

**CITY OF SANTA FE  
(ENVIRONMENTAL SERVICE DIVISION)**

**“REQUEST FOR BID”**

**TWO FRONT LOAD REFUSE COLLECTION UNITS  
POWERED WITH COMPRESSED NATURAL GAS  
SEE SPECIFICATIONS FOR DETAILS**

**BID # ‘17/10 /B**

**BID DUE:**

**October 12, 2016**

**2:00 P.M.**

**PURCHASING OFFICE**

**CITY OF SANTA FE**

**2651 SIRINGO ROAD - BUILDING “H”**

**SANTA FE, NEW MEXICO 87505**

## TABLE OF CONTENTS

Advertisement for Bids

Bid Schedule

Information Bidders

Special Conditions

Specifications

Bid Form

Attachments:

1. Instructions Relating to Local Preference Certification Form
2. Local Preference Certification Form
3. Contract
4. Minimum Wage Ordinance

**ADVERTISEMENT FOR BIDS  
BID # '17/10/B**

Bids will be received by the City of Santa Fe and will be delivered to City of Santa Fe, Purchasing Office, 2651 Siringo Road, Bldg. "H", Santa Fe, New Mexico 87505 **until 2:00 P.M. local prevailing time, October 12, 2016. Any bid received after this deadline will not be considered.** This bid is for the purpose of procuring:

**Two Front Load Refuse Collection Units**

The bidder's attention is directed to the fact that all applicable Federal Laws, State Laws, Municipal Ordinances, and the rules and regulations of all authorities having jurisdiction over said item shall apply to the bid throughout, and they will be deemed to be included in the bid document the same as though herein written out in full.

**The City of Santa Fe is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation or national origin. The successful bidder will be required to conform to the Equal Opportunity Employment regulations.**

Bids may be held for sixty (60) days subject to action by the city. The city reserves the right to reject any or all bids in part or in whole. Bid packets are available by contacting: Shirley Rodriguez, City of Santa Fe, Purchasing Office, 2651 Siringo Road, Bldg. "H" Santa Fe, New Mexico 87505, (505) 955-5711.

**ATTEST:**

  
\_\_\_\_\_  
Robert Rodarte, Purchasing Officer

Received by the Santa Fe New Mexican on: 09/16/16  
To be published on: 09/20/16

Received by the Albuquerque Journal on: 09/16/16  
To be published on: 09/20/16

## BID SCHEDULE

### BID # '17/10/B

- |    |   |   |
|----|---|---|
| 1. | ADVERTISEMENT                                 | September 20, 2016  |
| 2. | ISSUANCE OF BID'S                             | September 20, 2016  |
| 3. | RECEIPT OF BID:                               | October 12, 2016 at 2:00 P.M. local prevailing time. Purchasing Office 2651 Siringo Road Bldg., "H" Santa Fe, New Mexico 87505 (505) 955-5711 |
| 4. | PUBLIC WORKS:                                 | October 24, 2016  |
| 5. | RECOMMENDATION OF AWARD TO FINANCE COMMITTEE: | October 31, 2016  |
| 6. | RECOMMENDATION OF AWARD TO CITY COUNCIL:      | November 9, 2016  |

**DATES OF CONSIDERATION BY FINANCE COMMITTEE AND CITY COUNCIL ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE.**

## INFORMATION TO BIDDERS

### 1. RECEIPT AND OPENING OF BIDS

The City of Santa Fe (herein called "City"), invites bids on the form attached hereto, all blanks of which must be appropriately filled in. Bids will be received by the City Purchasing Office until **2:00 P.M. local prevailing time, October 12, 2016**. At this time the City Purchasing Director will publicly open and read bid(s) aloud.

Two bids shall be submitted in a sealed envelope, addressed to the Purchasing Office, City of Santa Fe, 2651 Siringo Road, Bldg. "H" Santa Fe, New Mexico 87505. No late bids will be accepted whether hand delivered, mailed or special delivery. Do not rely on "overnight delivery" without including some lead-time. "Overnight delivery" will be determined to be non-responsive if delivered late, no matter whose fault it was. It is recommended that extra days be included in the anticipated delivery date to ensure delivery is timely. The Purchasing Office is closed 12:00 p.m. to 1:00 p.m. The outside of the envelope should clearly indicate the following information:

Bid number: '17/10/B  
Title of the bid: Two Front Load Refuse Collection Units

Name and address of the bidder:

The Owner may consider informal any bids not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 60 days after the actual date of the opening thereof.

### 2. PREPARATION OF BID

All blank spaces for bid prices must be filled in, ink or type written. If the bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form. No alternate bids will be considered unless pre-approved (5) five days prior to the bid opening date by Robert Rodarte, Purchasing Officer.

### 3. BID SECURITY

None required.

### 4. LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT

Liquidated damages are not applicable to this bid.

