



Agenda

CITY CLERK'S OFFICE

DATE 07/02/14 TIME 8:10
PREPARED BY D. Lach
APPROVED BY M. Ortega

MAYOR'S COMMITTEE ON DISABILITY
THURSDAY, JULY 17, 2014
10:00 A.M.
GENOVEVA CHAVEZ COMMUNITY CENTER
3221 RODEO RD.
CLASSROOM 1

-
1. CALL TO ORDER
 2. ROLL CALL
 3. APPROVAL OF THE AGENDA
 4. APPROVAL OF MINUTES: FOR JUNE 19TH MEETING
 5. PUBLIC COMMENTS (15 MIN. TOTAL)
 6. NEW BUSINESS
 - a) PRESENT CERTIFICATES OF APPRECIATION TO DEE MARTINEZ AND HOPE REED
 - b) YEA OR NAY TO PARTIALLY FUND THE COST OF AN ADA INTERN: 7/21 - 9/5. ADA COST IS \$1,119.30. THIS IS A COST SHARE PROJECT THAT IS SHARED BY SANTA FE TRAILS, THE UNIVERSITY OF SANTA FE AND IS UNDER THE AUSPICIOUS OF MAYOR JAVIER GONZALES.
 - c) YEA OR NAY TO PROVIDE A LETTER OF SUPPORT FOR TWO LADDERS OF OPPORTUNITY GRANTS
 7. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) CERTIFICATES OF APPRECIATION- MARCIA BOWMAN
 - c) FINAL REVIEW OF MCD BROCHURE – MARCIA BOWMAN

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

8. ADJOURN

NEXT MEETING AUGUST 21, 2014

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Marcia Bowman, Chair at 438-4382 and/or David A. Chapman, Interim ADA Coordinator/Liaison. at 955-2012 if you are unable to attend.**

**MINUTES OF THE
MAYOR'S COMMITTEE ON DISABILITY**

ORIGINAL

SANTA FE, NEW MEXICO

July 17, 2014

A scheduled meeting of the Mayor's Committee on Disability was called to order by Marcia Bowman, Chair on this date at approximately 10:00 a.m. at Genoveva Chavez Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

Roll call indicated a quorum as follows:

Members Present:

Marcia Bowman, Chair
Roberta Hunt, Vice Chair
Ron Ortiz Dinkel
Dr. Charles Maynard
Mary McGinnis
Dave McQuarie
Sharon Wirtz

Members Excused:

E. Mariam Jawar
Nancy Pieters

Members Absent

Staff Present:

David Chapman, Interim ADA Coordinator/Liaison

Others Present:

Charmaine Clair, Stenographer

Committee members introduced themselves and shared their background.

APPROVAL OF AGENDA

Under New Business: the Presentation of Certificates was postponed.
New Business, Item c. was clarified: the vote is for a letter of support for *one* grant.

Dr. Maynard moved to approve the agenda as amended. Ms. Hunt seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES- June 19, 2014

Under Others Present: Isaac Pino is listed incorrectly.

Page 3, Under New Business, Item c, first sentence, "He explained that when the Resolution was presented at the Public Works Committee and Councilor Bushee asked that it be presented at MCD" should have been: *He explained that the Resolution was presented at the Public Works Committee and*

*Councilor Bushee asked that it be presented at MCD. In the sixth paragraph: "There are six spaces are currently available and ...the second "are" should be removed to read: *There are six spaces currently available...**

Mr. Ortiz Dinkle moved to approve the minutes of June 19, 2014 as amended. Dr. Maynard seconded the motion and it passed by unanimous voice vote.

PUBLIC COMMENTS- There were none

NEW BUSINESS

- a) Present Certificates of Appreciation to Dee Martinez and Hope Reed- Postponed
- b) Yea or Nay to Partially Fund the Cost of An ADA Intern: 7/21 - 9/5. ADA Cost is \$1,119.30 (A cost share project shared by Santa Fe Trails, the University of Santa Fe and under the auspices of Mayor Javier Gonzales.

