



# Agenda

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**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
COUNCIL CHAMBERS  
MONDAY, MAY 12, 2014  
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM APRIL 28, 2014 PUBLIC WORKS COMMITTEE MEETING

**INFORMATIONAL AGENDA**

6. REVIEW OF PUBLIC WORKS DEPARTMENT VEHICLE CONDITION LISTING (ISAAC PINO)

**CONSENT AGENDA**

7. CIP PROJECT #699 – SHERIDAN MESSAGE KIOSK & BUS SHELTER LIGHTING
  - REQUEST FOR APPROVAL OF AWARD OF BID NO. 14-29-B AND APPROVAL OF CONTRACT WITH TLC COMPANY INC. IN THE AMOUNT OF \$53,909.83 INCLUSIVE OF NMGR (MARY MACDONALD)

**Committee Review:**

Finance Committee (Scheduled)

05/19/14

Council (Scheduled)

05/28/14

8. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING THE NORTH CHAPTER REGIONAL TRANSIT DISTRICT'S FY 2015 BUDGET PROPOSAL, APPROVING THE FY 2015 CITY OF SANTA FE REGIONAL TRANSIT PLAN AND DIRECTING STAFF TO SUBMIT THE CITY OF SANTA FE REGIONAL TRANSIT PLAN FOR FY 2015 TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL (COUNCILOR BUSHEE) (JON BULTHUIS)

**Committee Review:**

Finance Committee (Scheduled)

05/19/14

Transit Advisory Board (Scheduled)

05/27/14

Council (Scheduled)

05/28/14

9. REQUEST FOR APPROVAL OF A RESOLUTION PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS IN THE CITY OF SANTA FE AND RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES **(COUNCILOR RIVERA) (CHIEF LITZENBERG)**

**Committee Review:**

Finance Committee (Scheduled)	05/19/14
Public Safety Committee (Scheduled)	05/20/14
Council (Scheduled)	05/28/14

10. REQUEST FOR APPROVAL OF A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SANTA FE, NEW MEXICO DECLARING ITS OFFICIAL INTENT TO REIMBURSE ITSELF WITH PROCEEDS OF A FUTURE TAX-EXEMPT BORROWING FOR CERTAIN CAPITAL EXPENDITURES UNDERTAKEN OR TO BE UNDERTAKEN BY THE CITY; IDENTIFYING THE CAPITAL EXPENDITURES AND THE FUNDS TO BE USED FOR SUCH PAYMENT; AND PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH **(COUNCILOR DOMINGUEZ) (MARCOS TAPIA)**

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12. REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT BY AND AMONG THE CITY OF SANTA FE (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, EVIDENCING A SPECIAL, LIMITED OBLIGATION OF THE CITY TO PAY A PRINCIPAL AMOUNT OF \$3,500,000, FOR THE ACQUISITION OF TRANSIT BUSES FOR THE GOVERNMENTAL UNIT'S PUBLIC TRANSPORTATION SYSTEM; PROVIDING FOR THE PAYMENT OF THE LOAN AGREEMENT FROM CERTAIN GROSS RECEIPTS TAX REVENUES DISTRIBUTED TO THE CITY; PROVIDING FOR THE DISTRIBUTIONS OF GROSS RECEIPTS TAX REVENUES FROM THE TAXATION AND REVENUE DEPARTMENT TO BE REDIRECTED TO THE NEW MEXICO FINANCE AUTHORITY OR ITS ASSIGNS PURSUANT TO AN INTERCEPT AGREEMENT FOR THE PAYMENT OF PRINCIPAL AND INTEREST DUE ON THE LOAN AGREEMENT; SPECIFYING DETAILS OF THE LOAN AGREEMENT, INCLUDING THE NET EFFECTIVE INTEREST RATE; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS ORDINANCE; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE LOAN AGREEMENT AND INTERCEPT AGREEMENT **(COUNCILOR BUSHEE) (MARCOS TAPIA)**

**Committee Review:**

Finance Committee (Scheduled)	05/19/14
Council (Request to publish)	05/28/14
Council (Public hearing)	06/25/14

**PUBLIC HEARING**

**13. 2014 CIP BOND ISSUE**

- REQUEST FOR APPROVAL OF THE CIP FUNDING OPTION A FOR \$16 MILLION (**ISAAC PINO**)