### 5. ADDENDA AND INTERPRETATIONS

No oral interpretations of the meaning of the specifications or other pre-bid documents will be binding. Oral communications are permitted in order to make an assessment of need for an addendum. **ANY QUESTIONS CONCERNING THE BID SHOULD BE ADDRESSED PRIOR TO BID OPENING DATE.**

Every request for such interpretations should be in writing addressed to Robert Rodarte, Purchasing Officer, 2651 Siringo Road, Bldg. H, Santa Fe, New Mexico 87505 and to be given consideration must be received at least (5) five days prior to the date fixed for the opening of bids.

Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be delivered to all prospective bidders not later than three days prior to the date fixed for the opening of the bids. Failure of any bidder to receive any such addendum or interpretations shall not relieve such bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.

The City reserves the right to not comply with these time frames if a critical addendum is required or if the proposal deadline needs to be extended due to a critical reason in the best interest of the City of Santa Fe.

6. **POWER OF ATTORNEY**

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

7. **LAWS AND REGULATIONS**

The bidders attention is directed to the fact that all applicable Federal Laws, State Laws, Municipal Ordinances, and the rules and regulations of all authorities having jurisdiction over said item shall apply to the bid throughout, and they will be deemed to be included in the bid document the same as though herein written out in full. In particular bidder is notified that criminal laws shall apply prohibiting bribes, gratuity and kick-backs.

8. **METHOD OF AWARD**

The award of the purchase agreement will be made to that vendor who meets or exceeds all specifications and provides the lowest total bid amount. However, delivery date, availability of stock, and complete analysis and comparison of specification details along with past experience of the City of Santa Fe with similar or related units, will be weighed in making a final decision of award.

No important deviation from the terms of this specification is acceptable. It is understood and agreed that the City of Santa Fe reserves the right to reject any and all bids, as authorized by law, and to award to other than the lowest bidder at its discretion, provided that it is in the best interest of the City of Santa Fe, if the CITY PURCHASING MANUAL and pertinent State Statutes are thereby served.

9. **PUBLIC INFORMATION**

All portions of the bid submittals will become public information. Proprietary information may be marked confidential, however, the City Purchasing Officer will make the final determination as to whether the portion of the bid is legitimately confidential information. Sections to be confidential should be clearly marked as such and readily separable from rest of the bid. In no case will a request for the entire bid to be confidential be considered.

10. **BRAND NAMES**

All brand names specified in this bid are to imply “or equal.” Bidder should include enough information with the bid submitted so this determination can be made. The determination of the Purchasing Officer will make the final determination as to whether the portion of the bid is legitimately confidential information. Sections to be confidential should be clearly marked as such and readily separable from rest of the bid. In no case will a request for the entire bid to be confidential be considered.

11. **TAX EXEMPT**

The City of Santa Fe is tax exempt for state gross receipts taxes for the procurement of tangible personal property, but not for labor or services. A tax exempt certificate will be issued upon written request to the Purchasing Office.

12. **COMPLIANCE WITH CITY’S MINIMUM WAGE RATE ORDINANCE (LIVING WAGE ORDINANCE)**

A copy of the City of Santa Fe Ordinance No. 2003-8, passed by the Santa Fe City Council on February 26, 2003 is attached. The proponent or bidder will be required to submit the proposal or bid such that it complies with the ordinance to the extent applicable. The recommended Contractor will be required to comply with the ordinance to the extent applicable, as well as any subsequent changes to the Ordinance throughout the term of this contract.

13. **RESIDENT and LOCAL PREFERENCE**

INTENT and POLICY

The city recognizes that the intent of the state resident preference statute is to give New Mexico businesses and contractors an advantage over those businesses, manufacturers and contractors from outside the State of New Mexico. The underlying policy is to give a preference to those persons and companies who contribute to the economy of the State of New Mexico by maintaining businesses and other facilities within the state and giving employment to residents of the state (1969 OP. Att’y Gen. No. 69-42). The city also has adopted a policy to include a local preference to those persons and companies who contribute to the economy of the County of Santa Fe by maintaining businesses and other facilities within the county and giving employment to residents of the county.

APPLICATION-IN STATE AND OUT OF STATE BIDDERS

With acknowledgement of this intent and policy, the preference will only be applied when bids are received from in-state and county businesses, manufacturers and contractors that are within 5% of low bids received from out-of-state businesses, manufacturers and contractors (13-1-21 (A) –1-21 (F) and 13-4-2 (C) NMSA 1978).

To be considered a resident for application of the preference, the in-state bidder must have included a valid state purchasing certification number with the submitted bid.

Thus it is recommended that in-state bidders obtain a state purchasing certification number and use it on all bids, in order to have the preference applied to their advantage, in the event an out-of-state bid is submitted. In submitting a bid, it should never be assumed that an out-of-state bid will not be submitted.

