

CITY OF SANTA FE

**Community Services Department
P.O. Box 909
500 Market Station
Suite 200
Santa Fe NM 87504-0909**

Request for Qualifications:

Restorative Justice

**Due:
August 14, 2015
5:00 P.M.**

**Attention: Richard De Mella
500 Market Station
Suite 200
Santa Fe NM 87504-0909
(505) 955-6630 Phone
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REQUEST FOR QUALIFICATIONS

INTRODUCTIONS

The City of Santa Fe is requesting written qualifications for a professional independent contractor to serve in the capacity of the Restorative Justice Program.

Community Services Department's Juvenile Justice Planner will be managing administrating the contract.

The written qualifications work plan should be based on the scope of work outlined for this project and should be directed toward the development of functional program that achieves and satisfies the goals established by the Santa Fe Regional Juvenile Justice Board (SFRJJB) and Juvenile Justice Advisory Committee (JJAC).

The Juvenile Justice Planner will work with the SFRJJB subcommittee to recommend selection to the Finance Committee and City Council after review of submitted qualifications.

SCOPE OF WORK

1. **GOAL:**

Divert youth who have committed a first or second misdemeanor offense from further involvement in the juvenile justice system

2. **OBJECTIVES:**

To provide restorative justice programming to youth in order to help them acknowledge their behavior and effects on those around them; identify alternate appropriate choices; and become accountable for their actions through participation in Community Group Conferencing Circles (CGCC). CGCC will engage youth in the practice of restorative justice principles, which include:

- A) Understanding that behavior effected other individuals (not just the courts or officials)
- B) Acknowledge that the behavior resulted from a choice that could have been made differently.
- C) Acknowledging to all effected that the behavior was harmful to others
- D) Taking action to repair the harm where possible.
- E) Making changes necessary to avoid such behavior in the future.

To provide CGCC for youth who have been referred by Juvenile Probation for low level offenses and have been screened and assessed for appropriate placement in the CGCC.

3. PERFORMANCE MEASURES;

- A) Number of youth who successfully complete the program
- B) Number of youth who did not reoffend within one year of the first misdemeanor
- C) Number of accountability processes completed by the youth
- D) Number of reparations received by the provider
- E) Number of youth who demonstrate an understanding of restorative justice principles after the successful completion of the class
- F) Number of youth who have been referred to the program
- G) Number of youth who are screened and assessed and are accepted into the program
- H) Number of referrals for youth and families to community based agencies for youth not accepted into the program
- I) Number of youth and their families who complete the program and
- J) Number of youth who do not reoffend in one year post-program

BACKGROUND AND EXECUTIVE SUMMARY

The City of Santa Fe was awarded a grant from the State of New Mexico Children, Youth and Families Department to implement alternative to detention programs in this community. A sum of \$23,925.00 is available for an independent contractor to serve in the capacity of performing Restorative Justice.