**Committee Review:**

Finance Committee (Scheduled)	05/19/14
Council (Scheduled)	05/28/14

**14. MATTERS FROM STAFF**

**15. MATTERS FROM THE COMMITTEE**

**16. MATTERS FROM THE CHAIR**

**17. NEXT MEETING: TUESDAY, MAY 27, 2014**

**18. ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
May12, 2014**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	1-2
5. Approval of Minutes - April 28, 2014	Approved as presented	2
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6. Public Works Vehicle Status	Informational	2
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CONSENT AGENDA DISCUSSION		
7. CIP Project #699	Approved	4-5
PUBLIC HEARING		
13. 2014 CIP bond Issue	Postponed to next meeting	5-11
14. MATTERS FROM STAFF	None	11
15. MATTERS FROM THE COMMITTEE	Discussion	11-12
16. MATTERS FROM THE CHAIR	None	12
17. NEXT MEETING:	May 27, 2014	12
18. ADJOURNMENT	Adjourned at 6:30 p.m.	12

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**MONDAY, MAY 12, 2014**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Ronald S. Trujillo, Chair  
Councilor Christopher M. Rivera, Vice Chair  
Councilor Bill Dimas  
Councilor Carmichael A. Dominguez  
Councilor Patti Bushee

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Isaac Pino, Public Works Director  
Therese M. Prada, Public Works Constituent Services  
Eric Martínez Public Works staff

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Councilor Bushee moved to approve the agenda as presented. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

**4. APPROVAL OF CONSENT AGENDA**

Councilor Rivera asked for discussion on item 7.

**Councilor Dimas moved to approve the consent agenda as amended. Councilor Bushee seconded the motion and it passed by unanimous voice vote.**

#### **5. APPROVAL OF MINUTES - APRIL 28, 2014**

**Councilor Dimas moved to approve the minutes of April 28, 2014 as presented. Councilor Bushee seconded the motion and it passed by unanimous voice vote.**

#### **INFORMATIONAL AGENDA**

#### **6. REVIEW OF PUBLIC WORKS DEPARTMENT VEHICLE CONDITION LISTING (ISAAC PINO)**

Mr. Pino called attention to the packet listing and said the Finance Director asked for a list a month ago. He could share a roll up of the entire fleet list.

Chair Trujillo asked how many vehicles the City should replace.

Mr. Pino was not sure they had added them up yet. The condition of the vehicle was how they decided.

Chair Trujillo saw on the Siringo Road facility, some were fair, some were good etc. They were no good if they were broken and he was asking that those be sent off. He asked if there was a reason the City was keeping them.

Mr. Pino had not been aware of any reason to keep them for spare parts.

Chair Trujillo asked him to check it out.

Councilor Bushee noticed some oldies there on the list.

Councilor Rivera asked how long it took to get the dead stuff off the books or auctioned or whatever else they did with them.

Mr. Pino didn't know exactly. Purchasing takes that over but he could find out.

Councilor Rivera said last time he met with Mr. Rodarte he talked about doing something online. They needed a consistent way of getting rid of equipment.

Councilor Bushee said they just had an auction.

Chair Trujillo thought that was cost effective, nationwide. They picked up the vehicles and there was no cost to the City.

#### **CONSENT AGENDA LISTING**

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**CONSENT AGENDA DISCUSSION**

- 7. CIP PROJECT #699 – SHERIDAN MESSAGE KIOSK & BUS SHELTER LIGHTING**
- REQUEST FOR APPROVAL OF AWARD OF BID NO. 14-29-B AND APPROVAL OF CONTRACT WITH TLC COMPANY INC. IN THE AMOUNT OF \$53,909.83 INCLUSIVE OF NMGR T (MARY MACDONALD)**

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Councilor Rivera explained that he pulled this to ask what happened with the other companies.

Ms. Mary McDonald, project manager, said the other contractor bid was from a local contractor but he did not have the licensing required for this job. So the bid submittal was incomplete. Purchasing disqualified that bid.



Councilor Rivera understood that it was not that he was unresponsive but that he was not qualified.

Ms. McDonald agreed and added that he had done a lot of work for the City in the past. Councilor Rivera confirmed it was Purchasing that threw it out.

Ms. McDonald agreed.

Councilor Bushee asked if the City had someone who could educate the local subs as how to wade through the process.

Ms. McDonald said Robert Rodarte tried to help and guide them. The project managers also tried to help and they maintained bid holder lists. They had to have the right licensing to apply for the project. Sometimes there was a lot of back and forth about licensing. There was no one person who did that.

Councilor Bushee asked that we talk to some of our economic development people to help or set up something a little bit like an apprenticeship program. She felt there were people out there who would want to bid if they had an understanding how to do it.

