



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 2, 2014 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 5/30/14 TIME 8:45 am

SERVED BY Yolanda Green

RECEIVED BY R. Ortiz

Special Finance Committee FY 2014-15 Operating Budget Review Meeting – May 5, 2014

Regular Finance Committee Meeting – May 5, 2014

Regular Finance Committee Meeting – May 19, 2014

## CONSENT AGENDA

6. Bid No. 14/30/B – Liquid Aluminum Sulfate Chemicals for Canyon Road Water Treatment Plant; Chemtrade Chemicals US LLC. (Victor Archuleta)
7. Bid No. 14/31/B – Salt Chemicals for Canyon Road Water Treatment Plant; DPC Industries, Inc. (Victor Archuleta)
8. Bid No. 14/32/B – Sodium Hypochlorite Chemicals for Canyon Road Water Treatment Plant; DPC Industries, Inc. (Victor Archuleta)
9. Bid No. 14/33/B – Liquid Sodium Permanganate Chemicals for Canyon Road Water Treatment Plant; F2 Industries, LLC. (Victor Archuleta)
10. Bid No. 14/34/B – Soda Ash, Dense Chemicals for Canyon Road Water Treatment Plant; Thatcher Co. of Arizona. (Victor Archuleta)
11. Bid No. 14/36/B – Water Division Administration Building Photovoltaic (PV) Project; Positive Energy, Inc. (Nick Schiavo)
12. Request for Approval of Professional Services Agreement – Website Design Services for Santa Fe Community Convention Center (RFP #14/21/P); Studio X, Inc. (Randy Randall)
13. Request for Approval of Professional Services Agreement – 1% Lodgers' Tax Funding for Community Arts Promotion Program (RFP #14/19/P); Thirty (30) Various Vendors. (Anna Blyth and Randy Randall)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 2, 2014 – 5:00 P.M.

14. Request for Approval of Professional Services Agreement – Advertising Services on Behalf of Santa Fe Community Convention Center (RFP #14/09/P); TKO Advertising. (Randy Randall)
15. Request for Approval of Agreement – Design-Build Services for Stormwater Management Improvements, Arroyo Chamiso and Santa Fe River (RFP #14/28/P); The RainCatcher, Inc. (Brian Drypolcher)
16. Request for Approval of **Amendment No. 1** to Memorandum of Agreement and Grant Award – Bus and Bus Facilities Program for Santa Fe Trails; New Mexico Department of Transportation, Transit & Rail Division. (Ken Smithson)
  - A. Request for Approval of Budget Increase – Grant Fund
17. Request for Approval of Professional Services Agreement – Fitness Program Instructor for Fort Marcy Complex (RFP #14/35/P); Julie Brette Adams. (Liz Roybal)
18. Request for Approval of Funding Recommendations for Fiscal Year 2014/2015 Human Services Providers; Various Vendors (RFP #14/24/P). (Terrie Rodriguez)
19. Request for Approval of Children and Youth Commission Funding Recommendations for Fiscal Year 2014/2015 Children and Youth Fund; Various Vendors (RFP #14/30/P). (Terrie Rodriguez)
20. Request for Approval of Grant Awards and Agreements – Senior Services Programs for Division of Senior Services; State of New Mexico Aging and Long Term Services Department. (Melanie Montoya)
  - A. Foster Grandparent Program
  - B. Retired Senior Volunteer Program
  - C. Senior Companion Program
    1. Request for Approval of Budget Increase – Grant Fund
21. Request for Approval of Renewal of Fiscal Year 2014/2015 Comprehensive Insurance Program Coverage for City of Santa Fe; A.J. Gallagher Risk Management Services. (Barbara Boltrek)
22. Request for Approval of a Resolution Relating to a Request for Approval of Third Quarter Budget Adjustments for Fiscal year 2013/2014 ending March 31, 2014. (Cal Probasco)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 2, 2014 – 5:00 P.M.

23. CIP No. 823 – DeFouri Street and Guadalupe Street Bridges Improvements Project.

- A. Request for Approval of a Resolution Supporting a Time Extension for the DeFouri Street and Guadalupe Street Bridges Project Municipal Arterial Program Cooperative Agreement with the New Mexico Department of Transportation. (Councilor Maestas) (Desirae Lujan)

**Committee Review:**

Public Works Committee (approved)	05/27/14
City Council (scheduled)	06/11/14

Fiscal Impact – No

- B. Request for Approval of Budget Transfer – Project Fund

24. Request for Approval of a Resolution Thanking the LEAD Task Force and Operations Team for Their Service and Stating the City's Intention to Enter into a Coalition Memorandum of Understanding to Further the Lead Mission. (Councilor Dimas, Mayor Gonzales, Councilors Bushee, Maestas, Lindell, Rivera and Trujillo) (Terrie Rodriguez)

**Committee Review:**

Public Safety Committee (approved w/amendment)	05/20/14
City Council (scheduled)	06/11/14

Fiscal Impact – Yes

25. Request for Approval of a Resolution Relating to Comprehensive Tax Reform for Municipalities; Calling on the New Mexico State Legislature to Take Immediate Action on Tax Reform Initiatives to Bring Balance, Equity and Financial Stability to Municipal Governments. (Councilors Maestas, Bushee and Ives) (Marcos Tapia and Brian Snyder)

**Committee Review:**

City Council (scheduled)	06/11/14
--------------------------	----------

Fiscal Impact – No

26. Request for Approval of an Ordinance Authorizing the Issuance and Sale of City of Santa Fe, New Mexico, General Obligation Bonds, Series 2014, in the Principal Amount of \$5,800,000, Payable from Ad Valorem Taxes Levied on all



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 2, 2014 – 5:00 P.M.

Taxable Property Within the City, Levied Without Limit as to Rate or Amount; Providing for the Form, Terms and Conditions of the Bonds, the Manner of their Execution, and the Method of, and Security for, Payment; Providing for the Award and Sale of the Bonds to the Purchaser and the Price to be Paid by the Purchaser for the Bonds; and Providing for Other Details Concerning the Bonds. (Councilor Dominguez) (Marcos Tapia and Helene Hausman)

**Committee Review:**

City Council (request to publish)

06/11/14

City Council (public hearing)

07/09/14

Fiscal Impact – Yes

27. Request for approval of a Resolution Authorizing Publication of a Notice of Sale of \$5,800,000 City of Santa Fe, New Mexico General Obligation Tax-Exempt Bonds, Series 2014, and Authorizing the City Council, City Officers and City Employees to take Further Action Necessary in Connection With the Sale of the Bonds. (Councilor Dominguez) (Marcos Tapia and Helene Hausman)

**Committee Review:**

City Council (scheduled)

06/11/14

Fiscal Impact – Yes

28. Request for Approval of an Ordinance Relating to the Establishment of Certain City of Santa Fe Departments; Repealing Section 2-19 SFCC 1987 to Delete the "Administrative Services Department"; Creating a New Section 2-19 SFCC 1987 to Establish the "Parks and Recreation Department"; and Amending Section 2-21 SFCC 1987 to Rename the "Convention and Visitors Bureau," the "Tourism Santa Fe Department". (Councilors Lindell and Ives) (Randy Randall and Isaac Pino)

**Committee Review:**

City Council (request to publish)

06/11/14

City Council (public hearing)

07/09/14

Fiscal Impact – No

29. Request for Approval of a Resolution Supporting the *Solarize Santa Fe!* Campaign – A Public Outreach, Marketing and Technical Assistance Initiative Promoting the Viability of Solar Photovoltaic and Solar Thermal Systems to



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 2, 2014 – 5:00 P.M.

