so, and staff will provide that information.

Councilor Lindell said moving forward she wants to see costs.

Mr. Rodarte said the fluctuation was 1-2% across the board on just about all of them.

MOTION: Councilor Lindell moved, seconded by Councilor Trujillo, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

10. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT – ZAMBONI 552 ICE RESURFACER FOR GCCC ICE ARENA; FRANK J. ZAMBONI & CO., INC. (ROBERT RODARTE)

Councilor Lindell asked what is NJPA and how that works with the City.

Mr. Rodarte said it is a cooperative contract. It is a conglomerate of national groups such as Western States. He said all of the State agencies utilize quite a few of these. In this particular case, NJPA is alliance to which the City belongs, and off which we can piggy-back off their bids and RFP contracts. He said there are about 20 big ones of these in the nation, and we 7-8 of them. It is designed to help us not have to bid on our own.

Councilor Lindell asked if this that gives us a discount on these items.

Mr. Rodarte said in most cases, noting some are good, some bad. He said he always does an analysis before he uses them. He said Zamboni is one of the few companies in the country that does this kind of work. He said it is so competitive and fair, noting the trade-in of \$20,000 on an \$85,000 piece we bought in 1999. He said he couldn't get more than \$3,000 at auction for that piece of equipment. He said Zamboni is fair and has extremely good pricing, which is across the board nation-wide, whether you use NJPA or any of the other contracts. The pricing is exactly the same.

Councilor Lindell said then we don't look at other companies for the same equipment, we just go with this.

Mr. Rodarte said when using a price agreement you have the option to do an analysis on the offering, and go out and find a different company. He said, "Quite frankly, I can't really find anything that is comparable to Zamboni nation-wide."

MOTION: Councilor Lindell moved, seconded by Councilor Rivera, to approve this request

VOTE: The motion was approved unanimously on a voice vote.

11. REQUEST FOR APPROVAL OF AMENDMENT BETWEEN OWNER AND ARCHITECT – DOWNTOWN TRANSIT CENTER – SHERIDAN IMPROVEMENTS (RFP #14/39/P); WILSON & COMPANY, INC. (MARY MacDONALD)

Councilor Lindell said, with regard to the evaluation, she doesn't see price or cost as one of the criteria for this project.

Ms. MacDonald said the reason there is no cost is because it is a Federal Transit Administration funded project, and FTA doesn't allow cost as a factor for evaluation. The FTA insist on a sealed, fee proposal which is considered later, after selection, after you negotiated with the highest scoring consultant team bid comes forward, but we cannot do evaluations based on cost per its regulation, and they have been very clear about that.

MOTION: Councilor Lindell moved, seconded by Councilor Trujillo, to approve this request.

DISCUSSION: Acting Chair Maestas noted there are no funds for construction, and asked if the FTA has concerns or requirements that if they provide grant funds for planning and design that there should be some future commitment for construction, and if we have plans for funding the construction.

Ms. MacDonald said she believes that management is going forward with recommendations for funding, and asked Ken Smithson to address this question.

Mr. Smithson said we are pursuing a grant opportunity, noting it just became available and staff is putting together an application which is due August 4, 2014, and we'll see what happens with the application. He said there is a lot of competition for these funds.

Acting Chair Maestas asked if the match is 80% federal and 20% local, and if we are working to get the 20% in the event we get the grant.

Mr. Smithson said yes.

VOTE: The motion was approved unanimously on a voice vote.

15. REQUEST FOR APPROVAL OF LEASE AGREEMENT FOR OUTDOOR SEATING WITHIN A PORTION OF THE LINCOLN AVENUE RIGHT OF WAY ADJOINING 130 LINCOLN AVENUE CONTAINING APPROXIMATELY 36 SQUARE FEET; CHUCK HIGGINS D/B/A CHUCK'S NUTS. (EDWARD VIGIL)

Edward Vigil said this is a request for approval for a minor lease for some outdoor seating along the Lincoln Avenue right-of-way to serve a local business. He said he would like direction from this Committee with regard to additional requirements which need to be met by the City prior to entering into this type of agreement, which could be used for future leases.

Matthew O'Reilly, Land Use Director, the Memorandum in the packet says, "This request is brought before committees to request procedural guidance for future leases of this type, as the City Manager could currently consent to such use, as the City's Purchasing Manual already allows for the City Manager to enter into lease agreements for real property up to \$50,000..."

Mr. O'Reilly said there are two reasons we think it's time for the Finance Committee and preferably Public Works and City Council to think about these small leases. He said the first reason is we receive

requests for people to put seating on sidewalks, especially in the downtown area. And given some of the recent actions by the Council to bring more vibrancy and people downtown, we're thinking we'll see more of these requests. He said staff can expedite these requests if there is an understanding with regard to what the Finance Committee, Public Works and the City Council would like to see in the future on these kinds of small leases."

Mr. O'Reilly continued, saying the Land Use Department has been wanting to have a discussion with the Governing Body about this for some time. He said currently, we are operating on procedures which Councilors wanted 8-9 years ago, with regard to leasing and sale of property. He said every time we want to lease or sell City property it is necessary to have 6 public hearings. We come before the Finance Committee, Public Works and City Council for concept approval, and once given, staff will, in the case of real estate, have the proposed purchaser to pay for an appraisal, and in some cases, a survey. Once we have that, we will go back to the Public Works, Finance and the City Council to finalize the sale. He said this is a lot of staff time for the sale of property which can be very small. In this case, we are leasing 37 sq. ft., for tables and chairs.

Mr. O'Reilly said Land Use recommends approval, but wants guidance from this Committee as to how to handle these very small transactions going forward, and to expedite them for the public.

Councilor Lindell asked where the requirement is in the Land Use Code which requires the 6 committee hearings.

Mr. O'Reilly said it doesn't exist.

Councilor Lindell said then it is just habit.

Mr. O'Reilly said it was a request by City Councilors 6-9 years ago to follow this process.

Councilor Lindell said then there is no Resolution and there is no provision in the Land Use Code, and asked what would happen if staff stopped following the process.

Mr. O'Reilly said staff would prefer not to stop the process, after receiving direction from the Council. He said, "Personally, I think that if we were to go before the Public Works Committee and the Finance Committee for conceptual approval of a lease or sale property, and then just brought the final sale to the full Council that would be sufficient, rather than bringing it to an additional 3 additional committees. We would like to see that. It would make it easier for everyone doing these things, I think."

Councilor Lindell said that makes a lot of sense, and perhaps we could meet and put something together to bring to the full Council for consideration in the very near future.

Mr. O'Reilly said absolutely.

