

Agenda

DATE 5/14/14

TIME 9:42a

PREPARED BY Jessica Esparza

SIGNED BY

Parks and Open Space Advisory Commission
The Barn at Frenchy's Field • Osage and Agua Fria Streets
Tuesday May 20, 2014 • 3:00 – 5:00 p.m.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Review and Approval of Minutes: May 8, 2014 (if available)
5. Mayor Gonzales – Meet and Greet / POSAC members
6. Old Business:
 - a. Parks Department Update
 - b. 2012 Parks Bond Implementation
 - c. Shade Structures/sails at parks
7. New Business
 - a. Request for approval of an amendment the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to include pavement rehabilitation of The Santa Fe Rail Trail and Gail Ryba Trail
 - b. ATV / MX Track opening
 - c. Naming of Frenchy's Community Garden after Amy Hetager
8. Report from the Chair
9. REPORTS from Sub-Committees (Brief report about progress of committee)
 - a. Water Conversation — Finances – Permanent Funding for Temporary Park Workers (2014-15)
 - b. Tree City
 - c. 2008 Park Bond Audit
 - d. Community Gardens
10. Possible Reports from POSAC Commissioners
 - Bette Booth: District 3, Youth involvement, Prairie dogs, BTAC/POSAC/COLPAC member, Funding Source for Park Workers, Memorials and Friends of Parks and Trails, Climate Change effects on parks. Parks on the City Website.
 - Daniel Coriz: District 2 Youth, BMX, motocross & pump track: building and maintenance
 - Oralynn Guerreortiz: District 1, Tierra Contenta parks and trails connections, Funding Source for Parks workers.
 - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
 - Melissa McDonald: District 2 Water Conservation, Young Families, Funding Source for Parks Workers.
 - Sandie Taylor: District 2 Tree City
 - Pat Torres – Extension, Tree City, Community Gardens
 - Anna Hansen, Chair – District 3, Art in the Parks, Trail connections to Parks, Memorials, BTAC/POSAC/COLPAC Coordination, Funding Source for Parks Workers (Planning for the Future).
11. Public Comments
12. Confirm date and time for the next meeting – June 17, 3-5 PM

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date

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CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

May 20, 2014

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**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

THURSDAY, MAY 20, 2014

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Anna Hansen, Chair, on this date at approximately 3:00 p.m. at Frenchy's Barn, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a quorum as follows:

Members Present

Anna Hansen, Chair
Daniel Coriz
Bette Booth
Joe Lehm
Oralynn Guerrerortiz
Melissa McDonald
Sandra Taylor

Members Absent

Patrick Torres (excused)

One vacancy (Nic Smith)

Staff Present

Eric Martinez, Engineering Department
Keith Wilson, MPO Planning Department
Bob Wood, Water Department
Ike Pino, Public Works Director
Jennifer Romero, Parks Department
Jesse Esparza, Parks Department

Others Present

Peso Chávez, CSI Security
Robert Wood, Water Department
Charmaine Clair, Stenographer

Chair Hansen reported that the Mayor was unable to join the meeting and she has re-invited him to the June meeting.

APPROVAL OF AGENDA

Ms. Taylor moved to approve the agenda as amended. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES- May 8, 2014 – Postponed until the next meeting.

OLD BUSINESS

a. Parks Department Update- *Jennifer Romero for Ben Gurule*

Ms. Romero introduced Peso Chavez and the staff of CSI Security. Mr. Chávez was present to provide status on the security cameras.

Mr. Chavez with Chavez Security, Inc. explained that his company won the contract to install security cameras in the parks and some parking locations. He said a number of things had transpired before he could install the cameras. He learned at the first installation at St. John's College (trailhead) that he was not expected or authorized to install cameras. He and City staff reviewed each location and three other locations were found where installation could not be done because of infrastructure.

He first had to redesign the infrastructure and then moved forward with parks where the infrastructure was ready to go. The parks that are not ready would be replaced with four other parks which were identified as MRC, Ortiz (Dog) Park, West DeVargas Park (Skate Park), Cathedral Park and Frenchy's Park. All can be done within a month. The three parks that are no longer viable are Atalaya at St. John's, Jaguar Drive and Power Line?

Chair Hansen asked if the parks on the list were the highest in vandalism.

Mr. Chavez said all are. He explained that a lot of the installation is in the buildings and parking lots. Cameras are currently installed in Las Acequia, Dale Ball on Canyon Road, and the Railyard Park.

Chair Hansen explained the security cameras would go through the Committee process starting with POSAC, then on to Public Works, the Finance Committee and the Governing Body. She asked if there were other places cameras are needed, that had not been mentioned.

Ms. McDonald thought Cathedral Park should be a higher priority than Frenchy's because it is prominent to tourism. She was walking with visitors recently and was embarrassed by the graffiti. Mr. Chavez replied the Park is a priority and cameras would be in place by mid June.

Ms. Guerrerortiz asked where cameras would be placed for MRC.