Commercial and Residential Sectors; Directing Staff to Work With Santa Fe County, the Santa Fe Green Chamber of Commerce, the Santa Fe Alliance For Clean Energy and Other Relevant Entities in Implementing the *Solarize Santa Fe!* Campaign. (Councilor Ives) (Nick Schiavo)

**Committee Review:**

Public Utilities Committee (scheduled)	06/04/14
Public Works Committee (scheduled)	06/09/14
City Council (scheduled)	06/11/14

Fiscal Impact – Yes

**END OF CONSENT AGENDA**

**DISCUSSION**

30. Request for Approval of a Resolution Relating to the City of Santa Fe Fiscal Year 2014/2015 Budget; Amending Resolution No. 2014-35 to Include the Enactment of a Property Tax Rate Increase of 2 Mill Per \$1000 of net Taxable Value to be Used for ITT Infrastructure, and Public Safety Services Related to Phase 2 Annexation and Operation and Maintenance Costs for Infrastructure of Parks and Recreation Facilities and Libraries. (Councilor Ives) (Marcos Tapia and Judith Amer)

**Committee Review:**

City Council (scheduled)	06/11/14
--------------------------	----------

Fiscal Impact – Yes

31. Request for Approval of 2014 CIP Bond Issue for \$18 Million. (Isaac Pino)
32. OTHER FINANCIAL INFORMATION
33. MATTERS FROM THE COMMITTEE
34. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, June 2, 2014**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
<b><u>APPROVAL OF MINUTES</u></b>		
REGULAR FINANCE COMMITTEE MEETING – MAY 5, 2014	Approved	4
REGULAR FINANCE COMMITTEE MEETING – MAY 19, 2014	Approved	5
<b><u>CONSENT CALENDAR DISCUSSION</u></b>		
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – 1% LODGERS' TAX FUNDING FOR COMMUNITY ARTS PROMOTION PROGRAM (RFP #14/19/P); THIRTY (30) VARIOUS VENDORS	Approved	5
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ADVERTISING SERVICES ON BEHALF OF SANTA FE COMMUNITY CONVENTION CENTER (RFP #14/09/P); TKO ADVERTISING	Approved	6-7
REQUEST FOR APPROVAL OF AGREEMENT – DESIGN-BUILD SERVICES FOR STORMWATER MANAGEMENT IMPROVEMENTS, ARROYO CHAMISO AND SANTA FE RIVER (RFP #14/28/P); THE RAINCATCHER, INC.	Approved	7
REQUEST FOR APPROVAL OF FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2014/2015 HUMAN SERVICES PROVIDERS; VARIOUS VENDORS (RFP #14/24/P)	Approved	7-9

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
REQUEST FOR APPROVAL OF CHILDREN AND YOUTH COMMISSION FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2014/2015 CHILDREN AND YOUTH FUND; VARIOUS VENDORS (RFP #4/30/P)	Approved	9-11
CIP NO. 823 – DEFOURI STREET AND GUADALUPE STREET BRIDGES IMPROVEMENTS PROJECT:  REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING A TIME EXTENSION FOR THE DEFOURI STREET AND GUADALUPE STREET BRIDGES PROJECT MUNICIPAL ARTERIAL PROGRAM COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION	Approved [amended]	11
REQUEST FOR APPROVAL OF BUDGET TRANSFER – PROJECT FUND	Approved [amended]	11
REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF SANTA FE, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2014, IN THE PRINCIPAL AMOUNT OF \$5,800,000, PAYABLE FROM <i>AD VALOREM</i> TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION AND THE METHOD OF AND SECURITY FOR PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BOND	Approved	12
REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING PUBLICATION OF A NOTICE OF SALE OF \$5,800,000 CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION TAX-EXEMPT BONDS, SERIES 2014, AND AUTHORIZING THE CITY COUNCIL, CITY OFFICERS AND CITY EMPLOYEES TO TAKE FURTHER ACTION NECESSARY IN CONNECTION WITH THE SALE OF THE BONDS *****	Approved	12
END OF CONSENT CALENDAR DISCUSSION *****		

**ITEM****ACTION****PAGE****DISCUSSION**

REQUEST FOR APPROVAL OF A RESOLUTION  
RELATING TO THE CITY OF SANTA FE FISCAL  
YEAR 2014/2015 BUDGET; AMENDING  
RESOLUTION NO. 2014-35 TO INCLUDE THE  
ENACTMENT OF A PROPERTY TAX RATE  
INCREASE OF 2 MILLS PER \$1,000 OF NET  
TAXABLE VALUE TO BE USED FOR ITT  
INFRASTRUCTURE AND PUBLIC SAFETY  
SERVICES RELATED TO PHASE 2 ANNEXATION  
AND OPERATION AND MAINTENANCE COSTS  
FOR INFRASTRUCTURE OF PARKS AND  
RECREATION FACILITIES AND LIBRARIES

Postponed indefinitely

13-16

REQUEST FOR APPROVAL OF 2014 CIP BOND  
ISSUE FOR \$18 MILLION

Postponed to 06/16/14

16

OTHER FINANCIAL INFORMATION

None

17

MATTERS FROM THE COMMITTEE

Information

18

ADJOURN

18

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE**

Monday, June 2, 2014

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, June 2, 2014, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Carmichael A. Dominguez, Chair  
Councilor Ronald S. Trujillo  
Councilor Signe I. Lindell  
Councilor Christopher M. Rivera

**MEMBERS EXCUSED:**

Councilor Joseph M. Maestas

**OTHERS ATTENDING:**

Marcos A. Tapia, Finance Department  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

Mr. Tapia proposed an amendment to the amendment in the packet on Item #25, as follows: "WHEREAS, the City of Santa Fe is facing a total estimated loss of over \$80 million of hold harmless funds over the phase-out period ending in ~~2013~~ 2030." A copy of the amended amendment is incorporated herewith to these minutes as Exhibit "1."

Chair Dominguez said he would like to postpone Item #31 to the meeting of June 16, 2014, to give the Governing Body the opportunity to read the material in the packet.

Mr. Tapia noted the amendment to the proposed amendment on Item #25, which is in the Committee packet [Exhibit "1"].

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo, to approve the agenda, as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

**MOTION:** Councilor Trujillo moved, seconded by Councilor Lindell, to approve the following Consent Agenda as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

\*\*\*\*\*

#### **CONSENT AGENDA**

\*\*\*\*\*

6. **BID NO. 14/30/B – LIQUID ALUMINUM SULFATE CHEMICALS FOR CANYON ROAD WATER TREATMENT PLANT; CHEMTRADE CHEMICALS US, LLC. (VICTOR ARCHULETA)**
7. **BID NO. 14/31/B – SALT CHEMICALS FOR CANYON ROAD WATER TREATMENT PLANT; DPC INDUSTRIES, INC. (VICTOR ARCHULETA)**
8. **BID NO. 14/32/BB – SODIUM HYPOCHLORITE CHEMICALS FOR CANYON ROAD WATER TREATMENT PLANT; DPC INDUSTRIES, INC. (VICTOR ARCHULETA)**
9. **BID NO. 14/33/B – LIQUID SODIUM PERMANGANATE CHEMICALS FOR CANYON ROAD WATER TREATMENT PLANT; F2 INDUSTRIES, LLC. (VICTOR ARCHULETA)**
10. **BID NO. 14/34/B – SODA ASH, DENSE CHEMICALS FOR CANYON ROAD WATER TREATMENT PLANT; THATCHER CO. OF ARIZONA. (VICTOR ARCHULETA)**
11. **BID NO. 14/36/B – WATER DIVISION ADMINISTRATION BUILDING PHOTOVOLTAIC (PV) PROJECT; POSITIVE ENERGY, INC. (NICK SCHIAVO)**
12. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – WEBSITE DESIGN SERVICES FOR SANTA FE COMMUNITY CONVENTION CENTER (RFP #14/21/P); STUDIO X, INC. (RANDY RANDALL)**
13. ***[Removed for discussion by Councilor Lindell]***

14. *[Removed for discussion by Councilor Lindell]*
15. *[Removed for discussion by Councilor Lindell]*
16. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO MEMORANDUM OF AGREEMENT AND GRANT AWARD – BUS AND BUS FACILITIES PROGRAM FOR SANTA FE TRAILS; NEW MEXICO DEPARTMENT OF TRANSPORTATION, TRANSIT & RAIL DIVISION. (KEN SMITHSON)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
17. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – FITNESS PROGRAM INSTRUCTOR FOR FORT MARCY COMPLEX (RFP #14/35/P); JULIE BRETTE ADAMS. (LIZ ROYBAL)
18. *[Removed for discussion by Councilor Rivera]*
19. *[Removed for discussion by Chair Dominguez]*
20. REQUEST FOR APPROVAL OF GRANT AWARDS AND AGREEMENTS – SENIOR SERVICES PROGRAMS FOR DIVISION OF SENIOR SERVICES; STATE OF NEW MEXICO AGING AND LONG TERM SERVICES DEPARTMENT. (MELANIE MONTOYA)
  - A. FOSTER GRANDPARENT PROGRAM
  - B. RETIRED SENIOR VOLUNTEER PROGRAM
  - C. SENIOR COMPANION PROGRAM
    1. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
21. REQUEST FOR APPROVAL OF RENEWAL OF FISCAL YEAR 2014/2015 COMPREHENSIVE INSURANCE PROGRAM COVERAGE FOR CITY OF SANTA FE; A.J. GALLAGHER RISK MANAGEMENT SERVICES. (BARBARA BOLTREK)
22. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF THIRD QUARTER BUDGET ADJUSTMENTS FOR FISCAL YEAR 2013/2014, ENDING MARCH 31, 2014. (CAL PROBASCO)
23. *[Removed for discussion by Councilor Trujillo]*
24. REQUEST FOR APPROVAL OF A RESOLUTION THANKING THE LEAD TASK FORCE AND OPERATIONS TEAM FOR THEIR SERVICE AND STATING THE CITY'S INTENTION TO ENTER INTO A COALITION MEMORANDUM OF UNDERSTANDING TO FURTHER THE LEAD MISSION (COUNCILOR DIMAS, MAYOR GONZALES, COUNCILOR BUSHEE, COUNCILOR MAESTAS, COUNCILOR LINDELL, COUNCILOR RIVERA AND COUNCILOR TRUJILLO). (TERRIE RODRIGUEZ) Committee Review: Public Safety Committee (approved w/amendment) 05/20/14; and City Council (scheduled) 06/11/14. Fiscal Impact – Yes.

25. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO COMPREHENSIVE TAX REFORM FOR MUNICIPALITIES; CALLING ON THE NEW MEXICO STATE LEGISLATURE TO TAKE IMMEDIATE ACTION ON TAX REFORM INITIATIVES TO BRING BALANCE, EQUITY AND FINANCIAL STABILITY TO MUNICIPAL GOVERNMENTS (COUNCILORS MAESTAS, BUSHEE AND IVES). (MARCOS TAPIA AND BRIAN SNYDER) Committee Review: City Council (scheduled) 06/11/14. Fiscal Impact – No.
26. *[Removed for discussion by Councilor Lindell]*
27. *[Removed for discussion by Councilor Lindell]*
28. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE ESTABLISHMENT OF CERTAIN CITY OF SANTA FE DEPARTMENTS; REPEALING SECTION 2-19 SFCC 1987, TO DELETE THE “ADMINISTRATIVE SERVICES DEPARTMENT;” CREATING A NEW SECTION 2-19 SFCC 1987, TO ESTABLISH THE “PARKS AND RECREATION DEPARTMENT;” AND AMENDING SECTION 2-21 SFCC 1987, TO RENAME THE “CONVENTION AND VISITORS BUREAU,” THE “TOURISM SANTA FE DEPARTMENT” (COUNCILORS LINDELL AND IVES). RANDY RANDALL AND ISAAC PINO). Committee Review: City Council (request to publish) 06/11/14; and City Council (public hearing) 07/09/14. Fiscal Impact – No.
29. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE *SOLARIZE SANTA FE!* CAMPAIGN – A PUBLIC OUTREACH, MARKETING AND TECHNICAL ASSISTANCE INITIATIVE PROMOTING THE VIABILITY OF SOLAR PHOTOVOLTAIC AND SOLAR THERMAL SYSTEMS TO COMMERCIAL AND RESIDENTIAL SECTORS; DIRECTING STAFF TO WORK WITH SANTA FE COUNTY, THE SANTA FE GREEN CHAMBER OF COMMERCE, THE SANTA FE ALLIANCE FOR CLEAN ENERGY AND OTHER RELEVANT ENTITIES, IN IMPLEMENTING THE *SOLARIZE SANTA FE!* CAMPAIGN (COUNCILOR IVES). (NICK SCHIAVO) Committee Review: Public Utilities Committee (scheduled) 06/04/14; Public Works Committee (scheduled) 06/09/14; and City Council (scheduled) 06/11/14. Fiscal Impact – Yes.

\*\*\*\*\*  
END OF CONSENT AGENDA  
\*\*\*\*\*

5. APPROVAL OF MINUTES:

REGULAR FINANCE COMMITTEE MEETING – MAY 5, 2014  
REGULAR FINANCE COMMITTEE MEETING – MAY 19, 2014

**MOTION:** Councilor Trujillo moved, seconded by Councilor Rivera, to approve the minutes of the Regular Finance Committee meeting of May 5, 2014, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo, to approve the minutes of the Regular Finance Committee meeting of May 19, 2014, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

### **CONSENT CALENDAR DISCUSSION**

**13. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – 1% LODGERS' TAX FUNDING FOR COMMUNITY ARTS PROMOTION PROGRAM (RFP #14/19/P); THIRTY (30) VARIOUS VENDORS. (ANNA BLYTH AND RANDY RANDALL)**

Councilor Lindell asked if we request a follow-up report on the funded events.

Ms. Blyth said yes, noting they withhold 10% of the total grant award pending a final report which includes the project that was completed, examples of the advertising the City dollars purchased as well as information about where the audience came from and their demographic information.

Councilor Lindell asked the criteria for funding.

Ms. Blyth said the criteria are split between two review bodies – the Arts Commission looks at tourism impact and the Artistic Panel looks at artistic and administrative quality. She said, "You are looking at the quality of the proposed marketing and promotion plan, the attraction of tourism, economic development, artistic quality, administrative strength and education and outreach opportunities for the community."

Councilor Lindell expressed concern that the Opera is doing a \$23 million expansion, and the City has granted the Opera \$70,000 for what appeared to be its performances.

Ms. Blyth said between now and Council she will provide a list of organizations which includes the overall project budget. She said the Opera receives funds because of its impact on tourism and the 1% Lodger's Tax, by law, requires these organizations play a role in promoting tourism and that the funds be used for advertising and marketing outside a 60 mile radius. She thinks the Commission would be on board with her that there are huge needs in the community in terms of arts and services we can't meet through the Lodger's Tax.

Councilor Lindell said \$70,000 is a sizeable amount from the some \$700,000 available for grants.

**MOTION:** Councilor Lindell moved, seconded by Councilor Rivera, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**14. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ADVERTISING SERVICES ON BEHALF OF SANTA FE COMMUNITY CONVENTION CENTER (RFP #14/09/P); TKO ADVERTISING. (RANDY RANDALL)**

Councilor Lindell asked the number of employees of TKO advertising.

Mr. Randall said he doesn't know.

Councilor Lindell said her preference is that it be a contract with the option for a two-year renewal with annual evaluation of these services.

Mr. Randall said he agrees with Councilor Lindell. He said it is a four-year contract in one-year increments, which has to be renewed annually. He said at the end of the year, if we're not pleased with the results there is no obligation to renew for the 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> years. He said this is a City policy in dealing with these kinds of contracts. He thinks it's better to have one year contract, with 1-2 year extensions. He said there is a 30-day cancellation notice.

Councilor Lindell said it puts the spotlight on Mr. Randall to be sure that the contract doesn't slip through the cracks and is evaluated every year at renewal.

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo, to approve this request.

**DISCUSSION:** Chair Dominguez said the Governing Body will be looking at multi-year contracts and how those are handled.

Councilor Lindell asked if it is a policy of the City to do four-year contracts.

Mr. Rodarte said the majority of the City contracts are for four-years. He said they are trying to put the responsibility on the Director to review the contract every year prior to renewal. He said they will do a monthly analysis of the meetings with these organizations to be sure there is compliance. He reiterated it can be canceled at any time if things aren't going well, noting the responsibility is on the Director "rather than having to bring it to you every year, but we can do it.... but on the small ones, I can't see bringing them away every time. So what I'm doing now is give a breakdown of what they expect to spend annually for up to four years, and those are identified now in the information that we put in the packet."

Councilor Rivera said, "I think Randall explained it pretty well when he said these are four one-year contracts, single year contracts. Is that correct."

Mr. Rodarte said this is correct.

Councilor Rivera said, "The only difference I see is that you don't have to through the RFP or the bid process every single year in order to initiate a new contract."

Mr. Rodarte said you wouldn't have to go anyway, because it's identified when the RFP goes out, but with the older contract, we would come back and get it approved for another year, but it is for four years and we don't have to out every year on it.

Councilor Rivera said, "The only difference is that you don't have to spend staff hours every year if you're happy with the work they're doing in order to renew the contract. You just put an amendment sheet for it."

Mr. Rodarte said that is exactly right, and said the Directors have the responsibility to keep an open line communication with the vendor to keep it rolling, reiterating there is a cancellation clause if anything goes wrong.

**VOTE:** The motion was approved unanimously on a voice vote.

**15. REQUEST FOR APPROVAL OF AGREEMENT – DESIGN-BUILD SERVICES FOR STORMWATER MANAGEMENT IMPROVEMENTS, ARROYO CHAMISO AND SANTA FE RIVER (RFP #14/28/P); THE RAINCATCHER, INC. (BRIAN DRYPOLCHER)**

Councilor Lindell asked who oversees the work on these projects and accepts that the work is to the standards – who does that evaluation.