Acting Chair Maestas said, if this is a trend, there probably is an interest by business owners, particularly in the Plaza Area. He said, "I would say, if we would maybe allow for that option in the Code and maybe restrict it to the Plaza area we could have a geographical boundary or definition and say, within this high pedestrian, commercial areas, businesses may lease some City right of way for seating. Because I know that whenever we approve, for example, a liquor license, a picnic license, we do the whole Code Enforcement check. And I know that we dinged some businesses for having signage in the sidewalk area. So I want to make sure that perhaps there could be other uses other than just seating, for example, temporary signage for special things to demonstrate their wares to get people to come in. I've seen some shops that do that. So it would be nice if you could broaden the allowable uses under this lease scenario, and perhaps look at the Code and identify a certain area where we could relax it. And then the last thing would be the issue of liability. We don't specifically have a waiver of liability. I realize there is an indemnification clause in there. Is that enough if someone goes around the seats and turns their ankle or falls on the edge of the sidewalk and the curb. Are we liable, or is the lessee liable."

Mr. O'Reilly said, "We have been doing these license agreements and leases for quite a while and they've been thoroughly vetted by the City Attorney's Office, so we're comfortable with how we're protecting the City in these cases."

Councilor Trujillo asked, in looking at these, if there are certain parts of the downtown area which we would charge more for doing this. He said, for example, Marcy Street.

Mr. O'Reilly said, "When we think a lease for a certain piece of land is going to be of a certain value., we will require an appraisal to be done, because under State law we cannot sell or lease a piece of property for less than the market value. For these smaller leases, where we're talking about 36 sq. ft., the cost of the appraisal would be 20 times the cost of what we are charging them for the lease. We haven't done that. We have used a base amount of \$100 per square foot and a ground lease of 10% of that. Having said that, nothing prevents the City from charging more for something, we simply cannot charge less than what we think is the market rate for something. So in this case, I think you will notice in the tentative lease agreement here that we are charging \$360 per year. That will allow for 4 chairs and 2 very small, little tables, 2 chairs at each little table. I guess it's a judgment call as to what we think the value of that is. We can't charge less than \$360 per year. Would someone pay more. Perhaps. But we could charge more if that was the will of the Council."

Councilor Lindell asked if this is a one year lease and then renewable annually.

Mr. Vigil said, "There is a provision in there for a one year hard term, and a renewal term of one time. So basically, we're looking at two years.

Councilor Lindell said, then it is a one year lease and then renewable for one year, and she assumes the City can terminate with notice.

Mr. Vigil said yes, there is a condition in the agreement that allows for termination on any kind of indiscretion by the lessee.

Councilor Rivera asked if the lessee decides not to lease any portion of the lease for the year, do the continue to pay for the entire year.

Mr. O'Reilly said yes.

Councilor O'Reilly asked how many requests have been received outside the Plaza area from businesses on the south side.

Mr. O'Reilly said very few.

Mr. Vigil said, "I do not know of any other ones outside the Plaza area for this type of use, seating along the public sidewalk.

Councilor Rivera said, "Regardless, it should be fair for all businesses throughout the City. However you want to work it, whatever you bring to the Council, should be inclusive of everybody in the City, I think that would be most appropriate."

Mr. Vigil said they would accept any request, and if allowed, it would be brought forward.

MOTION: Councilor Lindell moved, seconded by Councilor Rivera, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

18. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER (YEAR-END) BUDGET ADJUSTMENTS FOR FISCAL YEAR 2013/2014 ENDING JUNE 30, 2014. (CAL PROBASCO AND ANDREW HOPKINS

Councilor Lindell said this is an important item – a budget adjustment for an entire quarter. She would like to have a report about it, with regarding to anything that particularly stands out as major increases or decreases.

Mr. Probasco said, "I think the most significant adjustment we made was recognizing the growth of the GRT and some increases in property tax. One thing that is not broken out separately, is that one of the interest items has been what building permits are going to do in a given year. And some years they're up, some years they're down. Last year, it looked like they were trending upwards. But the \$3.2 million on the first page would be closer to \$4 million if we hadn't had to make a downward adjustment in building permits. There are various things on the economic horizon, so this next year, or the year after, they may be bouncing right back up again."

Mr. Probasco continued, "The most significant increase we did, we've had a long-standing issue with staffing and supporting, budget wise, the firefighters at the Airport. Actually the Airport Fund is doing reasonably well. I think the new manager is doing some interesting things as far as the operational aside, but we never did nail down exactly how we would sustainably fund the firefighting operation. Of course,

we've had to expand that to meet FAA requirements, and some issues of whether we have on scene protection or whether those people would be dedicated exclusively to the Airport, or perhaps have other connections. In the past we have used 3102, which is the ½% CIP to support/subsidize the Airport, but in some part years, we have also used some of the Fire Public Safety money for the same purpose. Last year, in FY 12/13, we used quite a bit of the cash reserves in various funds to support the fire station for renovation. So, we were a little bit dry as far as what we could do, so we ended up taking some of the enhanced performance and the ½% CIP, and that was used to subsidize the Fire Fund."

Mr. Probasco continued, "Those are the ones that at least stick out in my mind as the most significant things we addressed. Also in the GRT adjustment, that reflects what we see in the system at this point. I anticipate that when the approval adjustments are made during the next quarter, or final figures for the last fiscal year, will look better than they do now. We didn't generate new money, but we are paying ourselves back for some of the use of reserves that has been done in the last couple years."

Councilor Lindell said she doesn't understand the distribution of Investment Advisor Expense across major funds.

Mr. Probasco said "There has been a change in accounting philosophy as to how to account for those. We did not make that decision internally. However, Ms. Hausman worked up an allocation of the investment cost, and it is trying to tie the cost of earning money to where it's being earned. And it's a change in accounting, but it really is no adjustment overall."

Councilor Lindell asked Mr. Probasco to explain how the MRC works with this, noting she is looking at page 3 of 4, which says, "Fund 5600. Can you explain to me how that works. There is a decrease in expenditure and a decrease in revenue."

Mr. Probasco said, "In the last fiscal year, a decision was made to separate the debt service from the operational, but it's all gone together. It was thought that the picture was confused by having them combined. So these adjustments, the \$1.3 million, and that particular line item, was an adjustment to move the MRC debt service from the operating account to a separate fund. We'll see how that plays out."

Councilor Lindell said, then in 5605, we end up with a net increase of \$107,000 in the 4th quarter.

Mr. Probasco said, "No. There is a net fund increase of \$107,00. That reflects the revenue into that fund was \$1.4 million and the expense was \$1.3 million, so the net increase is \$107,000."

