

SOLE SOURCE REQUEST AND DETERMINATION FORM

This form must be forwarded to the Purchasing Officer for the City of Santa Fe Purchasing Office for processing.

Date: October 6, 2015

Prepared By: Kate Noble

Title: Acting Director, Housing and
Community Development
Department

Vendor Name: Meow Wolf, LLC

Address: 614 Jiron Street

City: Santa Fe

State: NM

Zip Code: 87505

Description of Good/Service to be Procured:

Workforce training on high-tech digital fabrication tools. Local product development including products unique enough to be patented.

Estimated Cost: \$60,000

Term of Contract: Through June 30, 2016

1. Explain why this is the only available source that can meet the needs of your department.

Meow Wolf is a unique organization in Santa Fe and the project the House of Eternal Return represents some powerful possibilities for workforce development and local product creation. Because of this, two city councilors have sponsored a resolution to support Meow Wolf and the project. The workforce development and product creation activities desired are at a size, scale and in specialized areas. Because of the nature of the project and the workforce, is Meow Wolf in a unique position to provide these activities.

2. Explain why this vendor is the only available source from which to obtain this product of service.

X

Other reason, please explain in full. Attach additional sheets, if necessary.

This requires an organization at a scale to provide training and employment 60 people in Santa Fe. It also requires creation of 25 local products and a minimum of six patent applications. The House of Eternal Return has an estimated project budget of more than two million dollars and as a unique, experiential art installation with many different types of display/installation. The team is generating products and innovations which can transition into exportable products and patents. This is aided by the employee base which consists of engineers, coders, and many types of artists.

Meow Wolf, LLC also has access to unique machinery such as 3-D printers, lasers, and technology based manufacturing. Many of these tools are not readily available in Santa Fe and the opportunity to train workers on these advanced technologies will enhance the skills available in the local workforce. The project brings together artists and advanced technology, a combination long recognized as important for Santa Fe's economy, but hard to make an on the ground reality. The combination of these two sectors in pursuit of a clearly defined project represents an opportunity to evolve Santa Fe's creative economy to a new level.

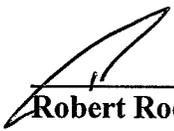
Approvals:

Based on the above facts, the Purchasing Office has made the determination that the justification for the Sole Source procurement is in accordance with Section 13-1-126, NMSA 1978 and will be posted for a 30-day period prior to award.



Robert Rodarte 10/6/15
Purchasing Officer Date

Pursuant to Section 13-1-126, NMSA 1978, the 30-day posting period of the Notice of Intent to Award this Sole Source request was met and no obligation to the award to the above referenced contractor were received. This Sole Source determination will be valid for a period of one (1) year from the date of the award.



Robert Rodarte Date
Purchasing Director
City of Santa Fe

Required Attachments:

- *Letter from Contractor, if applicable**
- *Agenda Item to be presented to City Council if over \$50,000 for Professional Services and \$50,000 for Goods and Non-Professional Services**