Mr. Chapman said Mayor Gonzales put forth an opportunity for city departments to hire interns up to 10 weeks. The agreement is between the city and the Santa Fe University. The city will provide workman's comp and insurance coverage. The department would have to fund their intern at the current wage.

He explained that he had already discussed the intern with his boss (in the Finance Department) and there was no budget. He then discussed an intern with Mr. Bulthuis, the Transportation Director, who agreed to split the cost for the intern. The wages will be about \$1100 for seven weeks for six hours a day and the intern would be domiciled in the Transit Department. The focus of work will be to help him with three key things; one of which is the input of data for the ADA Transition Plan.

Mr. Chapman said he had received a call from someone who originally was interested in joining the Committee and the position was filled. The person came to mind when the intern position came up. She is enthusiastic about the position and this would be a good opportunity for MCD. He said a vote from the Committee for the expenditure is needed.

Chair Bowman asked if the intern currently works as an intern and was told no. She asked Mr. McQuarie if this would be an allowable expense for the Committee.

Mr. McQuarie said normally bonds are not eligible for expenses on personnel. However, dual funds are not bonds and apparently are legal to draw as monies for salaries.

The Committee discussed the intern. Chair Bowman thought it would be nice to have the ADA data entered. Mr. McQuarie said the ADA coordinator has needed help for years and he is in favor of them getting help. He asked about sharing the intern cost and how much of the intern's time would be dedicated to Transit.

Mr. Chapman said Mr. Bulthuis is not expecting the intern work to be divided fifty-fifty. The data input may take some time and about 90% of the intern's work would be to help MCD; Transit is adequately staffed.

Mr. Chapman said on the agenda is a request for approval of the letter of support for a grant that Transit is applying for to get discretionary funds for the design of the Downtown Transit Center. He is working on five components of the grant application and works a lot for Transit. He said there is no clear division of the work and the intern will assist in the grant writing work.

Mr. Ortiz Dinkle asked if seven weeks would be sufficient to accomplish the data work.

Mr. Chapman said he thought it would be.

Ms. Hunt asked what the other two tasks are that the intern would do.

Mr. Chapman said the intern has studied the ADA laws. He would like her to develop a "fact sheet" for him that could also be disseminated to city departments. She would also help in research and demographics, etc., of the grant writing work.

Mr. Chapman said this is the Mayor's initiative. Mr. Chapman said he wants to set a legacy for the city to recognize the MCD and the law and then next year he would try to get ADA items in the budget.

Ms. Hunt said she has no problem with the intern since this is a pilot, but would suggest specific criteria be developed for the intern. She said the information should be given to all of the state colleges and high schools in the Santa Fe area to ensure next year there is equal opportunity. She said the city's human resource department has a standard application and the Committee should task themselves to get the information out to the schools.

Ms. Hunt moved that the Mayor's Committee on Disability approve funding for \$1,119.30 for an intern who would work with Mr. Chapman with a focus on the data entry work. Ms. McGinnis seconded the motion which passed by unanimous voice vote.

Ms. Wirtz said the intern position also provides an excellent opportunity for a student to continue with advocacy work.

Ms. McGinnis said apparently the intern is involved with the Chainbreaker, a group that deals with bicycle issues. She said Chainbreaker has observed a number of bus stops that are difficult for people with disabilities. She suggested the Committee see if they would make notes on the bus stops they see with problems.

Ms. Hunt said the intern position would groom young advocates and she is pleased.

c) Yea or Nay to provide a Letter of Support for a Letter of Opportunity Grant

Mr. Chapman read the letter of support he wrote to the program manager for the Ladders of Opportunity Initiative Grant. The letter states that the MCD recognizes the need for a safe, reliable and convenient transit hub to serve the city and that MCD supports the city's efforts to obtain discretionary funding for the planning, design and construction related to the Downtown Transit Center. The letter states that the project will significantly improve the mobility of those with transportation disadvantages.

He said it would be nice if the Committee members signed the letter as part of the application file.