Ms. Hausman said, "Part of the reason for that \$107,000 increase had to do with the fact that, in prior years, we did not do a transfer-in for MRC for debt service until the end of year. This year, we went ahead and transferred-in the gross receipts tax revenue to cover the debt service. But when I put the debt service budget together, it was just the actual payments for December 1 and June 1. I did not allocate, and should have, the 1/12 that is required that we have in extra cash in each debt fund by the bond

documents. We are required to have that cash, because the payment is June 1, but we report on June 30th, so that 30 days of debt is actually considered owed. And so that \$107,000 is the last transfer I put in to cover that this year. It's the first time we've done it, and in the future it will be smooth than it is this year. This is the transition year."

Councilor Lindell said on page 1 of 2 under Resolution Detail Total by Fund, Fund 5300, shows an increase in expenditure of \$2.738 million. She asked how a number like that goes in as an adjustment.

Mr. Probasco said he would need to pull the backup the backup for that, because he doesn't recall the specifics, and asked Ms. Hausman if she knows.

Ms. Hausman said, "This year Water was in a position to be able pay off \$3.1 million worth of debt service. And in accumulating his expenditures, I'm sure that's the biggest chunk of why this number looks as big as it does."

Mr. Probasco said on page 4 of 4, there is a reference to the Water Operating Fund, and basically that's an appropriation for early repayment of [inaudible], so that's good.

Councilor Lindell, referring to page 2 of 2 Resolution Detail Total by Fund, noted Funds 56, 5604 and 5605.

Mr. Probasco said that is the counterpart to the discussion we had.

Councilor Lindell asked about the \$87,767 to the MRC Fields.

Mr. Probasco said, "That was an adjustment to cover a cash deficit in the Fields Fund, and then we closed that out. I think that particular fund had had a negative balance in it for some time. It hadn't had any activity and this is the cleanup. That's a cleanup in the Fields Fund. It had a deficit in it, and we moved money in there to eliminate the deficit and close out that particular fund. That's on page 3 of 4, packet page 7."

Councilor Lindell said it is really an increased expenditure that shows as a revenue, and asked if this is a one time thing.

Mr. Probasco said yes.

Acting Chair Maestas said we talked about how the City customarily reconciles vacancy savings at the end of the fiscal year, and asked if that is included in the adjustments.

Mr. Tapia said there is no adjustment to the budget as far as vacancy savings at all during the year. It's tracked pretty much monthly after January, but there is no adjustment to the budgets or anything on that. He said, "Some of these adjustments you're seeing at this quarter, is one of the largest that we do. It's at the end of the fiscal year. We're adjusting some budgets to be on line, but you will not see an adjustment to personal services or employee benefits."

Acting Chair Maestas asked if it is distributed among the Departments.

Mr. Tapia said, "No. As our budget is a projection and we have a revenue projection, but we don't go back and reconcile, like if we put \$1 million and we only spend \$800,000, Councilor. I don't go back and adjust \$200,000, it goes back. It just never was taken out of the fund for that expenditure. I count on that to be part of my fund balance that I use to maintain the balances that we need, especially in the General Fund. But no adjustments are done. This year, we used some of the anticipated vacancy savings, or realized vacancy savings to make one time expenditures in this year's budget."

Acting Chair Maestas said, "I thought we were going to transition from an actual vacancy savings by department with a blanked assumption of 4% in this fiscal year."

Mr. Tapia said, "No, Councilor. What we did, is we went ahead and had a basic vacancy rate across the board. That doesn't work. What we went and tried to do is an actual vacancy rate and adjusted data accordingly and conservatively by each department. There were some that had 18 or even higher vacancy rates, and so we adjusted those. And those are the ones we looked at to see if we needed to fund some of these positions. Some of them in water. If we don't use the budget, it stays in water, if that revenue is realized. But, some of those in Water, we just left them there, because even if they are budgeted, there was enough funding there to cover it. But some of them hadn't been filled in a couple of years. But we adjusted our vacancy rate according to the departments, their performance this past fiscal year, and we didn't do a basic 4% across the board like we did the previous fiscal year. So this year I think we narrowed it down a little better. But we were conservative. If they were showing 18, I didn't give them a vacancy rate of 18, maybe I did a rate of 12."

Acting Chair Maestas asked if this means, in this fiscal year, all the departments are clear to fill any vacancies they have on the books that they have budget for.

Mr. Tapia said, "As approved in the budget by the Council, if those positions are funded, they have been authorized to fill them, if they're funded in this year's budget, yes sir."

MOTION: Councilor Lindell moved, seconded by Councilor Rivera, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

19. **REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A LOCAL GOVERNMENT ROAD FUND COOPERATIVE AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO ALAMEDA STREET BETWEEN CAMINO ALIRE AND CALLE NOPAL; DIRECTING STAFF TO CAUSE SUCH COOPERATIVE AGREEMENT TO BE EXECUTED ON BEHALF OF THE CITY OF SANTA FE (COUNCILORS BUSHEE AND LINDELL). (DAVID CATANACH) Committee Review: Public Works Committee (approved) 07/07/14; City Council (scheduled) 07/30/14. Fiscal Impact – Yes.**

Councilor Trujillo said, "This is just for clarification. So I told Dave Catanach to go, just as always, anything dealing with the Local Government Road Fund and the New Mexico Department of Transportation. I am an employee of the New Mexico DOT. I used to oversee these contracts for the District. I no longer oversee them, so there is no conflict of interest."

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

24. DISCUSSION AND RECOMMENDATIONS ON THE DRAFT 2016-2020 INFRASTRUCTURE CAPITAL IMPROVEMENTS PROGRAM – ICIP. (ISAAC PINO)

Isaac Pino, Public Works Director, gave a brief overview of the Infrastructure Capital Improvements Projects for which we seek Legislative funding. He said the purpose of bringing this to this Committee at this point, is to present it and to recommend that you study it for prioritization. The list will go back to the Public Works Committee so they can continue to ponder the list. He said the deadline to submit the final list to the DFA is now in August, and he would like complete the process the rest of July and early August, so we can timely present the final list to DFA. He said once we develop our Legislative priorities with which we approach our delegation, we will go straight to the ICIP list to make that reference. When a bill is introduced during the session, DFA will contact us to be sure the required coding for each project matches, noting there all kinds of forms to be filled out for both the LFC and DFA which all tie back to this list. He said this is an important list as a reference as we go forward with our Legislative request.

