



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 16, 2014 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 6/13/14 TIME 9:40a

SERVED BY Iplanda Breen

RECEIVED BY [Signature]

Regular Finance Committee Meeting – June 2, 2014

## CONSENT AGENDA

6. Bid. No. 14/27/B – Security Services at Municipal Parking Facilities, City Hall/Santa Fe Community Convention Center, Public Libraries, Municipal Court and Santa Fe Trails and Agreement; AAA Security. (P.J. Griego)
7. Request for Approval of **Amendment No. 4** to Parkeon Terminal Support Services Agreement – Pay and Display Multi-Space Parking Meters at Railyard and Archdiocese/Cathedral Surface Lots; Parkeon Services. (P.J. Griego)
8. Request for Approval of **Amendment No. 2** to Lease Agreement – Canyon Road Parking Lot; Roman Salazar. (P.J. Griego)
9. Request for Approval of Golf Course Management Services Agreement – Lease of Concession Area at Marty Sanchez Links de Santa Fe Golf Course (RFP #14/26/P); New Mexico Golf LTD. (Jennifer Romero)
10. Request for Approval of Professional Services Agreement – Santa Fe Municipal Court Drug Court Program and DUI Court Program; Millennium Treatment Services, Inc. (Judge Yalman)
11. Request for Approval of **Amendment No. 1** to Professional Services Agreement – Santa Fe Regional Juvenile Justice Board Consulting (RFP #14/33/P); Jac-O Consultants. (Richard DeMella)
12. Request for Approval of Exempt Procurement and Contract – FY 2014/2015 Advertising Services for City of Santa Fe; The Santa Fe New Mexican. (Robert Rodarte)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 16, 2014 – 5:00 P.M.

13. Request for Approval of Sole Source Procurement – Continued Procurement of Goods and Services for City of Santa Fe; Sam's Club. (Robert Rodarte)
14. Request for Approval of Procurement under Cooperative Price Agreement – Copiers and Maintenance Agreements for Office of the City Clerk; Canon USA, Inc. c/o Rocky Mountain Business Systems. (Robert Rodarte)
15. Request for Approval of **Amendment No. 4** to Professional Services Agreement – Security Services for Water System Facilities; Chavez Security, Inc. (Alex Puglisi)
16. Request for Approval of **Amendment No. 2** to Construction Agreement – City Wide Utility Construction and Repair Projects for Water Division; Sub Surface Contracting, Inc. (Alex Puglisi)
17. Request for Approval of **Amendment No. 3** to Professional Services Agreement – City Wide Water Utility Pavement Restoration Project for Water Division; TLC Plumbing & Utility, Inc. (Mike Moya)
18. Request for Approval of Professional Services Agreement – OSHA for New Mexico Department of Transportation Training for Traffic Control, Trench Safety and Barricades for Water Division; Southwest Safety Services. (Mike Moya)
19. Request for Approval of Procurement under State Price Agreement – State of New Mexico Agreement for Sale and Purchase of Natural Gas for Distribution to City-Wide Facilities; BP Energy Company. (Nick Schiavo)
20. Request for Approval of **Amendment No. 2** to Professional Services Agreement – Printing and Mailing Services for Utility Billing Division; Infosend, Inc. (Nick Schiavo)
21. Request for Approval of **Amendment No. 2** to Professional Services Agreement – Project Management Services for New Utility Billing System Implementation; Schafer Consulting. (Nick Schiavo)
22. Request for Approval of **Amendment No. 1** to Professional Services Agreement – Perform Rate Evaluations and Financial Services for Public Utilities Department; MWH Americas, Inc. (Nick Schiavo)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 16, 2014 – 5:00 P.M.

23. Request for Approval of Professional Services Agreements – Fiscal Year 2014-2015 HUD's Shelter Plus Care Program for Housing and Community Development Department. (Alexandra Ladd)
  - A. Santa Fe Community Housing trust
  - B. the Life Link/La Luz
24. Request for Approval of Professional Services Agreement – Driver's License Record Check Services for Employees who Drive City Owned Vehicles for Office of Risk Management/Safety (RFP #14/41/P); SAMBA Holdings, Inc. (Carlos Ramirez and Barbara Boltrek)
25. Request for Approval of Professional Services Agreement – Hepatitis-B Vaccinations, Titer Test and Booster Vaccination Services for Employees in Classifications Covered under the City of Santa Fe's Bloodborne Pathogen Policy (RFP #14/22/P); Occupational Health Services of the Southwest, P.A. d/b/a Concentra Medical Centers. (Debbie Rouse and Barbara Boltrek)
26. Request for Approval of Professional Services Agreement – Substance Abuse Testing Services for City of Santa Fe Employees (RFP #14/23/P); DATCO Services Corporation. (Debbie Rouse and Barbara Boltrek)
27. Request for Approval of **Amendment No. 1** to Professional Services Agreement – Pilot Program LEAD Santa Fe; The Life Link. (Terrie Rodriguez)
28. Request for Approval of Grant Award and Agreement – Wildland/Urban Interface and Hazardous Fuels Reduction/Aztec Springs Fuel Reduction Project; New Mexico Energy, Minerals and Natural Resources Department, Forestry Division. (Greg Gallegos)
29. Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Amending Ordinance No. 1997-1 for the Purpose of Approving and Adopting a First Amended and Restated Local Economic Development Project Participation Agreement Between the City of Santa Fe and Santa Fe Business Incubator, Inc. to Restructure and Add to the Contributions and Obligations of the City and Santa Fe Business Incubator, Inc. (Councilor Lindell and Mayor Gonzales) (Fabian Trujillo)
  - A. Request for Approval of Economic Development First Amendment and Restated Project Participation Agreement; Santa Fe Business Incubator. (Fabian Trujillo)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 16, 2014 – 5:00 P.M.

## **Committee Review:**

Economic Development Review Subcommittee (approved)	06/09/14
City Business Quality of Life Committee (approved)	06/11/14
City Council (request for hearing)	06/11/14
City Council (public hearing)	07/09/14

Fiscal Impact – Yes

## **END OF CONSENT AGENDA**

## **DISCUSSION**

30. Request for Approval of a Resolution Declaring the Governing Body's Intention to Bring People to the Santa Fe Plaza by Providing a Safer Environment and Increased Economic Development Opportunities. (Mayor Gonzales, Councilors Ives and Dimas) (Isaac Pino)

## **Committee Review:**

Public Safety Committee (approved)	04/15/14
City Business Quality of Life Committee (approved)	04/16/14
Public Works Committee (no recommendation)	04/28/14
City Business Quality of Life Committee (update)	06/11/14
Public Safety Committee (update)	06/17/14
Mayors Committee of Disability (scheduled)	06/19/14
Public Works Committee (scheduled)	06/23/14
City Council (scheduled)	06/25/14

Fiscal Impact – Yes

31. OTHER FINANCIAL INFORMATION:

- A. 2014 Finance Committee Meetings/Discussion Topics. (Marcos Tapia)
- B. Update on Gross Receipts Tax Report Received in June 2014 (for April 2014 activity) and Lodgers' Tax Report Received in June 2014 (for May 2014 activity). (Marcos Tapia)

32. MATTERS FROM THE COMMITTEE



# Agenda

**FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JUNE 16, 2014 – 5:00 P.M.**

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## 33. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, June 16, 2014

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MINUTES – JUNE 2, 2014	Approved	4
<u>CONSENT CALENDAR DISCUSSION</u>		
BID NO. 14/27/B – SECURITY SERVICES AT MUNICIPAL PARKING FACILITIES, CITY HALL/ SANTA FE COMMUNITY CONVENTION CENTER, PUBLIC LIBRARIES, MUNICIPAL COURT AND SANTA FE TRAILS AND AGREEMENT; AAA SECURITY	Approved [amended] w/direction to staff	4-19
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO LEASE AGREEMENT – CANYON ROAD PARKING LOT; ROMAN SALAZAR	Approved w/direction to staff	19-20
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DRIVER'S LICENSE RECORD CHECK SERVICES FOR EMPLOYEES WHO DRIVE CITY OWNED VEHICLES FOR OFFICE OF RISK MANAGEMENT/SAFETY (RFP #14/41/P); SAMBA HOLDINGS, INC.	Approved	20-21
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SUBSTANCE ABUSE TESTING SERVICES FOR CITY OF SANTA FE EMPLOYEES (RFP #14/23/P); DATCO SERVICES CORPORATION	Approved	21

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END OF CONSENT CALENDAR DISCUSSION

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**ITEM****ACTION****PAGE****DISCUSSION**

REQUEST FOR APPROVAL OF A RESOLUTION  
DECLARING THE GOVERNING BODY'S  
INTENTION TO BRING PEOPLE TO THE SANTA  
FE PLAZA BY PROVIDING A SAFER ENVIRONMENT  
AND INCREASED ECONOMIC DEVELOPMENT  
OPPORTUNITIES

Approved

22-27

**OTHER FINANCIAL INFORMATION**

2014 FINANCE COMMITTEE MEETINGS/  
DISCUSSION TOPICS

Information/discussion

27-28

UPDATE ON GROSS RECEIPTS TAX  
REPORT RECEIVED IN JUNE 2014 (FOR  
APRIL 2014 ACTIVITY) AND LODGERS'  
TAX REPORT RECEIVED IN JUNE 2014  
(FOR MAY 2014 ACTIVITY)

Information/discussion  
GRT information not available

28

MATTERS FROM THE COMMITTEE

None

28

ADJOURN

29

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE  
Monday, June 16, 2014**

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, June 16, 2014, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Carmichael A. Dominguez, Chair  
Councilor Ronald S. Trujillo  
Councilor Joseph M. Maestas  
Councilor Signe I. Lindell  
Councilor Christopher M. Rivera

**OTHERS ATTENDING:**

Marcos A. Tapia, Finance Department  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

**MOTION:** Councilor Trujillo moved, seconded by Councilor Rivera, to approve the agenda, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo, to approve the following Consent Agenda as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