Mr. Drypolcher said that would be him as the River & Watershed Coordinator. He said he isn't an engineer or landscape architect, so he would look to other staff, such as David Catanach in Streets & Drainage or Mike in Roadway & Trails Engineering Division. He said he does have some experience in the field, but he can draw upon other staff from the City to get out there and look at things..

Councilor Lindell said it indicates the project is to be completed within 300 days. She asked what happens – are there are provisions in the contract if it goes 400 days.

Mr. Drypolcher said on page 3 of the PSA, Article 6 Liquidated Damages, provides they are assessed at \$250 per day if they exceed the contract time. He said we like to work with local firms to get the work done timely, but if not, we can assess liquidated damages on the project.

**MOTION:** Councilor Rivera moved, seconded by Trujillo, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**18. REQUEST FOR APPROVAL OF FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2014/2015 HUMAN SERVICES PROVIDERS; VARIOUS VENDORS (RFP #14/24/P). (TERRIE RODRIGUEZ)**

*Councilor Trujillo said his wife is on the Board of the Interfaith Shelter and he will be recusing himself on this item.*

Councilor Rivera asked the criteria for funding.

Terrie Rodriguez said that is in paragraph 1, page 5 of the Memorandum of May 19, 2014, noting it comes down to whether they can provide what they say they can and have been providing, as well as their presentation to the Human Services Committee and the contract they have.

Responding to Councilor Rivera, Ms. Rodriguez said there are 7 members on the Human Services Committee – Betty Ann Rose, Chair, a former social worker; two former Human Services staffers, Marizza Montoy-Gansel and Richard Tavares; and the County has provided Steve Shepherd and his wife Dorothy Shepherd who works for the DOT; and two public health nurses, Kathleen Rowe and Shirlee Davidson, and then Ms. Rodriguez represents the City. There is no one else from the City on the Committee.

Councilor Rivera said on page 6, it indicates the 2013/2014 budget was \$617,000, and the recommended budget for 2014/2015 increased to \$779,000. He asked if this was in the budget request.

Ms. Rodriguez said yes, noting the Human Services funding is based on 2% of the GRTs, and she gets that number from Finance at the beginning of the budget process.

Councilor Rivera asked how the Committee decides the amounts for the applicants.

Ms. Rodriguez reiterated it is how they have performed, noting the Arts in Human Services is a different piece, and is a collaboration between Human Services and the Arts Commission. She described the process for those applications to work in nursing homes and other restricted environments. There was extra money this year so they were able to bump-up those contracts.

Responding to Councilor Rivera, Ms. Rodriguez said Catholic Charities has received funding from the City for many years, and initially were providing a lot of services, but now has reduced its efforts to immigration service. There was a new applicant this year which provides immigration services, which had a strong proposal with the desired level measurements and objections, and the Committee chose to fund the new organization and Catholic Charities.

Responding to Councilor Rivera, Ms. Rodriguez said they don't do the exact same thing. Catholic Charities works with kids/students that have been raised in Santa Fe which is a much easier immigration procedure, and the new organization is providing services for people who have run into trouble where they are victims – crisis services for immigrants.

Councilor Rivera said the Interfaith Community Shelter is getting \$60,000 and ROC is receiving \$70,000, and asked the difference between the two.

Ms. Rodriguez said on the bottom of the Excel Spreadsheet, the \$70,000 is not out of the Human Services Fund, it is actually out of the Human Services budget. Last year, they voted to fund ROC at \$70,000 to get them at a point of sustainability for a one-stop homeless services operation, reiterating that is out of her budget. She said \$50,000 is for the winter shelter provided by the Shelter Group. She said she will be working more closely with them to get them to the point of sustainability, and after that they will have to raise their own funds.

Councilor Lindell said this is a good report, and gave a good picture of what was happening. She asked the term for members of the Human Services Committee, and Ms. Rodriguez said it is two years.

Councilor Lindell asked about *Issues Considered for Specific Organizations*, on page 3 of the packet, and how these were chosen to talk about.

Ms. Rodriguez said the Arts in Human Services is a hybrid which is coordinated with the Arts Commission; Children First Co-Parenting was not recommended for funding and she wanted to give more detail about that; Esperanza Shelter for Battered Families did not apply for funding which is unusual; Southwest CARE Center was a new applicant requesting \$100,000 and the Committee decided not to recommend them for funding. She said the City and County Resolution provides funding for the Advisory Council on Food Policy, and the Interfaith Community Shelter Group is also funded by Resolution and are not part of the Human Services funding.

**MOTION:** Councilor Rivera moved, seconded by Councilor Lindell, to approve this request.

**VOTE:** The motion was unanimously on a voice vote, with Chair Dominguez, Councilor Rivera and Councilor Lindell voting in favor of the motion, no one voting against, and Councilor Trujillo recused.

**19. REQUEST FOR APPROVAL OF CHILDREN AND YOUTH COMMISSION FUNDING  
RECOMMENDATIONS FOR FISCAL YEAR 2014/2015 CHILDREN AND YOUTH FUND;  
VARIOUS VENDORS (RFP #4/30/P) (TERRIE RODRIGUEZ)**

A copy of *City of Santa Fe Children and Youth Commission Ends/Results Framework Mission*, with attachments, is incorporated herewith to these minutes as Exhibit "2."

At the request of the Chair, Chris Sanchez, Youth and Family Services Division, discussed accountability as set out in the Memorandum of June 2, 2014, from Isaac J. Pino, Community Services Department Director, and A. Terrie Rodriguez, Youth and Family Services Division Director, with attachments, which is in the Committee Packet, and in Exhibit "2." Please see this document for specifics of this presentation.

*The Committee commented and asked questions as follows:*

- Chair Dominguez said then an organization will collect the data, and assuming it is in the format needed by the City, will that data be shared with other organizations or is it used just to determine funding.

Mr. Sanchez said it is two-fold. He said previously, there was no way to measure an organization's impact. He said with this documentation they would be able to evaluate the impact an organization is or is not having, and would assist the Commission in its decision with regard to funding.

- Chair Dominguez said he would like for staff to work on a clearing house for the collection of data so it is available to the public.

Ms. Rodriguez said a report from St. Vincent's came up with specific key indicators, so we can have community indicators, and there is overlapping with the Children and Youth Commission and other foundations. They are seeing some real movement to collect data so they can make some impact on the statistics where we are at the bottom, using different approaches for a community impact. She said it is possible St. Vincents Hospital will be looking to give us an intern to look at collecting data and evaluating who is funding what, as well as what indicators will be impacted by the funding. She said it is hoped that between the City, St. Vincents and the Community Foundation to make a good case with the data to create some community impact.

Mr. Sanchez said a data team has been put together by the Santa Fe Community Foundation which is represented by many different entities, but the City wants to take the lead on how we do the clearing house so we can look at where we sit collectively.

- Chair Dominguez this is a good step, but we need a clear map of how certain children are receiving services, and collecting this data will be a great start in making that move.
- Responding to Councilor Lindell, Mr. Sanchez said the Commission members are: Sue Herrmann, Chair, an attorney; Dolores Fidel a retired nurse, Joanne Lefrak, an artist and director of Site Santa Fe; Paige Aarniokoski, retired teacher; Thomas Bustamante, a CPA; Michael Multari; Jill Reichman a doctor whose specialty is data analysis and who has pushed us to do things in terms of tracking data.
- Councilor Lindell said it would be interesting in the next report, to know the amount requested and the percentage that is of their budget. She asked what does \*\* mean.

Mr. Sanchez said it is in the body of the report, and represents items on which the Commission has voted in terms of recommendation for funds.

- Councilor Lindell asked the reason Warehouse 21 went to \$18,000 this year.

Mr. Sanchez said one of the issues was that the performance of Warehouse 21 was slowly declining over the last few years. He said during the site visits, they evaluated that organization and found they are not performing in the way they should. They want to focus on organizations which truly are thriving. He noted within the body of this is a development plan, with regard to what we would like the organizations to build throughout this funding cycle, to get them to the level to have the capacity to do the services they say they will be doing.

- Councilor Rivera noted that Appendix B is missing and the page numbers are off.

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**23. CIP NO. 823 – DEFOURI STREET AND GUADALUPE STREET BRIDGES IMPROVEMENTS PROJECT.**

**A. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING A TIME EXTENSION FOR THE DEFOURI STREET AND GUADALUPE STREET BRIDGES PROJECT MUNICIPAL ARTERIAL PROGRAM COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (COUNCILOR MAESTAS). (DESIRAE LUJAN)**

**B. REQUEST FOR APPROVAL OF BUDGET TRANSFER – PROJECT FUND**  
**Committee Review: Public Works Committee (approved) 05/27/14; and City Council (scheduled) 06/11/14. Fiscal Impact – No.**

Councilor Trujillo said, "As always, anything dealing with the New Mexico Department of Transportation I pull off, just to say that I work for the New Mexico Department of Transportation and I used to oversee these projects, but I no longer work in that department, therefore there is no conflict of interest, and I would move for approval."