Mr. Pino said the next Legislative Session will be 60 days, and he is unsure of the condition of the State revenues, noting it is a little early to forecast that for next winter. He said if we continue with our historical rate of success, he believes 1-3 of these projects will receive some funding. He said in addition to the funds for the Airport, we received funding for sunshades sponsored by Representative Egolf, noting the entire delegation got behind the effort for the Airport.

The Committee commented and asked questions as follows:

- Responding to Councilor Rivera, Mr. Pino said the list has been updated so there is no duplication of requests with the \$18 million CIP bond issue projects.
- Councilor Rivera said he had brought up at Public Works that #1 was the Main Police Station, and was told that had been funded fully, and what the Police Department is now requesting are upgrades to its Professional Standards Building, but none of the amounts have been changed.

Mr. Pino said this was brought to his attention this afternoon and he will continue to work with the numbers to be sure they are accurate. He said another area of confusion, is that for the Airport Terminal we are showing zero funding to date, but we were appropriated \$800,000, although we haven't received those funds. He said we will be getting that funding at some point when DFA approves the project.

- Councilor Rivera said he received an updated list by email from Ms. Mossman.

Mr. Pino said the list was updated as of last Friday.

- Councilor Rivera asked if the list has been sent to the members of Finance and Public Works.

Mr. Pino said it was sent to the entire Council and the Mayor.

- Councilor Rivera said the list still needs work, but there are still things on the list which need to be changed or massaged, and he assumes Ms. Mossman had those on the list she sent out.

Mr. Pino said Ms. Mossman is putting that information together. He said the City Manager send a reminder to the Department Directors to take another look at the list to ensure the list is accurate in terms of the project descriptions and funding for the next 5 years.

- Councilor Rivera asked the deadline date for approval of the list.

Mr. Pino said it has to be submitted to DFA the last week of August.

- Councilor Lindell said there are 66-67 items on this list. She said we must have projects which we think more likely to be funded than others. She said there probably are categories of projects we think would have a better chance for funding.

Mr. Pino said that is true. He said, if you look at the funding to date, if this is a second or third phase of an already-funded project, the chances of getting additional funding for those are very good. He said we have about a dozen projects which have received prior funding, for which we would ask additional funding.

- Councilor Lindell asked if these can be broken-out into different areas, such as public safety. She said some of these are things which are imperatives for us to do much sooner than others. She said some of them are wants and some seem to be needs. She asked, "Is that a reasonable way to look at it."

Mr. Pino said that would be reasonable. However, DFA no longer allows us to do it that way.

- Councilor Lindell said, for example, on the last page there is Public Safety Improvement, and she doesn't know what that is, but we are looking for \$5 million. She said her point is that she doesn't know what, on the list, are projects of great urgency, and which ones aren't as urgent as others. She believes there are some things on the list that are pretty urgent for the City.

Mr. Pino said things can change, and she shouldn't be surprised if something comes out of "left field" at the last minute, such as the Airport, which was on page 4 of the list. He said Representative Egolf convinced us he could get the funds, they were needed, and we went along with and it was funded. He said we were getting grants and we needed to upgrade the Airport immediately, so that rose to the top quickly last year.

Mr. Pino continued saying, for our purposes it would nice to have top 5-10 priorities, but practically, it can come from anywhere on the list. He said we used to be able to do these in categories, which was very helpful to us, but DFA doesn't let us do that any more. He said we have to do this through DFA's data base which has been manipulated so we can't do that kind of thing any more.

- Acting Chair Maestas said he is familiar with ICIP, noting that Santa Fe comes up with its priorities, and then has hearings in each Commission Districts. He asked, outside of Committees, is there a public involvement process prior to the Council adoption, or if Public Works is the last "bite at the apple for the public."

Mr. Pino said he doesn't recall that we've ever had a public hearing within the past 5 years, but it is considered at a public meeting – twice at each Committee and then at the Council. He said some years it goes very quickly, and last year we spent a lot of time on it.

- Acting Chair Maestas said he knows it is wish list, but we can't ask for any capital outlay if it's not on the ICIP list.

Mr. Pino said that is absolutely correct.

- Acting Chair Maestas said during the budget process, we asked every department to give us expansion list, which to him, is a very up to date list of priorities, and the internal consensus, and from that expansion list and we could find some appropriate ICIP projects to throw into the mix prior to the final prioritization. He said any deferred maintenance needs to be considered, noting we already are deferring maintenance on many arroyos, trails, and roads, commenting those already are quantified and prioritized, and suggested Mr. Pino throw in the absolutely top priorities for deferred maintenance and improvements.
- Acting Chair Maestas said, as a rule of thumb, he would place the General Fund funded proposed improvements higher than the enterprise fund related improvements. He said the challenges are more challenging on the General Fund side. He asked, for new projects, if Mr. Pino would like us to send them to him by email, and asked how he handles new project, commenting Councilor Rivera has some to add to the list.

- Councilor Rivera said the main ones are on the list, and it is just a matter of prioritizing them.
- Acting Chair Maestas said he has some suggestions. He saw no improvements for the Luisa and Pasa Tiempo senior centers.

Mr. Pino said one of the reasons they aren't on the list is because the City runs them, but don't own them, noting those belong to the Santa Fe Civic Housing Authority. He said there's nothing that says that we couldn't ask for help, noting that comes from the State AAA. He said, in the past, we have asked a Legislator to sponsor a bill for money to come through the City on behalf of a non-profit, such as the Rodeo Association. They can't get money from the Legislature, but they can if an appropriation is requested by a governmental agency of the State.

- Acting Chair Maestas said the Gallery Association and other constituents with businesses along Canyon Road have been requesting lighting. He would like Mr. Pino to do a quick scope and an estimate of the cost. He said years ago, they were pushing a concept of having gateways at every single entry point to the City. He feels strongly we should have gateways, and would like to see a preliminary request for planning and get some architectural renderings for context sensitive gateways to the City as well as to the Airport. The Airport isn't welcoming and you can't tell you're coming into an Airport unless you're close to the terminal, so he would like to add City and Airport gateways.

Acting Chair Maestas said there are a lot of traffic related safety improvements on the list. He said the price tag is so small they should be rated higher on the list, than on the proposed ICIP list. He said on the last page there is \$1.35 million for La Farge Library renovations, and would like to secure an agreement with the Schools since the lease is set to expire. If we are going to continue to place ICIP items for that Library, we need to work on the lease.

Mr. Pino said the City Council met late last year with the School Board, and at that meeting, the School Board agreed to go ahead and deed the property on which La Farge sits back to the City. They have a real estate agent that reminded him it hasn't made the top of her priority list to get the deal done. And we ask bi-monthly as to when we will see this. She has said appraisals done, and "this done and that done." The important point is that the City Council and the School Board agreed that the City would take over the parcel.