Mr. McQuarie asked if all of the Committee members were notified about this, because the letter does not explain that. He said he didn't know what was going on and apparently other Committee members had been kept abreast on the Internet. He said he is in favor anytime monetary assistance could be obtained for disability, but when he heard this is for the Transit Center downtown; he is against the idea 100 percent.

Mr. McQuarie said he has asked the previous ADA Coordinator and even Mr. Bulthuis for four years to have the plans provided. The MCD resolution states "*shall review expenditure of city funding for Public Works projects from preliminary stages*". The plans [the Downtown Transit Center] have been before the Historic Design Review Board and are past the preliminary stage, but he has never seen the plans.

Mr. McQuarie said Hope Reed questioned a sign location and advised the city of a violation of the ADA regulations. The city uses the MCD subcommittee to notify them, but never takes anything to heart. He gave the Defouri Bridge as an example.

Chair Bowman asked Mr. Chapman if the letter has anything about plan reviews.

Mr. Chapman said he would put that into the application and bring the application to the Committee once he completes it. The deadline is the fourth of August. He added that he has promised Mr. McQuarie to get the plans to the subcommittee for a review of each step.

Ms. Hunt moved to approve the letter as submitted. Mr. Ortiz Dinkle seconded the motion and the motion passed by majority vote. Mr. McQuarie abstained.

Ms. Hunt said the advantage of the grant is that there will be more checks and balances and that can't hurt. She said she hears Mr. McQuarie's frustration, but the grant would include a review of each step of the plan through the subcommittee.

Mr. Chapman said MCD should meet the city half way to show they are trying to work with the city.

OLD BUSINESS

a) MCD Sub-Committee Reports

◦ Media- Roberta Hunt

Ms. Hunt said she thought she could order posters for the National Disability Employment Awareness (NDEAM), but could only order old posters. The new posters are on a PDF and she downloaded the English and Spanish. She asked Mr. Chapman if he could print the posters if she sent him the PDFs.

She said she could print a couple of the posters in English and Spanish and take them to the colleges, libraries, Chamber of Commerce, the Business Incubator and city buildings, etc. She said she hopes to get the posters up in September and coordinate with Dr. Maynard for a discussion on KSFR and have press releases done.

Chair Bowman added that MCD has also had conversations on the city television station.

Dr. Maynard said he is leaving KSFR at the end of the month, but could do features on special projects.

Ms. Hunt said she would also like businesses that employ people with disabilities to do an interview.

Mr. Chapman asked Ms. Hunt to send him the PDF and he would see what he could do. He said the Committee graciously sent a *thank you* card to Gilbert Martinez for the name plates. He said Mr. Martinez is eager to help the Committee and would be the person he contacts about the poster.

- Transportation- Mary McGinnis

Ms. McGinnis said TAB (Transit Advisory Board) voted against some of the punitive elements on the No Show policy. She said although there was no success in getting rewards for Santa Fe Ride customers who do not have a *no show*; their services will not be suspended for a month. She said also the idea to terminate some people from services would not happen either.

- Plan Review – Dave McQuarie

Mr. McQuarie said the subcommittee did not review any new plans, but he previously mentioned the plans he received for the Botanical Gardens. He said his comments are in blue (Exhibit 1) and he brought up points like what they would do about access to restaurants within the guidelines of the ADA.

He said his last comment talks about signage; by using the brown signage it is a slap against their [people with disabilities] dignity; that is his take on the city and their consultants' overall attitude.

Ms. McGinnis asked clarification about the “brown” sign. Mr. McQuarie replied that a good example is the convention center. When the restroom signs went up around the United States they use white on blue, but the convention center uses white on brown.

Ms. Wirtz added that she wished there could be more education and people could sit in a wheelchair. She told about her experience in a public bathroom that she was told was accessible because they had lowered the bar. She said once the person was asked to sit in a wheelchair they realized it was not wheelchair accessible.

Ms. McGinnis said there is a new mayor and it might be a good time to do a “walk-through”.