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**CONSENT AGENDA**  
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6. *[Removed for discussion by Councilor Rivera]*
7. **REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PARKEON TERMINAL SUPPORT SERVICES AGREEMENT – PAY AND DISPLAY MULTI-SPACE PARKING METERS AT RAILYARD AND ARCHDIOCESE/CATHEDRAL SURFACE LOTS; PARKEON SERVICES. (P.J. GRIEGO)**
8. *[Removed for discussion by Councilor Maestas]*
9. **REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – SANTA FE MUNICIPAL AIRPORT TAXIWAY F EXTENSION TO CONDUCT EMERGENCY PAVEMENT REPAIRS ON RUNWAY 2/20 AND TAXIWAY D; ALBUQUERQUE ASPHALT, INC. (FRANCEY JESSON)**
10. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SANTA FE MUNICIPAL COURT DRUG COURT PROGRAM AND DUI COURT PROGRAM; MILLENNIUM TREATMENT SERVICES, INC. (JUDGE YALMAN)**
11. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – SANTA FE REGIONAL JUVENILE JUSTICE BOARD CONSULTING (RFP #14/33/P); JAC-O- CONSULTANTS. (RICHARD DeMELLA)**
12. **REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT AND CONTRACT – FY 2014/2015 ADVERTISING SERVICES FOR CITY OF SANTA FE; *THE SANTA FE NEW MEXICAN*. (ROBERT RODARTE)**
13. **REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – CONTINUED PROCUREMENT OF GOODS AND SERVICES FOR CITY OF SANTA FE; SAM'S CLUB. (ROBERT RODARTE)**

14. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT – COPIERS AND MAINTENANCE AGREEMENTS FOR OFFICE OF THE CITY CLERK; CANON USA, INC. C/O ROCKY MOUNTAIN BUSINESS SYSTEMS. (ROBERT RODARTE)
15. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – SECURITY SERVICES FOR WATER SYSTEM FACILITIES; CHAVEZ SECURITY, INC. (ALEX PUGLISI)
16. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO CONSTRUCTION AGREEMENT – CITY WIDE UTILITY CONSTRUCTION AND REPAIR PROJECTS FOR WATER DIVISION; SUB SURFACE CONTRACTING, INC. (ALEX PUGLISI)
17. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CITY WIDE WATER UTILITY PAVEMENT RESTORATION PROJECT FOR WATER DIVISION; TLC PLUMBING & UTILITY, INC. (MIKE MOYA)
18. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – OSHA FOR NEW MEXICO DEPARTMENT OF TRANSPORTATION TRAINING FOR TRAFFIC CONTROL, TRENCH SAFETY AND BARRICADES FOR WATER DIVISION; SOUTHWEST SAFETY SERVICES. (MIKE MOYA)
19. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – STATE OF NEW MEXICO AGREEMENT FOR SALE AND PURCHASE OF NATURAL GAS FOR DISTRIBUTION TO CITY-WIDE FACILITIES; BP ENERGY COMPANY. (NICK SCHIAVO)
20. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – PRINTING AND MAILING SERVICES FOR UTILITY BILLING DIVISION; INFOSEND, INC. (NICK SCHIAVO)
21. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – PROJECT MANAGEMENT SERVICES FOR NEW UTILITY BILLING SYSTEM IMPLEMENTATION; SCHAFER CONSULTING. (NICK SCHIAVO)
22. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – PROJECT MANAGEMENT SERVICES FOR NEW UTILITY BILLING SYSTEM IMPLEMENTATION; SCHAFER CONSULTING. (NICK SCHIAVO)
23. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – FISCAL YEAR 2014-2015 HUD'S SHELTER PLUS CARE PROGRAM FOR HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT. (ALEXANDRA LADD)
  - A. SANTA FE COMMUNITY HOUSING TRUST.
  - B. THE LIFE LINK/LA LUZ.

24. *[Removed for discussion by Councilor Lindell]*
25. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – HEPATITIS-B VACCINATIONS, TITER TEST AND BOOSTER VACCINATION SERVICES FOR EMPLOYEES IN CLASSIFICATIONS COVERED UNDER THE CITY OF SANTA FE'S BLOODBORNE PATHOGEN POLICY (RFP #14/22/P); OCCUPATIONAL HEALTH SERVICES OF THE SOUTHWEST, P.A. D/B/A CONCENTRA MEDICAL CENTERS. (DEBBIE ROUSE AND BARBARA BOLTREK)
26. *[Removed for discussion by Councilor Lindell]*
27. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – PILOT PROGRAM LEAD SANTA FE; THE LIFE LINK. (TERRIE RODRIGUEZ)
28. REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT – WILDLAND/URBAN INTERFACE AND HAZARDOUS FUELS REDUCTION/AZTEC SPRINGS FUEL REDUCTION PROJECT; NEW MEXICO ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT, FORESTRY DIVISION. (GREG GALLEGOS)
29. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE CITY OF SANTA FE ECONOMIC DEVELOPMENT PLAN ORDINANCE, ARTICLE 11-11 SFCC 1987; AMENDING ORDINANCE NO. 1997-1 FOR THE PURPOSE OF APPROVING AND ADOPTING A FIRST AMENDED AND RESTATED LOCAL ECONOMIC DEVELOPMENT PROJECT PARTICIPATION AGREEMENT BETWEEN THE CITY OF SANTA FE AND SANTA FE BUSINESS INCUBATOR, INC., TO RESTRUCTURE AND ADD TO THE CONTRIBUTIONS AND OBLIGATIONS OF THE CITY AND SANTA FE BUSINESS INCUBATOR, INC (COUNCILOR LINDELL AND MAYOR GONZALES). (FABIAN TRUJILLO)
- A. REQUEST FOR APPROVAL OF ECONOMIC DEVELOPMENT FIRST AMENDMENT AND RESTATED PROJECT PARTICIPATION AGREEMENT; SANTA FE BUSINESS INCUBATOR. (FABIAN TRUJILLO)
- Committee Review: Economic Development Review Subcommittee (approved) 06/09/04; City Business Quality of Life Committee (approved) 06/11/14; City Council (request for hearing) 06/11/14; and City Council (public hearing) 07/09/14. Fiscal Impact – Yes.

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**END OF CONSENT AGENDA**

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**5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MINUTES – JUNE 2, 2014**

**MOTION:** Councilor Trujillo moved, seconded by Councilor Maestas, to approve the minutes of the Regular Finance Committee Meeting of June 2, 2014, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

## **CONSENT CALENDAR DISCUSSION**

### **6. BID NO. 14/27/B – SECURITY SERVICES AT MUNICIPAL PARKING FACILITIES, CITY HALL/ SANTA FE COMMUNITY CONVENTION CENTER, PUBLIC LIBRARIES, MUNICIPAL COURT AND SANTA FE TRAILS AND AGREEMENT; AAA SECURITY. (P.J. GRIEGO)**

Councilor Rivera said he has the same argument he made at Public Works Committee, which is these are important facilities and there are constant changes in security services. He asked staff the reason for requesting a low bid instead of asking for a request for proposals. He said he wants to look at who has the most to offer in terms of security services in walking around and the use of cameras and possibly other technology that is available which could serve the City better than a roving patrol.

**MOTION:** Councilor Rivera moved, seconded by Councilor Trujillo for purposes of discussion, to postpone this item to the next meeting, with direction to staff to do a request for proposal instead of a request for a lowest bid type contract.

**DISCUSSION:** Councilor Lindell said she understands what Councilor Rivera is asking. However, we put this out as a request for bid, and we did have a pre-qualification of our bidders and asked if this is true.

Mr. Rodarte said, "That is correct."

Councilor Lindell said she would like to have a legal opinion on this, commenting that it seems too late to postpone this or to rescind it and put it out in another manner.

Judith Amer, Assistant City Attorney said, "When you make a determination as to whether or not you do a request for bid or a request for proposal, you have to answer the question of whether you are seeking a professional service, or whether you're seeking a service. The New Mexico Procurement Code and our Purchasing Manual states that a request for proposals is the appropriate method of procurement for professional services, and a request for bid is the appropriate method of procurement for services. The State Purchasing Agent has issued guidance, a policy memo, on what is a service and what is a professional service. And *[inaudible]* which is part of your packet, it has a listing and it specifically lists security services as services. For that reason, the City did a request for bid."

Councilor Lindell noted there is a letter in the Committee packet dated June 10, 2014, from AAA Security, and asked staff for comment on the letter.

Mr. Rodarte said, "Upon the completion of the Public Works Committee meeting, the members of AAA, the low bid company on the publicly bid item, immediately requested information related to the process for a protest. And at that time, I gave them the protest procedures, and they immediately sent out that letter the following day."

Councilor Lindell asked what are the consequences of a successful protest.

Mr. Rodarte said, "First they go into the process itself. As a qualified bidder, they have that right to protest. In the event that this did not come to this particular meeting, we immediately would have started taking action on our responses on the protest. The consequences are, I'm looking at it from the procurement standpoint as we mentioned a few minutes ago, if this moves forward and is approved, in my opinion, we have followed every rule that we stand behind. If we do not, I really believe that we are in violation of procurement law and subject to the possibility of legal action. And I think we've stated that in there in several places."

Mr. Rodarte continued, "I would like to go on and mention that in the event that we do go to an RFP, now we're looking for other information, security is camera surveillance and cloud coverage, or whatever we would be looking for. If we went to an RFP, one thing that didn't come up was, in order to integrate what we currently have with Chavez Security on the surveillance, there is another RFP that they won last year, we would immediately have to close that off. We would give them a 60-day notice, it's starting its second year, so in order to integrate that into a whole new security program, we would have to close that one that they won fair and square last year, so that's a consequence for them that might happen in the event that the Committee decides to have us seek other options."

Councilor Lindell said it appears to her that there was nothing improper in this procedure, and we're looking at a difference of \$90,000 in addition to a real risk of not just legal expenses, but a protracted time that Legal would be involved in it, and perhaps a costly payment from the City.

Chair Dominguez said, "So Robert, in this letter from AAA Security, there are a couple of words or a sentence in here that are pretty interesting, I'll just put it at that. It says that there is a written protest due to the fact that there apparently has been some outside influence. Do you know what they're referring to."