**MOTION:** Councilor Trujillo moved, seconded by Councilor Rivera moved to approve Items 23(A) and 23(B), as presented.

**DISCUSSION:** Councilor Bushee said at Public Works the \$300,000 which is needed from the CIP bond was removed.

Councilor Rivera said we left it in the CIP bond.

Councilor Bushee said it is in there, and given that we have yet to approve the CIP Funding, it was removed.

**FRIENDLY AMENDMENT:** Councilor Rivera would like to amend the motion to provide that the \$300,000 would still be subject to the approval of the CIP Funding. **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE.**

**VOTE:** The motion, as amended, was approved unanimously on a voice vote.

26. **REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF SANTA FE, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2014, IN THE PRINCIPAL AMOUNT OF \$5,800,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION AND THE METHOD OF AND SECURITY FOR PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS (COUNCILOR DOMINGUEZ). (MARCOS TAPIA AND HELENE HAUSMAN). Committee Review: City Council (request to publish) 06/11/14; and City Council (public hearing) 07/09/14. Fiscal Impact – Yes**

*Items #26 and #27 were combined for purposes of presentation and discussion, but were voted upon separately.*

Ms. Hausman presented information from the Committee packet. She said this is done as a requirement by the City to be able to issue these bonds. The next piece allows us to go to public notice. There is a financing schedule that has the G.O. Bonds closing on August 27, 2014, and to hit the next Council meeting for final approval. There are legal requirements to issue the bonds. This bond issue is the second part of the voter approved general obligation debt in 2012, for the remainder of \$5.8 million.

**MOTION:** Councilor Lindell moved, seconded by Councilor Trujillo, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

27. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING PUBLICATION OF A NOTICE OF SALE OF \$5,800,000 CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION TAX-EXEMPT BONDS, SERIES 2014, AND AUTHORIZING THE CITY COUNCIL, CITY OFFICERS AND CITY EMPLOYEES TO TAKE FURTHER ACTION NECESSARY IN CONNECTION WITH THE SALE OF THE BONDS (COUNCILOR DOMINGUEZ). (MARCOS TAPIA AND HELENE HAUSMAN)**

**MOTION:** Councilor Lindell moved, seconded by Councilor Rivera, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

\*\*\*\*\*

**END OF CONSENT CALENDAR DISCUSSION**

\*\*\*\*\*

## **DISCUSSION**

30. **REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO THE CITY OF SANTA FE FISCAL YEAR 2014/2015 BUDGET; AMENDING RESOLUTION NO. 2014-35 TO INCLUDE THE ENACTMENT OF A PROPERTY TAX RATE INCREASE OF 2 MILLS PER \$1,000 OF NET TAXABLE VALUE TO BE USED FOR ITT INFRASTRUCTURE AND PUBLIC SAFETY SERVICES RELATED TO PHASE 2 ANNEXATION AND OPERATION AND MAINTENANCE COSTS FOR INFRASTRUCTURE OF PARKS AND RECREATION FACILITIES AND LIBRARIES (COUNCILOR IVES). (MARCOS TAPIA AND JUDITH AMER) Committee Review: City Council (scheduled) 06/11/14. Fiscal Impact – Yes**

A packet of information on the *Proposal to Impose a 2 mil Property Tax*, with attachments, prepared by Councilor Ives, is incorporated herewith to these minutes by reference.”

*The Committee commented and asked questions as follows:*

- Chair Dominguez said, “When we look at that information, there is no doubt that if we want to continue to maintain the level of service that the City provides, especially given the challenge we have with the “hold harmless,” the rising cost of health insurance, and other significant costs, there is no doubt that we begin discussing whether that is through economic stimulus or some sort of revenue generator, again, if we want to maintain that level of services and challenges that we need to generate revenue.”

Chair Dominguez continued, “However, if you look at the current Resolution, it talks about enacting this property tax. And I will tell you the problems I have with this is that we have not had proper discussion. We do not have a plan to determine exactly how that revenue will be spent. Some of it is going for public safety. And just today, we have named a new Police Chief, however, he won't start for 2-3 weeks, I understand, and there is still a transition period. So this discussion is somewhat premature. In fact, I am contemplating [inaudible] because we haven't had some of this discussion. ITT. There is no doubt that there are some needs there, it has been well documented. And I think the Governing Body agrees that there are some ITT infrastructure and other needs, however, even there, that Director is interim as far as I understand.”

Chair Dominguez continued, “So, whenever we tax the public, it needs to be deliberate and it needs to come with a plan. and that's what I see missing from here, is you don't have a plan of exactly how that money is going to be spent, and that's the public's money. And the public deserves to know exactly how that money is going to be spent. There are infrastructure items which are articulated in the Resolution, but we don't know what's recurring and what's not recurring. So those things need to be fleshed out before you enact anything, in my opinion. And we have a transition plan that I understand is coming tomorrow. I don't know if that transition plan calls for any efficiencies or expansions. But, absent of a more stable administration, if you will, I think this proposal is premature. And so I will say that.”

- Councilor Rivera said, "There is still some concern about people in the City that are property rich and cash poor, for lack of a better time. Is there anything in place that the State has done to protect those people from increases."

Judith Amer said, "I would say the only thing in place is the Yield Control Formula, which is a formula that is imposed by DFA after the mill levy is proposed by the Governing Body."

- Councilor Rivera asked her to explain how that works.

Ms. Amer said, "It's pretty complicated, and I don't completely understand it, but it's a formula that is imposed on top of the mill levy to prevent large increases in the property tax, over and above the [inaudible]. If you ask me to go further than that, I can't."

- Councilor Rivera asked the definition of a large increase.

Mr. Tapia said, "I believe it does talk about a 5% increase from one year to the next. The only time it will change significantly is if the property is sold to a new buyer, but other than that, there are protections, and I think there won't be a huge, over 5% jump in their property tax and/or assessment."

- Councilor Rivera asked what percentage "of a jump are we looking at here. Is there an average."

Mr. Tapia said he doesn't have that figure, but he is sure he can get that information.

- Councilor Rivera said, "I agree with what Councilor Dominguez said, and I feel the lack of a real plan of where the money is spent is key here. I think we can probably find ways to spend the money, and in some cases, it's probably needed, or at least when you look at annexation. I would agree that finding ways to fund, especially public safety that is needed out there, as we continue to do this phasing agreement. Is there any thought of where the money would go – it's not really specific about where it will be spent. It is a large document that Councilor Ives put forward, so it will take some time to go through it, but I have some real concerns about this."

- Chair Dominguez said we can move to postpone to a certain date, we can move to table it, we can move to bring it back for further hearing.

Councilor Bushee said she thought we were also going to do the CIP bonds tonight, and is glad that is postponed. She said she would suggest all of these discussions need to be done in a more comprehensive manner. She is grateful he also is starting to see it that way. She said on page 9 of the packet, the Councilor seems to be suggesting that we submit this as part of the 2014/2015 budget, not later than June 30, 2014. She agrees completely with the previous two speakers that this seems precipitous and perhaps not quite thought out. I know the needs are great, but nowhere in the discussion have we talked at what about level of service we want to continue, and there's a shortfall of the operating budget close to \$10 to \$12 million. Is that correct, Marcos."

Mr. Tapia said, "I'm not sure where you're coming up with \$10 million. Like this year there were some funding issues and challenges. Since I've been here, there has been a gap of \$5 to \$10 million that we have to figure out. And part of that big one since I've been here is annexation."