- Councilor Trujillo said he spoke with Geno Zamora about two weeks ago and asked the status of that property, and Mr. Zamora said he will definitely get somebody looking into that. Councilor Trujillo wants it done as quickly as possible so it is back in the control of the City, so that is coming.
- Acting Chair Maestas said the County approached the City about a trade. They were going to extend Old Santa Fe Trail and we were trying to identify a project we could fund at a later date when the City has the funding which would benefit the County equally for the widening of Old Santa Fe Trail. He would like to add something to the list, commenting we talked about the Alameda work that was tied to the annexation agreement that would benefit the County.

Mr. Pino said he can add that. He said he met with the County Public Works Director two weeks ago, and he "laid the offer on the table again, and the exchange bait was South Meadows Park down in District 3, and the potential West Alameda project as well." He said some of the Councilors in District 1 were concerned with the trade-off on West Alameda, that it takes down the balance that we would be expecting from the County. He said the Public Works Director suggested, and Commissioner Holian agreed, that perhaps we could generate a Resolution at the Council to memorialize, "yes, we will get on board, this is what the terms of the agreement will be." He said staff is prepared to draft that Resolution if the Council wants to go that route, but in the meantime, we can add it to the list, because we don't need the Resolution for the list.

- Acting Chair Maestas said he attended an Airport Advisory Board meeting last Friday, and he is a little concerned of the state of the gateway to the Airport. He spoke with the consultant who was selected to do the Master Plan, and he said the scope of the master plan is pretty much the terminal area and will not include the greater area, the street intersection and the entrance. He asked if we have our capital improvement plan for the Airport outside of the terminal proper, because he feels we need to start getting a list together – the roadway, the zoning, a gateway. We need to start focusing on that area.

Jon Bulthuis, Transportation Department Director, said one of the conditions for development approval that was made along 599, with the interchange that is going in, is for a new access road to the Airport to be constructed as a part of that project. So that is a bit of a longer term solution to the issue brought up by the Acting Chair, but that is definitely on the books, has been discussed and is kind of a work in progress at this point.

- Acting Chair Maestas asked the time frame for the interchange improvement.

Mr. Bulthuis said he doesn't know, but he can come back and provide an update on it.

- Councilor Rivera said in the meeting we had with the Cooks, they estimated they thought they could have it done by December, but that's pretty aggressive, and he is unsure they can do it. However, that is the target date.
- Acting Chair Maestas asked if there is a local contribution we need to pursue, at least on the access road.

Mr. Bulthuis said, assuming it will happen that quickly, that is news to him. He didn't realize it was coming on line that quickly. He said that probably is our best way forward. We don't have any other funding sources, or potential funding sources identified at this point.

25. REQUEST FOR APPROVAL OF PERFORMANCE STUDY (RFP #14/08/P) AND PROFESSIONAL SERVICES AGREEMENT – PERFORMANCE EVALUATION SERVICES FOR VARIOUS CITY DEPARTMENTS; PUBLIC WORKS LLC. (ROBERT RODARTE)

Mr. Rodarte said at the last Public Works Committee, this was moved forward to this Committee by the Public Works Committee without recommendation. He said the members of the Public Works Committee felt the Legal staff needed to review anything in the PSA because there was a change in the City Attorney, because Judith Amer left the City. No members of the legal had been briefed in its entirety. The bulk of the conversation was led by Eric Schnurer, the President, of Public Works, LLC. He said some of the major issue was the compensation.

Mr. Rodarte said, "Mr. Schnurer was proposing that we pay, once an efficiency is identified and both parties have agreed, he was going to gage the savings. If he found \$100,000 savings in an area of the City and we both agreed, we in turn, would have to pay him 50% of the actual future savings up front, and that was the main concern by the Public Works Committee. He went on to give us examples of savings he found in other cities. Members of the Public Works Committee also asked him if he has done cities of this size. And the answer was no. He does a lot more bigger cities in comparison to us. He had no comparisons with our size. Basically the bottom line here was compensation. That was the biggest question, and he really didn't give us that many examples of proposed savings. He didn't give us any real major actuals. He was going to be here tonight, but I didn't hear from him. The Legal staff... I don't know how far they reviewed this issue, but we do have a representative here to continue this conversation."

Zachary Shandler, Assistant City Attorney, said, "The contract as proposed has five steps. The contractor will provide a report. Step two, the Council will agree and approve the report. Step three, the Governing Body or the City will pay 10% of the projected savings, which is capped to \$100,000. Let me pause there. So the contractor prepares a report and identifies projected savings. And once you accept that report, the contractor wants to get paid based on the projected savings. Step four is once \$100,000 in actual savings come into the coffers of the City and anything above that, in step five, he can accrue 10% of the additional savings."

Mr. Shandler continued, "Legal looked at it from The Bateman Act. The Bateman Act is a State law, applicable to cities as well, saying you can't spend more than your one-year's budget. The way most governmental agencies handle that is they have an appropriations clause, which this contract does, which says if we don't have the money, we're not going to pay it. That's why Judy Amer signed it and it's legally sufficient. But here's the bottom line: where are you going to get the \$100,000. So this is really a professional services contract for \$100,000 for a report. So I think staff needs to identify before we get further, which line item are you going to pay the \$100,000 for, because it's just on projected savings."

The Committee commented and asked questions as follows:

- Councilor Trujillo said that is his concern, that the City will be paying on projected. He said he is leery of "shelling out this kind of money because it is projected. There's the word right there. Projected. It's not actual savings. If I could really see this money in our budget back into the City coffers, then maybe I might be a little more okay, and you're actually saving us money and I'm

actually seeing the money back in there where I can spend it on something else. That's where I'm wary about getting into this contract."

- Councilor Rivera said at Public Works, good faith was mentioned, and the owner said there was something about that in the contract, but he saw nothing in the contract about good faith negotiations between the City and the contract. He asked if that was thrown out, or mentioned.

Mr. Shandler said, "I did not find that phrase either."

- Councilor Rivera said Mr. Pino remembers when this idea or proposal first came up, when the composition of the Public Works was different prior to the election. He said, "And my idea, and correct me if I'm wrong, of how this was supposed to work is that would they would not get paid until we had actual cash in hand from savings. And over time that seems to have changed. Is that correct. That's my understanding of it."

Mr. Pino said, "That's exactly I remember it as well. He [Mr. Schnurer] said it would be 10% of realized savings, and as Mr. Shandler just pointed out, it's now 10% of projected savings. And we don't have \$100,000 laying around, just for the record."