Mr. Chavez said a camera would be put inside one of the buildings and three outside, for staff purposes.

Ms. Romero added that a camera would be at the maintenance shop behind the softball concession, and another at the concession building and one would be in the parking area facing the softball field. She explained the areas were where the majority of vandalism took place and the vandalism happening with cars. She said the parking lot at Frenchy's had some vandalism.

Mr. Chavez said he has a new program; the only program in the country that monitors and stores all of the information in real time. When the monitor personnel see something taking place they could send units to take care of the issue immediately. The data storage is in the highest definition for forensic purposes and can be reviewed and captured. He gave an example of a car break-in at GCC where a succession of pictures was reviewed to trace the steps and piece a story together to catch the thief.

Mr. Lehm asked about the cameras at the West DeVargas Skate Park. He learned there will be two cameras; one pointing east and the other west. He said Franklin Miles Park has no lights and there, the problem is broken bottles, garbage, etc. more than vandalism. He suggested that Franklin Miles Park be higher priority than West DeVargas Park where there are always people lighting.

Chair Hansen confirmed the consensus of the Commission was to recommend moving forward with the cameras with the consideration of Franklin Miles Park as a possible camera installation.

Mr. Chavez invited questions. He said he is in the phone book and anyone interested could come to his office and view how the system works.

Ms. Romero provided a Park update. A summary follows:

- Since there is a water restriction in place, Parks is seeking a power wash exemption from the Water Division to resolve some graffiti and maintenance issues.
- *John Griego*- over-seeding will be done in areas that need attention.
- *Arterials*- the crew is working on Governor Miles and Camino Carlos Rey and Yucca (in the Zia/Yucca area)
- A crew is on the Zia Road Median Project (\$35,000 grant) and working with the Water Division to install meters and purchase materials to complete the project. Three of the five medians would be completed.

Ms. Booth noted that skateboarders hope to have the material to clean the graffiti by the next meeting. She asked that power washing not be used at the West DeVargas Skate Park, because of the finish.

Ms. Taylor asked to pass on to the median crew, how nice the medians look.

Mr. Wood asked for a copy of the plans for the Zia medians to use as an example.

b. 2012 Parks Bond Implementation

Mr. Pino said the balance of the 2012 Bond would be sold in August to get the money to finish projects. The funds would be available about mid August.

Ms. Guerrerortiz said she knew that Mr. Pino wanted to make changes to the Implementation Plan. She asked what his process would be.

Mr. Pino said a recommendation was made for the proposed 2014/15 budget to create a new Parks and Rec' Department. He said the Mayor has assigned three committees to determine whether the proposals are budget neutral. The committees are required to finish by the end of next week and if shown that things could be done "budget neutral", the proposal would move forward with the budget. If not, City Council has to decide how the funding could be provided.

Mr. Pino said there is a lot going on and Parks is trying to get the work done. They do not want to create new proposals that may not "see the light of day" by July first, when everything goes into effect.

Mr. Pino said other reorganizations could be proposed in all of the Departments and there is a lot of uncertainty. He said staff will continue to get work assignments; do the medians and arterials and until the end of June.

Ms. Guerrerortiz provided an overview. The proposal had been made to move money around in the 2012 Bond Implementation Plan, but the proposal was dropped. She said as she understands, staff that is currently funded by the 2012 Bond, will be working on projects that were not in the Implementation Plan. In part, that is being done because of the need for the work and in order to keep staff working.

She said she and Mr. Pino have discussed sitting down to determine the necessity of some of the things in the 2012 Implementation Plan. She said Ms. Booth has been documenting that in the parks and money might be freed that Mr. Pino needs. The main goal is for things that were not built or improved as planned, like skate parks, to still have money available and protected.

Mr. Pino said his approach with the bond for the foreseeable future is to recommend policy definition of how the City does re-allocations. He said the 2012 Bond is small enough that most of the projects will be done by the end of the year anyway. He hasn't been able to find a policy adopted by the Governing Body that states how to deal with re-allocations. He thought that would be useful for the Commission and the next department director. The amount left for Parks is under \$2 million.

Ms. Booth asked where the funding would come from, if the projects Mr. Gurule feels are priority go forward.

Mr. Pino said the proposal was to backfill over expenditures in John Griego of about \$25,000 and to finish Adam Armijo and do an archaeological at Patrick Smith. Adam Armijo will be a community garden but would be looked at again, because the garden can't be available for planting this year. He said Ragle is an accounting exercise and Patrick Smith Park they will determine what is required on an installation plan for new irrigation. He said everyone agrees they don't want to spend the money on archaeological.

Ms. Booth asked how Frank Archuleta's leaving would affect the RFP at Ragle Skate Park and when and who the Commissioners would work with. Mr. Pino replied the vacancy for a project manager is being advertised and the City would look at the highest qualifications so the person can familiarize themselves with the projects they inherit.

Ms. Booth asked how Mr. Pino sees recruitment rolling out if the department is approved.