Mr. Rodarte said, "The protest, basically what I'm seeing here was put together by AAA, based on the..."

Chair Dominguez said, "That's not what I'm asking. What outside influences are they referring to."

Mr. Rodarte said, "They're going off the minutes, what was transcribed during the Public Works meeting."

Chair Dominguez asked, "Are you speaking on their behalf."

Mr. Rodarte said, "I'm not speaking on their behalf. That is my opinion as to when I read that, because that is the information that was there that was public information that was presented during our discussions at that time. So, if they came up with their own opinion, or what they wrote, it has to be off the data that was presented to them there."

Chair Dominguez asked to what they could be referring in the minutes. He said, "There has apparently been some outside influence pertaining to RFQ... I'm just trying to get a gauge on that."

Mr. Rodarte said we can bring them up and ask them, noting what you see there is what he has. He said, "And whatever they feel they understood with what was presented at Public Works is their opinion, but again their information as far as what they feel. They do bids all the time themselves, so they know the..."

Chair Dominguez said, "Would you agree that there was some outside influence."

Ms. Amer said, "If I can just add one thing. The letter essentially speaks for itself. It's an allegation that was made by AAA. We really do not know what they know, or what they don't know, and it was written actually before the minutes were prepared. And, because the minutes did not get prepared until after we had received the letter, I don't know whether or not AAA was at that meeting either. And I don't know what information they have or don't have, and I don't know what the basis of their statement is."

Chair Dominguez asked, "How could something like this get included in the packet if we're not even sure what they're saying is factual."

Ms. Amer said, "The letter itself is purely an allegation. It's a letter that becomes a public record. Once the City receives a letter, that's a public record."

Chair Dominguez said that is true and he doesn't disagree with that, "but how did it get to be a part of this packet."

Ms. Amer said, "I believe it was purely put in as information, that that was the letter that we received, so the Councilors would know that we had received that letter."

Chair Dominguez, "So, do you understand what it is that Councilor Rivera is asking that we do. I think, and correct me if I'm wrong Councilor Rivera. It seems to me that what he's asking to be done is to take a step back if you will, and try to look at things from a broader or different perspective. And so, if that is the intent of the Governing Body to do that, or at least Councilor Rivera, and again, I'm not speaking on his behalf, how do we do that without breaking the law, or according to Mr. Rodarte."

Ms. Amer said, "You would have to issue an RFP for professional services. I'm not sure exactly what kinds of professional services you're asking for."

Councilor Rivera said, "On that point. I know Judith, I've read articles from Seattle and from Houston, who seem to be the leaders in security throughout the country, and they're doing things differently than just manned patrols, and that's all I'm looking for. Is to go back through the process and see what companies can offer what services, and that wasn't provided in the lowest bid."

Chair Dominguez said, "So does that kind of articulate what they would be looking for in the RFP— for what Councilor Rivera is asking for in the RFP."

Ms. Amer said, "I understand. If you're issuing an RFP for something more than straight services, that could be done."

Chair Dominguez said, "So that's how we would be able to do this without, as Mr. Rodarte said, breaking the law."

Ms. Amer said, "Then if you are actually issuing an RFP for something more than straight services, something that was professional services, then the City could issue an RFP for a combination of... a hybrid, basically."

Chair Dominguez said, "But would the Governing Body have an opportunity to be able to move in that direction, or is it just that staff is kind of already down that road and there is no recourse."

Ms. Amer said, "There are provisions in the Purchasing Manual that allows the Purchasing Director to cancel a bid and start basically start over prior to award, if it is in the best interest of the City. So if there was a determination that it was in the best interest of the City to cancel a bid and to go back to the drawing bid...."

Chair Dominguez said, "So the Governing Body can kind of help give that direction in determining what we feel, as representatives, is in the best interest of the City."

Ms. Amer said, "Right. It would have to be in the best interest in the City."

Chair Dominguez said, "As determined by the Governing Body."

Ms. Amer said, "Well, under the Purchasing Manual, it's the Purchasing Director that makes that determination, but it would be helpful to have a stated expression from a Committee or Governing Body that it was in the best interest of the City to go a different direction and to cancel the bid."

Chair Dominguez said, "So, just by taking the action that Councilor Rivera has asked for doesn't necessarily mean that we are breaking the law."

Ms. Amer said, "We would have to defend the protest, and that ultimately would get determined if it went up to Court. I would not be making that determination. That would be for a judge to make."

Chair Dominguez said, "I think the idea is that what staff is there to help do is to, whatever the process is, whatever we can or can't do, to determine what is available at our discretion to be able to move in the direction that the Governing Body wishes, collectively, to go. Now we may not, based on the votes and the outcome of the motion, we don't know if that's going to be the case. But it seems to me that that is part of what I'm asking anyway, is how is it that we can move in that direction if that is the wish of the Governing Body without breaking the law. So I'll leave it at that."

Councilor Trujillo said, "That's my concern right now. Okay, we redo this, Robert has made a decision on that, by law, as it stands, it was his decision. We set policy up here, but are we over-stepping our bounds. That's what I want to know. As we, as City Councilors, over-stepping where a City Council should not be meddling in. And I want to make sure that's it, because my biggest concern is a lawsuit to the City and I don't know how much it could be. That's my concern right now."

Ms. Amer said, "Yes, I understand your concern. We have had a letter written stating that they will pursue the protest. In terms of the bid process, it was proper for what it was bid for. It was bid for straight services, and absolutely nothing improper done with it. So under a straight bid, the award would go to the lowest bidder. Now if for some reason that the Council and the Purchasing Director determined it was in the best interest to go back to the drawing board and start all over again, and do an RFP for something that was very different than what you set out to do your bid for, that might be defensible. But when all is said and done, the protest is something we would still have to defend."

Councilor Trujillo asked if she could tell him what that could cost.

Ms. Amer said she hasn't calculated a figure. She said, "There's legal costs involved, and then if you were found to be in violation, then there are damage awards, the damages that a protestor seeks are their costs and bid preparation. I know of one case in which the City of Santa Fe was a defendant and lost, and had to pay \$30,000. That's a printed decision."

Kelley Brennan, Interim City Attorney, said, "I think, as Judy said, the protest is an allegation. Nevertheless, if pursued, we would defend it. And I think there's a range of damages that can be sought in those kinds of action from bid preparation costs at the low end to lost profits at the high end."

Councilor Trujillo said, "As our lawyer, would this be in the best of the City to re-look at this. What we looked at, at first, was just for services. Now we're looking at a broader stand, what Councilor Rivera wants. That's what I want to do."

Ms. Brennan said, "There is risk, as we're already seen, a protest has been filed. It is currently moot until a decision is made."

Councilor Trujillo asked, "Robert, from your perspective, is this in the best interest of the City for us to re-bid this, as our Procurement Director. I want somebody to tell me."

Mr. Rodarte said, "I recommend moving this forward. We publically advertised for services for basically patrol. Surveillance came in last Monday. All the companies that pre-qualified, they bid on what we asked them to do. And we have other interests with surveillance being out. We have a two year [contract] on this thing. We have a whole bunch of other big bids coming up. In December, we have the watershed coming up. If we want to move forward with a whole new program with surveillance with our state-of-the art system, or whatever we've got going, I recommend moving this one, because it's only two years. And coming up with a strong RFP looking for new information, new avenues with what we're trying to propose with the camera and surveillance program. This one here, in my opinion was 100% correct coming out of procurement, and Legal will support the way we did it. In my opinion, we should move this one forward on a 2-year program while we build what we're looking for in the surveillance world. It's kind of premature at this time to start something fresh. This is what we were looking forward to begin with, this is what we should move forward with."

Councilor Trujillo said, "There are cameras, right, throughout the City. The cameras belong to us, they don't belong to the security system, right."

Mr. Rodarte said, "Right. If we decide to go in and integrate the camera surveillance system, that is our system. Chavez Security currently has that contract, but we own everything. That would in turn, like I mentioned earlier, we would have to cancel that and start the RFP process giving everybody a fair opportunity to do that, at the same time again integrating our current patrol system like we're doing now. So, in my opinion, I really think we need to move this one forward for just two years, that's why I cut it down, until we can see where we're headed in the future. Also remember, if you want to make some kinds of changes to the upcoming contracts, like the watershed, we should start thinking right now, as to which way you want to go. What we can do, at the end of the two-year contract, we can piggy-back off the new contract with the watershed. We'll have that option to do it throughout the City. We can't just stop. Also, if we stop this contract, let's say we stop right now, deal with the protest, start the RFP process, we have to start a new contract with someone from July first forward. The question is are we going to pay the \$22 that we're paying right now, or are we going to pay \$14 an hour. And we'll have to do a small PSA for 3-4 months until this thing gets together. We need to build the RFP first and build it right. By the time we send it out there, we do the RFP for the watershed, then integrate this contract comes due in two years. It'll come up faster than you think."

Councilor Trujillo said, "I guess my concern is now, hearing what you've said, hearing what our lawyers have said, if this does go to Court they're going to call you, they're going to call the lawyers. What you guys are stating to me is the process was followed. The process has been done, and my concern is, I do not want to get the City into a lawsuit that we can't win, or that will cost the City money. That's not my job to do that. I'm going to yield the floor right now and see if anybody else has questions."

Ms. Brennan said at first she thought he said the process was flawed, but he said followed, and Councilor Trujillo said this is correct.

Councilor Maestas said, "Typically, we get a protest after the outcome of the bid process, so I think this is unusual, in terms of AAA calling this a protest. I agree with the Chairman, allegations of outside influence and unfair treatment are troubling to me. And so I was taken aback when I saw the City response saying, oh no, your protest is premature, wait until the outcome of the bid process. And to me, we should move on those allegations and investigate those apart from the bid process, instead of saying, don't worry, why don't you wait to see what the outcome of the bid process is. That doesn't speak very well in terms of our awareness and sensitivity to these kinds of allegations. So I'm concerned about that, and I'm concerned about disregarding the process that we followed and risking a full blown protest if this process is suspended. To me, by taking this action, we're presenting a couple of problems. A procurement protest, a legitimate procurement protest and basically reinforcing these allegations, whether, they are true or not. And so, maybe Kelley, am I taking this out of context."