- Councilor Rivera said he agrees with Councilor Trujillo that the language regarding payment has changed significantly, and we postponed this item at Public Works to clear up that language, and it hasn't been cleared up to his satisfaction. He thanked Mr. Shandler for attempting to discuss items we thought were of concern with the contractor, but they obviously haven't changed their position.
- Acting Chair Maestas asked if this is an unsolicited proposal.

Mr. Rodarte said it was at one time, and it was presented here last year about this time. He said Public Works, LLC, is about the only ones that met all of the criteria he had put together based on what he could gather in terms of data needed for the RFP, but it was competitively put out.

- Acting Chair Maestas asked what need drove this issue, and asked if there are specific departments which need some sort of a performance review, an objective audit or such.

Mr. Pino said there isn't a need. He said this whole thing generated from a cold call. There were a number of calls which then City Manager Romero had him in attendance, trying to sell this notion to us based on realized savings. He said we had just done three years in a row of serious budget cutting, to the point we weren't sure there was any need that could be filled. He said they thought everything had been cut to the bone. He said any needs which have been discussed have been brought up by the consultant and not necessarily by use.

- Acting Chair Maestas said in its promotional material, Public Works, LLC listed New Mexico as an example of their involvement where they exacted some \$379 million in savings, and asked if anyone investigated what it actually did and the nature of the savings.

Mr. Shandler said, "The only representation that I received is that they worked in the early years of the Richard Administration on contract, but I have not verified what they did or the scope of the savings."

- Councilor Lindell asked if the contract in the packet is the contract that they presented to us.

Mr. Shandler said, "The way Judy Amer explained it to me is this is the only contract that they would agree to."

- Councilor Lindell said it does seem like parts of this contract are a little different than the cost proposal in her packet, and asked if this is true.

Mr. Shandler said, "I don't disagree with your assessment."

- Councilor Lindell said she would like to find a way to proceed with this, she would hope that we could go back into some kind of negotiation with this company, to see if we could come to an agreement on how the compensation package should be put together. She said, "The idea of paying someone 10%, capping it out at \$200,000, with an anticipated true savings of \$2 to \$4 million. I don't just want to turn my back on that. I think that's worth a little bit more of our time to see if we can't make that work."

Mr. Shandler said, "At the Public Works meeting, the contractor made the representation that he couldn't wait months or years to be paid, and so, based on those representations, I imagine he would be reluctant to change the terms to an accrued savings before his company was paid."

- Councilor Lindell said she would understand that, and doesn't think it is fair to ask someone to wait years to be paid. However, it is also incumbent on us that if someone suggest savings, and we agree those are reasonable ways to save money, we would implement that in a very timely manner. She said no one would agree to wait years to be paid, but perhaps waiting some months might be much more reasonable. She hates to turn her back on this, because it does appear this company has made some significant savings to other municipalities and states, and believes it is worth pursuing.

Mr. Tapia said he was with Robert Rodarte and Judith Amer during this process. He said part of the problem is we initially wanted to do it during the budget cycle, and we would know within one year whether the suggestion was valid, so he thought it was reasonable. However, this proposal changed from realized savings to projected savings. He said his problem is that the suggestion could be to buy a certain type of vehicle or products that we may not have the money to do. So it was to have been part of the budget and it would be reasonable, and that by June 30th we would know if some of the things he asked us to put in practice would save money, but the proposal changed. He said there have been constant negotiations. He would like to see verification of some of the savings shown in the material.

- Acting Chair Maestas said he is uncomfortable with the history of our relationship with this company, because this started with cold calls and an unsolicited proposal in an area of expertise which is quite specialized and services which are quite unique. He would predict they would be the highest bidder if we put out an RFP in this kind of request for services. He is concerned what other bidders may think of our prior relationship with Public Works, LLC, prior to the bid process. He isn't saying anything inappropriate was done. His concern as Mr. Tapia stated, is the methodology for billing the City has been changing from actual to projected. He said it is quite troubling, especially in light of the fact that he is the top bidder in this.
 - Acting Chair Maestas continued saying his last issue is that he still has no sense of a compelling need by any department that they need such a review. He said no departments have been identified, based on material provided. He said it seems we're trying to give business to a company that has this niche, but they haven't perfected that niche because it's still evolving. He said, "In summary, I think we're really putting a lot of time into an effort I don't think that really is justified at this point."
 - Councilor Rivera said he also had asked for negotiation regarding the contract not affecting personnel in any way as a part of their recommendations, which would be an easy way to get \$100,000 quickly – to say we are overstaffed by a certain number of people. However, he said he doesn't see that in the contract. He asked if they were willing to leave personnel out of the recommendations.
- Mr. Shandler said, "Yes. The contractor willing is willing to accept those types of terms. I didn't redraft the contract because I thought the over-arching \$100,000 issue was probably the first step. But if the Council directs me to go forward, I would be happy to redraft that language."
- Councilor Rivera asked if they would be okay with it, and if there was a discussion about that.
- Mr. Shandler said, "Yes there was, and they agreed."
- Councilor Rivera asked about the contracting out issue.
- Mr. Shandler said, "Yes, we talked about privatization. I think it was in my notes, and also no personnel. Those were the two things that we talked about."
- Councilor Rivera asked if they were okay with that as well, and Mr. Shandler said, "Correct."
 - Acting Chair Maestas said one thing which is quite unique about this is that this company wants the City to do some of the work. They want us to, not only verify the cost savings of their projections, as well as to notify them in a good faith manner. In essence, the City is like a subcontractor to Public Works, LLC, if we sign this contract. He said this also concerns him. He said, "I think it is audacious for this company to do that. And this is another hangup that I have." He asked what is wanted from this Committee, noting this is for discussion only. He asked Mr. Pino what staff really wants from this Committee.

Mr. Shandler said, "I'm trying to be as diplomatic as possible, but I think you're hearing what staffs' feelings are about the status of this contract. I'm trying to remain.... to put it as diplomatically as possible, but I think staff has some problems with the funding of this contract."

- Acting Chair Maestas said if it doesn't pass Legal muster, then he thinks we should totally reconsider the whole thing, this is his opinion.
- Councilor Rivera said the agenda caption says it is a request for approval. It is under Discussion, but it does request action.

MOTION: Councilor Rivera moved, seconded by Councilor Trujillo, to deny this request.

DISCUSSION: Councilor Lindell said, "I'm not going to support this. Like I said, I don't want to just throw this out. I was hoping that we could maybe go back and continue negotiation with this company. It's clear enough that we're not going to accept it the way it is."