For information on obtaining a state purchasing certification number, the potential bidder should contact the State of New Mexico General Service Department-Purchasing Office (Joseph Montoya Building-1100 S. St. Francis Drive 87505, 827-0472). The process involves a short application and certification by the applicant of the information requested by the state resident preference statute. The certificate is generally issued immediately.

All resident preferences shall be verified through the State Purchasing Office. Applications for resident preference not confirmed by the State Purchasing Office will be rejected. The certification must be under the bidder's business name submitting the bid.

#### NON-APPLICATION-COMPETING IN-STATE BIDDERS

If the lowest responsive bid and the next responsive bids within 8% of the lowest bid, are all from the state of New Mexico, then the resident preference will not be applied and the state purchasing certification number will not be considered. To be considered an in-state bidder in this situation, the bidders must meet the definition criteria of Chapter 13-1-21 (A) (1) and Chapter 13-4-2 (A) NMSA 1978. After examining the information included in the bid submitted, the City Purchasing Officer may seek additional information of proof to verify that the business is a valid New Mexico Business. If it is determined by the City Purchasing Officer that the information is not factual and the low responsive bid is actually an out-of-state bidder and not a New Mexico business, then the procedures in the previous section may be applied.

If the bidder has met the above criteria, the low responsive "resident" bid shall be multiplied by .95. If that amount is then lower than the low responsive bid of a "non-resident" bidder, the award will be based taking into consideration the resident preference of 5%.

#### APPLICATION FOR LOCAL PREFERENCE

For the purposes of this section, the terms resident business and resident manufacturer shall be defined as set out in Section 13-1-21 NMSA 1978; the term local as applied to a business or manufacturer shall mean that it maintains a place of business in Santa Fe County, and that:

- (a) five or more of its employees are residents of the county; or,
- (b) if a partnership, its partners owning a majority beneficial interest in the partnership are residents of the county: or
- (c) if a sole proprietor, he or she is a resident of the county.

The PREFERENCE FACTOR for resident and local preferences applied to bids shall be .95 for resident and .92 for local. The local preference for proposals shall be 1.08.

Bids for Goods and Services. When bids for the purchase of goods or services pursuant to Section 22 are received, the lowest responsive bid received from those bidders in the first category listed below shall be multiplied by the Preference Factor. If the resulting price of that bid receiving the preference is lower than or equal to the lowest bid of all bids received, the contract shall be awarded to that bidder receiving the preference. If no bids are received from bidders in the first category, or if the bid receiving the preference does not qualify for an award after multiplication by the Preference Factor, the same procedure shall be followed with respect to the next category of bidders listed to determine if the bid qualifies for award. The priority of categories of bidders is:

- (1) Local business.
- (2) Resident business.

Proposals for Goods and Services. When proposals for the purchase of goods or services pursuant to Section 23 are received, the evaluation score of the proposal receiving the highest score of all proposals from those proponents in the first category listed above shall be multiplied by the Preference Factor. If the resulting score of that proposal receiving the preference is higher than or equal to the highest score of all proposals received, the contract shall be recommended to that proponent receiving the preference. If no proposals are received from proponents in the first category, or if the proposal receiving the preference does not qualify for an award after multiplication by the Preference Factor, the same procedure shall be followed with respect to the next category of proposals listed to determine if a proponent qualifies for award.

Qualifications for Resident Preference. No resident business or manufacturer, as defined, shall be given any preference in the awarding of contracts for furnishing goods or services to the city, unless it shall have qualified with the State Purchasing Agent as a resident business or manufacturer and obtained a certification number as provided in Section 13-1-22 NMSA 1978. The certification number must be submitted with its bid for an offeror to qualify for this preference. The Central Purchasing Office shall determine if a resident preference is applicable to a particular offer on a case by case basis.

Qualifications for Local Preference. The Central Purchasing Office shall have available a form to be completed by all bidders/proponents who desire to apply for the local preference as a local business. The completed form with the information certified by the offeror must be submitted by the bidders/proponents with their bid or proposal to qualify for this preference.

Limitation. No offeror shall receive more than a 5% for resident and 8% for local preference pursuant to this section on any one offer submitted. A bidder may not claim cumulative preferences.

Application. This section shall not apply to any purchase of goods or services when the expenditure of federal and/or state funds designated for a specific purchase is involved and the award requirements of the funding prohibit resident and/or local preference(s). This shall be determined in writing by the department with the grant requirements attached to the Purchasing Office before the bid or request for proposals is issued.

**New Mexico Resident Preference Number (if applicable) \_\_\_\_\_**

## **SPECIAL CONDITIONS**

1. **GENERAL**

When the City's Purchasing Officer issues a purchase order document in response to the vendor's bid, a binding contract is created.

2. **ASSIGNMENT**

Neither the order, nor any interest therein, nor claim under, shall be assigned or transferred by the vendor, except as expressly authorized in writing by the City Purchasing Officer's Office. No such consent shall relieve the vendor from its obligations and liabilities under this order.