Mr. McQuarie said the Committee did a walk-around and a walk-through but the walk-through was not successful; only two City Councilors showed. He said the other was a presentation to the City Council and it was just a time for the Council to catch a nap.

- b) Certificates of Appreciation- Marcia Bowman- Postponed

- c) Final Review of MCD Brochure – Marcia Bowman

Chair Bowman asked if Mr. Chapman had worked with Ms. Pieters on the brochure.

Mr. Chapman said since this brochure is so far along, he thought he and Ms. Pieters could work on a second brochure that would be condensed with just names and contacts.

Chair Bowman said the brochure looks better, but Ms. Pieters has experience on this type of brochure and Mr. Chapman should run the brochure by her.

Mr. McQuarie said the brochure has more information about the Committee and is more positive and more in line with the resolution and purpose of the MCD and their mission statement.

Mr. Chapman said the brochure is on schedule to use for the October Awareness event.

ITEMS FROM MEMBERS AND STAFF

Ms. McGinnis said she is promoting a workshop in Albuquerque in August on basic relationships and would e-mail everyone the information in case they know someone interested.

Mr. McQuarie asked that Mr. Chapman contact Mr. Pino to have him remind departments to keep the Plan Review subcommittee advised of their work.

Mr. Chapman said he received a call of concern about a lack of accessibility at the San Miguel Mission on DeVargas. The caller's daughter plays classical guitar and tells anecdotal stories about New Mexico and they are trying to get money for the accessible issue. He said with the Committee's approval he would invite them to a meeting to do a presentation.

Ms. Hunt asked if they were raising funds to modify the church for accessibility.

Mr. Chapman said he wasn't sure. He said they have a business interest and this is in support of her daughter doing instructional things for tourists. He said there is an issue getting people into the church because of the steps etc. He is working with Ms. Reed and they are in the first stage of getting funding to design something that works and he thought the issue lends itself to the Committee.

Ms. Hunt said it could be an opportunity to invite the public to a meeting and use as an advertisement and generate awareness of MCD.

Mr. McQuarie asked if anyone has heard anything about the accessibility of the Plaza the accessible parking. He said he has heard that people in general are not going to like it.

Mr. Ortiz Dinkle said he has a positive comment; he found a parking space easily in one of the newly added spaces.

Mr. Chapman said the San Miguel presentation is every Thursday night. Their business model is to provide an entertaining way for people to get an historical perspective on Santa Fe.

Chair Bowman said she is trying to determine how having them present would fit the Mayors Committee's work. She asked if they talk about accessibility. Mr. Chapman replied he would suggest that they do that.

Dr. Maynard asked if being a private business would step over the line with the MCD mission statement. Chair Bowman added the church is not a city facility. Mr. Ortiz Dinkle said the church is privately owned by a corporation.

Ms. McGinnis said her preference would be for the business to hold a benefit and invite the public to raise the funds. She thought people would go if a presentation once a month was devoted as a benefit. She said the issue doesn't seem to be part of the MCD mission.

Mr. Chapman suggested the members check the presentation out and he would get more information.

Ms. Wirtz said the issue of accessibility for some of them is different than for her. She said she could hike and walk miles, etc., but if the floor was washed with Lysol she couldn't stay more than a couple of minutes. She asked the Committee to keep that in mind.

Ms. Wirtz said she was in the original study group to develop the Integrated Pest Management Program (IPM) and the city just hired the state's best expert on IPM. She said it is important to continue to educate about environmental responsibility.

Chair Bowman said the MCD has done some.

Mr. Ortiz Dinkle said the School for the Deaf has the cones down and the gates open and the wall up; the sidewalk is finished and there is a new marquee. He said there is more work to do on the backside.

Mr. McQuarie suggested the Committee send a letter of appreciation to the School for the Deaf to thank them for improving accessibility without being urged. Ms. Hunt added in addition the MCD could add a blurb on the electronic marquee thanking the School and stating their appreciation for the upgrades.