FRIENDLY AMENDMENT: Councilor Lindell asked if the maker would accept a friendly amendment that in its present form this request be denied, but that staff see if they can continue negotiation with this company. **THE AMENDMENT WAS NOT FRIENDLY TO THE MAKER AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE.**

CONTINUATION OF DISCUSSION: Councilor Rivera said this has come up in Public Works several other times, and we had requested Mr. Pino to go back and request some changes to the contract, and he hasn't seen those changes come to fruition. He said, "My guess is, we've tried to work with the contractor as much as possible, but this is the language they will agree to. I think that has been tried several times Councilor Lindell. I agree with you that it looks good, but I think we've tried on several occasions to try to redraft the language and it just hasn't worked out. So, I'm not accepting it as a friendly amendment."

Councilor Trujillo said, "I think we have our staff, we have our departments, and I believe they pretty much know what can be changed, what needs to be changed in our departments where we can save money. The fact is we just don't have the money to do a lot of these cost saving measures. But my biggest concern has been projected versus actual. I'm sorry, I just cannot in good faith, with the City's money, pay somebody on what he thinks we may save, when in reality, we might not actually save that. We, up here, the policymakers would look silly if we paid out more than we actually saved. So that's my whole concern right there."

VOTE: The motion was approved on a voice vote, with Acting Chair Maestas, Councilor Trujillo and Councilor Rivera voting in favor of the motion and Councilor Lindell voting against.

2. INTERNAL AUDIT. (LISA KERR)

A. REPORT ON SPECIAL ADVISORY SERVICES – TRANSPORTATION DEPARTMENT/ TRANSIT DIVISION CASH WALK-THROUGH

Lisa Kerr, Internal Auditor, said this report differs from the typical audit report she has presented in the past in that she is calling it a special advisory report. She said it was done at the request of management and was intended to be a walkthrough of their internal controls around the cash handling process in lieu of them writing new policies and procedures regarding cash handling, as the result of an audit finding from the FTA. She said a walkthrough differs from an audit in that the review of internal controls entails looking at each internal control one time, testing it once instead of selecting a sample of 25 and issuing a formal audit report.

Mr. Kerr said, "The result of that review is that they are doing a great job over there, and I believe we developed a really good process that I can use going in and doing cash walkthroughs of other places within the City, and trying to really get some feedback to the City Manager, to the Finance Committee and the City Council in regard to how the City is standing with their internal controls around cash."

Councilor Rivera thanked Ms. Kerr and Mr. Bulthuis for making this happen. He thinks it's a great idea instead of waiting for something to happen before we start looking at things. He said it appears some of the recommendations already have been dealt with in a positive manner, which is great. He has a question on "Observation 2 – not all fareboxes are probed every day." He didn't see a fix to this. There is a recommendation that the fixed route team needs to work with the Fleet and Maintenance Team. He asked Mr. Bulthuis if they currently are working on something.

Jon Bulthuis said, "We are, and we have directed our Fleet Manager to make sure that happens, just as a course of daily business. We're going through a staff change there right now, so we don't have documentation in the packet related to that, but that directive has issued."

Councilor Rivera asked if there is a time frame when this will be corrected.

Mr. Bulthuis said, "We have asked that it happen immediately. The only resistance currently that staff had concerns about were times when the weather could cause lightening strikes, and just to have some potential for them to make the call that it's not safe for them to do that, and we're working through that with the folks in the Fleet Maintenance shop to set boundaries and expectations on that note."

Councilor Rivera said then currently fareboxes will remain in the buses overnight, commenting it sounds longer than overnight at times.

Mr. Bulthuis said, "I think what's happened historically, is not every unit that was out in revenue service that day came through the standard practice that we have for pulling at night. So, if a unit went out, or a change-out for example, and it was in revenue service for part of the day, but was brought back to the shop for preventive maintenance, for example, there wasn't consistency that every single unit was probed every day if it was placed in revenue service during that day. So we have kind of a standard practice in the evening when buses are coming back to the yard that we do that, but not for every single unit that was out during the course of the business. If that makes sense, I'm not maybe being clear about that."

Councilor Rivera said this makes sense to him.

Councilor Rivera said on packet page 36, where Ms. Kerr looked at the Farebox report for the month of January, and there were variances, some positive, some negative. He asked Ms. Kerr what caused the fluctuation.

Ms. Kerr said she asked that question, and the explanation is that it has to do with the timing usually. She said on January 2, 2014, it shows \$67.97, so that might have been from December and we're not seeing it there. She said if you look at the positive variance of \$101.96 on January 15, 2014, and the day before it was \$94.15, it is just a matter of timing. She said Mr. Bulthuis can speak to this.

Mr. Bulthuis said that is the polling for the probing questions they were speaking about earlier. He said, "A bus came in that night, didn't get probed, it got probed the next day, so it shows as being short the first day and then the revenue shows up the second day when it is probed."

Councilor Rivera asked if it is short as it is related to ridership.

Mr. Bulthuis said it is short as it is related to the cash that was received for the ridership as provided, so right.

Ms. Kerr said, "To make that a little bit clearer, too, because I see where you're going. They do have a computerized program that lets them know how much revenue a bus generated in a day, so that's what he's comparing it to when he comes up with these variances, so they do know what to expect in a box, which raises the question of, well if you know there's \$97 in there, or whatever, why can't you just probe it, but there are extenuating circumstances, I suppose."

Councilor Rivera asked if the farebox which wasn't counted until the next day sat in the lot overnight with money in the box.

Mr. Bulthuis said, "Potentially that could happen. I don't know in this instance if that was the case or not, but that would be my guess."

Councilor Rivera asked if security is provided.

Mr. Bulthuis said, "It's getting more secure. Everything is locked down with a border fence and now, we have a new automated gate, rather than leaving the gate open all day, which will enhance security. We are taking what steps we can to make it more secure, but really, it's kind of the operational issues that Lisa pointed out when she did the walkthrough. It's something that we can, in probably 99% of the cases, or more, just hit every day and make that balancing come into a tighter time frame, almost immediately."

Councilor Rivera said, in reading the Report, it sounds as if there still will be occasions where this is going to happen and asked if there is no way to fix that.

Mr. Bulthuis said that is the weather concern talked about earlier, and they haven't come to a way to address that yet, so they are still "talking through that with our maintenance staff, but there may be occasions where staff is, for safety reasons, unable to do that probing on the entire fleet that was in revenue service that day."