3. **VARIATION IN SCOPE OF WORK**

No increase in the scope of work of services or equipment after award will be accepted, unless means were provided for within the contract documents. Decreases in the scope of work of services or equipment can be made upon request by the city or if such variation has been caused by documented conditions beyond the vendor's control, and then only to the extent, as specified elsewhere in the contract documents.

4. **DISCOUNTS**

Any applicable discounts should be included in computing the bid submitted. Every effort will be made to process payments within 30 days of satisfactory receipt of goods or services. The City Purchasing Officer shall be the final determination of satisfactory receipt of goods or services.

5. **TAXES**

The price shall include all taxes applicable. The city is exempt from gross receipts tax on tangible personal property. A tax exempt certificate will be issued upon written request.

6. **INVOICING**

(A) The vendor's invoice shall be submitted in duplicate and shall contain the following information: invoice number and date, description of the supplies or services, quantities, unit prices and extended totals. Separate invoices shall be submitted for each and every complete order.

(B) Invoice must be submitted to ACCOUNTS PAYABLE and NOT THE CITY PURCHASING AGENT.

7. **METHOD OF PAYMENT**

Every effort will be made to process payments within 30 days of receipt of a detailed invoice and proof of delivery and acceptance of the products hereby contracted or as otherwise specified in the compensation portion of the contract documents.

8. **DEFAULT**

The city reserves the right to cancel all or any part of this order without cost to the city if the vendor fails to meet the provisions for this order, and except as otherwise provided herein, to hold the vendor liable for any excess cost occasioned by the city due to the vendor's default. The vendor shall not be liable for any excess cost if failure to perform the order arises out of causes beyond the control and with the fault or negligence of the Vendor and these causes have been made known to the City of Santa Fe in written form within five working days of the vendor becoming aware of a cause which may create any delay; such causes include, but are not limited to, acts of God or the public enemy, acts of the State or of the Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of sub-contractors due to any of the above unless the city shall determine that the suppliers or services to be furnished by the sub-contractor are obtainable from other sources in sufficient time to permit the vendor to meet the required delivery schedule. The rights and remedies of the city are not limited to those provided for in this paragraph and are in addition to any other rights provided for by law.

9. **NON-DISCRIMINATION**

By signing this City of Santa Fe bid or proposal, the vendor agrees to comply with the Presidents Executive Order No. 11246 as amended.

10. **NON-COLLUSION**

In signing this bid or proposal, the vendor certifies he has not, either directly or indirectly, entered into action in restraint of full competition in connection with this bid or proposal submittal to the City of Santa Fe.

**MINIMUM SPECIFICATIONS**

**CAB & CHASSIS SPECIFICATIONS**

**MEETS SPECIFICATIONS**

**YES NO OFFERED**

**ENGINE:**

CUMMINS ISX 12-G 350R/ 2100 RPM 1350 FT-LBS	_____	_____	_____
SINGLE VERTICAL MUFFLER, R/H, W/CHROM STACK	_____	_____	_____
PROVISION FOR FRONT MOUNT PUMP, SPICER 1350	_____	_____	_____
FUEL INLET OIL/WATER SEPERATOR WITH BLEEDING	_____	_____	_____
CUMMINS TYPE OIL FILTERS	_____	_____	_____
AIR FILTER TO BE MOUNTED WITH METAL WING NUTS	_____	_____	_____
NO PLASTIC.	_____	_____	_____
ENGINE BLOCK HEATER, PHILLIPS 120V-1000 WATT OR EQUAL	_____	_____	_____
MINUM 1100 SQUAR INCHE RADIATOR WITH FRONT SCREEN	_____	_____	_____
SILICONE COOLANT HOSES WITH STEEL TUBING AND CONSTANT	_____	_____	_____
TORQUE CLAMPS WHERE POSSIBLE	_____	_____	_____
ANTI-FREEZE -40 DEGREE (F)	_____	_____	_____
CUMMINS WABCO 18.7 CFM OR EQUAL AIR COMPRESSOR	_____	_____	_____
MINUM ALTERNATOR, 200 AMP	_____	_____	_____
BATTERIES, FOUR TWELVE VOLT, 3000 CCA	_____	_____	_____
STARTER, DELCO REMY, TWELVE VOLT, 42MT, OCT	_____	_____	_____
AUTO FAN CLUTCH WITH SWITCH	_____	_____	_____

**TRANSMISSION:**

ALLISON 4500 RDS, 6-SPEED W/AUTO NEUTRAL OR EQUAL	_____	_____	_____
TRANSMISSION OIL COOLER, OIL TO WATER TYPE	_____	_____	_____
TRANSMISSION OIL FILL/CHECK W/LEVEL SENSOR	_____	_____	_____
DRIVESHAFT-MAIN, SPICER 1810HD, W/HALF ROUND YOKES	_____	_____	_____
PROPSHAFT TO INCORPORATE A "DRIVE TRAIN SAVER" WITH "N"	_____	_____	_____
RATED TORQUE FUSES.	_____	_____	_____