Ms. Brennan said, "I think the point was to advise the protestant that a protest was not ripe, that it might become ripe under certain circumstances, but not others. I don't think the intention was to create that impression at all, and I think we've very clear that these are allegations and that we will defend the City, if pursued, for very good reason."

Councilor Maestas said, "Apart from the bid process, what is to prevent us from investigating the allegations now, apart from the bid process."

Ms. Brennan said, "I think that we can look into those allegations."

Councilor Maestas said, "I think we should. They sent this letter out prior to the outcome of the bid process. To me, that's troubling, it is. They're not just saber-rattling, they're making some allegations here."

Ms. Brennan said, "I think they may have been confused about what was final and what was not. It would not be the first person that was not entirely clear on our multiple committee and Council process."

Councilor Maestas said, "The only other issue is maybe a little more benign, regarding the scope. In reading this document, our security is kind of a combination of active and passive security measures. And there's really not much in the way of this contractor assessing the effectiveness of our passive security measures – aside from saying a light is out, come and replace it City of Santa Fe. Before I would consider any changes to scope on the active side, I would like to see a comprehensive assessment of our passive security measures to determine if we can perhaps enhance them, improve them, apply technologies. I know we're talking surveillance. Because, in the long run by applying more technology on the passive side, it might reduce the level of effort necessary on the active side..... so, as we go forward, I really would like to see a comprehensive assessment, this City facility wide – what is the state of our passive security. And again, my hope is that we can reduce the labor on the active side of security."

Ms. Amer said, "I was just going to add that Robert may be able to give you a little bit of information about your question about the passive side, since we do have a contract."

Councilor Maestas asked what we are doing to assess the effectiveness of our passive security measures and to what extent does that fall on these contractors that are responsible for the active side.

Mr. Rodarte said, "That actually would tie in really well with what Councilor Rivera wants to do in the future. We're building an RFP as we speak. And what you have in front of you right now is a bid, as far as..... and we can get information on a lot of documentation from Chavez Security that currently holds the contract as to what it is doing actively right now. But, I can see already that we can integrate that City-wide as these contracts come into play. I don't know if I answered your question, that's what you're really looking for."

Councilor Maestas said, "You did. All I'm asking is we're approving and deliberating on all these individual contracts for different facilities. Some are subject to Homeland Security measures with regard to our infrastructure, some or not. But, I would like a coordinated assessment and maybe a plan to enhance our passive security as a means to reduce the active security. That's where I'm coming from."

Chair Dominguez said, "On that point, one of the things that I think needs to happen is not the procurement guy, but the Police Department chiming in on that. I would think they would have some sense of maybe some simple things that can be done to improve passive or active security measures. And for all we know, the Police Department would come back and say, we can take care of it ourselves. We don't need a contractor to do it. I don't know if that's the case, but I think there has to be communication and collaboration with the Police Department in determining what the scope of some of these contracts may or may not be. The parking guy and the procurement guy and the City attorneys can determine whether or

not process is followed and bid documents are prepared correctly and so on and so forth, but I don't know if they're really qualified to talk about the scope of the intent of the Governing Body."

Councilor Maestas said maybe even a City-wide RFP to assess all of our passive security, so we have proper context and can identify way to improve our passive security. We get a better state of how we're doing to secure our facilities, regardless of the different federal and other requirements.

Chair Dominguez said, "What piece of legislation was approved asking for the scope. How was it determined that we're going to limit it to this kind of security and where can the Governing Body say we would like to look at something else.

Mr. Rodarte said, "You're asking how did we go from the RFP process to the bid process. Is that what you're looking for."

Chair Dominguez said, "No. I'm asking when is it that the Governing Body has some input on what it is we would like to do in terms of the kinds of security being provided. Kelley do you want to answer that."

Mr. Rodarte said, "Basically what we do is we bring it to the respective committees asking for information under discussion as to what we would like to see. We bring it to the Public Safety Committee and so on and so forth, to Public Works, and make our way through. And through that whole process, we build up what you are looking for. And that's how I think we should approach it starting immediately for the upcoming December/January security for the watershed. So you bet. With all of the information we gather from all of the Councilors throughout the committees, we can build an RFP and we'll get the answers for what you're looking for to security."

Chair Dominguez said, "So just through general conversation we've had, you've been able to determine the scope of the RFP. You're not talking about this particular case."

Mr. Rodarte said, "On this particular one you are going to vote on, that is what we already know we need and that we have done throughout the years. We're not changing any scope of work. We know what we need. It's basically, as Marcos had put it, boots on the ground. It's basis security. We're not asking for any kind of advice here. All of the information is already set on this one that you're voting on, not the future."

Chair Dominguez asked, "So, at what point would the Governing Body have been able to say for this issue that we wanted to be able to look at a different scope, or a more expanded scope or a more narrow scope."

Mr. Rodarte said, "Most likely under Matters from the Committee, someone would have had to say, I would like the staff to start research on building a better process for our security system. It could have been 4-5 months ago, whatever, but no one has ever brought it up."

Chair Dominguez said, "Then all it would take is for a City Councilor or member of the Governing Body to say at some point, I don't know when this is coming up, but I would like for you to take a look at the scope and maybe narrow it."

Mr. Rodarte said, "By all means. If an idea comes up, and there's always new things coming up, you bet we can introduce it and we'll start going with it. I would like to see you bring it forward now to start the research for the upcoming one."

Chair Dominguez said, "I think a problem we have in the City of Santa Fe is that there really aren't very many opportunities, in this case essentially, to be able to say, wait a minute, members of the staff. The Governing Body would like to look at possibly doing some more passive or active, whatever the case may be, kinds of security. It's just we know we need security, this is what we think the scope to see, and we're going to move the intentions through the process without our opportunity to be able to say, hey wait a minutes, why don't we look at this. That's what's happening here, as this has been presented to us in various forms and not just this contract, Councilor Rivera is saying, well I would like to look at things more broadly. We need an opportunity to broaden the scope. And I think it would be staff's job to keep us out of litigation and still be able to give us the opportunity to broaden the scope."

Councilor Rivera said, "Regarding your last statement, Robert, and really having direction from staff on how these should be processed in the future, with regard to this, how would we have known that you were going to bid on it."

Mr. Rodarte said, "Councilor Rivera, you probably wouldn't have, because that's what the staff's job is. Basically, there are hundreds of bids out there."

Councilor Rivera said, "Then my only opportunity to give direction is at the Committee process."

Mr. Rodarte said, "Right. I like what Councilor Dominguez is saying about as we turn the corner on the last year of a contract, I think on the fourth year of approval to finalize it, we should bring it forward on thoughts for the upcoming contract. We know it's going to expire. And as we turn into the last year, I think we should probably bring it to your attention for future changes like what you're trying to do now."

Councilor Rivera said, "I agree with that. My problem is dealing with this one now, and really having this committee process, this one and Public Works, be the only opportunity for me to weigh in on this so far and that's what I'm doing, because I haven't been afforded that process anywhere else in the City process."

Councilor Rivera continued, "You talked about boots on the ground and really know what you need. How long have been taking this approach to boots on the ground. How long have we had this type of contract in place."

Mr. Rodarte said, "For security, this goes back lots of years."

Councilor Rivera asked, "Have we looked at new ways of doing business in all of those years, or are we still taking tactics from the past and hope they still work today without looking to see if there are better ways to do it."

Mr. Rodarte said, "I think we're looking at the future. We do that with a lot of things, but in this particular case, we're only as good as what is brought forward. In this particular case, we're looking at an expired contract, no new concepts. It's business as usual on the security. You're introducing some good stuff now, and I think it makes a lot of sense as we move forward."

Councilor Rivera said, "Councilor Maestas, thank you for bringing up the passive security, because that's what initiated this whole discussion at Public Works. If you look at page 6 of their Memo, right after the first yellow tab, it says, 'security specialists,' and who are security specialists, Robert."

Mr. Rodarte said it is in the Memo from P.J. that went through Jon Bulthuis and Sevastian Gurule. He said, "The paragraph right above Requested Action, it says, 'Security specialists have agreed.'"

Mr. Rodarte said Mr. Griego should answer this question since it is his Memo.

Mr. Griego said, "In this case, security specialists would have to be the company that we award the bid to. Whoever gets the contract would technically be the specialist that we are relying on for the service."

Councilor Rivera said, "It says, 'Security specialists have agreed that a combination of active and passive security is a good approach.' Who is making that recommendation, that active and passive is a good approach."

Mr. Griego said, "I guess in this case, Councilor Rivera, the word 'specialist' may be over-used and the emphasis being placed when it supposed to mean something more general across the standards of security. I see what you're saying. There's no reference to who the actual specialist is in the memo."

Councilor Rivera said, "Regardless, I think both active and passive security is a good approach. So when I asked what kind of passive security does the winning bid provide, I didn't get an answer on that. And I wasn't sure that it was put into the scope or practice or the bid process when this whole thing came out. And again, if this is your memo and that's what it's recommending and we went to bid on it, we went to bid on something that was contrary to what the specialists have agreed was a good approach to security."

Mr. Griego said, "My original answer to your question, was that we do have technology, we do have cameras that you're referencing in place already in our facilities. And we did also reference the fact that there is an agreement with Chavez Security at this time to oversee that program, if I'm correct. I wasn't involved with that RFP, so I can't speak to it specifically, but that's my understanding. As far as the parking facilities, we do have cameras that are already installed and we own them, the technology, the equipment, so we could monitor those."

Councilor Rivera asked, "What kind of passive security does the bidder possess. You guys wrote the bid, you guys asked for what was active and passive security, wrote the scope. What do they provide that is both active and passive."

Mr. Rodarte said, "On the pre-qualifications for this particular bid. We put on there certain criteria like licenses, the training they get, we even had things like the history of the types of government agencies they take care of, things of that nature. That's how we pre-qualified them. But when it comes to this item you're asking for, that wasn't part of the pre-qualification process."

Councilor Rivera said, "But it was in the Memo."

