



City of Santa Fe, New Mexico

Addendum No. 3 – May 26, 2016

Request for Proposal for Software and Implementation Services for a Community Development System

Date of Advertisement: May 5, 2016

Due Date and Time: June 9, 2016, 4:00 PM Mountain Time

City of Santa Fe Purchasing Office
Attn: Robert Rodarte
Building "H"
2651 Siringo Road
Santa Fe, New Mexico, 87505

The following clarifications, amendments, additions, revisions, changes and modifications change the original Request for Proposals only in the amount and to the extent hereinafter specified in this Addendum.

Each Proposer shall acknowledge receipt of this Addendum in its proposal response.

1. Question: Can the City please provide the number of users in each area functional area, regardless of overlap, provided in the RFP? Currently the City mentions there may be over lap of users and provides a number of 70 concurrent users and 70 total users.

City Response: The City expects that there will be 70 total, unique users who will access all functional areas or modules of the system. User estimates based on functional area are not able to be provided at this time. If functional area user counts are required for a proposal submittal, vendors are asked to estimate based on the total count provided and their past experience. Any estimates or assumptions should be clearly stated in the cost proposal. It is expected that up to 50 of these users could be logged in at one time. This figure includes internal users only, i.e. employees, and does not include constituents using the government functions to submit applications, schedule inspections and check the status of services.

2. Question: The City currently anticipates 70 total users and 70 concurrent users, how many users does the City anticipate being logged in at any one time?

City Response: The City expects that up to 50 internal users could be logged in at one time and another 50 external users, e.g. constituents, for a total of 100 concurrent users.



3. Question: Does the City prefer a standalone virtual hardware solution or a physical server?

City Response: The City is open to both vendor-hosted and City-hosted deployment methods. For a City-hosted deployment, the City prefers a virtualized environment.

4. Question: How many mobile users does the City expect?

City Response: As many as 26 employees in the field may use mobile devices. That includes both Land Use employees and employees from other agencies (e.g., Fire).

Proposers are instructed to return a copy of this addenda form signed by an authorized firm agent as part of proposal responses.

SIGNATURE

COMPANY

DATE