**FRONT AXLE:**

ARVIN MERITOR FL941, 20,000 LBS CAPACITY	_____	_____	_____
FRONT SUSPENSION, 20,800 LBS CAPACITY	_____	_____	_____
FRONT SHOCK ABSORBERS, DOUBLE ACTING SINGLE,	_____	_____	_____
HEAVY DUTY	_____	_____	_____
POWER STEERING RESERVOIR, FOUR QUART, REMOTE MOUNTED	_____	_____	_____
BRAKES, FRONT, DANA SPICER, 16.5 X7, REFUSE APPLICATION	_____	_____	_____
SLACK ADJUSTERS, FRONT, ARVIN MERITOR, AUTOMATIC	_____	_____	_____

**REAR AXLES:**

ARVIN MERITOR, RT46-160, 46,000 LBS, 6.14:1 RATIO	_____	_____	_____
REAR SUSPENSION, HENDRICHSON HMX-460, 46,000 LBS	_____	_____	_____
BRAKES, REAR, DANA SPICER, 16.5 X 8.6 RUFUSE APPLICATIONS	_____	_____	_____
DISC BRAKE APPLICATION PREFERED	_____	_____	_____
SLACK ADJUSTERS, REAR, ARVIN MERITOR, AUTOMATIC	_____	_____	_____
PARKING BRAKE CHAMBERS, ANCHORLOK, LIFE SEAL (4)	_____	_____	_____



**LIGHTING:**

HEADLIGHTS, SINGLE ROUND HALOGEN  
ALL MARKER LIGHTS TO BE LED STYLE

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**RADIO/MISCELLANEOUS:**

AM/FM STEREO, DASH MOUNTED  
AUTOMATIC CIRCUIT BREAKERS  
ANTENNA, "B" PILAR MOUNTED, L/H SIDE  
KEY/LOCK SETS, DOOR-IGNITION, SAME THREE SETS  
WINDSHEILD WIPER, DUAL ELECTRIC MOTOR W/INTERMITTANT  
FETURE  
TWO COPIES OF OWNER MANUAL AND TWO COPIES OF THE  
PARTS AND SERVICE MANUAL

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**FRONT & REAR TIRES & WHEELS:**

315/80R22.5 20PLY, MICHELIN XZY-3 FRONT (2)  
22.5 x 9.0 ACCURIDE STEEL WHEELS  
11R22.5, 16-PLY MICHELIN XDE, M/S REAR (8)  
22.5 X 8.25, ACCURIDE STEEL WHEELS  
WHEEL SEALS, SCOTSEAL PLUS "XL"

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**PAINT:**

CAB AND CHASSIS CORROSION INHIBITOR UNDERCOAT  
FACTORY WHITE, VEHICLE MUST BE WASHED WITH SPECIAL  
CLEANING AGENT TO ASSURE PRIMER ADHERES TO CAB &  
CHASSIS  
PRIMER MUST BE COMPATABLE WITH PAINT TO ASSURE MINIMUM  
THREE YEARS WITHOUT PEELING OR FLAKING  
SPECIAL CITY OF SNATA FE STRIP, SEE BODY SPECIFICATION  
FOR STRIPING DETAILS

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**BODY SPECIFICATIONS**

BODY CAPACITY & CONSTRUCTION  
TOTAL CAPACITY SHALL BE FORTY CUBIC YARDS; BODY  
CAPACITY TWENTY-EIGHT CUBIC YARDS AND HOPPER  
CAPACITY OF 12 CUBIC YARDS  
HOPPER MUST BE CAPABLE OF COMPLETELY CONTAINING  
WASTE FROM EIGHT AND TEN YARD CONTAINERS IN ONE CYCLE  
FULL EJECT, FULL HEIGHT PACK BLADE, NO TIP TO DUMP, NO  
½ HEIGHT BLADES WITH FOLLOWERS  
BODY FLOOR CONSTRUCTION OF 3/16" MINIMUM AR400 HARDOX  
OR EQUAL HIGH TENSILE STEEL  
BODY SIDES, ROOF AND FLOOR SHALL BE AR 450 HARDOX STEEL  
CAPABLE OF WITHSTANDING CONTINOUS OPERATION AT  
MAXIMUM INPOSED LOADS OR EQUAL  
NO SKIP WELDING WILL BE ACCEPTED  
HALF ROUND SHAPE TAILGATE SHALL BE CONSTRUCTED WITH  
ABRASION SESISTANT STEEL AND CAPABLE OF RESISTING  
SHEARING AND BREAKING

