

CITY OF SANTA FE BID No. '16/14/P

MODIFIED STAGE 1 ABATEMENT PLAN FRANK ORTIZ LANDFILL

March 11, 2016

TO ALL PROSPECTIVE BIDDERS:

Receipt of questions must be acknowledged on the Bid Form.

GENERAL:

1. The bids are due 2:00 pm local time, on March 24, 2016 at City of Santa Fe, Purchasing Office, 2651 Siringo Road, Bldg. H, Santa Fe, NM 87505, (505) 955-5711. The bids will be opened at that time.

REQUEST FOR BID DOCUMENT – DESCRIPTION OF BID ITEMS

The following question has been asked from Prospective Bidders.

1. Based on the Proposal Schedule on page 2, the S1AP submittal date of June 1 provides less than 3 weeks from Council approval of the contract to complete the S1AP. Is the June 1 due date accurate or a typo?

Answer: The due date is not accurate and should read 11/01/2016. This date may ultimately be pushed back based on negotiations with the NMED; however, it is the date that the City has set internally for the delivery of the S1AP at this time

2. The Scope of Services on pages 10 and 11 reads differently than the Scope of Services listed in the example PSA. It is unclear what items will be included in the contract and what items the proposal should address, for example should the data gap sampling (trenching, bore holes, monitoring well installation, etc.), an S2AP, and continued monitoring be addressed in the proposal?

Answer: The bidder is required to provide a modified Stage I Abatement plan (S1AP), which includes conducting of further sampling and analyses of soil and water media at Ortiz Park Landfill, and further verifying the 2015 geophysical survey which delineated the nature and extent of waste at the site.

- Review all recent and past filings to the New Mexico Environment Department (NMED) with regards to the original S1AP submitted to NMED;
- Review results of 2014 Geophysical Survey of the Ortiz Landfill results/report of that survey;
- Consult with the City of Santa Fe and NMED regarding required components of amended S1AP per City of Santa Fe letter dated October 3, 2014 and amend negotiated components as necessary;

The main task of the contractor will be to prepare an Amended S1AP which is due to the City by November 1, 2016 with specific emphasis on items noted on the Notice of Deficiency letter issued by NMED, dated November 15, 2013. The contractor shall develop deliverables and schedules for its preparation of the modified S1AP including all further necessary characterization of the nature and extent of contamination at the former landfill per NMED's 11/15/2013 NOD and other requests for additional information.

This will most likely included the installation of trenches to expose and identify waste, the drilling of boreholes to sample waste, the sampling and analysis of different buried waste deposits, soil-vapor sampling, and the siting, design and construction of new monitoring wells need to conduct the S1AP, if determined to be necessary in consultation with NMED;

The Contractor will also be responsible for:

- Preparation of a Site Safety Plan and a Sampling and Analysis Plan;
- Implementation of the SSP and SAP;
- Preparation of a report documenting site investigation outcomes and results of all site assessments, sampling and analyses. The report will be used by the contractor to prepare and submit a modified S1AP addressing the factors outlined in NMED's 11/15/2013 NOD (in consultation with NMED) for review and approval by NMED. The contractor will address any revisions of the submitted S1AP as requested by that agency. The report will also be used to produce an updated conceptual site model, contaminant pathway analyses, an evaluation for the potential of groundwater contamination and assessment of risk to nearby production wells, as well as an estimation of extent, thickness, nature and volume of waste materials – all of which should be addressed in the Modified S1AP.
- Based on the information obtained by the contractor and the requirements of the modified S1AP, the contractor will prepare an estimate of the costs of removing and recycling/disposal of waste landfilled at the former Ortiz site, so this estimate can be compared against the cost of long-term S1AP monitoring at the landfill and ultimate Stage 2 AP remedial actions.

3. The insurance summary on page 13 does not specify if the limits are aggregate or per occurrence.

Answer: The amounts listed in the RFP are per occurrence, not cumulative.

4. The evaluation criteria listed on page 13 does not match the evaluation form on page 15.

Answer: You are correct. The evaluation criteria should be weighted as follows:

EVALUATION CRITERIA	POINTS AVAILABLE
Technical Experience	250
Capacity and Capability to Perform the Work	200
Past Record of Performance	100
Safety and Regulatory Compliance	100
Financial Stability	100
Economic Proposal	250
Total Maximum Allowable Points:	1,000

The Rating Form is correct in its breakdown of criteria and weights.

5. Page 13 indicates a Campaign Contribution Disclosure Form is included in Appendix C of the RFP, but is not included.

Answer: The disclosure form is included as part of the Addendum #1 on the RFP Webpage right after Questions and Answers which end on Page 2 of 2.

6. Should a completed disclosure form be part of the proposal?

Answer: Yes

7. One of the submittal requirements on page 12, and an Evaluation Criteria 6 on page 14, is for an “economic proposal”. In what format should the economic proposal be presented?

Answer: The format of all portions of the Contractor's bid is outline in the RFP.

Economic proposal refers to the best cost proposal based on the scope of work, including all investigations, correspondence with City staff, NMED staff and submittal and approval of an amended Stage 1 Abatement Plan as referred to in question two's answer.

8. What portion of the Scope of Services should the economic proposal cover? The nature and extent of the data gap sampling will not be determined until NMED has reviewed the S1AP, it would be impossible to accurately estimate costs at this time.

Answer: All data collected and activities to be performed by the contractor should be specific to the information (data gaps) already requested by NMED in their NOD and other correspondence between the City and NMED with respect to prior S1APs submitted and found to be deficient. The Contractor is expected to confer with NMED to adequately address the specific "data gaps" that remain to be addressed in a Modified S1AP and identify needed activities and costs pursuant to their submittal of a bid.

1. We understand that the Statement of Work requires updating the Modified Stage Abatement Plan (MS1AP) and responding to comments received from the City of Santa Fe (City) and the New Mexico Environment Department. However, it is not clear if the City requires the inclusion of the cost to perform the recommended field investigation (including trenching, drilling, sampling and analyses) in this proposal or should it be part of the subsequent proposal following approval of the MS1AP.

Answer: See response to number two question above for this answer.

2. Will the City consider revising Professional Service Agreement Article 13, Indemnification by adding the following: "However, with respect to professional services provided hereunder, Contractor's indemnity shall be limited to claims arising from the Contractor's negligent act, error or omission:?"

Answer: Article 13, is the Indemnification the City uses on all contracts and is not willing to amend with the proposed language.