Mr. Rodarte said, "It's in P.J.'s Memo, it was not in the RFP pre-qualification that went out."

Councilor River said, "So if it's in P.J.'s Memo as something that is a good approach, why was it not included in the scope and in the bid. And that's why I was asking for the additional services. The two just don't meld, they don't jive."

Mr. Rodarte said, "Again, we're going back to the basic that we're asking for. This is in there, sure, he's got it in his Memo. Again, we're looking for the basic security process. It wasn't what we were asking for in the beginning. And if it's in his Memo, well, I don't think it should be in there. What I'm trying to say is we bid it out for what we knew we wanted, whether you are looking for active or passive, it's incorrect in this Memo. That's not what we were looking for when we went out. We're kind of going around in circles here."

Councilor Rivera said, "That's right, because the Memo does say that passive security is a good approach, yet we didn't include it, and that's what I'm trying to say. Should we go to RFP to look at what security companies can provide as far as services go. Maybe it's not roving patrols. Maybe it's not cameras. Maybe there's technology out there that I've never even heard about or know about that could provide better security than both cameras and a roving patrol. I don't know. That's what I'm asking for. And if the decision here is that this move forward to the Governing Body, and a decision is made there and we just sort of go on from here, that's fine, but for two years we're sort of doing boots on the ground tactics from many years ago."

Mr. Rodarte said, "Councilor Rivera, this is a two-year contract. It's renewable annually, correct. Let's get this thing approved for this year. When we turn the corner, we'll have that option if we're looking toward the future, like we're looking when the Watershed comes up, we'll have the option to either renew this thing or now. We have that power in the contract to do that. What I'm getting at here, is let's get the security going on 7/1 as we build this new process. And we will have an RFP with all the latest technologies that are out there, I can guarantee you that. If we stick to the matter at hand here, are we going to have security on 7/1 with a new contractor. Can we change, can we review it in a year. You bet. We have that option in there. If we have something new that we want to integrate City-wide, we can do that. We're going to have to have a contract in place on 7/1 whether it's this company or we hire somebody else while we work on the process."

Councilor Rivera said, "Kelley. I also have a concern about how the company involved in this bid process could have written a protest before the minutes of the Public Works Committee came out. And I don't know if that warrants its own investigation in itself."

Ms. Brennan said, "I don't know. I suppose I would assume they were here, but we can't ask that question."

Mr. Rodarte said, "Councilor Rivera, I might answer that for you. In the morning, on Tuesday, they were scheduled to come over and talk with P.J., related to what the future is going to be like if they have to start hiring and all this good stuff for 7/1. At that time, P.J. mentioned to them that...."

Councilor Rivera said, "So they don't have the personnel right now to cover the security services that they just bid on."

Mr. Rodarte said, "We don't know that, but they will be ready to go on 7/1. That's their internal business there, but I'm sure they would. When we switched over the security, I think, at the GCCC, Blackstone was ready to go in 3-4 days. We don't know how they operate. So, they had information related... when P.J. called me, I let them know that there were concerns with the Committee, as far as this moving forward."

Councilor Rivera asked, "Is that part of the procurement process, before it gets approved."

Mr. Rodarte said, "Now we're talking about a public meeting already. Okay. So everything that was in that packet is public information, whether they had it in advance or not, we don't know. The minutes were done the following day, but the information we gave them was it was not approved at Public Works."

Councilor Rivera asked, "Is it part of the procurement process that we start negotiating with the business before the award has actually been approved."

Mr. Rodarte said, "We've come to terms with the...."

Councilor Rivera said, "It hasn't been approved by the Governing Body."

Mr. Rodarte said, "Once we do a bid, we make sure everything is in place. What you see in front of you, including this PSA that's here, is a negotiated price and all of the terms and conditions before you even look at it. So they already know what we've negotiated with them, yes. Whether it's an RFP or bid, we've negotiated with them and we've come to settlement before it comes to you."

Councilor Maestas said, "Kelley, maybe you can answer this. Why don't we strike an agreement here. As I look at this, the boiler plate for this agreement, the term is blank. The option, the interval to renew is blank, only the limit of 4 years. As I read the termination clause, the City can terminate unilaterally with a 10-day notice, and then we pay them pro rate services. Can we go with a one year contract with an option to renew for one year, not to exceed two years. Because we negotiated an annual amount. The two year amount is just twice the one-year amount. So would we get in hot water if we just went with.... it's a two-year contract, but it is a one-year initial term with an option to renew for one year. Can we do that."

Ms. Amer said, "Yes we could do that."

Councilor Maestas said, "Why don't we do that, my fellow Committee members. And we still preserve our opportunity to look at passive security, we meet the immediate need and we avoid a lawsuit, which I'm in favor of. That would be my recommendation. Councilor Rivera, if you want to reconsider your motion, I would be happy to make a motion to amend the proposed professional services agreement, and make it a one-year initial term with an option renew for one year, not to exceed two years."

**WITHDRAWAL OF MOTION:** Councilor Rivera withdrew his motion.

**MOTION:** Councilor Maestas moved, seconded by Councilor Trujillo, "that we accept the staff recommendation, with the exception of contracting the services to the lowest bidder for one year as an initial term, with an option to renew for one year, not to exceed two years."

**DISCUSSION:** Chair Dominguez said, "I'm a little concerned about something Robert said. He said we don't know how they operate, but yet we're providing them a contract. So that's kind of troubling, when Councilor Rivera was asking about the details. And the other question is, during this process, did this outfit provide us with a staffing plan, that's in line with the spirit of questioning by Councilor Rivera."

Mr. Rodarte said, "We didn't ask for a staffing plan, nor did we ask it from the incumbent that's in there now. That was not part of the requirements."

Chair Dominguez said, "I'm not concerned about the incumbent. I'm concerned about this contractor. Is there any reason why we didn't ask for a staffing plan."

Mr. Rodarte said, "When we go in a contract with someone, we're talking to them, and we're asking are you going to be able to work. Are you going to be ready on 7/1. The answer is yes."

Chair Dominguez asked, "What do we do to verify that. I'm not in the business of procurement, I'm just asking the obvious."

Mr. Rodarte said, "When you deal with as many contractors as I do, you know who's ready and who's not. And these companies have staff everywhere. AAA is up there highly ranked throughout the State. When I dealt with Blackstone recently, the same thing. If you talk to them, they say yes, we will be ready. And I can assure you that if this awarded to them, they will be ready on 7/1. But again, that was not an item that I asked for, or questioned them on it."

Chair Dominguez said, "So, City Attorney's Office. I think you hear the motion. Is that going to keep us out of trouble."

Ms. Amer said, "There's never a guarantee on anything, but it is totally within the Procurement Manual to issue a bid and to enter into a one-year contract, with an option to renew."

Ms. Brennan said, "If I can just add to that, I think that was within the terms of the RFP."

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Trujillo, Councilor Maestas, Councilor Lindell and Councilor Rivera.

**Against:** None.

Mayor Gonzales said, "I'm actually here to answer questions on the People to the Plaza Initiative, in case there are any. But I think what I heard here, in my brief time here, is obviously we don't want to micromanage, Mr. Rodarte, the procurement process that you've been invested to oversee. However, I think there is a general sense, and I heard it in the questioning, of looking at every procurement opportunity as a chance to do something better, more efficiently and being able to approach it in a way that allows for the most input. And I think that, looking at our processes for upcoming contracts that, in your experience and in others, and this is a challenge to the department heads from the City Manager is, it's okay to rethink how we do business, and almost it's a mandate, because to start driving more efficiencies in how we deliver service in doing it better."

Mayor Gonzales continued, "And what I would like to see happen, along with the City Manager, is that there would be some kind of policy that's established on the delivery of procurement that allows for maximum input and how that's going to take place. Because I think it's obviously very uncomfortable for a member of the Governing Board to delve this deep into a contract, but when there is a profound need to really make sure that things were really thought out, and that we're getting the best value, and we're thinking about things the right way, at least what I heard, there's an obligation to do that without trying to move into who the individual should be selected. But moreover, what are the outcomes we want out of this contract."

Mayor Gonzales continued, "And then included in that, I would love to see a process that allows the industry to offer input, even before you draft the requirements. And one of the reasons that is important, is because the industry is in the business of constantly looking for how they can drive more efficiency, or do things better or be competitive. And so maybe from a standard of having a bidders' conference, that allows people to say, all right, not only can you come and ask us questions, but why don't you tell us what you think might be a way to approach this. And you may decide, given conversations with the City Manager and the department head, we just can't go that route for whatever reasons. But it does allow for an engagement that opens the dialogue and allows for broader views of how to deliver services, especially when it comes to security which is highly expensive because there's so much intensity of manpower that is in place."

Mayor Gonzales continued, "We have to look at these large contracts and find ways to do it. So I know the City Manager is in here, but it's a conversation I've wanted to have with you, and I'm glad we are doing it in a public forum, because it's much better to do it in a public forum than to sit with you in your office to say here's what we would like you to do. But I think this is an example of just that message by the Governing Body to look at every contract opportunity as a chance to do something a little bit better than we've done it before, to engage in forward thinking and to really allow for maximum input and the delivery of that. So that when it makes it to committee, at that point we're able to go through all these questions

and feel really good that we're getting the best value, we've re-thought things, here's a new and innovative way to do it, maybe there's more collaboration with the City Police. Who knows what it might be, there's a lot of things."

Mayor Gonzales continued, "And I think Councilor Maestas's motion gives us the opportunity to prepare over the next year to really rethink how things are done in this particular area. We know that a large portion of our budget goes for contractual services. Huge opportunity for us to deliver great savings to the City by not being afraid to question our approach to the RFP's and looking at ways those RFPs are going to challenge the private to deliver better services for less money. And that obviously is something we want to see and have a good track record of."

Chair Dominguez said, "Thank you Mayor. Very wise words."

**8. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO LEASE AGREEMENT – CANYON ROAD PARKING LOT; ROMAN SALAZAR. (P.J. GRIEGO)**

A copy of a handout regarding revenue, expenses on the Canyon Road Lot #8, provided by staff, is incorporated herewith to these minutes as Exhibit "1."