Mr. Pino said if an exempt department level position, someone could be brought from outside without advertising. Or, the City would advertise nationally and the whole process could take about three months, in the worst case. He explained that Councilor Dominguez did not discuss a Division Director. He said the classic way would be a division director for parks, one for recreation and one for MRC. He said if there is a Parks Division Director, the process could start to hire a new Parks Director. The new Division Director could then be in place to choose that person.

Mr. Pino said thanked the Commission and said he appreciates the work that the Commission does as volunteers.

Ms. Booth said for the record she wanted the memo that Ms. Guerrerortiz found where Mr. Pino states that the Parks Division plans to use the money for skate facilities. She said that saved the money. (Exhibit 1) She asked that the memo be a part of the record.

Ms. Booth added that with the money Councilor Trujillo specifically put toward Ragle Park there is over \$700,000 for skate features.

c. Shade Structures/Sails at Parks

Ms. Guerrerortiz asked if Parks had considered the Commission's suggestions for locations.

Ms. Romero said initially the recommendations were taken into account. The first priority is for the regional parks where there is no shade structure for bleachers, etc. There are also other areas Parks will look at like the MX area. She indicated currently that is at a standstill and a project administrator, Jason Kluck would look at the areas prior to the structures being done. He would be sure Representative Egolf's recommendation is followed to place the shade structures in playground areas for children.

Ms. Booth moved that Parks staff bring the recommendations back to POSAC before moving forward to spend any money. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

NEW BUSINESS

- a. Request for approval of an amendment of the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to include pavement rehabilitation of the Santa Fe Rail Trail and Gail Ryba Trail.

Mr. Eric Martinez was introduced and he introduced Keith Wilson with the MPO (Metropolitan Planning Organization) who came with him. He said from the repaving of trails indicated in the Implementation Plan there was a savings. He recommends maintenance for additional major trails and he detailed that in the Committee packet.

He explained that the trails portion of the bond was also part of the Implementation Plan. The trails project was originated from the MPO Bikeways Master Plan and this request would use the savings from the current projects being completed. The scope of the project was from Nava Ade to Siringo and the proposal would do additional trail maintenance from the Rail Trail to Alta Vista to I-25 and to the Gail Ryba Trails. He emphasized this is not reallocating money, but a realization of savings and opportunity for more maintenance to be done.

The reclamation work would continue and the street overlay would be managed by the Streets Division. The trails that don't require as much maintenance would have crack seals done to rejuvenate the asphalt surface for a longer life.

Mr. Martinez explained that trails for which the additional work is being requested is not on the original Implementation Plan and an amendment and the committee approval process was needed.

Ms. Booth pointed out the document states *pavement rehabilitation*. She suggested Mr. Martinez

emphasize that, rather than say *maintenance*. Mr. Martinez explained it is defined in the Bikeways Master Plan as trail maintenance, but is improvement and renovation of the existing facility.

Ms. Guerrerortiz moved that POSAC support the recommendation and defer to the recommendations made by BTAC (Bicycle Trails Advisory Committee). Ms. Booth seconded the motion and it passed by unanimous voice vote.

Chair Hansen asked about signage for trails and the railroad crossing at Zia to could avoid any further incidents.

Mr. Martinez said a presentation is scheduled tomorrow at 5:30 p.m. at City Council Chambers, at BTAC by the Department of Transportation (DOT) rail representatives. The representatives will also answer questions. He added that the crossings are within the DOT right-of-way and the rail jurisdiction and there are signs currently at the crossings. He said the meeting at BTAC is a good first step.

Ms. Booth thanked Mr. Martinez and congratulated him and Mr. Wilson on the public input process they go through for all of the projects.

b. ATV / MX Track opening

Chair Hansen asked Mr. Coriz to talk about the opening of the MX track. She said one of the concerns is that they don't want ATVs on trails or in the parks, but ATVs need a place.

Mr. Coriz said the track reopened on April 11 and the track opening was good. The track is becoming popular with more people coming every weekend.

He said that Great Outdoors, the consultant, recommended that ATVs not be allowed and made a recommendation based on a *utility* ATV, which is not the same as a sport ATV. He said his report pointed out that the recommendations are from riders who ride tracks prepped beforehand.

Mr. Coriz said the maintenance schedule needs to be addressed by Parks. No maintenance has been done yet and there are a few minor obstacles. He has pointed out the areas that need maintenance and the improvements needed, which are basically slopes and ruts. The biggest issue is the dry conditions and that the original motocross track needs improvement; the slopes are not high enough or steep enough. The track is recommended for a beginner level rider and they keep washing out and the solution is a proper build.

The recommendations were given to Ms. Romero and she offered to set up a meeting with Mr. Ortiz and Mr. Coriz to review the improvement requests.

Mr. Coriz said there is a Phase II plan that will incorporate ATVs, but the existing track is fine.

Ms. Guerrerortiz said with Phase II, the consultant should be required to relook at whether *sport* ATVs could be appropriate in Phase I, given how the track was constructed.

Ms. Booth said the issue is there is no expert or standard and is basically opinion.