Ms. McDonald said if this bidder had linked up with a subcontractor he could have bid.

Councilor Bushee asked Mr. Pino if there was someone who could spare the time to help with it. She said it did not seem like it would take a lot of money and the City could keep more of these contracts in Santa Fé.

Councilor Bushee asked if it needed to go through the HDRB when they had a flashing sign.

Ms. McDonald said they did go through historic.

**Councilor Bushee moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

## **PUBLIC HEARING**

### **13. 2014 CIP BOND ISSUE**

- **REQUEST FOR APPROVAL OF THE CIP FUNDING OPTION A FOR \$16 MILLION (ISAAC PINO)**

#### **Committee Review:**

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Mr. Pino said he was asked to schedule a public hearing on the 2014 CIP. In the packet the projects were listed by category and he went through the list. These were not in priority order. IT was a complete listing of everything they had received for the past two years.

Councilor Bushee thought public hearing was to be at the next meeting. She asked if drainage was a study and if it did take into account the dire need for bike lanes.

Mr. Pino said the project would be encompassing all of that. It was a feasibility report on drainage problems up and down the road.

Councilor Bushee noted there were subdivisions that dumped dirt. She wondered if there were impact fees available and if the subdivisions had requirements to keep their dirt up there.

Mr. Pino was not sure what authority the city had after the fact about the dirt. There might be something but he was not aware of any.

Councilor Bushee thought the developer should have done something.

Councilor Bushee noted regarding the Old Santa Fé Trail widening that the City did not get much help from the County for this project.

Mr. Pino said he was told that the whole offer was off the table. When he asked why, he was told it was back on the table. Originally the County said they wanted credit against the W. Alameda drainage improvements that the City agreed to in the annexation agreement. Part of the feasibility study was to give us real numbers for the agreement and they were going to provide those numbers.

Councilor Bushee asked if Commissioner Holian agreed to the design already.

Mr. Pino agreed but it was a moving target for the time being. He was trying to assemble the information.

Councilor Bushee asked if it really required \$500,000 to do that study.

Mr. Pino said yes and maybe more.

Councilor Bushee wanted to look into impact fees to see if any were available.

She asked regarding City Hall how good the painting was going to look.

Mr. Pino said he would use a process that included a crack coat to get cracks out. The last time the City did the stucco was in 1985.

Councilor Bushee said it was an historic building. Chair Trujillo added that it had single pane windows.

Councilor Bushee understood they had to take it to HDRB for approval.

David Pfeiffer agreed.

Councilor Bushee understood they were not going to let the City paint the stucco.

Mr. Pfeiffer agreed they would not allow him to do that then. There were heavy bodied paints that could be used.

Councilor Bushee asked about the process and whether it had to go to Historic first and then Council.

Mr. Pino agreed they would have to do that

Councilor Dimas said he emailed Mr. Pino regarding the small sidewalks. \$500,000 was set aside for that. They also looked into building a sidewalk to Rodeo Road perhaps with transfer money from another project.

Mr. Pino said he happened to run through there the other day, and saw they still didn't have sidewalks on Galisteo. One side of the street made sense. This was the fund they would look at as well as Safe Routes to Schools.

Councilor Dimas asked him to look into that. The other thing was paved street rehabilitation. It seemed that our trails were better paved than our streets. A lot of them were as bad as dirt roads. He asked about a list of streets to be paved.

Mr. Pino explained that he pulled the list back so he could break it up by district and would bring it back to the next meeting.

Mr. Pino said the City had a checkerboard approach as opposed to use it on one or two streets. They would continue that process. A lot of streets were scheduled.

Councilor Dimas asked if Cerrillos Road was still under NMDOT.

Mr. Pino agreed - up to St. Francis Drive.

Councilor Dimas said they needed to pave near Super Salad. It was horrible where the median was because they never paved in there.

Chair Trujillo said this next phase would take care of that.

Mr. Pino agreed. They already had the first public meeting on that.

Councilor Rivera asked if the category one trail coordinator was an actual person.

Mr. Pino agreed. They approved the hiring of a contract trail coordinator last year funded with non CIP funds. It was in process for this year and had not yet considered funding it for future years but it was intended to be recurring.

Mr. Eric Martínez believed the funding was allocated to last year's budget process not as recurring but for initial costs at \$50,000. That contract was in place and would expire at the end of June. Now they needed to move forward with a new funding source and contract.

Councilor Rivera asked if it was okay to pay salaries with CIP funding.

Mr. Pino said it was.