Councilor Maestas said this Parking Lot is in his District, and he has been meeting with constituents along the Canyon Road area, noting they are appreciative of the City subsidizing the only real substantial parking along the Canyon Road corridor. He said this is basically an unimproved lot and he would like to see some beautification and enhancement of the parking lot. He said the lease is for one-year, and it is clear there are no offsets, it's a straight cash transaction. He asked if it would be possible to negotiate with the Lessor to fund improvements to parking lot in lieu of the rent. He doesn't know if this is an allowable provision in the lease agreement.

Mr. Griego said there is a window of opportunity to negotiate with Mr. Salazar on the property. He said he would have to review the agreement with the Legal Department to see if this could be implemented at this time. He said at this point, as written, improvements can't be done in lieu of monies due to them each month. He said he definitely up to negotiating to beautify that property to see what can be done.

Councilor Maestas would like to initiate the dialogue with the Lessor now and not wait a year, if they are open to this.

Mr. Griego said he will speak with them and see what he can do before the Council meeting.

**MOTION:** Councilor Maestas moved, seconded by Councilor Dominguez, to approve this request

**DISCUSSION:** Councilor Lindell asked if both parties carry insurance on this parking lot.

Mr. Griego said yes, the Parking Division currently has insurance on all of the City's parking facilities and this one is included.

Councilor Lindell said the City pays \$54,000 per year for the lot, and asked the annual revenue from parking.

Mr. Griego provide a one-page summary of actual revenue/expenditures [Exhibit "1"].

Mr. Tapia said the return on the investment is a little over 9%.

Councilor Lindell asked if all City parking lots are 24 hour parking lot.

Mr. Griego said no.

Councilor Lindell asked the reason this is a 24 hour lot.

Mr. Griego said because we have no gate equipment, and there is no way to control people coming in and out of the lot.

**VOTE:** The motion was approved unanimously on a voice vote.

**24. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DRIVER'S LICENSE RECORD CHECK SERVICES FOR EMPLOYEES WHO DRIVE CITY OWNED VEHICLES FOR OFFICE OF RISK MANAGEMENT/SAFETY (RFP #14/41/P); SAMBA HOLDINGS, INC. (CARLOS RAMIREZ AND BARBARA BOLTREK)**

Councilor Lindell said then we only had one bid, and Mr. Ramirez said this is correct.

Councilor Lindell asked if we have had more than one bid in the past.

Mr. Rodarte said this is the first time to send this out for bid in accordance with the changes under the new procurement. He said this is all we got in response to the request for bid.

Councilor Lindell asked how many employees drive City vehicles.

Carlos Ramirez said during the summer months, the peak season, there are approximately 1,400 employees which have the potential to drive a City-owned vehicles.

Councilor Lindell asked how often people are checked.

Mr. Ramirez said, "Monthly."

Councilor Trujillo said people are checked monthly, and noted one guy who got into an accident, not with a City vehicle, but he had past DWI's. He asked how we are checking that. He said doesn't want anyone to lose a job, but the liability of a person driving a City vehicle with a prior DWI could be a big to us if they get in an accident.

Mr. Ramirez said, "On a monthly basis, when these 1,400 names are run, it comes back in sub-sorted categories where the vast majority will be valid. Then there are sub-categories such as high risk, revoked, suspended, and at such time we'll go ahead and take action on those. In that particular case, I would not comment on the specifics of that, but in regard to your point, if it does come back suspended or revoked, we contact the supervisor immediately and suspend driving privilege until those matters are rectified."

Councilor Trujillo said he is glad to hear that.

**MOTION:** Councilor Trujillo moved, seconded by Councilor Lindell, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**26. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SUBSTANCE ABUSE TESTING SERVICES FOR CITY OF SANTA FE EMPLOYEES (RFP #14/23/P); DATCO SERVICES CORPORATION. (DEBBIE ROUSE AND BARBARA BOLTREK)**

Councilor Lindell said it says "random testing," and asked approximately how many tests are run per month.

Debbie Rouse, Safety Manager said there are different categories – DOT, FTA and Police and Fire. For the FPA they do 25% drug and 10% alcohol, and for Police, Fire and the rest – Fire 35% both alcohol and drugs, Police – 50% drug and 10% alcohol. She said they do about 50 monthly.

Councilor Lindell said then you are doing 50 random tests per month.

Ms. Rouse said actually it is done quarterly, so they are doing 200-250 tests annually.

Councilor Trujillo asked how many CDL drivers there are in the City.

Ms. Rouse said there are about 250, and those are tested on a yearly basis.

Councilor Lindell said then each test costs the City about \$175 each.

Ms. Rouse said the cost is between \$55 and \$75 per test. She said they also do pre-employment tests, random, post-accident tests, reasonable suspicion tests and follow-ups and return to duty tests.

Councilor Lindell asked if there was more than one bidder, and Ms. Rouse said there were three.

**MOTION:** Councilor Lindell moved, seconded by Councilor Trujillo, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

\*\*\*\*\*  
**END OF CONSENT CALENDAR DISCUSSION**  
\*\*\*\*\*

**DISCUSSION**

30. **REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE GOVERNING BODY'S INTENTION TO BRING PEOPLE TO THE SANTA FE PLAZA BY PROVIDING A SAFER ENVIRONMENT AND INCREASED ECONOMIC DEVELOPMENT OPPORTUNITIES (MAYOR GONZALES, COUNCILORS IVEZ AND DIMAS). (ISAAC PINO) Committee Review: Public Safety Committee (approved) 04/15/14; City Business & Quality of Life Committee (approved) 04/16/14; Public Works Committee (no recommendation) 04/28/14; City Business & Quality of Life Committee (update) 06/11/14; Public Safety Committee (update) 06/17/14; Mayors Committee on Disability (scheduled) 06/19/14; Public Works Committee (scheduled) 06/23/14; and City Council (scheduled) 06/25/14. Fiscal Impact – Yes.**

*A copy of Plaza Programming Ideas is incorporated herewith to these minutes as Exhibit "2."*

*A copy of Plaza Schedule of Events, June through December 2014, is incorporated herewith to these minutes as Exhibit "3."*

Mayor Gonzales said he would like to move forward with this Resolution this evening. He said over the past several weeks has listened to lots of ideas, viewpoints, and what has been 100% consistent is that people want more people on the Plaza. He said there are 70 plus events and only 8 nights aren't programmed during the summer. He said what he is trying to do with the proposal is to: (1) make sure it is safe an environment as possible, and believe the proposal provides limitation of traffic to assure that happens and (2) meet some of the concerns of others who wanted direct access to the Plaza. He thinks this proposal does that. He said the third part is to do something with the streets, so we're not just closing them, and that there is some kind of activity happening on the streets that is meaningful to people who make their way to the Plaza.

Mayor Gonzales continued, saying he is asking the Committee to approve this proposal. He said it will allow us to evaluate whether, one, we truly are being brought to the Plaza, if people are safe and having the experience we want them to have as we go forward. He hopes there will be support of this tonight in Finance so it can be moved forward to the Council.

*The Committee commented and asked questions as follows:*

- Councilor Maestas said today is his 8<sup>th</sup> wedding anniversary, and he can't stay for this discussion. He said, "Thank you Mayor for coming, and I just had a few concerns and I can't stay for the discussion. I've got dinner reservations at 6:30 p.m. One of them is I appreciate your effort to reach out to the public and hear from various folks that want a Plaza that they can enjoy. The issues that I have, one is like, I think we could have done a traffic demand run. We know the traffic volume in the existing streets. And if we model and show how traffic would behave if we

closed those streets. That's something we have the capability to do in house. We should do a traffic impact study. We make developers do it all the time. It's not that difficulty. I'm sure we have a traffic demand model. So I would like to see a traffic impact study showing those streets closed to see where traffic would go. My concerns are two-fold. One is, there is already a lot of circulation because of our parking problem, granted it's been alleviated with some of the structures that have been built. We have an overall sustainability plan goal to reduce green house gas emissions. And we already know, even with the streets open, we have a lot of circulation. So, what impact would partial street closures have on traffic circulating, looking for parking. This could spread out the demand for parking farther away from the Plaza. So that's kind of one of my issues."

Councilor Maestas continued, "And my other issue is, I didn't see the attendance list on your public meetings there, but it would be good to somehow get consensus from the merchants and the residents in Plaza area, kind of in the immediate area. I know we hear... we know there's such a wide array of comments. Some people like something, some don't. There is no such thing as a benign issue here in Santa Fe. But it would be good if we could really have something solid in terms of consensus from the merchants. I'm sorry, I apologize, I can't stay for the response. But I wanted, for the record, to make it know what my issues are on that. With that Mr. Chair, if I could excuse myself and go pick up my bride."

*Councilor Maestas departed the meeting*

Isaac Pino, Public Works Director, presented information from his Memorandum of June 5, 2014, with attachments, which is in the Committee packet. Please see this Memo for specifics of this presentation.

- Councilor Trujillo said he has a concern with the morning traffic and people getting to work.

Mr. Pino said the traffic demand study can be provided to him.

- Councilor Trujillo said he wants the Plaza to be more friendly. His concern is getting people from across the City, including the south side to come back downtown. He is glad there is programming. He likes the concept of leaving West San Francisco open, because, during the summer when he is driving, he will drive by and find out what band is playing, and if he likes the music, he will park his vehicle and walk over to hear music. He thinks this is a good start, and is glad this only goes through the weekend after Fiesta, because we have a lot of discussion about, especially, around Christmas. He said, "Who's to say we can't program something in at that time as well. That is his biggest concern, closing the Plaza off completely, in a way is alienating a lot of our locals, some of whom don't feel welcome on the Plaza right now. I think that's what you want to do, and I think that's what we all here on the Council want to do, is to bring those people back from the south side of Santa and everywhere to enjoy the Plaza, because it's a wonderful place. I think what you're thinking with the carts and all of that, it's going to be a different dynamic of what the Plaza has been. Because we've lived here our whole lives and we haven't seen that. I'm willing to give it a try. I do like that you are leaving at least that one street open so people can

come to the Plaza, and cruise, and I just want to see with your programming what we can do with the Plaza. I'm pleased that you revamped it [plan] and I'm actually willing to give it a try right now."