Chair Hansen said the track is open and that is a good thing.

Ms. McDonald suggested getting dialogue going on Linked In. She offered to take questions to throw out to get the issue out to the bigger public. She said that could help generate support and a better consultant might come forward.

Mr. Lehm asked if there is an age limit.

Mr. Coriz said there is none. The recommendation was "no children". He said the thought was [the danger of] a child on a motocross bike who has crashed with an adult coming over the hill on an ATV. That was part of the reason the track was flattened, but if you flatten everything out for visibility and safety, it takes away from the motocross track.

Ms. Booth said the City had to get the issue fixed and they found a way and they are happy and the track is open.

Mr. Lehm said there are skate parks that have sessions for different users and it posted; people have two hours on a weekend or a half day a month etc. for a certain type to be in the park.

Ms. Booth said another big issue is a regular maintenance schedule. She said Mr. Coriz has worked on that for four or five years.

Chair Hansen said she would leave the MX track under Old Business on the agenda.

c. Naming of Frenchy's Community Garden after Amy Hetager

Ms. Booth said the resolution requests that someone write a letter of nomination to request the naming (Exhibit 2). She read her letter of nomination for Amy Hetager. She said Ms. Hetager's parents hope to be a part of the ceremony.

Ms. Taylor moved that POSAC forward the recommendation to a City Councilor for City Council approval to re-name Frenchy's Community Garden to "Amy's Garden" after Amy Hetager. Ms. McDonald seconded the motion and it passed by unanimous voice vote.

REPORTS from Sub-Committees

a. Water Conversation – (Exhibit 3)

Ms. McDonald thanked Ms. Esparza and Ms. Booth for their help. She said they had decided to get buy in with the new director and the subcommittee will look at the numbers more closely so they have solid numbers when they meet.

Ms. Guerrerortiz said in the last table of the report from the National Parks, it shows how much a community spends per acre and the operating expenditures per person, in the community and per acre. She said the median used in 2013 was 9.1 acres of park land per thousand people.

Ms. Booth thanked Mr. Wood for the data from the National Parks. Mr. Wood added that there would

be some regional differences in the report to be considered.

b. Tree City

Ms. Taylor said Mr. Evans resigned because of job responsibilities and new non-POSAC members are being recruited. She said there are four new objectives beginning July first; 1) to facilitate approval of a memorial tree and memorial bench standard; 2) to recruit new members; 3) to review and update the plantings list on the website of trees, shrubs, vines, etc. 4) to complete the Arbor Day Foundation training for Tree Board members online.

The next meeting is on June 26, 2014.

c. 2008 Parks Bond Audit

Chair Hansen said the subcommittee [Audit Task Force] met and reviewed a list of questions and were given packets and a list of what to compile for the audit. She said she asked that Ms. Booth have an opportunity to speak at the next meeting.

She said the Bond Subcommittee met prior to the POSAC meeting and she and Ms. Taylor and Ms. Booth reviewed the materials. She is not sure that the deadline for December 31 is realistic.

Ms. Booth thanked Chair Hansen for the opportunity to speak at the Audit Task Force meeting. She asked to be on record (Exhibit 4) that information has been requested by the Finance Committee and the Chair of POSAC from December of last year and was never received. She wanted on the record that she thought it might take the auditors longer, because of that lack of response from staff.

She said the questions are: which staff was paid out of the bond; documentation on the reallocations and budget adjustments made; City Council approval of the use of bond monies to pay staff; authorization to pay MSL golf course operational expenses and a cancellation of projects.

Chair Hansen said Lisa Kerr said a final report is important. She explained the audit depends on staff to provide material and information and without that correct information; an accurate judgment couldn't be made.

Ms. Booth said there have been a few reports received, but 19 out of 56 Park projects were not included and many of those have the interesting questions.

Ms. Esparza asked to be on record that she is not able to give out information. She suggested Mr. Gurule be called directly. She offered to forward the list to Ms. Romero and send an e-mail.

d. Community Gardens

Chair Hansen said the subcommittee has not met since they have no parks or division director. She asked if the subcommittee should be put on hold.

Ms. Booth suggested the majordomos be asked to read the water meters. She said she read her meter and [the reading] is different than what was reported by Parks.

Chair Hansen said she doesn't have an issue with the majordomos collecting the data but once collected, where does it go.

The Commissioners discussed the issue.

Ms. Esparza said money has been saved from the last 5 years and Mr. Gurule told her that the fee is to pay for the water.

Ms. McDonald said it would be a good idea from a water conservation education standpoint, for people to be aware of how much water they use. She supports the fee and thought someone with the volunteers should understand the water use.

Ms. Esparza offered to ask the majordomos to keep track of their gardens from April through October and read the meters. Mr. Wood suggested she e-mail a reminder of the due date.

The Commissioners discussed Bernie as supervisor of all of the community gardens, attending the meeting.

POSSIBLE REPORTS:

Ms. Booth said she could report next month about the Climate Leadership Academy. Chair Hansen said she would put that on the agenda.