Mr. Martínez clarified that this was essentially a professional service.

Councilor Dominguez recalled they funded this last year.

Mr. Pino agreed and it was out of the CIP allocation. The intent was to have it recurring. They did consider hiring a person for it.

Councilor Dominguez remembered a discussion that the Council wanted that to be a position that was funded not out of CIP for the following years. He was under the impression that it would be absorbed through maybe the General Fund.

Councilor Bushee said that was what the promise was along with the domestic violence position. They were told it was reoccurring.

Councilor Rivera asked if they could check with the City Manager to see if it was reoccurring or not and what happened to it.

Councilor Rivera thought the bridge rehabilitation was already approved.

Mr. Martínez said \$500,000 was allocated as part of 2012 CIP and then \$150,000 through a state grant but it was still not enough. They would have better cost estimates coming soon.

Councilor Rivera said all they approved a couple of weeks ago was the design part. They had a public hearing about sidewalks before.

Mr. Martínez agreed that vote was to approve the design but it was not to allocate any additional funding. They estimated they would need \$500,000 more.

Councilor Rivera said going through CIP was not what would happen if they needed more.

Mr. Martínez replied that they would be in a tough position then...

Councilor Rivera understood,

Councilor Dominguez noted in the category 3 list was a city-wide facilities master plan and asked if that was part of the inventory Mr. Pino worked on. Mr. Pino agreed.

Councilor Dominguez asked if it was only for \$350,000.

Mr. Pino said it would be just for the priority report. There were \$37million improvements. The \$350,000 was for the worst of the worst

Councilor Dominguez wanted to get South Meadows Park and maybe they needed to ask staff to formally meet with the County and have a memo on it. He kept getting different feedback and thought they needed to formalize that.

Councilor Bushee said she had asked them to meet. She said their Public Works staff and the City's Public Works staff had numbers that didn't correspond.

Councilor Dominguez asked if the intersection safety was just timing improvements.

Mr. Pino said it was Zia St. Francis and Agua Fria and St. Francis was also along the same lines although not as drastic.

Councilor Dominguez said the next line item was for temporary salary and technical positions. Since it was not part of the budget, he asked if anyone would lose their job if the City didn't fund that.

Mr. Pino didn't believe so

Councilor Dominguez asked if the \$600,000 for municipal facilities was all for municipal facilities.

Mr. Pino said for facilities it was \$300,000 for each year. The dectron was a full replacement so it was not part of that line item.

Councilor Bushee said the traffic miscellaneous safety item was confusing.

Mr. Pino explained that at the meeting she attended, the people were totally ignorant of the facts. They would have a development issue forthcoming.

Councilor Bushee said those folks were assured that that the St. Francis crossing project was dead.

Mr. Pino said the City agreed to back off but not kill the project

Councilor Dimas said they didn't kill the project

Councilor Bushee asked if there were other options.

Mr. Pino said there were no others.

Councilor Bushee said the plan to have Council fund category one and two was \$16 million, leaving only \$4 million to fight over.

Mr. Pino agreed but they were fortunate to be able to do this.

Councilor Bushee asked if some of these facility issues could go under something else.

Mr. Pino said no.

Councilor Bushee asked why Fort Marcy didn't get put under municipal facility.

Mr. Pino said it would be an individual project, not maintenance.

Councilor Bushee thought some of these studies could be done in-house.

Mr. Pino explained they didn't have the capability to do that.

Councilor Bushee said it was sitting on a shelf.

Councilor Dominguez asked if there was really about \$6 million in discretionary monies.

Mr. Pino agreed it was up to \$6 million.

Chair Trujillo announced that this was a public hearing and opened it up for public comment.

There were no speakers from the public regarding this hearing.

Chair Trujillo closed the public hearing.

Councilor Dominguez said before approving, they needed to prioritize first. He asked Mr. Pino about the temp positions and Mr. Pino briefly explained them.

Councilor Dominguez asked how much was for salaries.

Mr. Pino said he would have to double check that.

Councilor Dominguez asked about the \$250,000 for sharrows.

Councilor Bushee wanted to keep it to maintain those sharrows.

Councilor Dominguez said it seemed to him that the ones he had seen were in decent shape. He was suggesting taking that off the list.

Councilor Bushee was opposed to that.

Councilor Dominguez asked about the trail coordinator.

Mr. Pino said the funding for it was moved into the parks general fund last year. They were having trouble remembering that it was recurring.

Mr. Martínez recalled that it was approved for that fiscal year.