- Chair Dominguez said, "Interesting enough, history and culture only got 7 votes and music got 35 votes, so that's interesting results."
- Councilor Rivera asked Mr. Pino, "Did we talk to the vendors right there along Lincoln where the popcorn stand is, and some of them. I know I've seen some people, probably Councilor Trujillo, doing drive-by popcorn purchases and things like that. How is this going to affect them. Did we have any discussion with them, I don't know."

Mr. Pino said, "I have not had any direct discussion with them myself, but if you think of the locations of the food vendors, they're on the 4 corners. The ones on San Francisco probably wouldn't be affected very much. The popcorn lady, you'll still be able to come up Palace and turn left on Lincoln headed north, so if you need to make a quick stop in there on a hit and run, you can still do that."

- Councilor Rivera asked if there is room for them to move, maybe on the San Francisco Street side.

Mr. Pino said he hesitates to say because the Ordinance is specific about how many and where, so he would have to check that. However, even if it is in the Ordinance, it would only take an Ordinance amendment to change that, if that was your desire.

- Councilor Rivera asked if the H-Board has to look at tables and chairs and do they have any say on them.

Mr. Pino said, "We have been checking on that very carefully. We are going to them for courtesy and an information item. The tables and chairs will be in the street, and the H-Board has jurisdiction over the Plaza Park. As long as we keep them out of the Plaza Park, we're okay, but we're still going to try to do something that matches the general style on the Plaza."

- Councilor Rivera said Mr. Pino noted the loading dock on Lincoln will be available. He asked how the trucks will get through the barriers – do they have to move the barriers themselves. How will that be accomplished.

Mr. Pino said there will be a 20 foot path during the morning with a simple chain and bollard that is easy to move. He said fire had no problem with that.

- Councilor Rivera said, then unless they are there for an early delivery, they will have to get out and move the barriers themselves.

Mr. Pino said this is correct.

- Councilor Rivera asked if they would exit in the same direction.
- Mr. Pino said no, they would exit in the flow of traffic, and we have sensitized our park workers to look out for chains undone, and move them back in place.
- Councilor Rivera said, "Like Councilor Trujillo, I wasn't in favor of closing off the whole Plaza Mayor, and I think you've done a good job of coming to a compromise. We've never done it, we've never tried it. We've done different variations, and I think with this new proposal, I'm willing to at least give it a shot. I'm sure we will have some issues and bumps along the way, but it's probably worth a try."
- Councilor Trujillo said, "One of the questions I have. We have those 4 vendors on the Plaza and there has been discussion with the vendors about who has the choice spot. Can you tell me why there has not been a discussion of rotation from one corner to another to another."

Sebastian Gurule said one thing which definitely is in demand from existing vendors, and my experience over the last 15 years, is they like having their own specific place, one location, so their customers know exactly where to go when they visit Santa Fe.

- Responding to Councilor Trujillo, Mr. Gurule said if it is an idea, now would be a good time to bring that up, because we're getting ready to go into the next 4 year licensing.
- Councilor Trujillo said all he wanted to do was to have that discussion now.
- Chair Dominguez asked if the existing vendors are under a different term than what would be available for this program – do they get priority for cruise night for example.

Mr. Gurule said yes.

- Chair Dominguez said, "That's one of the things I want to look at, Mayor. I don't know whether you want to do that now, or if we want to do it separately with the food vendor program. I think this is an opportune time to do exactly what you said and what Councilor Trujillo alluded to, but we could actually extend it further to give people who are providing healthy food choices an opportunity to sell there as well. I'm not saying it all has to be 'green and mean,' but.... I think if we're going to expand and bring different energy, so on and so forth, that effort through the food vendor program might be an opportunity to look at that on this now. So I'll work with staff on that."
- Chair Dominguez said, "As it pertains to this though, one of the things I would like to say Mayor, is I agree with the rest of the Councilors that there has been sufficient, it seems, public outreach. So thank you for doing that. And obviously, we can't be doing the same old, same old, and expecting different results, and so thanks for your vision and your willingness to bring this to the table and have us discuss it. One of the things that I'm wondering like, and you can answer this, is I don't know if we need to do a whole TIA, but I think that it warrant your staff, or someone from traffic, to be able to look at some of the residual impacts that closing streets may have. And I'm not talking

just about in the immediate downtown area or whatever has been identified as the area that you've looked at already, but beyond that. I think that's always the issue. Whenever you want to close a street or add a street, someone is going to complain about too much traffic or not enough traffic. And it's more often, too much traffic. And I don't think we have to build this into this piece of legislation, Mayor, but I think maybe when you look at the results, when we start to measure this stuff, that we keep an eye on that traffic as well. And maybe it's a way for us to bring people into our parking garages."

Mr. Pino said, "That's precisely what the idea was – to drive them to the garages, which during the last Plaza closure didn't exist."

- Chair Dominguez said it used to be that the City didn't have enough parking, and now we have too much.

**MOTION:** Councilor Trujillo moved, seconded by Councilor Rivera, to approve this request.

**DISCUSSION:** Mayor Gonzales thanked the Committee for allowing this to move forward. He said he definitely has an intention to report back to the Council through the staff on whether we met the outcomes and the desired goals.

Mayor Gonzales said, "Hopefully, by October, we would be able to report back on what happened to the traffic in the downtown area, being able to monitor this situation. We will continue to allow the public to participate in the dialogue. And in this, not only did we have public meetings, we set up social media sites to allow for input, and of course, all of us have received lots of the letters from people talking about their ideas. So we will report back to the Council, really trying to get a sense of how many more people came down to the Plaza based on what we know. Typical nights are whether this table program worked. We'll continue to outreach to vendors on the Plaza, the merchants that Councilor Maestas has visited about. And a lot of them, I have spoken to many of them, if not all of them, in terms of personal visits, asking for their input. To what Councilor Dominguez said, they want to see a different result and they don't want to see us do the same old, same old. So I think a large portion of them, but not all of them, are willing to try something new to see what it means."

Mayor Gonzales continued, "And our police presence down there, I think has made a significant difference, and an impact on how people are feeling about the Plaza right now. And now we'll have an opportunity through the summer programming, and through tables out to hopefully, as Councilor Trujillo said, that Plaza belongs to everybody. And if we wanted to just keep it with the tourists, certainly, we would leave things as is, because they definitely have access and things are good, but we all hear from the same people who say, gosh it would be nice to take our kids down in the evening and listen to music. Anyone who goes on bandstand night, 800 plus people, it's hard to find a place to sit down. It's really packed, and you can have a place to sit, not that it will accommodate everybody, but if you can have a place to sit and eat, that's a nice experience for families, and something we want to see happen down there over the course of the summer."

Mayor Gonzales continued, "And then of course, the cruise nights are going to be fun, right. On the cruise nights, we're opening up Palace, and so it's going to be a legitimate cruise night where people can haul down San Francisco, move out to Cathedral, come back Palace, and we'll have music playing and people being able to eat down there, and really get the best of all the world. So that's at least my vision, and we'll monitor and see if we meet that."

Councilor Trujillo said last during the bandstand an individual had a cooler on the Plaza selling sodas, and said he guesses it angered a lot of people in the crowd and around the Plaza that sell cokes and such. He asked, "Are we going to have our Police Officers monitoring that. It just came to my mind right now that was brought up, and I don't know what the policy is going to be on that. It was actually was a young kid selling cokes to raise money, for I don't know what. I hope maybe, if we're going to allow it, we can actually look at this for like a Little League Team, a dance, a cheer team, something like that is trying to raise money go somewhere. This is another thing you might look at incorporating into those nights too – how do you get some of these that don't have that access to the Plaza, give them that access for a night, and maybe they can just raise some money for their teams. It's another idea to give to Kate for that."

Mayor Gonzales said, "In the meantime, part of the direction Councilor Dominguez gave is that he is going to be working on, is that it would allow for us to set that up, to allow for more participation on the Plaza by various types of vendors and that's a good thing, no matter what form. But in the short term, until we do that, obviously there will be Parks personnel down there our Police Force and others that can monitor the situation and see if there is some illegal business activity that potentially goes up that they need to be kind about. But if it's up, it's because there is a demand, and we need to look and see how we can support that."

Chair Dominguez asked Mr. Gurule to provide the current ordinance and current timeline on the Plaza vendors in pdf, and he will start to look at it. His plan is to move on this by the end of summer.

Mr. Gurule said the timeline is: accepting applications in September, with jurying in October, with licenses to be effective in the new term, January 1, 2015.

Councilor Trujillo asked for that information as well, and Chair Dominguez said, "Give it to everyone."

**VOTE:** The motion was approved on a voice vote, with Councilors Trujillo, Rivera and Lindell voting in favor of the motion, no one voting against and Councilor Maestas absent for the vote.

### **31. OTHER FINANCIAL INFORMATION**

#### **A. 2014 FINANCE COMMITTEE MEETINGS/DISCUSSION TOPICS. (MARCOS TAPIA)**

Mr. Tapia said he would like input on the proposed timeline and subject matter presentations as included in his Memorandum of June 16, 2014, to the Finance Committee, along with any additional suggestions.

Chair Dominguez would like dialogue from the Committee this evening with regard to expanding the list or combining some things. He said the idea is that by the beginning of the next budget hearing cycle, we will have asked the questions which will lead to a much more different outcome than what we had in the last budget cycle. He said this is just an example. He said his goal is by the end of summer or the beginning of fall, he would like to have a better agenda in terms of how we we're going to approaching this, noting this is just a first stab at it. He said people can comment now or email comments to him.

Councilor Trujillo said he would like a listing of other municipalities in New Mexico which are charging Lodgers' Tax, and how ours compares state-wide, in the southwest, nationally and globally in destinations such as New York, Paris, Rome, Greece. He said Santa Fe is always on the list of the top 3 destinations in the world along with New York, Paris. He believes the Council can increase the Lodgers' Tax without taking it to the voters. He wants this information to make a decision on where he wants to take this.