Mr. Ortiz Dinkle said if Ms. Hunt provides verbiage he would ensure it gets on the marquee.

Chair Bowman asked if Mr. Chapman could have the letter for the committee to sign by next month.

Mr. Chapman said he could. He said Ms. Dee Martinez would be present in August [for the certificate of appreciation], but Ms. Reed would be out of town.

Mr. Chapman talked about the conference. He said he learned a lot and it was beneficial and would try to get funding to pursue a certification as an ADA Coordinator. The conference had every state represented, except one and people were focused on making a difference.

ADJOURNMENT & NEXT MEETING: August 19, 2014

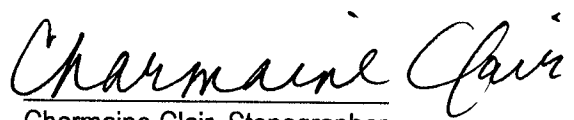
Having completed the agenda and with no further business, the meeting adjourned at 11:39 a.m.

Approved by:



Marcia Bowman, Chair

Submitted by:


Charmaine Clair, Stenographer

MEMO

DATE: July 12, 2014
TO: Governing Body
FROM: David A. Chapman, Interim ADA Coordinator/Staff Liaison
RE: Santa Fe Botanical Garden (SFBG) Phase II

Revision/Update

As per Resolution 2006-151, the above referenced project was reviewed by David A. Chapman, Interim ADA Coordinator/MCD Staff Liaison on June 9, 2014. Robert Siqueiros, the Project Administrator, Clayton Bass, CEO SFBG and Shawn Evans, Director of Preservation & Cultural Projects with Atkin Olshin Schade Architects were also present for the review. Subsequent plan reviews were conducted on June 24, 2014 with Anthony Alarid, Architectural Access Specialist, New Mexico Governor's Commission on Disability and Robert Siqueiros. In addition, these plans were revised by the Plan Review Sub Committee at the regular ADA Committee Meeting of 5/17/14. Plan comments are as follows:

- Please include the ADA General Note under General Notes in subsequent plan sets.
- The sidewalk abatement between the flagstone and gravel sidewalk and the gravel sidewalk and bridge must be 1/4" max.
- The accessible route must meet or exceed ADA standards. Alternative pathways can deviate from the main accessible route ~~can have steps or exceed a 5%—8.3% running slope as long as~~ as long as the accessible routes offers the visitor the same over-all viewing experience to the visitor that the alternative routes do. Flush transitions are required.
- The wood planking on the bridge shall not exceed ½ inch spacing between planks.
- The accessible sidewalk route should have adequate accessible route signage.
- Ramps used on pedestrian access routes that have a rise greater than 6 inches or length greater than 72 inches should have handrails on both sides. Please refer to ADAAG Section 4.8.5. and ADAAG Section 4.26.3.
- Provide adequate dispersed wheelchair space locations in assembly seating area denoted as the Commons Area on Plan Sheet SFBG L 005 0. Please refer to ANSI A117.1 2003.
- ~~Please include interior elevation restroom mounting height dimensions in subsequent plan sets.~~
- ~~A 24 inch minimum vertical grab bar is required on sidewall in each restroom.~~
- Include interior elements or details of the restroom hardware in subsequent plan set. This shall include location of vertical grab-bars, coat hooks, door locksets, door handles (on both sides), location of trash receptacles and pipe fixtures under sink with clearance indicated.

- Plans indicate crushed granite surfaces. This is ok if the surface is also stabilized, and compacted according to ADA requirements.
- Restroom signage is required. Typically these signs should be white on blue. In Santa Fe they are often white on brown. On this note, David McQuarie requested that this ancillary note be included. 'When (ADA) staff inquired as to why the signs were brown instead of blue the response was "you people need to know why to flush." This statement indicates persons of disability do not deserve dignity!'

If you have any questions, please call me at (505)471-5785. Thank you.

EXC: MCD Members
Robert Siqueiros, Project Administrator
John Romero, Engineering Traffic Director