Ms. Booth said per the resolution that formed POSAC, the Mayor with approval of the City Council "shall appoint the chairperson and the chairperson shall serve for a period of one year." She said Chair Hansen was named on June 12 and there needs to be an election in June.

Chair Hansen said the election should actually be held the month after, in July.

Ms. Booth asked Chair Hansen to check with the City Attorney on the election date.

Mr. Coriz there was a jam / barbecue at the jumps that contributed to the Beer and Bike Festival. There was a lot of (? inaudible) and BMX was part of that. He said other than that riders are continuing to maintenance the parks.

He said Zona was a good build and before it was finished kids were riding up and down the street waiting for it. He said that shows that the south side of town doesn't have much to do.

Mr. Lehm said on May 9 the Dome Fest was held and was a follow-up to last year's Fantasé in DeVargas Park. There were competitions put on by Initiate (a local skate shop), which was a big success and a video was made.

He thanked Ms. Guerrerortiz for sending the memo to Ms. Booth to organize the skateboarders to show at City Council; the signs made quite an impression. He said it is exciting to know that the money is protected, but he is concerned that the headway made with Mr. Gurule and Mr. Archuleta would be lost.

Mr. Lehm said Mr. Gurule was committed to the crusher fine and he was told by Mr. Romero that it wasn't a problem. He said that has never happened, nor have the renovations at Franklin Miles Park.

Ms. Esparza asked Mr. Lehm to send her an e-mail and she would forward it.

Mr. Wood said there was an official Tree City planting on May 3 at Railyard Park to replace an apple tree that died.

Chair Hansen said regarding the point in the resolution brought up by Ms. Booth; it states each chair shall serve for *two* years from the election. She said for the record, the idea of that in the resolution is for the chair to rotate among the group. She said there has been only one election during the seven years of the Commission.

Ms. Booth asked if Chair Hansen agreed that there should be an election and Chair Hansen replied "absolutely".

PUBLIC COMMENT

Mary Schruben said she wanted to encourage the Commissioners to come see Rancho Siringo Park. She wasn't sure which bond they were under, but most of the park work has been done. She was happy to see there were kids shooting basketball hoops today.

Ms. Guerrerortiz said in answer to Ms. Schruben's question; the Park is funded under the 2012 Bond and Rancho Siringo has \$163,815 in that bond for the completion of renovations.

Mr. Wood said he would pass on information he received in calls; many of the water fountains are not yet operating and the doggie bags are not filled.

Chair Hansen agreed to pass that information on. She said it is also included in the minutes.

DATE AND TIME FOR NEXT MEETING: June 24, 2014

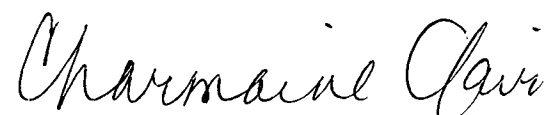
ADJOURN:

Having no further business to discuss, the meeting adjourned at 4:50 p.m.

Approved by:


Anna Hansen, Chair

Submitted by:


Charmaine Clair, Stenographer

City of Santa Fe, N.M.

EXHIBIT 1
POSAC
May 20, 2014

memo

DATE: January 8, 2013

TO: Parks Open Space Advisory Commission

VIA: Dr. Melville L. Morgan, Finance Department Director
[Signature]
Isaac J. Pino, P.E., Public Works Department Director

FROM: Eric Martinez, P.E., Roadway & Trails Engineering Division Director
Ben Gurule, Interim Parks Division Director *[Signature]*

ITEM & ISSUE:

REQUEST FOR APPROVAL OF THE 2012 GENERAL OBLIGATION (GO) BOND PARKS AND TRAILS IMPLEMENTATION PLAN

BACKGROUND & SUMMARY:

On March 6, 2012, City of Santa Fe voters approved a General Obligation Bond Issue for park and trail improvements allowing the city to "issue up to \$14M of general obligation bonds to acquire land for, and to plan, design, build, equip, renovate, and improve public parks, bike-pedestrian trails and related infrastructure".

Of the \$14M in bond funding, \$8M is programmed to construct improvements to the city's district and regional parks, while \$6M is programmed for improvements to the city's bikeways and trails system, more specifically as follows (also see attached summary, page A-1):

1. \$5M - Southwest Activity Node (SWAN) Park
2. \$3M - District and Regional Parks
3. \$2M - River Trail Underpass at St. Francis Dr./W. Alameda St.
4. \$4M - Trail Improvements According the Santa Fe Metropolitan Bicycle Master Plan

1. Southwest Activity Node (SWAN) Phase - \$5,000,000

The Agreement between the city and landscape architect is scheduled for approval by the City Council in January 2013. The scope of work for Phase 1 includes: multipurpose field with lights; lawn area; family picnic area with shade structure and covered picnic tables; basketball court; playground; perimeter pathways; landscaping; and road, parking, storm drainage and utility infrastructure. There is a strong indication that the developer will pay and construct the access road to the park from Jaguar Drive. This would save the SWAN budget approximately \$1 Million (see attached, page 1-1).