Mr. Tapia said, "A lot of this is geared toward statutes and things of that nature. I would have to look at it. I'm not prepared to talk to you about this at this time. I agree with you, that's the type of information I want."

Responding to the Chair, Mr. Tapia said with this, you will be getting a complete listing of contracts, and which ones will come due in the next 6 months and a year. You can give input and direction on where we're going with the contracts.

Chair Dominguez said we need a process in place to deal with contracts.

**B. UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN JUNE 2014 (FOR APRIL 2014 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN JUNE 2014 (FOR MAY 2014 ACTIVITY). (MARCOS TAPIA)**

Mr. Tapia said the GRTs report hasn't been received.

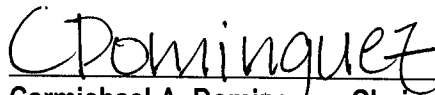
Mr. Tapia said you have the Lodgers' Tax, noting our estimate is about \$8.1 million for the year, and we have already received more than last year. He said May and June typically are high months for Lodgers' Tax. He said we are pretty steady at 1.5% to 2% increase annually.

**32. MATTERS FROM THE COMMITTEE**

Chair Dominguez said he passed out a card earlier from Jeff P. Green regarding the fatality at St. Michaels and the Railrunner, and said, "take it for what it's worth."

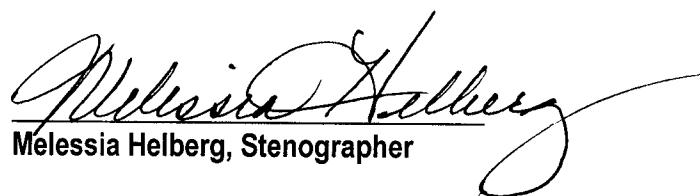
**33. ADJOURN**

There was no further business to come before the Committee, and the meeting was adjourned at approximately 7:00 p.m.

  
Carmichael A. Dominguez, Chair

**Reviewed by:**

  
Marcos A. Tapia, Director  
Department of Finance

  
Melessia Helberg, Stenographer

Staff time increased to perform rover and  
feenotice writing as security costs were  
reduced by changing schedule from  
stationary to patrol

Canyon Rd. Lot #8	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual YTD 6-16-14
2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	
Revenue	\$ 91,103.00	\$ 87,507.00	\$ 75,787.00	\$ 73,191.57	\$ 75,992.10	\$ 82,670.00	\$ 83,166.51	\$ 75,846.30
Rent Expense	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 49,500.00
O&M								
Expense	\$ -	\$ -	\$ 10,343.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
Security	\$ -	\$ 14,067.00	\$ 14,067.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Net revenue	\$ 37,103.00	\$ 19,440.00	\$ (2,623.00)	\$ (2,308.43)	\$ 492.10	\$ 7,170.00	\$ 7,666.51	\$ 4,846.30



Exhibit "1"

## **Plaza Programming Ideas**

### **MUSIC – 35 votes**

- 11 votes – International Food Market on Burro Alley (Submitted by Santa Fe VIP)
- 6 votes – Mariachi night
- 6 votes - Plaza dances (country night, salsa night, other) Music competitions, talent competitions
- 4 votes - Salsa Night – Music and dancing at least once a week. (this should liven up the plaza and the people)
- 2 votes – Decade Dances 50's through the 90's. (encourage people to dress for a specific decade and play music from that decade)
- 2 votes - Music on the Plaza Health Day (CPR, massage, preventative medicine)
- 1 vote - Marimba Night
- 1 vote - Singles Dancing Night (need more men over 60)
- 1 vote – Close off Plaza on weekends and invite all food vendor trucks to sell food.
- 1 vote – National Food Truck Drive

### **FOOD – 14 votes**

- 10 votes – Dinner on the Plaza (areas dedicated on the Plaza with limited tables. One different restaurant a night will cater their event and ticket revenue will be donated to local charity)
- 4 votes – Food trucks and bandstand nights

### **SPECIAL EVENTS – 11 votes**

- 3 votes – Halloween parade event (similar to Boulder, Colorado. Competition night with prizes donated). Arty Party Night for Kids (free, summer nights, come by and make things. Bring your own supplies)
- 3 votes – Wrap parties to celebrate the end of a TV series or movie productions and give the locals a chance to meet some of the stars in those productions.
- 2 votes - MIX and Santa Fe VIP on the Plaza themed event.
- 1 vote – Youth Festival Weekend (chefs, musicians work with local youths prior to this weekend) Together they showcase their creations.
- 1 vote - Astronomy Night (telescopes, show moon and Jupiter)
- 1 vote – Costume Consortium (theater, film wardrobe and fun)

*Exhibit "2"*

#### **CARS – 9 votes**

- 6 votes – Cruise nights on the Plaza. (make permit process more friendly and more affordable)
- 3 votes – Car show on the Plaza

#### **TECHNOLOGY – 7 votes**

- 6 votes – Develop web application to show if city parking lots are full or available. (would help cars driving around to find parking lots open)
- 1 vote – Free Wi-Fi On Plaza to promote on social media

#### **HISTORY/CULTURE – 7 votes**

- 4 votes - “You Know You’re Old School Santa Fe” Group Day on the Plaza (celebrate Santa Fe history and its people)
- 2 votes – Give historical tours of the Plaza to elementary grade students.
- 1 vote – Ethnic culture events (Mexican, Japanese, food, music arts and crafts)

#### **PHYSICAL INFRASTRUCTURE – 7 votes**

- 6 votes - Permanent chess boards on the Plaza (concrete tables)
- 1 vote – Open Gazebo

#### **TRAFFIC – 2 votes**

- 2 votes – Close X3 sides of the Plaza and Memorial Day with end to Balloon Fiesta from 5 pm to midnight) but still allow Cruiser Night, costume nights)

## PLAZA SCHEDULE OF EVENTS

### June

- 1 Kerygma (Religious)
- 10
- 13 Set up Challenge
- 14 Challenge NM
- 15 Challenge NM
- 19 Morrison Choir
- 20 Plaza Cruise Nights
- 21 Yoga
- 22 Corpus Christi (Religious Cathedral Park)
- 23 Santa Fe Bandstand Opening Day 6-9
- 24 Santa Fe Bandstand 6-9
- 25 Santa Fe Bandstand 6-9
- 26 Santa Fe Bandstand 6-9
- 27 Santa Fe Bandstand 6-9
- 28 Pride
- 29 Conquistadora Procession (Religious)
- 30 Santa Fe Bandstand 6-9

### July

- 1 (Tues) Santa Fe Bandstand 6-9
- 2 Santa Fe Bandstand 12-1, 6-9
- 3 Lake Set up
- 4 Lake Breakfast
- 6 (Sunday) Conquistadora Procession
- 7 Santa Fe Bandstand 12pm-1pm, 6-9
- 8 Santa Fe Bandstand 6-9
- 9 Santa Fe Bandstand 12pm-1pm, 6-9
- 10 Santa Fe Bandstand 6-9
- 11 Plaza Cruise Night, Folk Art Market
- 12 (Saturday) Santa Fe Bandstand 6-9
- 14 Santa Fe Bandstand 12pm-1pm, 6-9
- 15 Santa Fe Bandstand 6-9
- 16 Santa Fe Bandstand 12pm-1pm, 6-9
- 17 Santa Fe Bandstand 6-9
- 18 Santa Fe Bandstand 6-9
- 20 (Sunday) Monomundo (Dance)
- 21 Santa Fe Bandstand 12pm-1pm, 6-9
- 22 Santa Fe Bandstand 6-9
- 23 Santa Fe Bandstand 12pm-1pm, 6-9
- 24 Spanish Mkt Setup/SF Bandstand 6-9
- 25 Spanish Market Set up
- 26 Spanish Market
- 27 (Sunday) Spanish Market
- 28 Santa Fe Bandstand 12pm-1pm, 6-9
- 29 Santa Fe Bandstand 6-9
- 30 Santa Fe Bandstand 12pm-1pm, 6-9

### August

- 1 (Friday) Plaza Set up
- 2 Girls Inc
- 3 Girls Inc
- 4 Santa Fe Bandstand 6-9
- 5 SFB 12pm-1pm, 6-9, National Night Out (Police/Community event)
- 6 Santa Fe Bandstand 6-9
- 7 Santa Fe Bandstand 6-9
- 11 (Monday) Santa Fe Bandstand 6-9

*E Shilvit "3"*

- 12 Santa Fe Bandstand 6-9
- 13 Santa Fe Bandstand 6-9
- 14 Santa Fe Bandstand 6-9
- 15 Plaza Cruise Night
- 16 (Sat.) Santa Fe Bandstand 6-9
- 18 Santa Fe Bandstand 6-9
- 19 Santa Fe Bandstand 6-9
- 20 Santa Fe Bandstand 6-9

• 21 SWAIA Setup

• 22 SWAIA Setup

• 23 SWAIA

• 24 (Sunday) SWAIA

• 25 Santa Fe Bandstand 6-9

• 26 Santa Fe Bandstand 6-9

• 27 Santa Fe Bandstand 6-9

• 28 SFB Closing Day 6-9

• 29 Labor Day Setup

• 30 Labor Day Arts & Crafts

• 31 (Sunday) Labor Day Arts & Crafts

\*Fiestas: August 30 thru September 6

## September

• 1 thru 6 Santa Fe Fiesta

• 7 thru 13 Plaza Clean Up

• 19 (Friday) Plaza Cruise Night

• 27 (Saturday) Santa Fe Concorso (Vintage car run)

## November

• 28 (Friday) Plaza Holiday Lighting

## December

• 1 (Sunday) Las Posadas

• 2 (Wednesday) Canyon Road Farolito Walk

• 31 (Wednesday) Light up a Life (Presbyterian event)

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MUSIC – PURPLE

FOOD – BLUE

MUSIC & FOOD – GREEN

PLAZA LIGHTS – ORANGE

CARS – DARK RED

SPECIAL EVENTS – BLACK

### OPEN DATES:

July – Sat 5, Sun 13, Sat 19, Thurs 31

August – Fri – Sun 8,9,10, Sun 17