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FULL PACKER BLADE CONSTRUCE OF MINIMUL 3/8 AR 400	_____	_____	_____
HARDOX OR EQUAL	_____	_____	_____
ARMS ENGEINEERED AND LOAD RATED AT 8,000 LBS	_____	_____	_____
FORKS AND ARM CAPABLE OF LIFTING 8,000 LBS. SUCCESSFUL	_____	_____	_____
BIDDER TO PROVIDE A CERTIVIED LETTER FROM AN	_____	_____	_____
INDEPENDENT COMPANY TO CERTIFY THAT THE LIFT ARMS	_____	_____	_____
LIFT 8,000 LBS CAPACITY	_____	_____	_____
HYDRAULIC OPERATED HOPPER COVER	_____	_____	_____
FORKS SHALL BE HEAVY DUTY TYPE WITH A MINIMUM 1-1/2	_____	_____	_____
THICKNESS	_____	_____	_____
ARMS RAISED LOCK OUT WITH PACK BLADE EXTENDED	_____	_____	_____
ARMS SENSOR TO DISABLE LIFT ARMS WHEN HOPPER COVER	_____	_____	_____
DOWN	_____	_____	_____
AUTO-PACK CIRCUIT WITH PACK BLADE RETURN INCLUDED	_____	_____	_____
STREET SIDE ROOF ACCESS LADDER WITH SAFETY CUT OFF	_____	_____	_____
SYSTEM TO DISABLE HYDRAULIC PUMP WHEN LADDER IS DOWN	_____	_____	_____
FULL CAB SHEILD TO BE PROVIDED WITH SCREENED EXHAUST	_____	_____	_____
SHEILD	_____	_____	_____
DRIVER SIDE HOPPER ACCESS DOOR WITH COMPLETE HYDRAULIC	_____	_____	_____
SHUTDOWN WHEN DOOR IS OPENED PER ANSI REQUIREMNTS	_____	_____	_____
ENTRANT LADDER INCLUDING SUFFICIENT GRAB HANLES,	_____	_____	_____
ANTISLIP STEPS, MUST MEET ALL ANSI STANDARDS	_____	_____	_____
CLEANOUT CHUTE DOOR ON BOTH SIDES WITH USER FRIENDLY	_____	_____	_____
LATCHES, HINGED DROP DOWN DOORS PERFERABLE, CHUTES	_____	_____	_____
MUST EXTEND OUT TO ASSURE NO LIQUID DROPS ON FRAM OR	_____	_____	_____
RAILS, MUST BE LEAK PROOF	_____	_____	_____
BODY HEIGHT NOT TO EXCEED THIRTEEN FEET EIGHT INCHES	_____	_____	_____
WITH ARMS IN THE PERCHED POSITION.	_____	_____	_____
FULL BODY TAILGATE RUBBER SEAL	_____	_____	_____
NUMBER NINE EXPANDED METAL SCREEN IN THE OPEN SPACE	_____	_____	_____
WITHIN THE FRONT OF THE BODY	_____	_____	_____
ALL EXTERIOR LIGHTING MUST BE LED SEAL –BEAM TYPE, WITH	_____	_____	_____
WEATHER RESISTANT PLUGS AND COMPLY WITH FMVSS 108	_____	_____	_____
SAFETY STANDARD	_____	_____	_____
LIGHTING TO INCLUDE A SWITCHED PACK BLADE LIGHT, TWO	_____	_____	_____
BODY LIGHTS ON EACH SIDE FACING REARWARD AND TWO	_____	_____	_____
BACK-UP LIGHTS WIRED TO BACKUP CIRCUIT	_____	_____	_____
STROBE LIGHTS, SIX INCH TALL, MOUNTED CENTER OF TAILGATE	_____	_____	_____
CAMERA WITH MONITOR ON A FIXED MOUNT WITH IGNITION	_____	_____	_____
CIRCUIT. SYSTEM TO INCLUDE CCD CAMERA, SEVEN	_____	_____	_____
INCH COLOR MONITOR, AUTO IRIS, WEATHER RESISTANT HOUSING	_____	_____	_____
AND WIDE ANGLE LENS. MONITOR TO BE MOUNTED INSIDE CAB	_____	_____	_____
READLY VISIBLE TO OPERATOR. WIRING FOR CAMERA SYSTEM ON	_____	_____	_____
TRUCK BODY TO BE ROUTED IN CONDUIT	_____	_____	_____
DUAL LEVER CONTROL JOY STICK CONTROL FOR ARM AND FORK	_____	_____	_____
FUNCTIONS	_____	_____	_____
CONTROLS FOR PACKING, LATCHING OF TAILGATE AND TAILGATE	_____	_____	_____
RAISE/LOWER SHALL BE LOCATED IN CAB AND USER FRIENDLY	_____	_____	_____
FOR OPERATOR.	_____	_____	_____
HYDRAULIC SYSTEM SHALL BE CONTINOUS OPERATING AT LOW	_____	_____	_____
ENGINE RPM SAFETY SYSTEM SHUTOFF BASED ON	_____	_____	_____
MANUFACTURING RECOMMENDATION	_____	_____	_____
HYDRAULIC PUMP SHALL BE A TANDEM VEINED PTO MOUNTED	_____	_____	_____
PUMP	_____	_____	_____
ALL HOSES RATED FOR THREE TIMES SYSTEM PREASURE BURST	_____	_____	_____
SYSTM PRESSURE TO BE 1,850 PSI	_____	_____	_____