2. District and Regional Parks (construction/renovation/ADA accessibility) - \$3,000,000

The Parks Division has prepared the attached Draft 2012 GO Bond Parks Implementation Plan consistent with the plan approved by Parks and Open Space Advisory Committee on October 16, 2012. Included in this plan is funding appropriated for Skate Facilities: \$163,815 for Eagle Park, \$163,815 for Miles Park and \$136,513 for West De Vargas Park. Funding will be allocated for a design build with the input from the Skate Park Community. Projects will be scheduled for implementation from July 2013 through 2015. Most projects are planned to be designed and constructed utilizing city resources. The Parks and Facilities Divisions were very successful designing, managing and renovating many of the 2008 Parks Bond projects in this manner. The items

and goal is to continue this practice to insure successful LOCALS programs, construct and renovate beautiful, safe and accessible parks for the community and at lower costs (see attached, page 1-1).

3. **River Trail Underpass at St. Francis Dr./W. Alameda St. – \$2,000,000**

The Santa Fe River Trail Crossing at St. Francis/Alameda, is a project discussed in the Santa Fe River Corridor Master Plan approved in 1995 and is currently listed in the City's Infrastructure Capital Improvements Plan (ICIP) and Santa Fe Metropolitan Bicycle Master Plan. The project proposes a grade separated crossing for the multiuse River Trail system to enhance trail continuity and connectivity. Improvement would also separate trail users from intersecting traffic on St. Francis Drive (US 84-285, a six lane major arterial state highway) to provide a safe and unimpeded trail riding experience free from vehicular conflicts. Funding will go towards all necessary project development activities including engineering design, environmental study, and construction (see attached, page 2-1).

4. **Trail Improvements According the Santa Fe Metropolitan Bicycle Master Plan – \$4,000,000**

City staff, in coordination with the Santa Fe Metropolitan Planning Organization (MPO), reviewed five Phase A project categories listed in the implementation tables of the Santa Fe Metropolitan Bicycle Master Plan. In summary, the entire Phase A list of city projects exceeds \$6 million. Therefore, the following options were prepared to solicit guidance and recommendations from BTAC and POSAC in selecting projects for implementation.

- Option A: Complete the first 21 of 38 projects (in established order of priority) shown in the "Multiuse Trail" category.
- Option B: Divide the funds between "Multiuse Trail" and "Trail Maintenance" categories (categories 1 and 2) to complete 17 multiuse trail projects and all trail maintenance projects.
- Option C: Utilize funds for a variety of project categories to serve a wider range of demands.

On September 19, 2012 and October 17, 2012, staff presented the aforementioned options to BTAC. Staff also presented to POSAC on October 16, 2012 with Chair Bette Booth stating they would likely support BTAC's recommendation. On October 17, 2012, BTAC recommended *Option C* with the condition that consideration be made to address BTAC's concerns and to return at their next meeting before final approval. On November 15, 2012, staff presented a modified *Option C* to BTAC which considered their previous concerns and was endorsed by BTAC (see attached, pages 2-1, 2-2a, and 2-2b).

On December 18, 2012, POSAC approved the Parks Implementation Plan with minor revisions (addressed herein) and the Trails Implementation as recommended by BTAC. On January 7, 2013, Public Works Committee approved the attached 2012 GO Bond Parks and Trails Implementation Plan with a revision to redirect funding at Ragle Park for the construction of basketball courts and a griddle with range hood instead of a proposed water feature (revision addressed herein). POSAC will be informed at their January 15, 2013 meeting of this change. Please note that any balance remaining of the \$400K for Ragle Park will be reallocated to Ft. Marcy Park.

It should be noted that cost estimates for all park and trail implementation projects are planning level approximations and are subject to change as development of the projects progress and scope is more clearly defined. Depending on actual project costs, more or less projects than proposed for implementation could be realized. Staff will report to the appropriate committees should this occur.

RECOMMENDED ACTION:

The Public Works Department recommends approval of the 2012 General Obligation Bond Parks & Trails Implementation Plan.

Attachment: 2012 General Obligation Bond – Parks & Trails Implementation Plan (Draft)

LETTER OF NOMINATION

To: Parks and Open Spaces Advisory Commission

From: Bette Booth, Parks and Open Spaces Advisory Commission Member

RE: Nomination to Name Frenchy's Field Community Garden "Amy's Garden" after Amy Hetager

This is a letter to nominate naming Frenchy's Field Community Garden "Amy's Garden" in honor of Amy Hetager, per Resolution No. 2010-10, "REPEALING RESOLUTION NO. 2007-30 REGARDING NAMING CITY OWNED PUBLIC SPACES; AND ESTABLISHING A NEW PROCESS FOR NAMING CITY OWNED PUBLIC SPACES.

NOMINATION CRITERIA

The nominee meets all of the criteria of this resolution:

1. She is deceased, made significant contributions to the community and was a person of high integrity and good moral character.
2. She was a resident of Santa Fe County.
3. She made charitable contributions of her time and money.

PETITIONS OF SUPPORT

The following people signed a petition to support this nomination:

1. Barbara McBride : Barbara@Barbaramcbride.Net
2. Alma Best Abest620@Gmail.Com
3. Ann Church Ann.Church@Rocketmail.Com
4. Joe Treat Jktnrt@Msn.Com
5. Dusken Jasper, Djasper99@Yahoo.Com
6. Nate Downey Nate@Permadesign.Com
7. Bianca Sopoci-Belknap <Bianca@Earthcarenm.Org>Bianca
8. Elaine Coleman, Community Gardener www.Elainepinkerton.Wordpress.Com
9. Emmy Koponen, Emmykoponen@Gmail.Com
10. Bette Booth, Ebooth13@Comcast.Net
11. Alena Paisano Alena.Paisano@Gmail.Com
12. Esha Chiocchio Esha@Santafewatershed.Org
13. Pam Roy Pam@Farmtotablenm.Org
14. John Hetager,
15. Katherine Mortimer, Kemortimer@Ci.Santa-Fe.Nm.Us
16. Alice Lukac Lukacao@Aol.Com
17. Carol Owens Cowens505@Comcast.Net
18. Jannine Cabossel Jcabossel@Hotmail.Com
19. Jessie Esparza, jbesparza@ci.santa-fe.nm.us

20. Dan & Giselle Piburn
21. Brendan Crumm
22. Melissa McDonald
23. Charlene Reader
24. Johanna Frenz
25. Kelly Gard
26. Rita McDonald

FAMILY STATEMENT REGARDING GARDEN DEDICATION TO AMY

We would be honored and pleased to have a garden named after Amy. During her last days we discussed how fitting it might be to have a garden named for her, but thought that would be extremely unlikely or unattainable.

Amy dedicated her last years to gardening and motivating others to try gardening in Santa Fe. She loved the Santa Fe ideals of organic gardening and striving to eat better and live better by growing part of your own food. We would hope to be a part of any ceremony or dedication that honor might involve.

John and Nancy Hetager
Amy's parents

BIBLIOGRAPHY

Amy Hetager was a tireless pioneer in the Santa Fe food movement. She was a woman with a vision, a woman with a dream of building a community of people interested in growing, harvesting, and processing their own food—of becoming more sustainable.

When she was first diagnosed with cancer five years ago, the doctors told her to get a hobby to “help take her mind off of it.” In inimitable Amy style, her “hobby” was to found the nonprofit Home Grown New Mexico to help New Mexicans grow, raise, make and store healthy food. In just a few years she helped hundreds of people do just that, while undergoing experimental drug treatments, chemo, radiation and multiple surgeries with style, grace and a constant smile.

Along side of Home Grown New Mexico, she also created the *Santa Fe Seed Exchange*, *Home Grown New Mexico Community Potlucks* and the very popular ‘*Santa Fe Kitchen Garden & Coop Tour*’ to bring gardeners together to exchange experiences, materials and ideas. She scheduled and frequently gave many classes to educate the public about growing and making healthy food. Last year she took Home Grown New Mexico to Albuquerque where she organized their first *Kitchen Garden & Coop Tour*. Amy was also a Master Gardener and was a member of their Board of Directors.

Amy was an active member and gardener of Frenchy’s Community Garden and brought many other nascent gardeners to be parciantes in the garden.

Naming the community garden in Frenchy’s Field the *Amy’s Garden* would be a fitting tribute to this amazing person who did so much for Santa Fe in so little time.

To: Parks & Open Space Commission
From: Melissa McDonald, City of SF Water Conservation Sub-Committee
Date: 5/20/14

Update

We have worked closely with the Parks Division, the city's water conservation committee, and POSAC's finance committee exploring ways to fund needed maintenance and increase water efficiency of the parks. This benefits the city by addressing water conservation issues and protecting the city's investment in the parks. We are in the final stages of developing a report that looks closely at six parks (new and old) and provides recommendations to city leadership. It is likely that we will explore the creation of a public-benefit rate (PBR) that is tied to water audits and water allotments (similar to what is done in Albuquerque). It is the parks division's desire to continue to foster well-trained technicians versed in best management practices in water conservation, irrigation efficiency, and passive water harvesting.

If a public benefit rate for irrigation is created the Parks Division would have a water allotment for each park (set at an irrigation efficiency percentage¹) and billed at the Tier 1 commercial rate. Penalty fees would apply when the allotment is exceeded. The more efficient the division is, the more funds it will keep. Monetary savings generated would remain in the Parks Division budget to:

- Fund needed additional staff,
- Create a Parks Division Water Conservation Team to provide employee training in water harvesting, conservation, and efficiency,
- Continue to improve irrigation technology upgrades,
- Turn water-inefficient areas (especially median and buffer strip areas) into xeriscaping, passive water harvesting and low impact development (LID) sites,
- Convert to artificial turf where appropriate.

¹ According to the Alliance for Water Efficiency, sprinkler systems tend to have efficiencies ranging for 50% - 70%. Irrigation Equipment Introduction Website, 2009, Chicago, IL—provided efficiency of irrigation systems: http://allianceforwaterefficiency.org/Irrigation_Equipment_Introduction.aspx.

PENDING INFORMATION REQUESTS ABOUT THE 2008 BOND IMPLEMENTATION

In December, the Finance Committee Chair requested:

1. **Staff paid out of the Bond:** “provide a list to the Committee of everyone who was paid out of the Parks (bond), and how much they were paid, both overtime and regular pay, and how much of it was spent on maintenance”.

Status: No information has been provided.

2. **Documentation of reallocations and budget adjustments:** “Please have staff provide supporting documentation of memos and minutes where reallocations and budget adjustments were discussed at City committee and City Council Meetings. I’m looking for specific direction or action from the governing body giving staff the authority to reallocate.

Status: Documentation still needed. The Public Works Documentation Binder only includes minutes of a meeting concerning the Pueblos de Sol and MRC documentation. However, the minutes don’t include what was authorized. As can be seen in the Bond Report, almost every project had monies reobligated. The following were over \$50,000.00

Reobligations of more than \$50,000.00

West DeVargas (\$212,819.00)

Water History Park and Museum (149,999.92)

SF River Parkway Park (\$100,000.00), 212,819.00, 77,572.00, 197,170.00.

Pueblos del Sol: (86,000.00), (127,958.00), (99,146.00), (49,318.00), (111,877.00)

Herb Martinez: 86,000.00

Patrick Smith: 100,000.00 and (56,496.00)

Multiple changes that total more than \$50,000.00

Candelero - \$72,259.00

Cielo Vista – \$68,685.00

DeVargas (221,819.00)

Nava Ade – (93,411.00)

Torreon – 76,281.00

3. **City Council Approval of Using Bond Monies to Pay Staff:** “Concern: It may have been a proper use and legally acceptable, however, please provide supporting documentation demonstrating the governing bodies approval of this direction. Please provide supporting documentation (meeting minutes, packet memos, BARS, etc.) authorizing and approving salary and benefits for ALL parks bond projects

Status: Documentation still needed. Three documents in the Public Works Documentation Binder relate to this question. No documentation has been provided from either the City’s Bond Counsel or Geno Zamoro.

- Dr. Melville’s memo (Finance Director in 2011) (Binder page 2) which states “unless expressly provided for by statute, bond proceeds may not be used to pay for operating expenses (e.g. salaries and in-house labor). “Bond proceeds are limited to the payment of salaries for the number of hours (or % of FTE) of direct field workers or direct project managers for the number of hours that the employees are actually doing the work of the project”.

- 2011 Bond Reallocation request for specific people to be paid out of the Bond (Binder page 4). However, the Bond Report shows that salaries were paid starting in 2008.
- Minutes of the 2011 Bond request meetings show that both Robert and Fabian talked about paying maintenance people out of the Bond, but there's no documentation that this was formally approved.

4. *Authorization of Marty Sanchez Gold Course Operational Expenses:* "Please provide supporting documentation (meeting minutes, packet memos, BARS, etc.) authorizing and approving bond proceeds to be used for operational expenses at the Marty Sanchez Golf Course for FY's 09/10 – 12/13."

Status: Documentation still needed. No materials in the Public Works Documentation Binder respond to this request.

5. *Cancellation of Projects:* "Please provide documentation where the Governing Body has determined that certain amenities were cost prohibited (please see Monica Roybal Park and Orlando Fernandez park for example)."

Status: Documentation still needed. No materials in the Public Works Documentation Binder respond to this request.

Since January 2014, the Parks and Open Spaces Advisory Commission Chair, Anna Hansen, has been asking for a "Parks Bond Implementation Report" (see sample next page) including the staff that worked on each project. Some documentation has been provided but we are still missing information about on 34% of the park projects (19 out of 56) including:

- | | |
|----------------------|--------------------------------|
| • GCCC Facility | • Patrick Smith |
| • Archuleta Property | • Peralta |
| • DeVargas Park East | • Ragle |
| • Franklin Miles | • SF River Parkway |
| • Herb Martinez | • Sunnyslope Meadows |
| • Martin Luther King | • Alto Bicentennial Pool |
| • Las Estancias | • Salvador Perez Pool Facility |
| • Mager's Field | • Ft. Marcy Complex Facility |
| • Marc Brandt | • Pueblos del Sol Trails |
| • Nava Ade | |

In two cases, two parks - Cross of the Martyrs/Prince Park and Frank S. Ortiz Park/ Frank S. Ortiz Dog Park - were combined so we are unable to ascertain what was done in each. These need to be documented separately.

NOTE: This documentation will be necessary for the Bond Audit. It will make the external auditor's work more efficient and much less expensive if it is already at hand rather than having the auditors look for it or having to wait for staff to look for it.