

NOTE TO PROPONENTS

RFP '16/25/P

COMPREHENSIVE PARKS, RECREATION, TRAILS AND OPEN SPACE MASTER PLAN

Listed below are the questions that have been raised concerning the aforementioned RFP.

1. May we obtain a copy of the 2007 Master Plan? If so, from whom? **The 2007 was for Parks only and only for improvements with dollar amounts. Not a true e plan master plan.**
2. Is there a proposal page limit? **No**
3. Are there more detailed instructions available on what information is desired in each of the Submittal Requirements/Evaluation Criteria, as has been issued with previous City of Santa Fe proposals? **No. Actually, this will be the first true Parks and Recreation plan for the City.**
4. Is there a particular format in which the City would like to receive the Offeror's cost proposal? **No** Should this be provided in a separate sealed envelope? **No** If so, should there also be one original and five copies provided? **Include all information in response/RFP.**
5. Per page 15, "This evaluation should cover a ten year period in the future."Is there an anticipated duration for the scope of services as outlined in this RFP? **The plan should be a 10 year plan.** Six months? 12 months? More? We would like to clarify the intended timeline for this scope of services. **If you are asking how long it should take the process, I would anticipate 3-4 months.**
6. Has a budget been determined for the scope of services as outlined in the RFP? **Yes** Can this budget be shared with us? **No, we would prefer to see what the proponents are proposing and negotiate from there.**
7. Are there currently funds available for the scope of services to be provided? **Yes**
8. There is reference to a "Proposal Packet" on page 1. Is there something in addition to or different from the 34-page RFP that is helpful with or required to complete our submission? **No**