6. TAILGATE AND PACKING BLADE 3 YEAR STRUCTURAL WARRANTY

\_\_\_\_\_

**TRAINING:**

SUCCESSFUL BIDDER OR DESIGNATED REPRESENTATIVE SHALL PROVIDE TRAINING FOR OPERATORS AND MECHANISCS. TRAINING SHALL INCLUDE A MINIMUM OF TWO HOURS TRAINING FOR OPERATORS AND EIGHT HOURS FOR MECHANISCS. THE TRAINING MUST COVER ALL FUNCTIONALITY OF THE UNIT INCLUDING CAB & CHASSIS, BODY, HYDRAULIC SYSTEM, GREASE POINTS AND MANUFACTURERS RECOMMENDED

\_\_\_\_\_

**ADDITIONAL UNITS MAY BE ORDERED BY THE CITY UNTIL AT THE SAME COST UNTIL \_\_\_\_\_**

**CITY OF SANTA FE  
BID FORM  
BID # '17/10/B**

**EXCEPTIONS TO SPECIFICATIONS**

Bidder is required to return **two (2) complete copies** of these specifications, completely furnishing all information requested. All requested information, data, literature, drawings, etc. must be included with the bid submitted.

Bidder must check one of the following:

- a.            All specifications, terms and conditions are met.
- b.            Exceptions have been taken and noted on attached sheet (s).

All variations and/or exceptions to the specifications must be documented, referencing applicable paragraph (s) and explained in detail. Attach as many pages as necessary. If no exceptions are taken, it will be assumed that the bid meets all specifications and terms and conditions as stated in this complete bid package. Failure to list exceptions may disqualify bid. Delivery of non-conforming goods is at the expense of the bidder and/or other penalties.

All other specifications not detailed herein shall be as listed in the manufacturer's printed literature for the current standard model. Manufacturer's printed literature and specifications sheets shall be submitted with the bid.

Exceptions will not necessarily eliminate the bid. City staff shall determine acceptance or non-acceptance of exceptions. Unless otherwise noted and approved, it is assumed that delivery of the unit shall be as stated.

Signed submission of this bid represents that the bidder has accepted all terms, conditions and requirements of the bid unless a written exception is made and, if awarded, the bid will represent the agreement between the parties. Additionally, by signing this bid, the bidder warrants that there was no collusion of any kind in submission of this bid.

**WARRANTIES**

Warranty required for material and workmanship for minimum of one year unless otherwise stated in the bid. Warranties shall begin when the City accepts satisfactory delivery of equipment from the bidder. The warranty contract shall be solely with the bidder and the bidder shall be responsible for ensuring all warranty work is satisfactorily completed on any component of the unit. All details of warranties shall be included with the bid.

State name, address and phone number of nearest authorized maintenance representative:

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**LIQUIDATED DAMAGES FOR WARRANTY AND EXTENDED WARRANTY**

Liquidated damages will be assessed to the successful bidder on warranty and extended warranty, in the amount of, one hundred dollars per day based on timeframes stated below.

On minor repairs the successful bidder or its authorized maintenance representatives will provide warranty work within five business day of receiving the damaged unit. In the event of major repairs the successful bidder or its authorized maintenance representative will provide within the five business day of receiving the damaged unit, a schedule detailing type of repair, time of completion and any factors for delays of completion of work. Timeline shall be in line with industry standards based on flag time repairs.

**DELIVERY**

Bids shall include all costs of delivery to the City of Santa Fe, the specific location to be as designated by City staff. Unit shall be completely operational and ready for use.

Date of delivery after notice to proceed:

\_\_\_\_\_ Calendar days:

**LIQUIDATED DAMAGES FOR FAILURE TO DELIVER UNIT OR FAILURE TO DELIVER UNIT OPERATIONAL AND READY FOR USE**

Liquidated damages will be assessed to the successful bidder, in the amount of one hundred dollars per day, if the unit is not delivered or the unit is delivered and not operational and ready for use based on date of delivery after notice to proceed stated above.

Bidder SHALL INCLUDE descriptive material such as plans, drawings, photographs, diagrams, illustrations, written descriptions and manufacturer's literature with specifications with the bid. Additional information or details may be required after the bid opening. Bids may be disqualified if such information is not adequate to make a reasonably informed decision as to qualify, design, capabilities, etc.

**TOTAL BID AMOUNT:** \_\_\_\_\_

The City reserves the right to alter quantities based on availability of budget. If this will alter the bid amount, the bidder must note the percent increase for lesser quantities.

