

FREQUESNTLY ASKED QUESTIONS: RFP #'16/27/P, City of Santa Fe 25-Year Sustainability Plan

1. Q: Are out of state PRIME bidders allowed to bid/submit on the scope of work?

A: Yes

2. Q: We researched that the annual budget for sustainability is ~50k, is this scope of work limited to that budget?

A: Yes

3. Q: Is deep subject matter expertise a pre-requisite to advisory services?

A: Yes

4. Q: What is the anticipated timeline of completion for this advisory period?

A: December 31, 2016

5. Q: What type of “assist” is needed for the assessment, and what will be the responsibility of the SSFC and city staff?

A: The Sustainable Santa Fe Commission and city staff are tasked with the primary strengths, weaknesses, opportunities, and threats (SWOT) analysis. The proponent will serve as a counselor to that assessment by providing feedback, suggestions and additional insights to the SWOT analysis itself, in order to contribute to the thoroughness of that exercise.

6. Q: What type of “assist” is needed for the GHG inventory, and what will be the responsibility of the SSFC and city staff?

A: The Sustainable Santa Fe Commission and city staff are tasked with the primary research, development and drafting of the plan. The proponent will serve as a counselor to this project, reviewing and assessing research, data, and other content developed by the commission and city staff, to provide feedback, suggestions and additional research data and/or content, as necessary, that contribute to the thoroughness and accuracy of the final plan

7. Q: Geographic and community context: to what extent and in what ways is SF County to be considered in this plan?

A: The plan will address the Santa Fe metropolitan region as indicated by the boundary in the “Santa Fe Metropolitan Region Map.” That boundary includes heavily populated areas that are within close proximity to the city of Santa Fe boundary, and therefore have an impact on, and will be impacted by, the resulting sustainability plan.

8. Q: Are the “examples and/or case studies relevant to this project” to be only those created by the proponent, or can they be the work of anyone?

A: The proponent should provide examples and/or case studies that reflect their work, experience and expertise on projects that are similar or relevant to this scope of work.