Councilor Dominguez asked if they considered making that a permanent position.

Councilor Bushee said she could consider that.

Mr. Pino thought they were approaching budget review.

Councilor Dominguez asked if it could be absorbed.

Mr. Pino said they were already at flat in the budget.

Councilor Dominguez asked what the timing was on this.

Mr. Pino said they would like to have the bond sale to have money available in July.

Councilor Dominguez was not comfortable with the category one list but he didn't want to go item by item

Councilor Rivera asked if the \$1.5 million for parks and medians was all for labor.

Mr. Pino said the majority of that was for about 70 seasonal workers for the summer.

Councilor Rivera asked if it was for 8 months of the year with no benefits. Mr. Pino agreed.

Councilor Dominguez understood they wanted to get this done sooner than later.

**Councilor Dominguez moved to postpone and complete this at the next meeting. Councilor Bushee seconded the motion.**

Councilor Rivera asked when this would get to Council then.

Mr. Pino said the two week delay not a back breaker.

Chair Trujillo asked all councilors to go ahead and talk to staff.

Councilor Bushee asked Mr. Pino if he could come back next time and tell the Committee where it left things. She felt it was an impossible task.

Mr. Pino and Councilor Bushee discussed the feasibility further.

Mr. Pino said the staff was available to meet with all of the Councilors.

Councilor Rivera asked if the category one and category two items could be done and then leave the remainder of the list to be selected from the \$6 million that was left. Mr. Pino agreed.

Mr. Snyder said category one were the priorities of day to day activities; category 2 was leveraging funds; and category 3 were items of recommended projects that needed to be done.

Councilor Rivera asked if the trail coordinator position a recurring expense.

Mr. Snyder did not recall specifically.

Councilor Rivera asked how much was left over from the bridge improvements.

Mr. Snyder said the one-time costs were \$511,000 but there was also \$750,000 absorbed at the end so \$511,000 might not all be available. He explained that the list the Committee had was the expansion list and those items were not incorporated in this priority list.

The Committee members identified several one-time expenses including gym equipment and a ladder truck. They continued discussion priorities.

Mr. Pino said this list put together the category one recurring expenses, two was matching fund

projects, and three were remaining projects. Category one was the priority largely because these were day to day operations.

**The motion to postpone to the next meeting passed by unanimous voice vote.**

#### **14. MATTERS FROM STAFF**

There were no matters from Staff.

#### **15. MATTERS FROM THE COMMITTEE**

Councilor Rivera said in front of the Southside Library a trench was cut and it was starting to dip down. He asked if Mr. Pino could have someone take a look at it. Mr. Pino agreed

Chair Trujillo saw the opinion in the newspaper - a letter that said the music on stage at Community Day had loud profanity and those attending were upset by it.

Ms. Prada said they kept lowering the volume. She was there from 6:30 to 3:30.

#### **16. MATTERS FROM THE CHAIR**

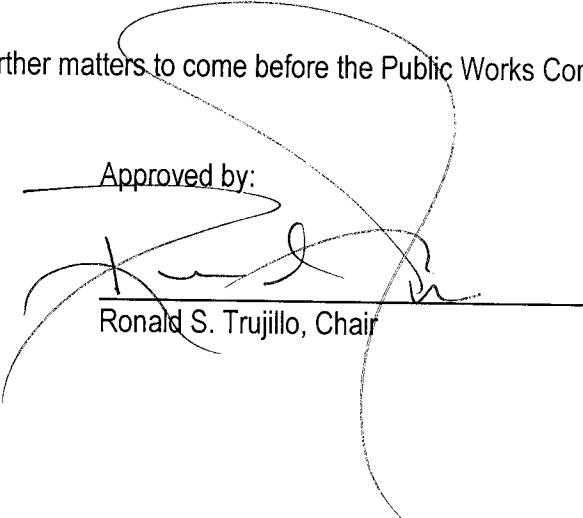
There were no matters from the Chair.

#### **17. NEXT MEETING: May 27, 2014**

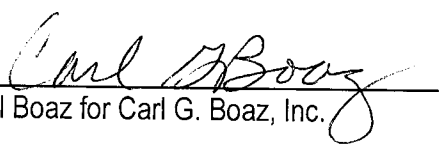
#### **18. ADJOURNMENT**

Having completed the agenda and with no further matters to come before the Public Works Committee, the meeting was adjourned at 6:30 p.m.

Approved by:

  
\_\_\_\_\_  
Ronald S. Trujillo, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz for Carl G. Boaz, Inc.