- Councilor Bushee said, "But we've also had results that we didn't expect. The slower revenue stream coming in on annexation. You need to break this down into a bunch of different pieces. And I also heard from the Mayor today, that the School Board expects to add another mill levy upcoming, and that's on top of the \$55 million they just generated for computers and other infrastructure. I wanted to add that in the mix, and just suggest that we start separating these things out, including "hold harmless." I view that very separately. I view that as a discussion with the legislative and tax reform, long term, short term, all this. I don't really see this... a little bit like the last GO Bond we did where we did the number and filled in the projects afterwards. I don't see anything in here that actually relates to the kind of infrastructure that would generate revenue."
- Councilor Bushee continued, "So I think we need to break this down into bite size pieces, and have a bigger discussion. And I think this is far too un-thought-out. And I would oppose it as plan.... the schools are going to add to the burden, and I don't see the relief the homeowners have been seeking, and I don't think we should add to that burden. There were lots of things that were not brought into the mix which could also generate money and jobs."
- Councilor Lindell said, "With regard to the School, the current \$50 million increase, I think that is phased-in, and that may have been what the Mayor was talking about.... This is a pretty sizeable document that Councilor Ives put together and I don't think it's easy to bring forward a request for a tax increase. I respect Councilor Ives for bringing this. However, at this point in time, I'm not prepared to discuss this document and I need time to read it, to study it. And we are facing a pretty sizable property tax right now imposed on us by the Schools. I think that imposing new property tax right now, we need to think very long and hard about that. The other part of what I hear is the level of services. Services cost money. If we want more services, it's going to cost more money. We've very very worked hard with the budget this year to maintain services we have. And certainly the budget has no room in it for expansion."

**MOTION:** Councilor Lindell moved to table this item.

Ms. Amer said the Committee can approve this, or take no action, or postpone.

Mr. Tapia agreed, saying no action is required. He said, "I think Councilor Ives did what he intended to do, and I don't want to speak for him, to get that discussion started."

Mr. Tapia said, "Again, part of the intent in moving this so quickly, is this has to be through the budget process that has to go to the State Department of Finance & Administration, Local Government Division. That is how it is set up. And handing this in, and it having to be established as part of our budget, they will assess it, review it and determine the rates they could recommend to the County. And that's part of the process, and that's why his intent was to move it quickly through here. If this doesn't happen, the next time we would be able to do this is next fiscal year."

**WITHDRAWAL OF THE MOTION.** Councilor Lindell withdrew her motion.

Councilor Trujillo there are so many needs and he is concerned about how to pay for those needs. He said, in view of another mill being imposed by the Schools, he isn't ready to impose another tax on the people of Santa Fe, although he understands the needs. He said, "If Councilor Ives wants an answer right now, I can't vote for it. I would like to see this at the next meeting, and I don't just want a meeting of the Finance Committee, I want to have a meeting with the entire Governing Body. We need to discuss the problems."

**MOTION:** Councilor Trujillo moved, seconded by Councilor Rivera, to postpone this item indefinitely.

**DISCUSSION:** Chair Dominguez asked if County has maxed out on its taxing authority.

Mr. Tapia said he isn't sure, but he can get an answer for him. He said, "A lot of Counties do implement the property tax and some have to use the entire 7.65 mils. The City itself uses 2.817 mils. And once you take off the 3 GO bonds, that reduces the actual impact. I'll check with the County, but I'm not sure where they are."

Ms. Amer said, "I looked at it recently, and I think they were at 11.6 mils."

Chair Dominguez said he wanted to point this out, because the City hasn't imposed a lot of property taxes administratively over many many years, although we have done so through general obligation bonds which are approved by the voters. He said he thinks we owe it to the public that we are operating as efficiently and effectively as possible. He said City employees are working hard to provide services. He said without the proper discussion, it is premature to do this, and we should have had this discussion during the budget hearings. He said we were able to maintain services with some increases and funding the Police Department expansion. He said the need for more revenue has been articulated. And this is a good discussion to have throughout the course of the year.

Chair Dominguez thanked Councilor Ives for bringing this forward and initiating this discussion.

**VOTE:** The motion was approved unanimously on a voice vote.

**31. REQUEST FOR APPROVAL OF 2014 CIP BOND ISSUE FOR \$18 MILLION. (ISAAC PINO)**

This item is postponed to the Finance Committee meeting of June 16, 2014.

**32. OTHER FINANCIAL INFORMATION:**

There was no other financial information.

**33. MATTERS FROM THE COMMITTEE**

Chair Dominguez said he will be absent for the meeting of June 30, 2014.

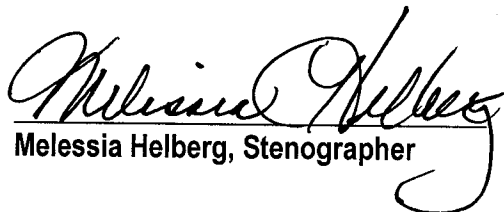
**34. ADJOURN**

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:30 p.m.

  
Carmichael A. Dominguez, Chair

**Reviewed by:**

  
Marcos A. Tapia, Director  
Department of Finance

  
Melessia Helberg, Stenographer

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2014-\_\_**  
**Local Government Tax Reform**

---

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2014-\_\_:

1. On page 2, *delete* lines 5 and 6 and *insert* in lieu thereof:

“WHEREAS, the City of Santa Fe is facing a total estimated loss of over \$80 million of hold harmless distribution funds over the phase-out period ending in 2013; 2030, and”

Respectfully submitted, :

\_\_\_\_\_  
Councilor Joseph Maestas

ADOPTED: \_\_\_\_\_

NOT ADOPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

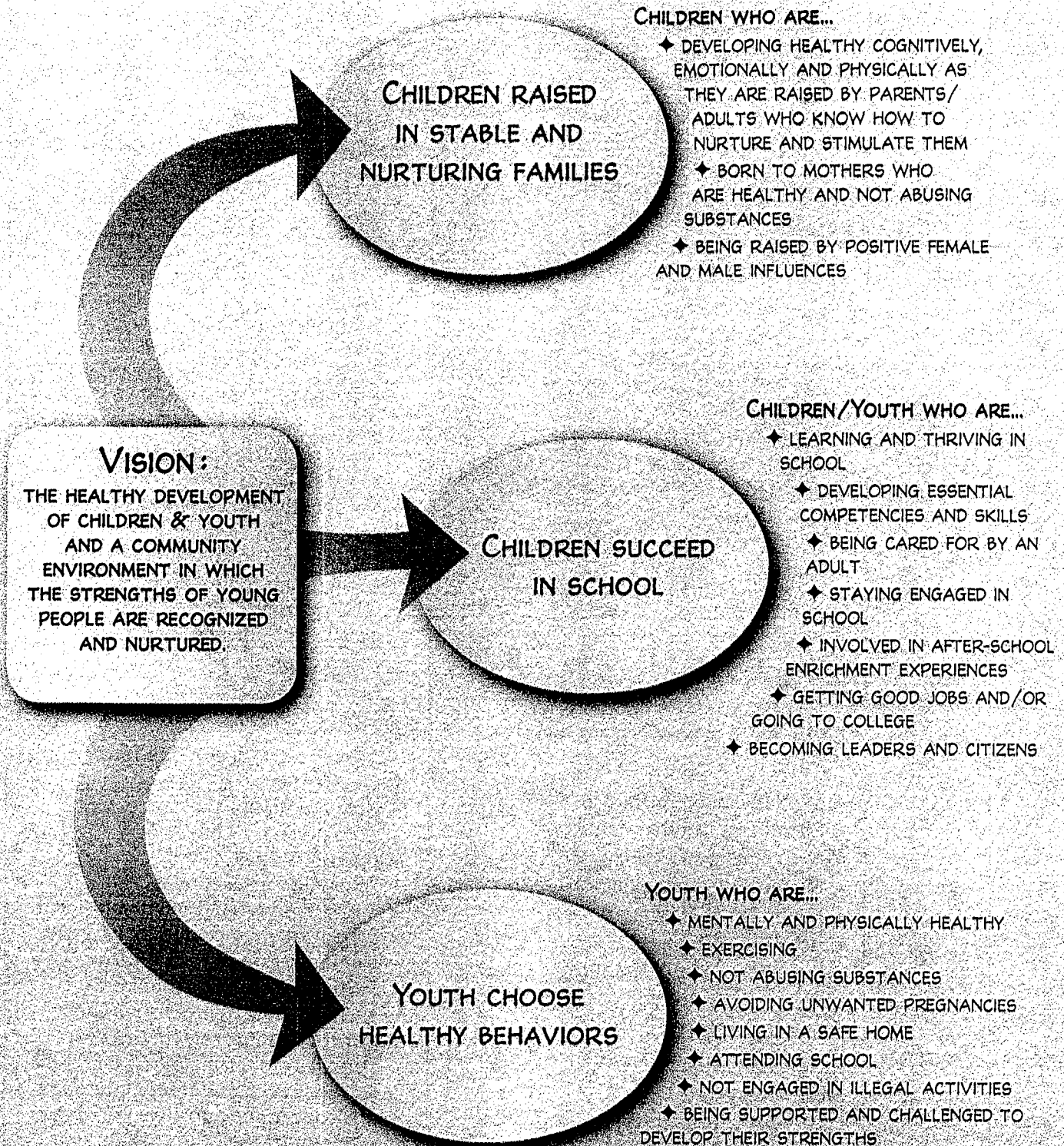
*Exhibit "1"*

# CITY OF SANTA FE CHILDREN AND YOUTH COMMISSION

## ENDS/RESULTS FRAMEWORK

### MISSION:

TO IMPROVE THE LIVES OF CHILDREN BY SUPPORTING LOCAL  
NONPROFIT AND SCHOOL PROGRAMS THAT WORK FOR KIDS.