BIDDER'S:

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
DATE

**N.M. RESIDENT PREFERENCE NUMBER (if applicable): \_\_\_\_\_**  
**TWO COMPLETE COPIES OF THE BID SUBMITTAL IS REQUIRED**

## INSTRUCTIONS RELATING TO LOCAL PREFERENCE CERTIFICATION FORM

1. **All information must be provided.** A 10% local preference may be available for this procurement. To qualify for this preference, an offeror **must** complete and submit **the local preference certification form with its offer**. If an offer is received without the form attached, completed, notarized, and signed or if the form is received without the required information, the preference will not be applied. **The local preference form or a corrected form will not be accepted after the deadline for receipt of bids or proposals.**
2. **Local Preference precedence over State Preference:** The Local Preference takes precedence over the State Resident Preference and only one such preference will be applied to any one bid or proposal. If it is determined that the local preference applies to one or more offerors in any solicitation, the State Resident Preference will not be applied to any offers.
3. **Principal Office and location must be stated:** To qualify for the local preference, the principal place of business of the enterprise must be physically located within the Santa Fe County Geographic Boundaries. The business location inserted on the Form must be a physical location, street address or such. **DO NOT** use a post office box or other postal address. Principal place of business must have been established no less than six months preceding application for certification.
4. **Subcontractors do not qualify:** Only the business, or if joint venture, one of the parties of the joint venture, which will actually be performing the services or providing the goods solicited by this request and will be responsible under any resulting contract will qualify for this preference. A subcontractor may not qualify on behalf of a prime contractor.
5. **Definition:** The following definition applies to this preference.

A local business is an entity with its Principal office and place of business located in Santa Fe County.

A Principal office is defined as: The main or home office of the business as identified in tax returns, business licenses and other official business documents. A Principal office is the primary location where the business conducts its daily operations, for the general public, if applicable. A temporary location or movable property, or one that is established to oversee a City of Santa Fe project does not qualify as a Principal office.

**Additional Documentation:** If requested a business will be required to provide, within 3 working days of the request, documentation to substantiate the information provided on the form. Any business which must be registered under state law must be able to show that it is a business entity in good standing if so requested.



**YOU MUST RETURN THIS FORM WITH YOU OFFER  
RESIDENT VETERANS PREFERENCE CERTIFICATION**

\_\_\_\_\_ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement.

**Please check one box only:**

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I agree to submit a report or reports to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

In conjunction with this procurement and the requirements of this business application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, which awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

I understand that knowingly giving false or misleading information on this report constitutes a crime.

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

\_\_\_\_\_  
(Signature of Business Representative)\*

\_\_\_\_\_  
(Date)

\*Must be an authorized signatory of the Business.

The representation made by checking the above boxes constitutes a material representation by the business. If the statements are proven to be incorrect, this may result in denial of an award or un-award of the procurement.

SIGNED AND SEALED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
\_\_\_\_\_

## **Living wage information**

### **What is the Living Wage?**

The term Living Wage refers to the minimum hourly wage necessary for a person to achieve a higher standard of living.

### **Santa Fe's Living Wage**

The City of Santa Fe Living Wage Ordinance was adopted to establish minimum hourly wages.

Effective March 1, 2016 all employers are required to pay employees an hourly wage of \$10.91 per hour. This includes part-time and temporary employees.

The March 1, 2016 Living Wage increase is in accordance with City Ordinance and corresponds to the increase in the Consumer Price Index (CPI) for the Western Region for Urban Wage Earners and Clerical Workers. All employers required to have a business license or registration from the City must pay at least the adjusted 2016 Living Wage to employees for all hours worked within the Santa Fe city limits.

### **Who is affected?**

The City of Santa Fe shall pay the minimum wage to all full-time permanent workers employed by the City. Contractors for the City who have a contract requiring the performance of a service including construction services but excluding purchases of goods, shall pay the minimum wage to their workers and subcontractors performing work under the contract if the total contract amount with the City is, or by way of amendment becomes, equal to or greater than thirty thousand dollars (\$30,000). Businesses receiving assistance relating to economic development in the form of grants, subsidies, loan guarantees or industrial revenue bonds in excess of twenty-five thousand dollars (\$25,000) to those employed by such entity for the duration of the City grant or subsidy shall pay the minimum wage to their workers for all hours worked within the city of Santa Fe. Businesses required to have a business license or business registration from the City of Santa Fe and nonprofit organizations shall pay the minimum wage to their workers for all hours worked within the city of Santa Fe that month.

### **Additional Information**

For more information, download the following documents or contact Constituent Services by email at [constituentservices@santafenm.gov](mailto:constituentservices@santafenm.gov) , or by phone at (505) 955-6949.

- [Living Wage Ordinance.pdf](#)
- [2016 Living Wage-English](#)
- [2016 Living Wage-Spanish](#)