Acting Chair Maestas said then Ms. Kerr typically doesn't highlight the changes that were made, noting the Revision Date is February 28, 2014, and he wants to see which parts were amended from the findings of the walkthrough.

Ms. Kerr said, "Yes, she did not highlight the changes that were made. It was put into a different template, the original policy is at the first tab. I think it was more just cleaned up. And there were some changes made. They added a section in regard to the reconciliation process. They were doing that, they just did not have that in their policy, so that was added."

Acting Chair Maestas said it isn't reflected in this 2/28/14 update or revision.

Ms. Kerr said the Reconciliation Process is Section 6.5, so that was added, although it wasn't in there previously. She said, "There were just some updates made to various aspects of this, but yes, they weren't highlighted."

Acting Chair Maestas asked if these have been approved by the City Manager.

Ms. Kerr said, "Not at this point. She has sent that. Just today, she went through and made a couple of other minor changes, and is forwarding that to the Legal Department. And one of the things that came out of this too, I will say, is that it became apparent that the City needs a policy on how to write policies. Right now, there's no guidance out there in regard to that. I ran into the same problem when I was developing my policy. Like, how do you number the policy. What are the sections that need to go into it. So I've talked to the City Manager, and I have his permission at this point to form a committee to just develop a policy on how to write policy so there is consistency with all of the departments, as to how to number their policy. Who signs it. Who approves it, all of that kind of stuff, so it is an interesting process from that point of view also."

Acting Chair Maestas said he agrees, because this was done in February and it's now July, and it is not yet approved by the City Manager. He said it does involve handling cash. We do need time frames especially for pressing issues such as cash handling, especially where we have findings that require policy amendments. He asked if this is typical.

Ms. Kerr said, "I think that she was in process of writing the policy. Part of the delay was in me getting the report out. I was thinking I didn't have to issue an official report for this, but after conferring with the Legal Department, we decided the best way to present it in lieu of full transparency, is to put it into this format and issue it to the Finance Committee, and subsequently to the City Council. So there was a little bit of delay because of that, but I think the policy has been in process for some time."

Councilor Rivera asked if there are cameras in the cash handling or vault room where cash handling takes place.

Mr. Bulthuis said, "Yes, there are. We are working right now on a contract to upgrade those, because they are pretty old. So, in terms of our goal of having good equipment, that will stand the test of time and get us the data we need, we are making a request to upgrade those."

Councilor Rivera commended Ms. Kerr for being proactive instead of reactive with this, and wished her good luck in moving forward. She has some good recommendations, and he knows she will take care of any situations that might come up.

27. OTHER FINANCIAL INFORMATION

A. REPORT ON STANDARD & POOR'S (S&P) AND FITCH RATINGS FOR CITY OF SANTA FE FOR 2014 GO BOND ISSUE. (MARCOS TAPIA AND HELENE HAUSMAN)

Mr. Tapia said this is a remarkable rating for Santa Fe at this time from both Fitch and S&P, noting most cities and municipalities have had their bond ratings lowered.

Ms. Hausman and Mr. Tapia presented information from the Report dated July 8, 2014, which is in the Committee packet. Please see this document for specifics of this presentation.

Acting Chair Maestas said he read the entire assessment and said he feels much better about where the City is, but there are looming issues, noting they cite our limited spending flexibility as the result of our debt service and the slow economy. The report mentions additional revenues from annexation but not the costs associated with annexation, especially the recurring costs.

Acting Chair Maestas noted on page 13 they talk about the state of our aging infrastructure. He said the longer we defer maintenance on our infrastructure, the more we will pay down the line. At some point, we need to look at the infrastructure funding gap in its entirety and come up with a systematic way to start paying for it in the near future. He commended the Finance staff and leadership on the administrative and Governing Body side, and prior administrations which were in place since the recession. He said in the rating, they are very complimentary on how we've managed to keep things going and not reduce services in light of diminishing gross receipts tax revenue. So this is a testament everyone has done to make the best of it, but they realize we're going to have to pursue revenue enhancements at some point.

Councilor Rivera asked Mr. Tapia to speak with Jodi to see if we can get a press release sent out regarding this good accomplishment.

28. MATTERS FROM THE COMMITTEE

Acting Chair Maestas read a Certificate of Achievement into the record from the Government Finance Officers Association, Chicago, *"The Certificate of Achievement for Excellence in Financial Report has been awarded to the City of Santa Fe by the Government Finance Officers Association of the United States and Canada, for its comprehensive, annual financial report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. An award of Financial Reporting Achievement has been awarded to the individual department designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to the Finance Department of the City of Santa Fe. The CAFR has been judged by an impartial panel to meet the high standards of the program, including demonstrating a constructive spirit of full disclosure, to clearly communicate its financial story and motivate potential users and user groups to read the CAFR. The Government Finance Officers Association is a non-profit, professional association servicing 17,500 government finance professionals with offices in Chicago and Washington, D.C."*

Acting Chair Maestas congratulated the Finance Department on this accomplishment.

Mr. Tapia said he appreciates that the Acting Chair read this into the record. He said this is a testament to the staff of the Finance Department, including Teresita Garcia, Erica Martinez and others who put in long hours on a daily basis.

Councilor Rivera congratulated Mr. Tapia on his retirement, noting this Thursday is his last day, and thanked him for his many years of service to the government and to our country. He said it has been a pleasure working with him, and wished him good luck in the future and "enjoy retirement."

Councilor Lindell thanked Mr. Tapia for his service, saying he spent time with her during her initial service on the Council and educated her on some things, commenting that he is very compassionate and patient which are great virtues.

Councilor Trujillo said he has known Mr. Tapia for many years, and thanked him for his service to the City. He appreciates all of the work he has done.

Acting Chair Maestas thanked Mr. Tapia for his service, saying it has been an honor to work with him. He said he learned a lot from him which helped him to be able to prepare to contribute on the Finance Committee. He wished him the best, saying Mr. Tapia just experienced an incredible loss in his life. He said he knows he will go on to find success elsewhere.

Mr. Tapia said the staff appreciates the questions asked by the Committee after reading the material provided, because they took the time to read the material, noting staff spends a lot of its time preparing this material.

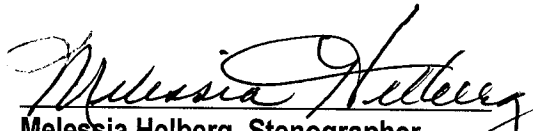
29. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at 7:10 p.m.


Carmichael A. Dominguez, Chair

Reviewed by:

 7/23/14
Assistant ~~Marcos A. Tapia~~, Director
Department of Finance


Melessia Helberg, Stenographer