JULY 2013

*Exhibit "2"*

## Ends Framework with Indicators

Funding Category/Goal Area	Desired Results/Ends (Conditions of well-being)	Indicators (Measures of conditions of well-being)
Early Care and Education for Children 0-5	<p><b>Ends: Children raised in stable and nurturing families.</b>  <i>We would see children who are ..</i></p> <ul style="list-style-type: none"> <li>• Developing healthy cognitively, emotionally and physically as they are raised by parents/adults who know how to nurture and stimulate them</li> <li>• Physically healthy and developing</li> <li>• Born to mothers who are healthy and not abusing substances</li> <li>• Being raised by positive female and male influences</li> </ul>	<p><b>Number and/or Percent:</b></p> <ul style="list-style-type: none"> <li>• Infant death and injuries</li> <li>• Child abuse/neglect rates</li> <li>• Children enrolled in Pre-K programs and % who are ready for kindergarten based on assessments</li> <li>• Infants receiving well-baby care</li> <li>• Mothers receiving prenatal checks</li> <li>• Children born to addicted parent</li> <li>• Family involvement</li> </ul>
Supplemental Education for School-Age Children	<p><b>Ends: Children succeed in school.</b>  <i>We would see children/youth who are ..</i></p> <ul style="list-style-type: none"> <li>• Learning and thriving in school</li> <li>• Developing essential competencies and skills (e.g. reading, writing, math &amp; science)</li> <li>• Being cared for by an adult</li> <li>• Staying engaged in school</li> <li>• Engaged in after-school enrichment experiences</li> <li>• Getting good jobs and/or going to college</li> <li>• Becoming leaders and citizens</li> </ul>	<p><b>Number and/or Percent:</b></p> <ul style="list-style-type: none"> <li>• School attendance rates/truancy</li> <li>• Reading, math and science proficiency rates</li> <li>• Graduation rate &amp; drop out rates</li> <li>• Participate in after-school activities which demonstrate improvement/growth (academic, social skills, etc.)</li> <li>• % of youth who can identify a caring adult/caretaker</li> <li>• Involvement in community services, apprenticeships or school activities who show growth in leadership or career preparation skills</li> </ul>
Healthy Lifestyles	<p><b>Ends: Youth choose healthy behaviors.</b>  <i>We would see youth who are ..</i></p> <ul style="list-style-type: none"> <li>• Mentally and physically healthy</li> <li>• Exercising, healthy weight</li> <li>• Not abusing substances</li> <li>• No unwanted pregnancies</li> <li>• Living in a safe home</li> <li>• Attending school</li> <li>• Not engaged in illegal activities</li> <li>• Being supported and challenged to develop their strengths</li> </ul>	<p><b>Number and/or Percent:</b></p> <ul style="list-style-type: none"> <li>• Suicide rates, depression rates</li> <li>• Obesity rates</li> <li>• Rate of abuse of substances</li> <li>• Teen pregnancy rates</li> <li>• Homeless rates</li> <li>• Abuse and neglect rates</li> <li>• Suspension rates/JJPO involvement</li> <li>• School attendance rates</li> <li>• Immunization rates, flu shots</li> <li>• Participate in after-school or enrichment activities which show growth &amp; improvement in skills, attitudes or behaviors (e.g. enrichment activities such as outdoor education, arts education &amp; positive learning experience)</li> </ul>



A City that Cares about Kids!

## Grants Review

### SECTION I – Priority Categorization

Identifying how the program best aligns with one of the City of Santa Fe's Children and Youth Commission priorities.

### SECTION II – Program Review

This is a review of how the Agency is meeting the requirements of the City's RFP.

Performance Rating & Definitions		
5	<b>GREATLY EXCEEDED</b>	Performance clearly and consistently exceeded the objective/standard by a wide margin.
4	<b>EXCEEDED</b>	Performance frequently exceeded the objective/standard.
3	<b>FULLY SATISFACTORY</b>	Performance fully met the objective/standard.
2	<b>BELOW SATISFACTORY</b>	Performance usually, but did not always, meets the objective/standard. This may be acceptable for a newly formed non-profit agency. This level is marginal for more experienced non-profits.
1	<b>UNSATISFACTORY</b>	Performance failed to meet the objective/standard by a wide margin.

### SECTION III – Accomplishment of Ends/Results

This is a list of ends/results set forth by the City of Santa Fe Children and Youth Commission.

### SECTION IV – Overall Performance

This is the performance rating of the agency.

### SECTION V - Future Objectives

Plan the changes to address the children and youth needs.

### SECTION VI - Development Plan

Identify specificThis is a development plan to assist an agency in successfully meeting the Commission's criteria

#### Reviewer Instructions

The City of Santa Fe Children and Youth Commission sets high standards for reviewing agency and nonprofits who request funding to serve our children and youth. It is an obligation to our tax payers and the non-profit agencies that we rate each category in an objective and fair manner to accomplish the mission of the Commission. A rating of 3 - Fully Satisfactory means an agency is accomplishing what is required. A rating above or below a "3 - Fully Satisfactory" requires written comments to support the higher or lower rating and to justify how the organization specifically exceeds or does not meet expectations with cited examples. For example a 5 - Greatly Exceeded might have received state or national recognition for one of the review categories. A rating of a 1 - Unsatisfactory will likely require immediate remedy to qualify for funding.

Non-Profit Name:			
Program:			
Contact Name:		Title:	
Review Period:		Amount Requested:	

## SECTION I - PRIORITY CATORGIZATION

### PRIORITY INDICATORS

Vision: The development of children and youth and a community environment in which the strengths of young people are recognized and nurtured. Below are the indicators: (Which of the City's priority best represents the program. Check all program desired results that apply.)

<input type="checkbox"/> <b>Children Raised in Stable and Nurturing Families</b> <b>Early Care and Education for Children 0-5</b> <b>Program Desired Results/Ends</b>	<input type="checkbox"/> <b>Children Succeed in School</b> <b>Supplemental Education for School-Age Children</b> <b>Program Desired Results/Ends</b>	<input type="checkbox"/> <b>Youth Choose Healthy Behaviors</b> <b>Healthy Lifestyles</b> <b>Program Desired Results/Ends</b>
<input type="checkbox"/> Developing healthy cognitively, emotionally and physically healthy kids raised by parents/adults who know how to stimulate them.  <input type="checkbox"/> Physically healthy and developing  <input type="checkbox"/> Born to mothers who are healthy and not abusing substances. Indicator:  <input type="checkbox"/> Being raised by positive female and male influences.	<input type="checkbox"/> Learning and thriving in school  <input type="checkbox"/> Developing essential competencies and skills  <input type="checkbox"/> Being cared for by an adult  <input type="checkbox"/> Staying engaged in school  <input type="checkbox"/> Involved in after-school enrichment experiences.  <input type="checkbox"/> Getting good jobs and/or going to college  <input type="checkbox"/> Becoming leaders and citizens	<input type="checkbox"/> Mentally and physically healthy  <input type="checkbox"/> Exercising  <input type="checkbox"/> Not abusing substances  <input type="checkbox"/> Avoiding unwanted pregnancies  <input type="checkbox"/> Living in a safe place  <input type="checkbox"/> Attending school  <input type="checkbox"/> Not engaged in illegal activities  <input type="checkbox"/> Being supported and challenged to develop their strengths
<b>Indicators</b> <ul style="list-style-type: none"> <li>• Infant death and injuries</li> <li>• Child abuse/neglect rates</li> <li>• Children enrolled in Pre-K programs and % who are ready for kindergarten based on assessments</li> <li>• Infants receiving well-baby care</li> <li>• Mothers receiving prenatal checks</li> <li>• Children born to addicted parent</li> <li>• Family involvement</li> </ul>	<b>Indicators</b> <ul style="list-style-type: none"> <li>• School attendance rates/truancy</li> <li>• Reading, math and science proficiency rates</li> <li>• Graduation rate &amp; drop out rates</li> <li>• Participate in after-school activities which demonstrate improvement/growth (academic, social skills, etc.)</li> <li>• % of youth who can identify a caring adult/caretaker</li> <li>• Involvement in community services, apprenticeships or school activities who show growth in leadership or career preparation skills</li> </ul>	<b>Indicators</b> <ul style="list-style-type: none"> <li>• Suicide rates, depression rates</li> <li>• Obesity rates</li> <li>• Rate of abuse of substances</li> <li>• Teen pregnancy rates</li> <li>• Homeless rates</li> <li>• Abuse and neglect rates</li> <li>• Suspension rates/JJPO involvement</li> <li>• School attendance rates</li> <li>• Immunization rates, flu shots</li> <li>• Participate in after-school or enrichment activities which show growth &amp; improvement in skills, attitudes or behaviors (e.g. enrichment activities such as outdoor education, arts education &amp; positive learning experience).</li> </ul>

Comments

## SECTION II - PROGRAM REVIEW

### AGENCY PROGRAM

Program structure to effectively achieve priorities.

PROGRAM LEVEL

The non-profit is recognized as a national leader in providing a model program to cultivate and support youth.

☐

The non-profit has researched and implemented models from other non-profits (local or national) to serve the City's children and youth.

☐

Structured Program developed locally.

☐

Unstructured, creative program developed locally.

☐

### RATING SCALE

(CHECK ONE)

- ☐ Performance clearly and consistently exceeded the objective/standard by a wide margin.
- ☐ Performance frequently exceeded the objective/standard.
- ☐ Meets essential expectations and requirements for the program.
- ☐ Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.
- ☐ Needs development to meet essential expectations and requirements for the program.

Comments:

**SCOPE OF ACTIVITY**

Agency/Program serves appropriate number of young people. (Estimate cost per participant.)

Dollar Amount:	Participant Number	Cost per Participant:	EXPECTED NUMBER SERVED
Number 151 +			<input type="checkbox"/>
Number 76-150			<input type="checkbox"/>
Number 26-75			<input type="checkbox"/>
Number 0-25			<input type="checkbox"/>

**RATING SCALE**

(CHECK ONE)

- ☐ Performance clearly and consistently exceeded the objective/standard by a wide margin.
- ☐ Performance frequently exceeded the objective/standard.
- ☐ Meets essential expectations and requirements for the program.
- ☐ Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.
- ☐ Needs development to meet essential expectations and requirements for the program.

Comments:

**GOVERNANCE**

The agency/program has sufficient oversight to provide sustainability.

TYPE OF OVERSIGHT AND  
SUPPORT

Diversified Board with Committee Structure Support and Oversight.

☐

Diversified Board Support and Oversight (Legal, Accounting, Finance etc).

☐

Fiscal Agent Board and Advisory Committee Support and Oversight.

☐

Advisory Committee Support and Oversight.

☐
**RATING SCALE**

(CHECK ONE)

- ☐ Performance clearly and consistently exceeded the objective/standard by a wide margin.
- ☐ Performance frequently exceeded the objective/standard.
- ☐ Meets essential expectations and requirements for the program.
- ☐ Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.
- ☐ Needs development to meet essential expectations and requirements for the program.

Comments:

**PROGRAM CAPABILITY**

Agency/program has qualified staff and appropriate organizational structure to meet program requirements

EXPECTED LEVEL OF  
PERFORMANCE

Staff active and contributing to both state and national support organizations.

☐

3-5 year average experience with continual training and supervisory support.

☐

1-2 year average experience and support training.

☐

Sufficient training and experience.

☐**RATING SCALE****(CHECK ONE)**☐

Performance clearly and consistently exceeded the objective/standard by a wide margin.

☐

Performance frequently exceeded the objective/standard.

☐

Meets essential expectations and requirements for the program.

☐

Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.

☐

Needs development to meet essential expectations and requirements for the program.

Comments:

**FISCAL AND ADMINISTRATIVE CAPABILITY**

Agency/program has proper fiscal systems and administrative capability including program record keeping and accountability.

TYPE OF FISCAL REPORTING

A detailed monthly accounting p/l statement with review by board and staff including items noted below.

☐

An audited statement including items below.

☐

A standard record keeping system along with a 990 report.

☐

Utilizes a fiscal agent and also provides independent accounting support.

☐**RATING SCALE****(CHECK ONE)**

- ☐ Performance clearly and consistently exceeded the objective/standard by a wide margin.
- ☐ Performance frequently exceeded the objective/standard.
- ☐ Meets essential expectations and requirements for the program.
- ☐ Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.
- ☐ Needs development to meet essential expectations and requirements for the program.

Comments:

**COLLABORATION**

Agency/Program collaboration level with the community.

## COLLABORATIVE ACTIVITIES

Realign resources (funding or personnel) to support community. Ability to demonstrate the effectiveness of a collaboration.

☐

Coordinates with other agencies and is compensated for services.

☐

Participation in community collaborative to support efforts beyond their area of specialty.

☐

Knowledge of community resources and referral system.

☐**RATING SCALE****(CHECK ONE)**☐

Performance clearly and consistently exceeded the objective/standard by a wide margin.

☐

Performance frequently exceeded the objective/standard.

☐

Meets essential expectations and requirements for the program.

☐

Performance usually, but did not always, meets the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits.

☐

Needs development to meet essential expectations and requirements for the program.

Comments:

**DATA COLLECTION**

Measuring outcomes.

OUTCOME MEASUREMENT  
LEVEL

Comprehensive Quantitative and Qualitative tracking and measurement of program with peer (national) comparisons.

☐

Comprehensive Quantitative and Qualitative tracking and measurement of the effectiveness of the program.

☐

Non-profit attempts to collect some qualitative or quantitative data to show positive outcome.

☐

Non-profit provides only demographic information and/or number of program participants.

☐**INDICATORS****Children Raised in Stable and Nurturing Families**

- ☐ Infant death and injuries
- ☐ Child abuse/neglect rates
- ☐ Children enrolled in Pre-K programs and % who are ready for kindergarten based on assessments
- ☐ Infants receiving well-baby care
- ☐ Mothers receiving prenatal checks
- ☐ Children born to addicted parent
- ☐ Family involvement

**Children Succeed in School**

- ☐ School attendance rates/truancy
- ☐ Reading, math and science proficiency rates
- ☐ Graduation rate & drop out rates
- ☐ Participate in after-school activities which demonstrate improvement/growth (academic, social skills, etc.)
- ☐ % of youth who can identify a caring adult/caretaker
- ☐ Involvement in community services,

**Youth Choose Healthy Behaviors**

- ☐ Suicide rates, depression rates
- ☐ Obesity rates
- ☐ Rate of abuse of substances
- ☐ Teen pregnancy rates
- ☐ Homeless rates
- ☐ Abuse and neglect rates
- ☐ Suspension rates/JPPD involvement
- ☐ School attendance rates
- ☐ Immunization rates, flu shots
- ☐ Participate in after-school or enrichment activities which show growth & improvement in skills, attitudes or behaviors (e.g. enrichment activities such as outdoor education, arts education & positive learning experience)

**RATING SCALE**

(CHECK ONE)

- ☐ Performance clearly and consistently exceeded the objective/standard by a wide margin
- ☐ Performance frequently exceeded the objective/standard.
- ☐ Meets essential expectations and requirements for the program.
- ☐ Performance usually, but did not always, meet the objective/standard. This may be acceptable for a new non-profit agency or new to the program. This is marginal for more experienced non-profits
- ☐ Needs development to meet essential expectations and requirements for the program.

**Comments:** (Please note any other indicators mentioned by the agency)

#### SECTION IV - OVERALL PERFORMANCE

Summarize the Agency's overall performance for the period using the performance evaluation definitions given.

(CHECK ONE)

- ☐ 5 Performance consistently exceeds all grant requirements.
- ☐ 4 Performance frequently exceeds most grant requirements.
- ☐ 3 Performance meets all grant requirements;.
- ☐ 2 Performance usually, but not always, meets grant requirements. (This performance level may be acceptable for those relatively new to their program and who are making good progress toward fully satisfactory levels.) (This level of performance would be considered marginal for more experienced non-profits.)
- ☐ 1 Performance seldom meets grants requirements.

Comments:

#### SECTION V - FUTURE OBJECTIVES

This section is to be used to plan the non-profits work objectives

#### SECTION VI - DEVELOPMENT PLAN

- 1 Indicate the non-profit's overall performance strengths that can be enhanced and/or more broadly applied to meet the CSFCYC objectives.
- 2 Indicate areas in which the non-profits needs to further develop in order to perform more effectively in his/her current position or to be ready for expanded CSFCYC objectives.
- 3 Identify the one or two most important developmental objectives for the agency in the coming year. Include an action plan and timeframe.

Reviewer Name:

Date: